Program Deviation
USE FOR COURSE SUBSTITUTIONS OR WAIVERS (NOT FOR PRE-REQ DEVIATIONS)

STUDENT ID

LAST NAME

FIRST NAME

OSWEGO.EDU EMAIL

CUMULATIVE GPA   TOTAL HOURS APPLIED (NOT IN PROGRESS)

DEGREE CANDIDATE TERM

Description of Requested Waiver**

ALL-COLLEGE REQUIREMENT (LIBERAL ARTS, UPPER DIV HOURS, ETC.)
REQUIRES SIGNATURES 1, 2 AND 5

GENERAL EDUCATION/HONORS REQUIRES SIGNATURES 1, 2 AND 4

MAJOR REQUIRES SIGNATURES 1, 2 AND 5 (SCHOOL OF BUSINESS 1 AND 2 ONLY)
IS COURSE ALSO IN WRITING PLAN? SEE NEXT LINE

WRITING PLAN REQUIRES SIGNATURES 1, 2 AND 3

CONCENTRATE REQUIRES SIGNATURES 1, 2 AND 5

MINOR REQUIRES SIGNATURES 1, 2 AND 5 (SCHOOL OF BUSINESS 1 AND 2 ONLY)

JUSTIFICATION: ______________________________________________________________

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#1

ACADEMIC ADVISOR

DATE

PRINT NAME

#2

DEPARTMENT CHAIRPERSON/GRADUATE COORDINATOR SIGNATURE

DATE

PRINT NAME

#3

DIRECTOR OF GENERAL EDUCATION SIGNATURE

DATE

PRINT NAME

#4

DIRECTOR OF HONORS PROGRAM/DIRECTOR OF GENERAL EDUCATION

DATE

PRINT NAME

#5

DEAN’S OFFICE SIGNATURE REQUIRED

DATE

PRINT NAME

STIPULATIONS OR COMMENTS:

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#5 Dean’s office signature required for all programs except School of Business. If attempting to waive an all-college requirement (upper division, hours exceeded in discipline, etc) then Dean’s signature required for all programs. Dean’s signature is not required for General Education or Honors Program waivers.

**Please Read: No waiver consideration will be given for the minimum total credits required in the degree program or cumulative, or major/minor GPA. Final approver should send completed form to Registrar’s Office, 301 Culkin Hall. Deviations should never be handed in by the student.**