

# Spring 2022 -> Fall 2022

Timelines, reminders, & tips

# Faculty and Staff Resources page

<https://www.oswego.edu/registrar/faculty-and-staff-resources>

Information, documentation, videos on:

Advisor Assignment

Change of Major

Degree Works

Degree Works Plans

Registration and Planning

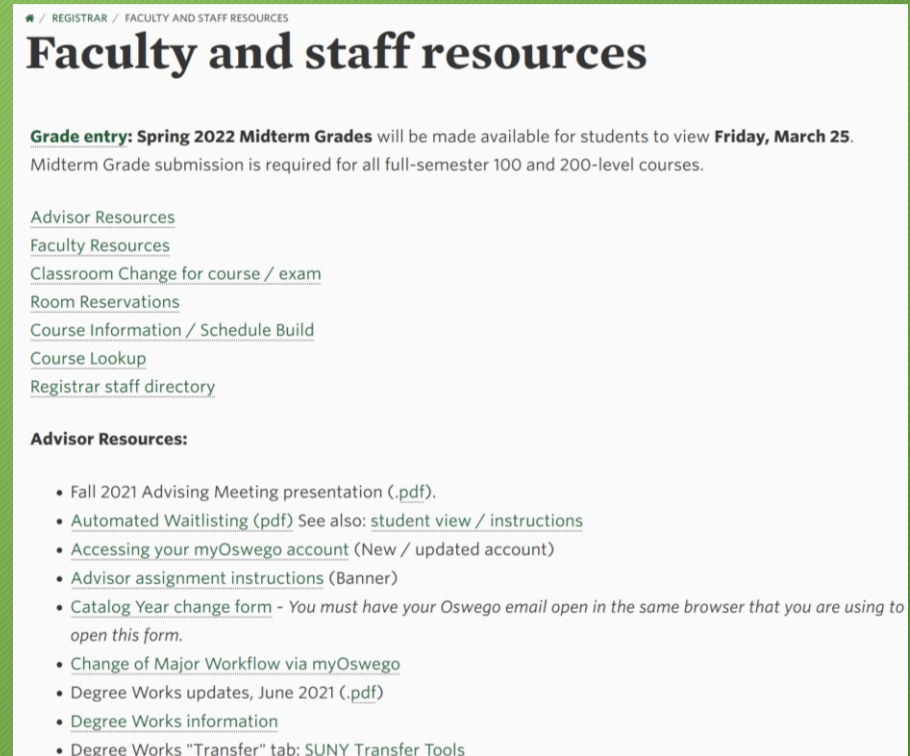
Course Look-up

Eligibility Table\*

“Forms” - use these, not email!

...and more

\*students should look up their individual time in myOswego!



The screenshot shows the 'Faculty and Staff Resources' page. At the top, there is a breadcrumb trail: 'REGISTRAR / FACULTY AND STAFF RESOURCES'. The main heading is 'Faculty and staff resources'. Below this, a notice states: 'Grade entry: Spring 2022 Midterm Grades will be made available for students to view Friday, March 25. Midterm Grade submission is required for all full-semester 100 and 200-level courses.' A list of resource links follows: 'Advisor Resources', 'Faculty Resources', 'Classroom Change for course / exam', 'Room Reservations', 'Course Information / Schedule Build', 'Course Lookup', and 'Registrar staff directory'. A section titled 'Advisor Resources:' contains a bulleted list of links and documents, including 'Fall 2021 Advising Meeting presentation (.pdf)', 'Automated Waitlisting (pdf) See also: student view / instructions', 'Accessing your myOswego account (New / updated account)', 'Advisor assignment instructions (Banner)', 'Catalog Year change form - You must have your Oswego email open in the same browser that you are using to open this form.', 'Change of Major Workflow via myOswego', 'Degree Works updates, June 2021 (.pdf)', 'Degree Works information', and 'Degree Works "Transfer" tab: SUNY Transfer Tools'.



# Noteworthy Dates

- Incomplete grade change deadline Fri 3/4
  - “I to E” and “TIP to TNS”
- Fall 2022 schedule of classes available online Mon 3/14 [target]
- Summer registration opens Mon 3/21
- Spring Midterm Grades post Fri 3/25
- Course Withdrawal deadline Fri 4/1
- Fall Advance Registration open Mon 4/4

# Graduation-related Dates

- Undergraduate:
  - August 2022 degree candidates Senior Check Form deadline: 4/1
  - Last day to apply for December 2022 graduation: 4/1
  - May and August 2023 graduation application open: 4/1
  - December 2022 degree candidates Senior Check Form deadline: 5/1
- Graduate:
  - December 2022 graduation application open: 4/1



# Summer Session

- Classes viewable in myOswego
- Approx. 260 sections, 230 courses
- Registration opens Monday 3/21

SUNY Oswego / Academics / Summer Sessions

## Session Dates

Make Oswego part of your summer plans. Courses in the summer vary by length with unique start and end dates. This means you can choose the course and session that works best for you!

