**Assessment Team**

**October 29, 2015**

Assessment Project Presentation: Dan Griffin, Admissions

Dan presented on three goals of the Office of Admissions that had been assessed, shared the findings, and discussed what their next steps would be based on their findings.

Assessment Team: Kathy Evans

* New ground rules were laid out
	+ Meetings reduced to two meetings per semester only.
	+ Meetings are one hour – will start on time and finish on time!
	+ Meeting agendas will be purposeful and meaningful with participation by each team member through their departmental assessment reports at each meeting and an assessment project presentation at each meeting.
	+ Membership on subcommittees has been opened to all Division staff and directors have be asked to invite members of their staff to join a subcommittee if there is interest.
	+ All team members must serve on one subcommittee (of their choice).
* Distributed (and discussed) list of team members with meeting dates; also included information on subcommittee chairs, and steering committee members and dates.
* Distributed (and discussed) Team Member Expectations
* Distributed (and discussed) Assessment Team Goals and Objectives
* Distributed (and discussed) Assessment Subcommittee goals
* Distributed (and discussed) roles of Liaisons and the Steering Committee

NASPA Consortium

* Demonstrated NASPA Consortium information located on the Campus Labs website:
* <https://oswego.home.campuslabs.com/> Single sign in
* Click on Baseline (CollegiateLink is the Laker Life link)
* Click on Benchmarks for the NASPA Assessment and Knowledge Consortium
* Explore!! Click on the other tabs for more information and examples of what other schools are doing related to the many areas for assessment
* Many of our departments will be using one of the benchmarks this year or have used one of them in the past.
* The benchmark instruments are FREE through CampusLabs and are standardized, and are being administered on other campuses.

Around the Room!

 Every team member briefly reported on assessment activities in their department.

**Next Meeting: December 10 in 114 Campus Center**