# Spring 2021 -> Fall 2021

Timelines, reminders, tips, upcoming changes

## Faculty and Staff Resources page

#### https://www.oswego.edu/registrar/faculty-and-staff-resources

Information, documentation, videos on: Advisor Assignment Change of Major Degree Works Degree Works Plans Registration and Planning Course Look-up Eligibility Table\* "Forms" - use these, not email! ...and more

\*students should look up their individual time in myOswego!

#### Faculty and staff resources

#### Grade entry: Spring 2020 Midterm Grades will be made available for students to view March 27th. Midterm Grade submission is required for all full-semester 100 and 200-level courses.

Advisor Resources Faculty Resources Classroom Change for course / exam Room Reservations Course Information / Schedule Build Course Lookup Registrar staff directory

#### Advisor Resources:

- Fall 2019 Advising Coordinator Meeting presentation (.pdf). Includes information on Transfer Credit display in Degree Works and Class Scheduler.
- Accessing your myOswego account (New / updated account)
- Advisor assignment instructions (Banner)
- Change of Major Workflow via MyOswego
- Degree Works information
- Degree Works Video: How to read a Degree Works audit
- Degree Works Video: Degree Works navigation and features
- Degree Works "Transfer" tab: SUNY Transfer Tools
- Degree Works Helpful hint the "Find" button supports searching by Advisor ID (.pdf). Type in your ID and use with other search criteria (Graduation Term, Registration Term, Major, Minor, etc.) to find subsets of your advisees.
- Degree Works Plans Overview and Instructions (.pdf).
- Degree Works Video: Building Degree Works Plans "Blank Plan" Option
- Degree Works Video: Degree Works and Registration Plans
- Program Deviation Form

## Spring Pass / Fail

- Pass / Fail request form will be available in myOswego mid-semester.
- Course grades will display in the form starting Friday 5/21 after noon.
- Students must submit requests by 11:59:59 PM on Wednesday 5/26.
- Students can submit requests for up to two classes.
- Lecture / lab combination where both components are gradable are allowed to count as one class (e.g. GEO 100 and GEO 101). They can select just one part if they wish, but if they select both it will count as one class against the limit of two.
- For guidance, see https://www.oswego.edu/advisement/majors-andminors-impacted-pass-fail-policy

### Summer Session

Classes viewable in myOswego
Approx. 320 sections, 275 courses
registration opens Monday 3/22

#### Why Summer Sessions at SUNY Oswego?

Earn up to 15 credits! Summer Sessions courses allow you to free up room for internships or study abroad. Enrolling in one our hundreds of online, face-to-face or hybrid courses is a great way to get ahead or stay on schedule. Take online classes from wherever you are, or take classes at our beautiful lakeside campus. Taking a course during Summer Sessions can help you benefit from the <u>Oswego Graduation ROI</u> or stay on track with your <u>Excelsior Scholarship</u>.



#### Spotlight on Summer

SUNY Oswego is one of the few colleges in the state that offers flexible online training and practical learning that allows you to finish your certification for driver education in less than 12 months.