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### Registration Begins: 3/21/22 at 8:00am

Session 1: 5/23/22 - 6/10/22

Session 1-2: 5/23/22 - 7/1/22

Session 1-4: 5/23/22 - 8/12/22

Session 2: 6/13/22 - 7/1/22

Session 3: 7/5/22 - 7/22/22

Session 3-4: 7/5/22 - 8/12/22

Session 4: 7/25/22 - 8/12/22

# Fall 2022 Advance Registration

- Schedule online 3/14 [target]
- Advance Registration 4/4-4/22
- 4/18 - We email eligible undergrads who have not yet advance registered
- 4/18 - We share a list with Associate Deans: December degree candidates with remaining “must take” course(s)
- Students should use “**Check Your Registration Status**” in myOswego (and select Fall 2022)
  - Reminder: times determined by EARNED hours, not in-progress

# Advising Student Profile

- Select Term
- Links / Navigation
- Notes

Advising • Advisee Search

### Advisee Search

Change term, search for a student, or view your advisee listing

Term  
Summer 2020

View advisee listing, or search by

Student ID  
 Student Email  
 Student Name

Student ID

[View Profile](#) [View My Advisee Listing](#)

Term: Fall 2019 Standing: Good Standing, as of ... Overall Hours: 0 Overall GPA: 0.00 Registration Notices: 3 Holds: 1

Student Information Notes: 1

+ New Sort

Tracey is considering a career in photography.  
10/09/2019  
LeMay, Jerret  
General Advisement Meeting

Tracey Green

### CURRICULUM, HOURS & GPA

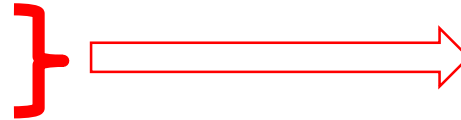
Primary	Secondary	Hours & GPA
Degree:	Bachelor of Science	
Level:	Undergraduate	
Program:	Arts and Sciences	
College:	Liberal Arts & Sciences	
Major:	Geochemistry BS	
Concentration:	Not Provided	
Minor:	Not Provided	
Concentration:	Not Provided	
Catalog Term:	Fall 2019	

### REGISTERED COURSES

Course Title	Details	CRN	Hours	Regi:
Physical Geology	GEO 100 800	91750	3	**We

Total Hours | Registered Hours: 3 | Billing Hours: 3 | CEU Hours: 0 | Min Hours: 3 | Max Hours: 17

Curriculum and Courses  
Prior Education and Testing  
Additional Links  
Academic Transcript  
Registration Overrides  
Week at a Glance  
Starfish  
Registration and Planning  
View Grades  
Degree Works





# Notes

- Academic Concerns
  - During semester = Starfish
  - After End-of-Term = Student Profile Notes
    - Category = “Academic Concerns” or “Leaving/Planning to Leave”
- Off-campus study = Degree Works
- Degree Progress = Degree Works
- Course Suggestions: Rather than a note, use Degree Works Plans!
  - more obvious, accessible and useful than a note



# Degree Works Plans

- Active, Locked Plans integrate with Registration
- Tracking enabled. Must be
  - Active
  - Locked
  - Critical requirements
    - Use the ellipsis on the course to edit & mark Critical
- Three levels:
  - (critical) requirement
  - Term
  - Plan (overall)
- DW Plans are Course-level; Registration Plans are Class-level.

The screenshot displays the ellucian Degree Works interface. At the top, the navigation bar includes 'ellucian', 'WORKSHEETS', 'EXCEPTIONS', 'PLANS', 'TRANSFER', and 'ADMIN', along with a user profile for 'Jerret LeMay'. The main content area shows a plan overview for 'test' with a red box around the edit icon. Below this, the plan details are listed: Degree Bachelor of Arts, Level Undergraduate, Active Yes, Status Locked, and Tracking Status OFF-TRACK. A red arrow points from the edit icon to the 'Status Locked' field. Below the overview, there are links for 'Audit', 'What-If', 'Delete plan', 'Save as copy', and 'Create block'. The bottom section shows a detailed view of requirements for 'Spring 2019' and 'Fall 2019' terms, both marked as OFF-TRACK. A red box highlights the ellipsis menu for the 'MGT 310' course in the Spring 2019 term.

# Starfish Transcript Flags

**Overview**

- Info
- Success Plans
- Courses
- Tracking
- Meetings

## Student Information

- ✓ Fall 2020: Major: Online Criminal Justice BA
- ✓ Fall 2020: Department: Criminal Justice
- ✓ Fall 2020: School/College: Liberal Arts & Sciences
- ✓ Ongoing: TRANSCRIPT needed from Transfer Institution(s) (TIP/TNS grades): SUNY Tompkins-Cortland CC
- ✓ Ongoing: TRANSCRIPT needed from Prior Institution(s): PENNSYLVANIA ST UNIV NEW KENS|SUNY Dutchess CC

**Overview**


- Info
- Success Plans
- Courses
- Tracking**
- Meetings
- Notes
- Network

View: **Flag Inbox** Status:  Active  Resolved  Both Created By:  Anyone  Me

Item Name	Status	Created	Due	Context
Transcripts needed from Transfer	Active	10-16-2020 by System		Attributes TRANSCRIPT: ASSIGNED (TRANSCRIPT: Ongoing)

**SUMMARY** **STUDENT INFO**

- Transcripts needed from Transfer Institution**
- Raised by System (10-16-2020)
- Attributes TRANSCRIPT: ASSIGNED (TRANSCRIPT: Ongoing)





# Starfish Transcript Flags

- TIP / TNS Grades
  - Transcript is on file, but incomplete (need grades from final semester)
  - These placeholder grades show on Degree Works: TIP grades slot on requirements in Degree Works and also meet prerequisites, TNS grades do neither. TNS grades fall to “Not Counted”.
  - TIP are converted to TNS after the incomplete grade deadline (3/4).
- Missing Transcript
  - Enrollment reported by prior institution, no transcript on file
- Currently, 54 students have TNS coursework, 14 have TIP

# Starfish Flags

- Why submit transcripts?
  - Meet requirements,
  - meet prerequisites,
  - avoid unnecessary repeats,
  - maximize earned credit hours (impacts registration time),
  - reduce time to degree,
  - reduce student loan debt...
- CUNY and SUNY no longer withhold transcripts for outstanding debts!
- Also in Starfish - Not Advance Registered Flag...



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