39th

ANNIVERSARY

REGISTRATION PACKET

JULY 24 – AUGUST 4, 2017
Financial Information

Tuition for the two-week program is $330, unless you are a 9th or 10th grader and are accepted as a “Teacher Helper”. Tuition for a “Teacher Helper” is reduced to $230 and allows you to take either morning or afternoon classes and help with the novice students for the balance of the day. Tuition includes a free t-shirt for each student and reflects the cost to cover instruction, as well as transportation to local sites that may be required. Limited financial assistance is available if eligible. To be considered for financial assistance, the enclosed application needs to be completed and required paperwork from your school district submitted by May 26, 2017.

To reserve a space at the Institute, a deposit of $165 is required at the time of application. The balance of $165 is due by June 16, 2017. Payments can be made by cash, check or money order. We do not have the capability to accept credit card payments.

If an applicant cannot attend the program, a refund of the amount paid, less $30.00, will be made provided we receive written notification of the cancellation by July 3rd. Refund requests received after this date will be for 50% of full tuition, through July 22nd. After July 22nd, no refunds will be given.

All checks should be made payable to:

Oswego College Foundation, Inc – SI 2017

Material Fees

In some courses, an additional fee for special materials may be required. Material fees are listed in the enclosed Program Booklet. If a student has been granted financial assistance and there are material fees, they will be responsible for payment of those fees.

Juniors & Seniors: Please do not pay material fees until you are notified as fees are determined by the actual classes you take! When classes are confirmed, you will be notified by email as to the fees, along with any balances due and any forms not submitted. The mailing address for the program is as follows:

Sheldon Institute
SUNY Oswego
7060 State Route 104
302 Park Hall
Oswego, NY 13126

Course selection paperwork will only be accepted for students whose deposit has been paid. We endeavor to get students into their 1st or 2nd choice class, so the sooner you complete and return your paperwork, the more likely that you will get into your favorite classes. You will be notified by email if we can’t get you into any of your 3 choices for each session.
Checklist

For liability and safety reasons as well as unnecessary confusion on the first day, we must insist that all required paperwork be submitted by July 1st or students may be dropped from the program!!

Please be sure all forms are completed and signed (anywhere there is a red X).

☐ Sheldon Institute Application – All students

☐ Medical Information/Consent Form – All students

☐ Authorization for Emergency Treatment – All students

☐ Immunization Records – All Students

☐ Student Contract – All students

☐ Photos and Pick-up permission – All students

☐ Junior Division Course Selection – Juniors only

☐ Senior Division Course Selection – Seniors only

☐ Financial Assistance Application – Need by May 25th, only if applying for assistance (Also requires school documentation for free/reduced lunch)

☐ Balance of tuition due by June 16th – All students

PLEASE NOTE! - We request that you arrive at 8:00 am on the first day, July 24, 2017, for announcements, registration, etc.

We appreciate your continued support of Sheldon Institute and look forward to another exciting year!
Sheldon Institute Application

Student Name: X Going into grade: X Male ___ Female ___

Name of Parent/Guardian: X Email: X

Address: X______________________________________________

Home Phone: X Work/Mobile Phone: X No Yrs Attended: ___

X T-Shirt Size: (check one)  Youth: ___ Sm ___ Med ___ Lg  Adult: ___ Sm ___ Med ___ Lg ___ XLg

Extra T-shirts @ $10 each:  Youth: ___ Sm ___ Med ___ Lg  Adult: ___ Sm ___ Med ___ Lg ___ XLg

(Must be paid for when ordered)

Parent/Guardian Approval: I approve this application and will permit the applicant to attend. I understand the balance of $165 must be paid by June 16, 2017. Checks should be made payable to: Oswego College Foundation, Inc. – SI 2017.

