Spring 2021 -> Fall 2021

Timelines, reminders, tips, upcoming changes

Faculty and Staff Resources page

https://www.oswego.edu/registrar/faculty-and-staff-resources

Information, documentation, videos on:

Advisor Assignment

Change of Major

Degree Works

Degree Works Plans

Registration and Planning

Course Look-up

Eligibility Table*

"Forms" – use these, not email!

…and more

*students should look up their individual time in myOswego!

Faculty and staff resources

🏠 / REGISTRAR / FACULTY AND STAFF RESOURCES

Grade entry: Spring 2020 Midterm Grades will be made available for students to view March 27th.

Midterm Grade submission is required for all full-semester 100 and 200-level courses.

Advisor Resources
Faculty Resources
Classroom Change for course / exam
Room Reservations
Course Information / Schedule Build
Course Lookup
Registrar staff directory

Advisor Resources:

- Fall 2019 Advising Coordinator Meeting presentation (.pdf). Includes information on Transfer Credit display in Degree Works and Class Scheduler.
- Accessing your myOswego account (New / updated account)
- Advisor assignment instructions (Banner)
- Change of Major Workflow via MyOswego
- Degree Works information
- Degree Works Video: How to read a Degree Works audit
- Degree Works Video: Degree Works navigation and features
- Degree Works "Transfer" tab: SUNY Transfer Tools
- Degree Works Helpful hint - the "Find" button supports searching by Advisor ID (.pdf). Type in your ID and use with other search criteria (Graduation Term, Registration Term, Major, Minor, etc.) to find subsets of your advisees.
- Degree Works Plans - Overview and Instructions (.pdf).
- Degree Works Video: Building Degree Works Plans - "Blank Plan" Option
- Degree Works Video: Degree Works and Registration Plans
- Program Deviation Form

Spring Pass / Fail

- Pass / Fail request form will be available in myOswego mid-semester.
- Course grades will display in the form starting Friday 5/21 after noon.
- Students must submit requests by 11:59:59 PM on Wednesday 5/26.
- Students can submit requests for up to two classes.
- Lecture / lab combination where both components are gradable are allowed to count as one class (e.g. GEO 100 and GEO 101). They can select just one part if they wish, but if they select both it will count as one class against the limit of two.
- For guidance, see https://www.oswego.edu/advisement/majors-and-minors-impacted-pass-fail-policy

Summer Session

- Classes viewable in myOswego
- Approx. 320 sections, 275 courses
- registration opens Monday 3/22

Why Summer Sessions at SUNY Oswego?

Earn up to 15 credits! Summer Sessions courses allow you to free up room for internships or study abroad.
Enrolling in one our hundreds of online, face-to-face or hybrid courses is a great way to get ahead or stay on schedule.
Take online classes from wherever you are, or take classes at our beautiful lakeside campus.
Taking a course during Summer Sessions can help you benefit from the Oswego Graduation ROI or stay on track with your Excelsior Scholarship.

SEARCH COURSES
Beginning Monday, February 17, 2020

COST

REGISTER
Beginning Monday, March 23, 2020 at 8am

Spotlight on Summer

DRIVERS EDUCATION CERTIFICATION PROGRAM!

SUNY Oswego is one of the few colleges in the state that offers flexible online training and practical learning that allows you to finish your certification for driver education in less than 12 months.

LEARN MORE

SUMMER SESSIONS 2020
Session 1: May 26 - June 12 (3 weeks)
Session 1-2: May 26 - July 3 (6 weeks)
Session 1-4: May 26 - August 14 (12 weeks)
Session 2: June 15 - July 3 (3 weeks)
Session 3: July 6 - July 24 (3 weeks)
Session 3-4: July 6 - August 14 (6 weeks)
Session 4: July 27 - August 14 (3 weeks)

Course List Available: Monday, February 17, 2020

Fall 2021 Advance Registration

- Schedule online 3/15 [target]
- Advance Registration 4/5-4/23
- 4/19 – We email eligible undergrads who have not yet advance registered
- 4/19 – We share a list with Associate Deans: December degree candidates with remaining "must take" course(s)

- Students should use **"Check Your Registration Status"** in myOswego (and select Fall 2021)
  - Reminder: times determined by EARNED hours, not in-progress

Advising Student Profile

- Select Term
- Links / Navigation
- Notes

Notes

- Academic Concerns
  - During semester = Starfish
  - After End-of-Term = Student Profile Notes
    - Category = "Academic Concerns" or "Leaving/Planning to Leave"
- Off-campus study = Degree Works
- Degree Progress = Degree Works
  - "Process New" after adding a Note
- Course Suggestions: Rather than a note, use Degree Works Plans!
  - more obvious, accessible and useful than a note (and it tracks)

