

Research Foundation 2022 Payroll Dates

| January | | | | | | | February | | | | | | | March | | | | | | |
|---------|----|----|----|----|----|----|----------|----|----|----|----|----|----|-------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa | Su | M | Tu | W | Th | F | Sa | Su | M | Tu | W | Th | F | Sa |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 | | | | | | | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | | | | | | 27 | 28 | 29 | 30 | 31 | | |
| 30 | 31 | | | | | | | | | | | | | | | | | | | |

| April | | | | | | | May | | | | | | | June | | | | | | |
|-------|----|----|----|----|----|----|-----|----|----|----|----|----|----|------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa | Su | M | Tu | W | Th | F | Sa | Su | M | Tu | W | Th | F | Sa |
| | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | 1 | 2 | 3 | 4 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | | 26 | 27 | 28 | 29 | 30 | | |

| July | | | | | | | August | | | | | | | September | | | | | | |
|------|----|----|----|----|----|----|--------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa | Su | M | Tu | W | Th | F | Sa | Su | M | Tu | W | Th | F | Sa |
| | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | | | | 1 | 2 | 3 | | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | |
| 31 | | | | | | | | | | | | | | | | | | | | |

| October | | | | | | | November | | | | | | | December | | | | | | |
|---------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa | Su | M | Tu | W | Th | F | Sa | Su | M | Tu | W | Th | F | Sa |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 | 3 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 30 | 31 | | | | | | | | | | | | | | | | | | | |

- Direct Deposit is strongly advised and preferred by RF, sign up at ORSP.
- See RF Self Service Portal for pay stub information:
https://srfoapp02.rfsuny.org:4443/OA_HTML/AppsLogin

2022 Non-Exempt Biweekly

Timesheet Periods and Due Dates

| Two-Week Work Periods Saturday - Friday | Timesheets Due: Friday | Pay Date |
|--|---------------------------|----------|
| 01Jan22 - 14Jan22 | 21Jan22 | 01/14/22 |
| 15Jan22 - 28Jan22 | 04Feb22 | 01/28/22 |
| 29Jan22 - 11Feb22 | 18Feb22 | 02/11/22 |
| 12Feb22 - 25Feb22 | 04Mar22 | 02/25/22 |
| 26Feb22 - 11Mar22 | 18Mar22 | 03/11/22 |
| 12Mar22 - 25Mar22 | 01Apr22 | 03/25/22 |
| 26Mar22 - 08Apr22 | 15Apr22 | 04/08/22 |
| 09Apr22 - 22Apr22 | 29Apr22 | 04/22/22 |
| 23Apr22 - 06May22 | 13May22 | 05/06/22 |
| 07May22 - 20May22 | 27May22 | 05/20/22 |
| 21May22 - 03Jun22 | 10Jun22 | 06/03/22 |
| 04Jun22 - 17Jun22 | 24Jun22 | 06/17/22 |
| 18Jun22 - 01Jul22 | 08Jul22 | 07/01/22 |
| 02Jul22 - 15Jul22 | 22Jul22 | 07/15/22 |
| 16Jul22 - 29Jul22 | 05Aug22 | 07/29/22 |
| 30Jul22 - 12Aug22 | 19Aug22 | 08/12/22 |
| 13Aug22 - 26Aug22 | 02Sep22 | 08/26/22 |
| 27Aug22 - 09Sep22 | 16Sep22 | 09/09/22 |
| 10Sep22 - 23Sep22 | 30Sep22 | 09/23/22 |
| 24Sep22 - 07Oct22 | 14Oct22 | 10/07/22 |
| 08Oct22 - 21Oct22 | 28Oct22 | 10/21/22 |
| 22Oct22 - 04Nov22 | 11Nov22 | 11/04/22 |
| 05Nov22 - 18Nov22 | 25Nov22 | 11/18/22 |
| 19Nov22 - 02Dec22 | 09Dec22 | 12/02/22 |
| 03Dec22 - 16Dec22 | 23Dec22 | 12/16/22 |
| 17Dec22 - 30Dec22 | 06Jan23 | 12/30/22 |
| 31Dec22 - 13Jan23 | 20Jan23 | 01/13/23 |

Please Note:
Non-exempt employees must turn in their biweekly timesheet by no later than one week after the end of the work period listed.

**RESEARCH FOUNDATION
2022 HOLIDAY SCHEDULE**

| | |
|--------------------------------|-----------------------|
| New Year's Day | Saturday, January 1 |
| Dr. Martin Luther King Jr. Day | Monday, January 17 |
| Lincoln's Birthday* | Saturday, February 12 |
| Washington's Birthday | Monday, February 21 |
| Memorial Day | Monday, May 30 |
| Juneteenth** | Sunday, June 19 |
| Independence Day | Monday, July 4 |
| Labor Day | Monday, September 5 |
| Columbus Day | Monday, October 10 |
| Election Day*** | Tuesday, November 8 |
| Veteran's Day | Friday, November 11 |
| Thanksgiving Day | Thursday, November 24 |
| Christmas Day (obv) | Monday, December 26 |

PLEASE NOTE:

- * Lincoln's Birthday is a floating holiday for exempt and non-exempt staff. Exempt staff observe this holiday on the day after Thanksgiving.
- ** Juneteenth is new to the NYS calendar in 2021; it may be used as a floating holiday for both exempt and non-exempt staff.
- *** Election Day is a floating holiday for both exempt and non-exempt staff.