ADD Form

STUDENT ID

LAST NAME

SEASON

FIRST NAME

ADD these courses (must be submitted by the deadline for ADDING courses or incur a fee)

<table>
<thead>
<tr>
<th>CRN (Course Request Number)</th>
<th>Subject Name</th>
<th>Course Number</th>
<th>Section Number</th>
<th>Credit Hours</th>
<th>Instructor/Department* Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course</td>
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<tr>
<td>Lab</td>
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</tbody>
</table>

Reason(s) Department/Instructor must check all reasons that apply. (required)

* Instructor signature needed above for the following:
- ___ Closed Course
- ___ Instructor Approval Needed
- ___ Waitlist Add
- ___ Prerequisite Override (only when the prerequisite specifically states "or instructor permission")
- ___ Time Conflict
- ___ Class Restriction (instructor or department)
- ___ Section Change (instructor or department)
- ___ LATE ADD Reason: ____________________________________________
  ____________________________________________
  ____________________________________________

* Department signature needed above for the following:
- ___ Major/Minor Restriction
- ___ College Restriction (only for undergraduate courses)
- ___ Class Restriction (instructor or department)
- ___ Section Change (instructor or department)

Late Add Only

Approval of Dean:

DEAN’S SIGNATURE ____________________ DATE ____________________

Student Signature:
By signing, student acknowledges that there will be a late fee assessed after posted deadline.

STUDENT SIGNATURE ____________________ DATE ____________________

Return completed form to 301 Culkin Hall -or- fax to 315-312-3167.