

2023 ANNUAL SMALL GRANTS PROGRAM



Rice Creek Associates (RCA) is a citizen support group that aims to further the mission of the of **Rice Creek Field Station (RCFS)** to deliver a coherent, field-oriented program of academic instruction, research, and service in support of the instructional and research needs of SUNY Oswego faculty and students, and in response to the needs of the regional scientific and educational community and the public at large.

To meet these goals, RCA invites proposals from scholars, scientists, educators, and students for the 2023 Rice Creek Associates Small Grants Program.

Located about 1.5 miles south of Lake Ontario and the main campus, RCFS properties include approximately 300 acres of diverse habitats in various stages of succession such as open fields, mature forests, and wetlands. The property is bisected by Rice Creek and the 30 acre Rice Pond. Facilities include a weather station, labs, classrooms, library, teaching collection, small boats and the property as a natural outdoor laboratory. Lodging is available on the main campus.

Proposals oriented towards natural sciences and social sciences, arts, communication, education, and/or service, among others, will be considered.

ELIGIBILITY:

Applicants do not need to be affiliated with RCFS or SUNY Oswego. To be eligible, a significant portion of the project should be done at Rice Creek Field Station. Special consideration will be given to projects that strengthen the RCFS mission. Proposals that further inter-departmental and external partnerships will be given priority.

FUNDING:

Most awards will be between \$500 and \$2,000. Grant funds may be used for supplies, equipment, publication costs and secretarial support. Additional funds may be available at the discretion of the RCA Board of Directors. No indirect costs will be considered. No more than 5% of the awarded funds should be spent outside its original proposed intent.

RCA strongly encourages grant applicants to seek matching funds from other sources.

SUBMISSION OF PROPOSALS: Send a single pdf file to kamal.mohamed@oswego.edu and andrew.mcelwain@oswego.edu with the subject line “RCA Small Grants Proposal”

Proposals are due by Wednesday, 15 February 2023. Recipients will be announced approximately on 15 March 2023.

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REQUIRED CONTENT OF PROPOSALS

Proposals should consist of the sections described below and the résumé/CV of the applicant(s). Summary CVs should be used by faculty and not to exceed 2-pages. The proposal should include the following sections:

1. **Title page:** The title should summarize the proposal concisely.
2. **Abstract:** One paragraph summarizing the scope of the project in lay terminology,
3. **Justification:** Indicate the rationale for the project. Include a review of literature, if relevant, to show your clear understanding of the subject matter and understanding of related work,
4. **Goal and Objectives:** Clearly and succinctly state what will be accomplished, the goal should be singular with clear objectives detailing how the goal will be met,
5. **Methods:** Indicate the steps and techniques that will be followed, the experimental research design or project management plans and expected data sources,
6. **Timeline:** Indicate by month the timeline to completion of the project,
7. **Personnel:** Describe the role of study participants,
8. **Deliverables:** Detail how the project will further the educational and scientific mission of Rice Creek Field Station,
9. **Literature Cited:** APA format preferred,
10. **Budget:** The budget should be itemized and include:
 - A. detailed description of the amount requested from RCA; noting when calculating supplies, consider shipping and handling fees to assure budget allocations; when considering stipend payments note students are paid hourly [per NYS minimum wages](#) or determine a lump sum payment.
 - B. Matching funds applied (if applicable).

Proposals may be of any length necessary to describe the proposed project but may not exceed 10 pages double-spaced, Time New Roman 12 font, excluding cover page and résumé/CV

PROPOSAL REVIEW:

All proposals will be reviewed by the Small Grant Review Committee of Rice Creek Associates. The Board of Directors of Rice Creek Associates will make the final determination of awards. The Small Grant Review Committee and/or the Board of Directors of RCA may solicit peer review. **Applicants may suggest internal and external reviewers.**

For more information about this program, contact:

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