

## Break Housing Agreement

During break periods, staffing and services in our residential communities are limited. Therefore, in order to maintain necessary security, special policies are in effect above and beyond the College and Residence Life and Housing policies. Residents who receive approval to remain in housing during a break period are responsible for abiding by the following protocol:

1. All College and Residence Life and Housing policies are in effect, unless specifically modified below:
  - a. Only approved break housing residents are allowed in residential facilities. **No guests or visitors are allowed.**
2. Students will receive an access fob that will operate the entrance door for the building they are staying in. Card access will not be on during break periods.
3. Only the front doors are to be used to enter and exit the building. Upon exit or entry, please make sure the building doors close and lock behind you.
4. You are not permitted to enter residence halls/apartments other than your assigned living space unless approved by Residence Life & Housing.
5. There are no Front Desk services during break periods.
6. Computer labs will not be accessible during break periods.
7. Students are expected to provide their own meals during the break periods when the dining halls are closed. Kitchenettes in the residence halls will be unlocked during this time.
8. When the dining halls are in operation over a break period, students (with the exception of residents in The Village) will be charged a break housing meal fee. Please contact Dining Services for more information.
9. Students are charged a **daily rate of \$40 or a weekly rate of \$280** for housing during a break period. Break housing fees will be added to individual student accounts at the completion of the break period.
10. For students staying in break housing because they are required to be on campus for academics, athletics, etc., housing fees may be charged to the sponsoring department or waived entirely.
11. In case of emergency, please contact:
  - a. Residence Life & Housing, 303 Calkin Hall, 315-312-2246 during business hours (8am-4pm)
  - b. All after hours, weekend, and holiday emergencies should be reported to University Police, 315-312-5555.
12. Violation of this agreement or any College or Residence Life and Housing policies may result in student conduct charges, and/or removal from housing.