Fall 2019 -> Spring 2020

Timelines, reminders, tips, what’s new
Faculty and Staff Resources page

https://www.oswego.edu/registrar/faculty-and-staff-resources

Information, documentation, videos on:

Advisor Assignment
Change of Major
Degree Works
Degree Works Plans
Registration and Planning
Course Look-up
Eligibility Table*
...and more

*students should look up their individual time in myOswego!
Winter Session

- Classes viewable in myOswego
- Approx. 100 sections, 95 courses
- Registration opens Monday, Oct. 28th
Spring 2020 Advance Registration

• Schedule online 10/14
• Advance Registration 11/4 - 11/22
• Everyone "in" 11/14

• Students should use “Check Your Registration Status” in myOswego (and select Spring 2020)
  • Reminder: times determined by EARNED hours, not in-progress
Major / Minor Lists - “Advisors” tab

- Shared 5x a semester, can help with maintenance...
Advisee Listing

- # per page, sort, filter, export, email (browser config)
• Academic Concerns
  • During semester = Starfish
  • After End-of-Term = Student Profile Notes
    • Category = “Academic Concerns” or “Leaving/Planning to Leave”
• Off-campus study = Degree Works
• Degree Progress = Degree Works
  • “Process New” after adding a Note
• Course Suggestions: Rather than a note, use Degree Works Plans!
  • more obvious, accessible and useful than a note (and it tracks)
Profile

• Note
• Links / Navigation
Degree Works Plans

• Tracking enabled. Works on
  • Active
  • Locked
  • Critical requirements

• Three levels:
  • (critical) requirement
  • Term
  • Plan (overall)
Degree Works Plan Tracking

• Visual, can aid in plan maintenance
• Tracking process runs (on Critical requirements) when an Active, Locked Plan is saved
• Also done in Batch at the end of add/drop and at end-of-term
  • “Official” - tracks critical requirements on current and prior terms, updates Term and overall Plan status
• Will run batch in “Unofficial” mode at end of Advance Registration
  • Puts icons on Spring 2020 but does not update Term and overall Plan status
• More detail online: Faculty & Staff Resources -> Degree Works Plans -> Overview and Instructions (.pdf)
**Advisor Plans List**

- Includes Tracking status, can help with maintenance

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Degree Works Plans

• Plans provide a direct linkage between Degree Progress planning and Registration activity

• Impact on Registration experience:
  • Fewer major / minor restriction errors
  • Fewer prerequisite errors (Plans run a prereq check when saved)
Degree Works Plans

• Active and Locked Plans display in:
  • myOswego Registration & Planning
  • SUNY Oswego Mobile
  • myOswego Class Scheduler (beta)
Registration Methods

• myOswego: “Registration and Planning (Plan Ahead, Register for Classes)"
  • Full set of tools for searching, planning & registering
  • “Plan Ahead” used by >4,000 students

• “SUNY Oswego Mobile” App includes Registration
  • Best for simple add / drops

• myOswego: “Class Scheduler (beta)”
  • An alternative to "Plan Ahead" and "Register for Classes" that automatically generates every possible schedule combination of the courses you select (and breaks you define), eliminating the need to search for individual sections.
Class Scheduler

• Concept: generate all possible schedules given courses and “breaks” (work, practice, etc.) identified

• Does the section-level searching for you

• Courses can load from DW Plans or via “Add Course”
Add Course search

- Search methods - Subject/Course, Attribute, Instructor, Degree
- Works Plan
Schedules

• Generate Schedules
  • Spyglass for hover / quick look
  • Select & compare
  • Save “favorites”
• View
View
View

- In view, you can “lock” a preferred section and Generate Schedules again to limit options to those that contain the specific locked section.
Shopping Cart

• Send preferred schedule to Shopping Cart
• Email, Edit or Register
• Current Schedule display
Current Schedule

• With calendar
“Options” and “i” buttons are displayed throughout and give lots of detail.
What about...

- Enforces (and warns about) holds, PINs, restrictions, prereqs, co-reqs, links, reserved seats, etc.
- Supports our current Registration Overrides method
- Warns if schedule includes classes on multiple campuses
New in Degree Works

• Transfer Credit counts on Degree Works audit
  • Undergraduate students without prior baccalaureate
  • 2-yr, 4-yr and total transfer credits display in the “info box” area at top of audit
### DW - Transfer Credits

- If approaching the limit on 2-yr credits, value is highlighted.

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<td><strong>Applied Transfer Credits Total:</strong> 59</td>
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- You currently have 36 hours in discipline, anything over 54 will not count toward degree progress.

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<td>Requirements: 98%</td>
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<tr>
<td>Credits: 100%</td>
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DW - Transfer Credits

- Catalog term and program-specific limits (60, 62, 63, etc.) are labeled in the Degree block
DW - Transfer Credits

• Excess credits trigger an unmet requirement (contact us)

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You currently have 24 hours in discipline, anything over 54 will not count toward degree progress.

### Degree Progress

- **Requirements**: 92%
- **Credits**: 100%

### Degree in Bachelor of Arts

- 90 Liberal Arts Credits
- 42 Upper Division Credits

- Repeating course(s) for a better grade may result in double-counting of credit while in progress. When graded, only one of the course(s) will count.

- **Exceeds 60 credits from 2-yr institutions**
- **You meet the minimum GPA requirement**
Previous Degree Works reminders

• Upper Division:

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<td>GPA: 0.00</td>
<td>Credits Applied: 13</td>
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120 credits are required. You currently have 13; you still need 107 more credits.
A minimum of 30 credits must be taken in residence (SUNY Oswego courses). You currently have 13; you still need 17 more credits in residence.

- 90 Liberal Arts Credits
  - Still Needed: You currently have 13; you still need 77 more credits.

- 42 Upper Division Credits
  - Still Needed: You currently have 0; you still need 42 more credits at the 300 and 400 course level. Courses transferred from two-year schools Do Not count as upper division.

• Transfer Finder - advisor access to “Transfer” tab
  - details online: Faculty & Staff Resources -> Degree Works

• “Find” by Advisor ID
  - details online: Faculty & Staff Resources -> Degree Works
Trainings / Workshops

• Degree Works Overview?
• Degree Works Plans?
• Advisor tools in myOswego?
• Tips & Tricks?
• “Open lab”?
Reminders

• Senior Check Forms AFTER they’ve applied to graduate

• Changes in ADVC assignments? Tell us! Early!

• registrar@oswego.edu