Signature: X __________________________________________ Relationship: X __________________________________________

Division: X (Check One):  ____ Novice I going into grades 2 or 3
____ Intermediate going into grades 4 or 5
____ Junior going into grade 6 or 7
____ Senior going into grade 8, 9 or 10

Novice Division: Novice students will take the courses listed below. Children in these divisions will be divided into groups, with courses below taught in rotation. The courses are described in the accompanying program booklet. We have been notified that Lee Hall Pool will not be available to use this year as it will be off line for renovations for the entire summer, therefore we will not be able to offer swimming to the Novice students. Novice students will receive more information before the start of the program.

- Think Like an Astronaut
- Out of this World
- All Things Space
- Studying Space
- Art

(Please see the Program Booklet for a brief description of each of the above courses.)

(All students submit this application along with other required forms)
Intermediate Division
Grades 4 & 5

The theme for the Intermediate program will be

“To Get to the Other Side: Bridge Building Fun in the Fast Lane”

(All students take the following classes)

- Build, Connect, and Test ($3.00 material fee)
- Here to There and Everywhere
- En Mi Pueblo Hay Un Puente (In My Town There is a Bridge)
- Lego Zoobots ($5.00 material fee)
- Art

(Please see the Program Booklet for a brief description of the above courses)

Intermediate level has a total of $8.00 in material fees.
Junior Division Course Selection

Directions: Use the listings below to help you select courses for your schedule. The courses are described in the Program Booklet. Courses that are asterisked are combined junior/senior courses. If a course has materials fees, the amount is indicated following the name of the course. Do not pay materials fees until you are notified. Unless otherwise indicated, we try to keep classes to no more than 15 students. Grade levels refer to the grade you will be entering in the fall. You must be entering grades 6 or 7 to sign up for this division.

Indicate below your first, second, and third (for back-up) choice for each session. Please note that in the event we are unable to put you in one of the classes of your choice, we will contact you and make every accommodation to select other courses. You will receive your course schedule and other important information in early July. When you receive your class schedule, please do not call to make changes — no changes will be made before the first day of the program!

Student Name: X __________________________________________

<table>
<thead>
<tr>
<th>Session I (8:30 – 10:00 AM)</th>
<th>Session II (10:10 - 11:40 AM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ Card Games &amp; Houses</td>
<td>___ *Introduction to PowerPoint</td>
</tr>
<tr>
<td>___ Handbuilding in Ceramics (Max 8) $10</td>
<td>___ Fauvist Acrylic Painting $5</td>
</tr>
<tr>
<td>___ *Tennis (Max 8)</td>
<td>___ For the Love of Dogs (Max 6) $5</td>
</tr>
<tr>
<td>___ *Travel &amp; Geography</td>
<td>___ *All About Lake Ontario (Max 10)</td>
</tr>
<tr>
<td>___ *Intro Uke Jam (Max 8)</td>
<td>___ *The Art of Comedy</td>
</tr>
<tr>
<td>___ Create a Silent Movie!</td>
<td>___ *Making Music with Garage Band</td>
</tr>
<tr>
<td>___ *The Wander Society (Max 11)</td>
<td>___ *Juggling for Fun &amp; Fitness $7</td>
</tr>
</tbody>
</table>

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<tr>
<th>Session III (12:25 – 1:55 PM)</th>
<th>Session IV (2:10 – 3:40 PM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ *Pie in the Sky (Max7) $6</td>
<td>___ *All Kinds of Drawing</td>
</tr>
<tr>
<td>___ *Fun with Printmaking (Max 10)</td>
<td>___ *Living History at Fort Ontario</td>
</tr>
<tr>
<td>___ *Smoothies &amp; Board Games (Max 8) $7</td>
<td>___ *Building Characters &amp; Stories Thru Improv</td>
</tr>
<tr>
<td>___ Books that Matter $6</td>
<td>___ *Vegan Creations-It’s Not Meat! (Max 8) $12</td>
</tr>
<tr>
<td>___ *Found Sound Composition</td>
<td>___ Battlebots(Max 8) $5</td>
</tr>
<tr>
<td>___ *Sewing/Needlework 101 $10</td>
<td>___ Cursive with Kindness</td>
</tr>
</tbody>
</table>

* Combined Jr/Sr Courses

Classes with material fees - Do Not pay material fees until notified!

