**PROJECT SMART PARTICIPANT TEAM REPORTS FOR FALL & SPRING SEMESTERS**

**Get Spring & Fall Plan DUE DATES from Faculty Member**

(DUE DATES correspond with grant reporting & registration)

**Submit Completed form to SUNY Oswego Faculty Member by each DUE DATE**

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| **Participant’s Name:** |  |

|  |  |
| --- | --- |
| **School Name:** |  |

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| --- | --- |
| **SUNY Oswego Faculty’s Name:** |  |

|  |  |
| --- | --- |
|  **Course Name and Academic Year:** |  |

( Link: <https://www.oswego.edu/project-smart/courses> )

**ANSWER THE FOLLOWING:**

 **ACTION PLAN FOR FALL SEMESTER:**

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| **ACTION:** Describe specifically how the Creating Collaborative Spaces for Learning themes are incorporated into your project to cultivate and support student learning. |
| **RATIONALE:** Fully state your **rationale** for the project. Why is this work important? |
| **RESPONSIBILITIES/TIMELINE:** Identify a series of **action steps** you will take to complete your project. Nest to each step, indentify person(s) **responsible** for carrying out that task. For each step also identify your **timelin**e (during what month(s) you plan to complete each step). |
| **EVALUATION:** What **data** will you collect that shows the impact of your project on teacher and student learning? How will you document student learning? Teacher learning? |
| **RESOURCES:** What resources will you need for this project? What costs, if any, will be incurred? What are possible sources of funding for needed resources? |

 **TEACHER & STUDENT LEARNING REPORT FOR SPRING SEMESTER:**

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| **UPDATE:** Please update us on any changes you made to your team action plan. |
| **ANALYSIS OF DATA ON TEACHER LEARNING:** We examined our reflections and found the following: (Support each claim with examples/evidence). |
| **ANALYSIS OF DATA ON STUDENT LEARNING:** We examined \_\_\_\_\_\_\_\_\_\_\_ and found the following: (Give examples/evidence for each claim). |