**SUNY Oswego IACUC**

**Protocol Amendment Form**

The IACUC has developed this form to aid investigators with modifications to their approved animal use protocols. However, dependent upon the extent of the requested modification, the IACUC may request that the entire protocol be revised (rewritten). Personnel changes are made using the personnel amendment form.

Principal Investigator: Click or tap here to enter text.

Title of Protocol: Click or tap here to enter text.

Date of Initial Approval: Click or tap here to enter text.

Protocol Number: Click or tap here to enter text.

|  |  |
| --- | --- |
| PART I. CHECK ALL CHANGES TO BE MADE TO THE APPROVED PROTOCOL | |
| Minor Changes | Major Changes |
| *(Changes in this column may be eligible for review through the veterinary verification and consultation (VVC) process)*  **Changes in anesthesia, analgesia, sedation, or experimental substances**  **Removing a species**  **Changes in duration, frequency, type, or number of procedures performed on an animal**  **Changing animal use location or field site**  **Changes in euthanasia to any method approved in the AVMA Guidelines for the Euthanasia of Animals.**  **Increasing the number of an already approved species** (between an 11 - 25% increase of non-USDA covered species, or up to a 25% increase of USDA covered species**)**  **Other (please describe):**  Click or tap here to enter text. | **Adding a new species**  **Changing an approved procedure**  **Adding or changing therapeutic/anesthetic agents**  **Adding a new procedure**  **Changes from non-survival to survival surgery**  **Changes resulting in greater pain, distress, or degree of invasiveness**  **Altered study objectives**  **Change in PI**  **Changes that impact personnel safety (e.g., addition of a hazardous agent)**  **Increasing the number of an already approved species** (greater than 26% approved number)  **Other (Please describe):**  Click or tap here to enter text. |
| **Administrative Changes**  **Changing protocol title or funding source**  **Changing mailing address, phone or e-mail**  **Increasing the number of a non-USDA covered species** - If the increase is less than or equal to 10% of the approved number, or 1 animal (whichever is greater), the animals are not in Pain Category E, and are a non-USDA covered species) | |

**II.** **Describe the specific change(s) to be made:**

Click or tap here to enter text.

**Reasons for Changes:** **(**Please be as thorough as possible and please provide information in regard to if and how this amendment changes the overall goal of the protocol**)**

Click or tap here to enter text.

|  |  |  |  |
| --- | --- | --- | --- |
| **Will the changes being proposed be classified as Pain Category D or E, according to the description below? If yes, check the applicable category and complete Appendix A.** | | Yes | No |
| Pain Category D  Pain or distress appropriately relieved with anesthetics, analgesics and/or tranquilizer drugs or other methods for relieving pain or distress. | Pain Category E  Pain or distress or potential pain or distress that is not relieved with anesthetics, analgesics and/or tranquilizer drugs or other methods for relieving pain or distress. | | |

**III.** **Is this amendment requesting to increase the number of approved animals?**

Yes\*  No (If yes, complete the chart below)

|  |  |  |  |
| --- | --- | --- | --- |
| **Species** | **USDA Pain Category** | **Number originally approved** | **Number to be added** |
|  | B  C  D\*  E\* |  |  |
|  | B  C  D\*  E\* |  |  |
|  | B  C  D\*  E\* |  |  |
|  | B  C  D\*  E\* |  |  |
|  | B  C  D\*  E\* |  |  |

\*Adding a new species to the protocol under Pain Categories D or E requires the completion of **Appendix A**

**Is this your first request to increase animal numbers for this protocol?**

Yes  No \*

\*If no, list the number of additional animals that have been approved by each species.

Click or tap here to enter text.

**Justification for the increased number of animals**

(Be as thorough as possible - the original rationale for the numbers of animals must continue to support the increase in animals being requested. In the space provided below, please explain why additional animals are being requested at this time and provide justification for the increase in animals)

Click or tap here to enter text.

**Is the request based on the need to replace animals due to unexpected morbidity or mortality?**

(The Attending Veterinarian must be consulted in the case of any adverse event requiring additional animals)

Yes (explain below)  No

Click or tap here to enter text.

**IV. Certification**

I understand that the approval for inclusion of the above modification(s) into the approved protocol is granted by the IACUC and will continue for the current approval period.

I understand that the approval for this change will continue to be effective upon annual renewal approval or until the protocol is terminated.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Click or tap to enter a date.

Signature of the Principal Investigator Date

|  |  |  |  |
| --- | --- | --- | --- |
| **Database** | **Search Date** | **Keywords** | **Time period covered by search** |
| AGRICOLA (USDA)  <http://agricola.nal.usda.gov/> |  |  |  |
| Animal Welfare Information Center (AWIC, USDA)  <https://www.nal.usda.gov/awic> |  |  |  |
| Current Research Information System (CRIS,USDA)  <http://cris.csrees.usda.gov/> |  |  |  |
| PUBMED (NLM)  <http://www.ncbi.nlm.nih.gov/pubmed/> |  |  |  |
| TOXNET (NLM)  <http://toxnet.nlm.nih.gov/cgi-bin/sis/htmlgen?TOXLINE> |  |  |  |
| RePORTER (NIH)  <http://report.nih.gov/searchable_public_databases/index.aspx> |  |  |  |
| Biomedical Research Database (BRD,DOD)  <http://www.dtic.mil/dtic/search/tr/journal.html> |  |  |  |
| Other (please describe): |  |  |  |
| **Please describe your findings below.** Include the number of citations found and a brief narrative description summarizing your findings, including citations of pertinent references found.  Click or tap here to enter text. | | | |

**Appendix A:**

**Database searches for alternatives such as refinement, reduction, and replacement as described above**. Search at least two databases. Do not use non-refereed search engines such as Google or non-refereed sources such as Wikipedia. Give the date you carried out your computerized search, the keywords used in the search, and the years covered in the search. The keywords used should be relevant to the protocol.