(All Juniors submit this form – Deposit must be paid before submitting)
Senior Division Course Selection

Directions: Use the listings below to help you select courses for your schedule. The courses are described in the Program Booklet. Courses that are asterisked are combined junior/senior courses. If a course has materials fees, it is indicated following the name of the course. Do not pay material fees until you are notified. Unless otherwise indicated, we try to keep classes to no more than 15 students. Grade levels refer to the grade you will be entering in the fall. You must be entering grades 8, 9, or 10 to sign up for this division. To apply for a “Teacher Helper” position, you must be entering 9th or 10th grade and have a letter of reference from one of your school teachers, principal or guidance counselor.

Indicate below your first, second, and third (for back-up) choice for each session. Please note that in the event we are unable to put you in one of the classes of your choice, we will contact you and make every accommodation to select other courses. You will receive your course schedule and other important information the first week of July. When you receive your class schedule, please do not call to make changes. No changes will be made before the first day of the program!!

Student Name: X________________________________________

Session I (8:30 – 10:00 AM)
___ *Tennis (Max 8)
___ Intro American Sign Language
___ That Tastes Great (Max 6) $5
___ *Travel & Geography
___ *Intro Uke Jam (Max 8)
___ *The Wander Society (Max 11)
___ Video Production

Session II (10:10 - 11:40 AM)
___ *All About Lake Ontario (Max 10)
___ Weight Training (Max 8)
___ Unmanned Aerial Systems
___ *Making Music with Garage Band
___ *The Art of Comedy
___ *Juggling for Fun & Fitness $7
___ *Introduction to PowerPoint

Session III (12:25 – 1:55 PM)
___ *Pie in the Sky (Max 7) $6
___ *Fun with Printmaking (Max 10)
___ Intro to Watercolor $3
___ Physics and the Real World $5
___ *Smoothies & Board Games (Max 8) $7
___ *Found Sound Composition
___ *Sewing/Needlewovrk 101 $10

Session IV (2:10 – 3:40 PM)
___ Handbuilding in Ceramics (Max 8) $10
___ Martial Arts & the Real World (Max 10)
___ *All Kinds of Drawing
___ *Living History at Fort Ontario
___ Rock Band
___ *Vegan Creations-It’s Not Meat! (Max 8) $12
___ *Building Characters & Stories Thru Improv

*Combined Jr/Sr Courses

Classes with material fees - Do Not pay material fees until notified!

(All Seniors submit this form - Deposit must be paid before submitting)
Sheldon Institute
2017

“Teacher Helper”

Sheldon students who are entering grades 9 or 10 can apply to be in this program, which is directed toward students who are interested in a career in the field of education and enjoy working with children.

“Teacher Helpers” will assist Sheldon Institute teachers in the Novice Program with daily activities, to include the following: assist individual or small groups of students involved in projects and/or music, games and outdoor play; assist in the preparation of materials for hands-on learning activities.

Sheldon Institute students who are selected to be Teacher Helpers (maximum of 2 teacher helpers for morning and 2 for afternoon) will be assigned to the Novice Program during Sessions 1 and 2 (8:30 – 11:30 am) or Sessions 3 and 4 (12:30 – 3:40 pm). Teacher Helpers will participate in classes in the Senior Program when they are not assigned to work with the Novice instructors. Teacher Helpers will participate in a minimum of 2 sharing sessions to help them problem solve and to expand their ability to work with a variety of students. These sessions will be facilitated by the Sheldon Institute Director and Graduate Assistant.

Teacher Helpers will pay a reduced tuition of $230.00. Sheldon students who are interested in this program should submit a letter of interest with their application. They must also submit a letter of recommendation from a teacher, guidance counselor or principal who is familiar with the student and be approved by the director of Sheldon Institute. If you are selected as a Teacher Helper, you will be notified by email prior to the start of the program.