Degree Works Plans

- Active, Locked Plans integrate with Registration (all interfaces)
- Tracking enabled. Works on
  - Active
  - Locked
  - Critical requirements
- Three levels:
  - (critical) requirement
  - Term
  - Plan (overall)

Active: Yes
Degree: Bachelor of Science
Status: LOCKED
Level: Undergraduate
Tracking Status: Off-Track

2019-20

Off-Track	Fall 2019, Total Credits: 15.0	
On-Track	* COM 211	3.0
On-Track	* ECO 101	3.0
Off-Track	* CSC 102	3.0
	@ @ FI	3.0
	MAT 104 or @ @ LA	3.0

- - -	Spring 2020, Total Credits: 15.0	
	* MAT 208	3.0
	ENG 102	3.0
	* ECO 200	3.0
	* MGT 261	3.0
	FRE 102 or GER 102 or SPA 102 or ITA 102	3.0
	* Overall GPA - Student System	2.000
	* Major GPA	2.000

Advisor Plans List (March)

- Includes Tracking status, can help with maintenance

first_major	plan_term	description	tracking	is_active	is_locked	modify_date	mod_by	maj1	maj2	min1	min2	firstyear	student_type	classification	standing	grad_term
226 Wellness Management BS	201909	Physical Therapy	ONTRACK	Y	Y	01-MAR-19	LeMay, Jerret	226		586			Continuing	2nd sem senior	Good Standing	
226 Wellness Management BS	201901	Wellness Management	ONTRACK	Y	Y	01-MAR-19	LeMay, Jerret	226		525			Continuing	2nd sem sophomore	Acad Warning	
050 Accounting BS	201909	Mackenzie Maxam_ADO Mathematics_HONORS	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	050					Continuing	1st sem senior	Good Standing	
185 Physics BS	201909	Tentative Applied Degree Plan	ONTRACK	Y	Y	01-MAR-19	LeMay, Jerret	185	150				Continuing	2nd sem senior	Good Standing	
134 Journalism BA	201909	Journalism BA Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	134		545	676		Continuing	1st sem junior	Good Standing	
134 Journalism BA	201909	Journalism BA Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	134		545			Continuing	1st sem junior	Good Standing	
134 Journalism BA	201909	Journalism BA Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	134		676			Continuing	2nd sem sophomore	Good Standing	
143 Marketing BS	201909	Marketing BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	143				Y	Continuing	1st sem sophomore	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	ONTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045		547			Continuing	2nd sem senior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	ONTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045		550			Continuing	2nd sem junior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045		679	550		Continuing	1st sem senior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045		570	514		Continuing	2nd sem junior	Acad Warning	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045		550			Continuing	1st sem senior	Good Standing	
128 Human Resource Management BS	201909	Human Resource Management BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	128					Continuing	2nd sem junior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045	098				Continuing	2nd sem junior	Good Standing	
128 Human Resource Management BS	201909	Human Resource Management BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	128					Continuing	2nd sem junior	Good Standing	
128 Human Resource Management BS	201909	Human Resource Management BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	128		547			Continuing	2nd sem junior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045					Continuing	1st sem junior	Acad Warning	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045		545			Continuing	1st sem junior	Acad Warning	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045		592	550		Continuing	2nd sem junior	Good Standing	
045 Business Administration BS	201909	Business Administration BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	045					Continuing	2nd sem junior	Good Standing	
480 Software Engineering BS	201909	Biochemistry BS Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	480					Continuing	1st sem sophomore	Acad Warning	
089 Cinema and Screen Studies BA	201909	Cinema and Screen Studies BA Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	089		516		Y	Continuing	2nd sem freshman	Good Standing	
089 Cinema and Screen Studies BA	201909	Cinema and Screen Studies BA Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	089				Y	Continuing	2nd sem freshman	Good Standing	
089 Cinema and Screen Studies BA	201909	Cinema and Screen Studies BA Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	089				Y	Continuing	1st sem sophomore	Good Standing	
089 Cinema and Screen Studies BA	201909	Cinema and Screen Studies BA Template	OFFTRACK	Y	Y	01-MAR-19	LeMay, Jerret	089		681		Y	Continuing	1st sem freshman	Probation	

Starfish Transcript Flags

Starfish Transcript Flags

- **TIP / TNS Grades**
  - Transcript is on file, but incomplete (need grades from final semester)
  - These placeholder grades show on Degree Works: TIP grades slot on requirements in Degree Works and also meet prerequisites, TNS grades do neither. TNS grades fall to "Not Counted".
  - TIP are converted to TNS at the incomplete grade deadline (3/15).

