



# Frequently Asked Questions

Since 1983 Exploring Nature (EN) has been an education program designed to encourage young people's curiosity and concern about their world. Participants explore and investigate life around Rice Creek while discovering nature first hand through nature walks, activities and games.

## How do I register a child?

PRE-REGISTRATION IS REQUIRED FOR ALL PROGRAMS.

Registration is on a first-come basis upon receiving full payment with the completed registration materials: Parts A, B, C, and the medical authorization form and immunization records. *Incomplete forms will be returned and will delay your child's registration.*

Required for all participants is the **signed medical authorization form** (page 3 of the registration materials) as well as a **photocopy of your child's Record of Immunization** obtained from your physician.

Registrations sent with a Scholarship Application will be considered incomplete until scholarships are determined and payment is received.

Upon completing your registration, a printable receipt and additional program information will be sent to you by email. Group sizes are limited and will be based on age.

- ✓ Please, return to the main *Exploring Nature web page* and select the printable registration materials.

## What about the fees & deadlines?

Program fees are per child and are listed in the registration materials. Fees do not include lunch or snack. Materials must be received by the deadlines.

**Scholarship Application deadline is March 1.**

**Registration and payment deadline is June 1.**

No child will be allowed to participate in activities without the completed registration materials and full payment.

## How do I apply for a Scholarship?

A limited number of needs-based scholarships are available for those who qualify.

- ✓ Please, return to the main *Exploring Nature web page* and select the **Exploring Nature Needs-Based Scholarship details and printable application.**

## What are the payment methods?

CASH, CHECK, OR CREDIT CARD

Payment can be made online with your credit card. If you choose this method, return to the main EN page and you will be directed to a new page to complete the online secure payment information. Registration is not complete until all forms and payment have been received.

Use the EN payment form in the registration materials when paying with cash or check.

You can use the U.S. mail or stop by Rice Creek to drop off your registration materials and payment. Before you come to Rice Creek, please call (315) 312-6678 or 312-6677 weekdays and 312-6677 Saturdays to determine if someone will be in the building to assist you.

## How do I request a refund?

Program fees for withdrawing are refundable, less \$25 per child per week, when we receive written notification by June 15 that your child cannot attend. Refund requests received after this date will be for 50% of the full payment, through June 25. **After June 25, no refunds will be given.** Refunds will be issued as checks.