“Teacher Helper” Applicants (Check one):

___ I prefer to take morning classes and be a helper in the afternoon.

___ I prefer to take afternoon classes and be a helper in the morning.

If you are in 9th or 10th grade looking to be accepted as a “Teacher Helper”, please have one of your teachers, the principal or the guidance counselor at your school send us a letter of reference. Openings for teacher helpers are limited, so you will need to choose classes for all day in the event that you are not selected as a “Teacher Helper”.

(Submit only if you are going into 9th or 10th grade and want to apply to be a “Teacher Helper”.)
July 24 – August 4, 2017

Financial Assistance Application

Dear Parent/Guardian:

Again this year, we are able to provide some financial assistance for a limited number of students who would otherwise be unable to attend Sheldon Institute. **Decisions for financial assistance are made the first week in June, so please get this form and award verification back to us by May 25th. If additional funds are available after that time, they will be awarded on a first come/first serve basis.**

Because our resources are limited, please provide the following information to help us determine the allocation of funds.

Name: ____________________________________________________________
Address: __________________________________________________________
City, State, Zip: ____________________________ Email Address: ____________________________
Telephone: _______________________________ School District: ____________________________
Name(s) and age(s) of child(ren) you are proposing to send: ______________________________________

**Indicators of Need:**
Total Number in Household: ____________________________________________
Total Annual Income: _________________________________________________

Is your child(ren) eligible for reduced or free lunches at school?  ____Yes  ____No

*(The policy requires students be eligible for free or reduced lunches. You need to attach a copy of the award verification from the school district with this application.)*

Extenuating circumstances or other relevant indicators?  ____________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Please return this application and award verification by no later than May 25, 2017 to:
Candy Rasbeck, School of Education Dean’s Office,
302 Park Hall, SUNY Oswego, Oswego NY 13126.
Medical Information/Consent Form
Must be filled out completely!

Sheldon Institute
July 24 – August 4, 2017

Name of Student X______________________________________________________________
Parent or Guardian’s Name X______________________________________________________
Address X____________________________________________________________________
City X________________________________________ State X________ Zip Code X _______
Work Phone __________________________________ Home Phone X______________________

___ My child has no health conditions or medical restrictions.

___ My child has the following health conditions or medical restrictions (Please check all that apply):
___ Allergies  ___ Restricted Activity  ___ Other (please specify below)

________________________________________________________________________

Current Medications:

*Please note that if your child uses medication for severe allergic reactions (e.g., epi-pen or Albuterol Inhaler), the medication must be carried every day during Sheldon Institute. A daily check will be done to be sure your child has his/her medication. If he/she doesn't have it, you will be contacted.

In the event of an accident or sickness, we will contact University Police and the parent/guardian listed above. If the parent/guardian cannot be reached, we will contact the person you have designated to pick up your child. An accident/injury report will be completed by University Police and Sheldon Institute.

In the event that your child needs to be taken to Oswego Hospital, he/she will be transported by ambulance. The Authorization for Emergency Treatment of Minors needs to be completed and returned to our office before your child(ren) will be allowed to attend. If you have more than one child attending, please complete a separate form for each child.

The person you list to act on your behalf on the Authorization for Emergency Treatment may not be a Sheldon Institute staff person. Person(s) who picks up your child will be required to sign your child out before leaving Sheldon Institute at times other than regular program dismissal.

The above statements are true. My child presents no hazard from contagious and communicable diseases and is in good general physical and mental health. We must have a copy of immunization records or written statement for religious exemption for all students.

X
Parent/Guardian Signature __________________________ Date ________________________
For Emergency Treatment of Minor at Oswego Hospital

Name of Minor X_________________________________ Date of Birth X________________

In the event that the Sheldon Institute Staff cannot reach me, I, being the parent or legal guardian of the above named minor, do appoint:

Name X_________________________________ Phone No. X________________

Address X_________________________________________________________________

To act in my/our behalf in authorizing emergency medical, dental, surgical care and hospitalization for the above named minor during the period of July 24 – August 4, 2017 in my/our absence. This document shall be presented to a physician, dentist, or Oswego hospital representative at such times as emergency, medical, dental, surgical care, or hospitalization may be required.