- **Missing Transcript**
  - Enrollment reported by prior institution, no transcript on file

Starfish Flags

- Start of Fall 2020
  - 140 new students still had placeholder "TIP" grades
    - 50 still outstanding (i.e. now have TNS grades)
  - approx. 100 Transfers, 400 Freshman students had missing transcripts

- Why submit? Meet requirements, meet prerequisites, avoid unnecessary repeats, maximize earned credit hours (impacts registration time), reduce time to degree, reduce loan debt...

- Also in Starfish - Not Advance Registered Flag

Upcoming Changes / Heads Up

- Class Scheduler – end of contract.
  - Reviewing budget, usage, effectiveness, satisfaction
  - Renegotiate / determine if we keep.
  - If not, would be removed prior to Fall 2021 course availability being posted
- Senior Check Forms –
  - CTS is developing a web app.
  - Once a student has applied for graduation, they will be able to submit an online SCF (more like a request). Advisors are notified, can manage lists and complete the SCF process, affirming discussion with student.

Degree Works Update

- Software update targeted for June
- Complete overhaul of the "look and feel"
  - Accessible
  - Responsive (i.e. mobile)
- May lose some functionality
- May gain some functionality
- Some functionality might just need to be done differently
- Updated version was just installed in a test environment, getting first looks now

Audit:

Worksheets

Data refreshed 2/15/2021 2:39 AM

Student ID
800455539

Name
LeMay, Jerret

Degree
Bachelor of Arts

Advanced search

Level Undergraduate   **Classification** 1st sem freshman   **Major** Music BA   **Minor** Digital Humanities Minor   **Program** BA-Arts and Sciences

College Comm. Media and the Arts   **gpacreditsin property not defined** 3   **gpacreditsov property not defined** 3   **gpain property not defined** 3.000

gpaov property not defined 3.000   **hrs_in_majr property not defined** 3   **regterm_r property not defined** 201602, 202002, 202009, 202101

trans_eval property not defined N   **tr_cr_2yr property not defined** 0   **tr_cr_4yr property not defined** 0   **tr_cr_total property not defined** 0

Academic   What-If   Financial Aid   Athletic Eligibility

View historic audit

Format
Student View

Degree progress

11% — Requirements

22% — Credits

Overall GPA
3.00

☑ In-progress classes   ☑ Preregistered classes   Process

Audit date 2/15/2021 10:22 AM

Diagnostics   Student data   Save audit   Delete audit

Expand all

Degree in Bachelor of Arts   INCOMPLETE

Credits required: 120   Credits applied: 26   Catalog year: Spring 2020   GPA: 0.00

Honors Program Requirements   INCOMPLETE

Credits required: 36   Credits applied: 6   Catalog year: Spring 2020   GPA: 0.00

Writing Plan   INCOMPLETE

Credits applied: 3   Catalog year: Spring 2020   GPA: 0.00

Major in Music BA   INCOMPLETE

Credits required: 38   Credits applied: 0   Catalog year: Spring 2020   GPA: 0.00

Minor in Digital Humanities   INCOMPLETE

Credits required: 18   Credits applied: 6   Catalog year: Spring 2020   GPA: 4.00

Unmet conditions for this set of requirements: 18 credits are required. You currently have 6, you still need 12 more credits.
A minimum of 12 credits must be taken in residence (SUNY Oswego courses).

	Course	Title	Grade	Credits	Term	Repeated
⭕ CORE REQUIREMENTS						
✅ Introduction to Digital Humanities	ISC 105	Intro to Digital Humanities	A	3	Fall 2020	
◐ Select one course from the following	ISC 150	Int. Scripting/Markup Language	?	(3)	Spring 2021	
⭕ Seminar in Digital Humanities	**Still needed:**	3 Credits in ISC 405				
⭕ ELECTIVE REQUIREMENTS						
⭕ 3 upper division courses that emphasize Digital Humanities, under advisement	**Still needed:**	Consult your advisor.				

Degree Works

- Update targeted for June
  - determined by SUNY and affiliated entities - SICAS, ITEC
- As we test, will update documentation and web content
- Messaging – listsrvs, web content, etc.
  - oswego.edu/degreeworks
  - Faculty & Staff Resources