LEARN MORE

#### SUMMER SESSIONS 2020

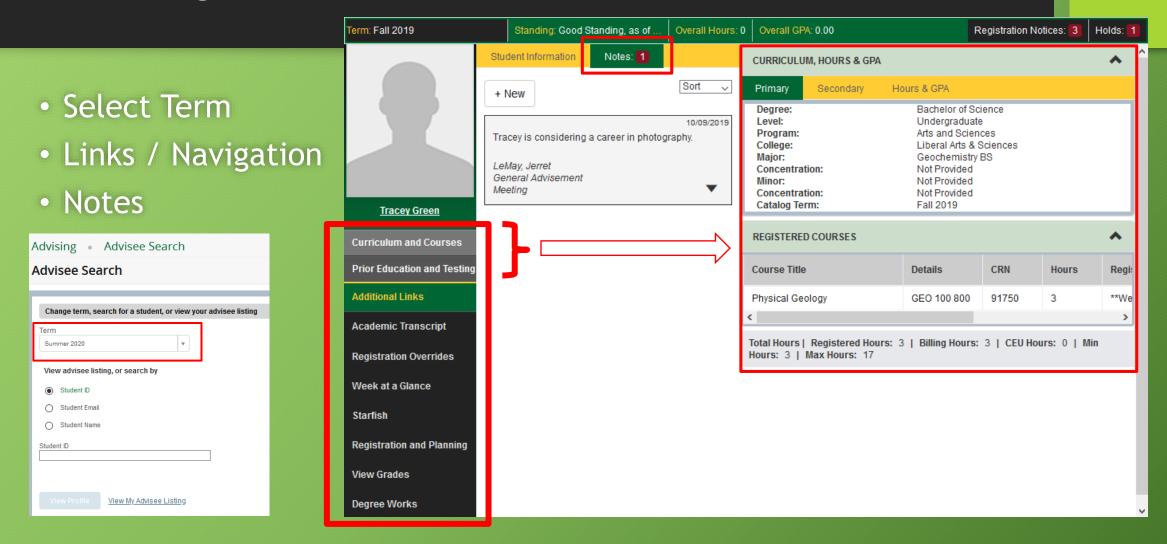
Session 1: May 26 - June 12 (3 weeks) Session 1-2: May 26 - July 3 (6 weeks) Session 1-4: May 26 - August 14 (12 weeks) Session 2: June 15 - July 3 (3 weeks) Session 3: July 6 - July 24 (3 weeks) Session 3-4: July 6 - August 14 (6 weeks) Session 4: July 27 - August 14 (3 weeks)

Course List Available: Monday February 17 2020

### Fall 2021 Advance Registration

- Schedule online 3/15 [target]
- Advance Registration 4/5-4/23
- 4/19 We email eligible undergrads who have not yet advance registered
- 4/19 We share a list with Associate Deans: December degree candidates with remaining "must take" course(s)
- Students should use "Check Your Registration Status" in myOswego (and select Fall 2021)
  - Reminder: times determined by EARNED hours, not in-progress

### **Advising Student Profile**



#### Notes

- Academic Concerns
  - During semester = Starfish
  - After End-of-Term = Student Profile Notes
    - Category = "Academic Concerns" or "Leaving/Planning to Leave"
- Off-campus study = Degree Works
- Degree Progress = Degree Works
  - "Process New" after adding a Note
- Course Suggestions: Rather than a note, use Degree Works Plans!
  - more obvious, accessible and useful than a note (and it tracks)

## Degree Works Plans

Active: Yes		
Degree: Bache	elor of	fScience
Status: LOCKE	ED	
Level: Underg	radua	te
Tracking Statu	is: 🖁 C	Off-Track

- Active, Locked Plans integrate with Registration (all interfaces)
- Tracking enabled. Works on
  - Active
  - Locked
  - Critical requirements

#### • Three levels:

- (critical) requirement
- Term
- Plan (overall)

#### 2019-20

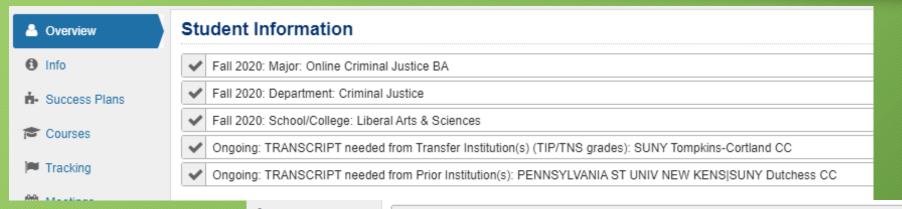
Off-Track		<u>Fall 2019</u> , Total Credits: 15.0				<u>Spring 2020,</u> To Credits: 15.0	tal	
🖁 On-Track	*	<u>COM 211</u>	3.0		*	MAT 208	3.0	È
🖁 On-Track	*	ECO 101	3.0			ENG 102	3.0	Ľ
🖁 Off-Track	*	CSC 102	3.0		*	ECO 200	3.0	È
		@ @ FI	3.0 皆		*	<u>MGT 261</u>	3.0	È
		MAT 104 or @ @ LA	3.0			FRE 102 or GER 102 or SPA 102 or ITA 102	3.0	Ľ
					*	Overall GPA - Student System	2.000	
					*	Major GPA	2.000	