X Parent/Guardian__________________________ X Witness________________________
X Signature________________________________ X Signature____________________
X Address________________________________ X Address_______________________
X State __ Zip _______ Date _______________ X State __ Zip _______ Date _____________
X Telephone_______________________________ X Telephone_____________________

X Insurance Company or Government Program: X ID or Contract Number:

X Pediatrician: X Family Physician:
Phone #: Phone #:

X Are immunizations for above named minor current and up-to-date? ___Yes ___ No

X Allergies: X Current Medications:
The faculty and staff at Sheldon Institute want to provide you educational enrichment and make it an enjoyable experience for all. This contract outlines behavioral expectations that must be followed by all registered students. If a student chooses not to follow all expectations outlined below, the Sheldon Institute staff must reserve the right to withdraw the student from the program at any time during the 10 days, with no tuition refund given. Please read the following, sign below, and return this form with all other required forms. Thank you.

STUDENT CONTRACT

I, X ________________________________, am a student registered to attend Sheldon Institute, July 24 – August 4, 2017. I agree to follow the behavioral expectations outlined below as a participant of this program and while on the SUNY Oswego campus. I understand that if I choose not to follow the expectations outlined below, my parent/guardian will be contacted and I will be withdrawn from Sheldon Institute.

BEHAVIORAL EXPECTATIONS

I will follow the same behavioral expectations I have while attending my public/private school and at home, including but not limited to:

- I will be respectful to all teachers, staff, and fellow students of Sheldon Institute.
- I will be respectful to all SUNY Oswego faculty, staff and students while on their campus.
- I will be respectful to classrooms and equipment that may be used in my classes.
- I will walk to and from my classes without exhibiting any disruptive behavior.
- While at lunch, whether inside or outside, I will not exhibit any disruptive behavior.
- I will not participate in any aggressive or negative confrontation that could result in: an incident/accident report being written up, and/or physical injury to myself or someone else.

X ________________________________  Date

Student’s Signature

X ________________________________  Date

Parent/Guardian’s Signature

(All students must submit this form)
Spring 2017

Dear Parents/Guardians of Sheldon Institute Participants:

We eagerly anticipate the start of the 39th anniversary of Sheldon Institute and hope your child will have a positive experience attending.

Several photos will be taken of each class for a Power Point presentation. The presentation will be shown at Sheldon Showcase, which is held on the last day, August 4th and will later be put on our website, www.oswego.edu/sheldoninstitute. Students will not be identified by name in any of the photos.

The Power Point presentation may also be distributed on CD Rom next spring to our Team Sheldon members (Oswego County School Superintendents), who are Co-Sponsors of Sheldon Institute, and to school principals for recruitment purposes. We would like your permission to include any photos there may be of your child for the Power Point presentation to be shown at Sheldon Showcase and put on our website, the CD Rom distribution and any newspaper coverage.

We also need permission for anyone, other than yourself, to pick up your child(ren) from Sheldon Institute.

Please sign the attached form and return along with the other required forms included to: Candy Rasbeck, School of Education Dean’s Office, SUNY Oswego, 302 Park Hall, Oswego, NY 13126.

Sincerely,

Kathleen Bartley
Director
**Please check one of the following:**

- I give my permission for Sheldon Institute to use photographs of my child in the Sheldon Institute 2017 Power Point Presentation that will be shown at the Sheldon Showcase and later put on our website, as well as any newspaper articles.

- **I do not** give my permission for Sheldon Institute to use photographs of my child in the Sheldon Institute 2017 Power Point Presentation that will be shown at the Sheldon Showcase and later put on our website, as well as any newspaper articles.

**I give the following people permission to pick up my child(ren) from Sheldon Institute:** (If a parent/guardian does not sign under “Parent’s/Guardian’s Signature”, they must be named below)

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship to student</th>
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<tbody>
<tr>
<td>X____________________________</td>
<td>__________________________</td>
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- X____________________________ __________________________

  Child(ren)’s Name(s)

- X____________________________ __________________________

  Parent’s/Guardian’s Signature  Date

_(All students must submit this form)_