



Change of Name Form

Purpose: Use this form to change your name in **SUNY Oswego's** Student Information System.

Current Students: SUNY Oswego allows all students to add a **preferred** first name, which will be the first name used on campus (**as outlined by the Preferred Name Policy**).

Student Information Student ID: _____ Date of Birth: _____
Phone: _____ Email: _____

Are you an International Student? No Yes

I am requesting to add a **Preferred Name** (First-name only).

No documentation is required to add this information to your record. It does not change your legal name.

Preferred Name (First-name): _____

Legal Name: _____
Lastname (print) Firstname (print)

OR

I am requesting to change my legal name.

[**Legal Name Change** requests must be made in person along with required documentation at 301 Culkin Hall or mailed to: Registrar's Office, 301 Culkin Hall, SUNY Oswego, Oswego, NY 13126.]

Signature: _____ **Date:** _____