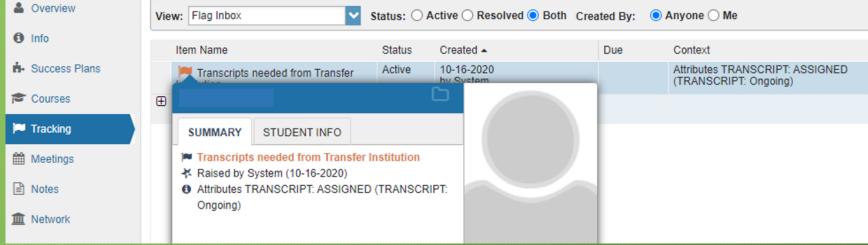
## Advisor Plans List (March)

#### • Includes Tracking status, can help with maintenance

G	н	I	J	к	L	м	Ν	0	Ρ	Q	R	S	Т	U	V	W
first_major	plan_term	description	tracking	is_active	is_locked	modify_date	mod_by	maj1	maj2	min1	min2	firstyear	student_type	classification	standing	grad_term
226 Wellness Management BS	201909	Physical Therapy	ONTRACK	Y	Y	01-MAR-19	LeMay, Jerret	226		586			Continuing	2nd sem senior	Good Standing	
226 Wellness Management BS	201901	Wellness Management	ONTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	226		525			Continuing	2nd sem sophomore	Acad Warning	
050 Accounting BS	201909	Mackenzie Maxam_ADO Mathematics_HONORS	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	050					Continuing	1st sem senior	Good Standing	
185 Physics BS	201909	Tentative Applied Degree Plan	ONTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	185	150				Continuing	2nd sem senior	Good Standing	
134 Journalism BA	201909	Journalism BA Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	134		545	676		Continuing	1st sem junior	Good Standing	
134 Journalism BA	201909	Journalism BA Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	134		545			Continuing	1st sem junior	Good Standing	
134 Journalism BA	201909	Journalism BA Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	134		676			Continuing	2nd sem sophomore	Good Standing	
143 Marketing BS	201909	Marketing BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	143				Y	Continuing	1st sem sophomore	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	ONTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045		547			Continuing	2nd sem senior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	ONTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045		550			Continuing	2nd sem junior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045			550		Continuing	1st sem senior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045		570	514		Continuing	2nd sem junior	Acad Warning	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045		550			Continuing	1st sem senior	Good Standing	
128 Human Resource Management BS	201909	Human Resource Management BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	128					Continuing	2nd sem junior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045	, 098				Continuing	2nd sem junior	Good Standing	
128 Human Resource Management BS	201909	Human Resource Management BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	128					Continuing	2nd sem junior	Good Standing	
128 Human Resource Management BS	201909	Human Resource Management BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	128		547			Continuing	2nd sem junior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045					Continuing	1st sem junior	Acad Warning	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045		545			Continuing	1st sem junior	Acad Warning	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	045		592	550		Continuing	2nd sem junior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045					Continuing	2nd sem junior	Good Standing	
480 Software Engineering BS	201909	Biochemistry BS Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	480					Continuing	1st sem sophomore	Acad Warning	
089 Cinema and Screen Studies BA	201909	Cinema and Screen Studies BA Template	OFFTRACK	Y	Y	01-MAR-19		089		516		Y	Continuing	2nd sem freshman	Good Standing	
089 Cinema and Screen Studies BA	201909	Cinema and Screen Studies BA Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	089				Y	Continuing	2nd sem freshman	Good Standing	
089 Cinema and Screen Studies BA	201909	Cinema and Screen Studies BA Template	OFFTRACK	Υ	Y	01-MAR-19	LeMay, Jerret	089				Y	Continuing	1st sem sophomore	Good Standing	
089 Cinema and Screen Studies BA	201909	Cinema and Screen Studies BA Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	089		681		Y	Continuing	1st sem freshman	Probation	

### Starfish Transcript Flags





## Starfish Transcript Flags

#### • TIP / TNS Grades

- Transcript is on file, but incomplete (need grades from final semester)
- These placeholder grades show on Degree Works: TIP grades slot on requirements in Degree Works and also meet prerequisites, TNS grades do neither. TNS grades fall to "Not Counted".
- TIP are converted to TNS at the incomplete grade deadline (3/15).
- Missing Transcript
  - Enrollment reported by prior institution, no transcript on file

## Starfish Flags

#### • Start of Fall 2020

- 140 new students still had placeholder "TIP" grades
  - 50 still outstanding (i.e. now have TNS grades)
- approx. 100 Transfers, 400 Freshman students had missing transcripts
- Why submit? Meet requirements, meet prerequisites, avoid unnecessary repeats, maximize earned credit hours (impacts registration time), reduce time to degree, reduce loan debt...
- Also in Starfish Not Advance Registered Flag

### Upcoming Changes / Heads Up

#### • Class Scheduler - end of contract.

- Reviewing budget, usage, effectiveness, satisfaction
- Renegotiate / determine if we keep.
- If not, would be removed prior to Fall 2021 course availability being posted

#### • Senior Check Forms -

- CTS is developing a web app.
- Once a student has applied for graduation, they will be able to submit an online SCF (more like a request). Advisors are notified, can manage lists and complete the SCF process, affirming discussion with student.

