

# Student Assistant Application



Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student ID #: \_\_\_\_\_ Gender: \_\_\_\_\_ T-shirt Size: \_\_\_\_\_

Residence Hall: \_\_\_\_\_ Room #: \_\_\_\_\_ SUNY Oswego Email: \_\_\_\_\_  
OR

Local Off-Campus Address: \_\_\_\_\_  
Street Address City State Zip Code

Home Address: \_\_\_\_\_  
Street Address City State Zip Code

Cell Phone #: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Class Status:  Freshman  Sophomore  Junior  Senior  Other: \_\_\_\_\_

Semester GPA: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

**Answers to the following questions must be typed or printed legibly. (Attach a separate sheet if necessary)**

1. Why are you interested in the Student Assistant position?
2. What prior work or volunteer experience do you have that is similar to the responsibilities of the Student Assistant position? Please list your experience.
3. How might serving in this position benefit you?
4. What skills and personality traits do you possess that will make you a good Student Assistant?
5. Please describe your work ethic. (How do we know that you will work your scheduled times, and that you will perform your job as expected?)
6. What does customer service mean to you? How does it play a role in this position?
7. Are you currently employed on campus? If so, where?

# References

Please list the names of the three (3) individuals we may contact as a reference. Also list their current phone number, their current email address, and their relationship to you. Please note:

- **One reference could be a current Residence Life and Housing staff member in the residence hall in which you currently live.**
- **One reference should be from a current or former supervisor.**
- **If necessary, one reference can be from a friend or family member.**

| <u>Name of Reference</u> | <u>Relationship to You</u> | <u>Phone Number</u> | <u>Email Address</u> |
|--------------------------|----------------------------|---------------------|----------------------|
| _____                    | _____                      | _____               | _____                |
| _____                    | _____                      | _____               | _____                |
| _____                    | _____                      | _____               | _____                |

Your signature below serves as permission for Residence Life and Housing staff to contact any of your references listed above. Under the provisions of the Family Educational Rights and Privacy Act (FERPA):

- I retain my right of access to this reference.
- I waive my right of access to this reference.

|   |
|---|
| <b>Office Use Only</b><br>References<br>checked:<br>_____<br>_____<br>_____ |
|---|

**Candidate's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Acknowledgement:

I hereby affirm that all information provided in this application is true to the best of my knowledge. False statements of information may result in elimination from the selection process.

**Candidate's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### COLLEGE POLICY OF NON-DISCRIMINATION IN HIRING AND PROMOTING PERSONNEL:

"The State University of New York College at Oswego has issued nondiscrimination policies which protect members of the College work force and student population. Furthermore, since this institution is a State agency which receives both Federal and State funding, discrimination toward students as well as employees on the basis of race, creed, color, national origin, age, sex, affectional orientation, or marital status is illegal and can be redressed through institutional procedures which conform to State and Federal statutes (Federal Legislation: Sections 503 and 504 of the Rehabilitation Act, 1973, Title VI of the Civil Rights Act of 1964, and Title VII as amended by the Equal Employment Opportunity Act of 1972, Title IX of the 1972 Education Amendments and New York State Legislation: New York State Human Rights Law and Governor's Executive Order 40.1, 1980).