

RESEARCH FOUNDATION 2023 PAYROLL DATES

January							February							March						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25
29	30	31					26	27	28					26	27	28	29	30	31	

April							May							June						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1		1	2	3	4	5	6				1	2	3	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	
30																				

July							August							September						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1		1	2	3	4	5				1	2			
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			

October							November							December						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
					6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30

Timesheet Schedule		
Timesheets due every month. See below for due dates & pay dates.		
Timesheet Period	Biweekly Periods	Pay Date
	Start End	
January <small>(Due 10-Feb-23)</small>	31Dec22 - 13Jan23	01/13/23
	14Jan23 - 27Jan23	01/27/23
	28Jan23 - 10Feb23	02/10/23
February <small>(Due 10-Mar-23)</small>	11Feb23 - 24Feb23	02/24/23
	25Feb23 - 10Mar23	03/10/23
March <small>(Due 07-Apr-23)</small>	11Mar23 - 24Mar23	03/24/23
	25Mar23 - 07Apr23	04/07/23
April <small>(Due 05-May-23)</small>	08Apr23 - 21Apr23	04/21/23
	22Apr23 - 05May23	05/05/23
May <small>(Due 02-Jun-23)</small>	06May23 - 19May23	05/19/23
	20May23 - 02Jun23	06/02/23
June <small>(Due 14-Jul-23)</small>	03Jun23 - 16Jun23	06/16/23
	17Jun23 - 30Jun23	06/30/23
July <small>(Due 11-Aug-23)</small>	01Jul23 - 14Jul23	07/14/23
	15Jul23 - 28Jul23	07/28/23
	29Jul23 - 11Aug23	08/11/23
August <small>(Due 08-Sep-23)</small>	12Aug23 - 25Aug23	08/25/23
	26Aug23 - 08Sep23	09/08/23
September <small>(Due 06-Oct-23)</small>	09Sep23 - 22Sep23	09/22/23
	23Sep23 - 06Oct23	10/06/23
October <small>(Due 03-Nov-23)</small>	07Oct23 - 20Oct23	10/20/23
	21Oct23 - 03Nov23	11/03/23
November <small>(Due 15-Dec-23)</small>	04Nov23 - 17Nov23	11/17/23
	18Nov23 - 01Dec23	12/01/23
December <small>(Due 08-Jan-21)</small>	02Dec23 - 15Dec23	12/15/23
	16Dec23 - 29Dec23	12/29/23
	30Dec23 - 12Jan24	01/12/24

Please Note: Exempt employees should turn in their timesheets at the end of each month

RESEARCH FOUNDATION 2023 HOLIDAY SCHEDULE

New Year's Day (observed)	Monday, January 2
Dr. Martin Luther King Jr. Day	Monday, January 16
Lincoln's Birthday* (observed)	Monday, February 13
Washington's Birthday (observed)	Monday, February 20
Memorial Day	Monday, May 29
Juneteenth	Monday, June 19
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Columbus Day	Monday, October 9
Election Day**	Tuesday, November 7
Veterans' Day**	Saturday, November 11
Thanksgiving Day	Thursday, November 23
Christmas Day	Monday, December 25

PLEASE NOTE:

- * Lincoln's Birthday is a floating holiday for exempt and non-exempt staff. Exempt staff observe this holiday on the day after Thanksgiving.
- ** Election Day and Veterans' Day are floating holidays for both exempt and non-exempt staff.