### Degree Works Update

- Software update targeted for June
- Complete overhaul of the "look and feel"
  - Accessible
  - Responsive (i.e. mobile)
- May lose some functionality
- May gain some functionality
- Some functionality might just need to be done differently
- Updated version was just installed in a test environment, getting first looks now

## Audit:

Student ID 800455539	Name LeMay, Jerret	Bachelor of Arts
Advanced search         Level Undergraduate       Classification       1st sem freshman         College       Comm. Media and the Arts       gpacreditsin property         gpaov       property not defined       3.000       hrs_in_majr property         trans_eval       property not defined       N       tr_cr_2yr property not	not defined 3 regterm_r property not defined 201602	Program BA-Arts and Sciences gpain property not defined 3.000 2, 202002, 202009, 202101 _total property not defined 0
Academic What-If Financial Aid Athletic	Eligibility	View historic audit
Format Degree p	Overall GPA 22% 3.00	-progress classes  Preregistered classes Proces
udit date 2/15/2021 10:22 AM Diagnostics Student data Save audit Delete audit		Exp
Credits required: 120 Credits applied: 26 Catalog year		
Honors Program Requirements Credits required: 36 Credits applied: 6 Catalog year: 9	INCOMPLETE ipring 2020 GPA: 0.00	
Writing Plan INCOMPLETE Credits applied: 3 Catalog year: Spring 2020 GPA: 0.0		

@ ellucian. worksheets exceptions plans transfer admin

💽 Jerret LeMay 🛛 🚍

#### Minor in Digital Humanities

Credits required: 18 Credits applied: 6 Catalog year: Spring 2020 GPA: 4.00

Unmet conditions for this set of requirements:	18 credits are required. You currently have 6, you still need 12 more credits.
	A minimum of 12 credits must be taken in residence (SUNY Oswego courses).

💽 Jerret LeMay 🛛 🗮

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		Course	Title	Grade	Credits	Term	Repeated
0 0	CORE REQUIREMENTS						
$\oslash$	Introduction to Digital Humanities	ISC 105	Intro to Digital Humanities	A	3	Fall 2020	
	Select one course from the following	ISC 150	Int. Scripting/Markup Language	?	(3)	Spring 2021	
0	Seminar in Digital Humanities	Still needed:	3 Credits in ISC 405				
0 5	LECTIVE REQUIREMENTS						
0	3 upper division courses that emphasize Digital Humanities, under advisement	Still needed:	Consult your advisor.				

## Plans

ellucian. worksheets	EXCEPTIONS PLANS TRANSFER ADMIN	🕥 Jerret La
test 🖉 🕞		Plan list New plan
Degree         Bachelor of Arts           Level         Undergraduate           Active         Yes         Status         Locket		
<b>:t updated</b> : LeMay, Jerret on 1/4 dit What-If Delete plan	n Save as copy Create block	
≡	< >	Add term
< Requirements	Spring 2019 G	Fall 2019 OFF-TRACK Credits: 12.0
Course	+	Credits. 12.0
Choice	+ +	+
GPA	+ MGT 310 : Credits: 3.0	ENG 102 Credits: 3.0
Non-Course	+ OFF-TRACK ① □	OFF-TRACK ()
Placeholder Test Score	+ @ 3@ : + Credits: 3.0	ISC 405 Credits: 3.0
	OFF-TRACK ① 🕞	- (
	+	ISC 105 Credits: 3.0
		OFF-TRACK ①
		© FF-TRACK ① □

## Degree Works

- Update targeted for June
  - determined by SUNY and affiliated entities SICAS, ITEC
- As we test, will update documentation and web content
- Messaging listsrvs, web content, etc.
  - oswego.edu/degreeworks
  - Faculty & Staff Resources