

**Research Foundation 2022 Payroll Dates**

January							February							March						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28						27	28	29	30	31		
30	31																			

April							May							June									
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa			
						1						6	7							1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11			
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18			
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25			
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30					

July							August							September									
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa			
						1							1										1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10			
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17			
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24			
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30				
31																							

October							November							December									
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa			
						1						4	5										1
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10			
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17			
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24			
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31			
30	31																						

- Direct Deposit is strongly advised and preferred by RF, sign up at ORSP.
- See RF Self Service Portal for pay stub information:  
[https://srfoapp02.rfsuny.org:4443/OA\\_HTML/AppsLogin](https://srfoapp02.rfsuny.org:4443/OA_HTML/AppsLogin)

**Exempt Time Reporting**

Timesheets due every month.  
See below for due dates & pay dates.

Timesheet Period	Biweekly Periods		Pay Date
	Start	End	
January (Due 04-Feb-22)	01Jan22 - 14Jan22		01/14/22
	15Jan22 - 28Jan22		01/28/22
	29Jan22 - 11Feb22		02/11/22
February (Due 04-Mar-22)	12Feb22 - 25Feb22		02/25/22
	26Feb22 - 11Mar22		03/11/22
March (Due 08-Apr-22)	12Mar22 - 25Mar22		03/25/22
	26Mar22 - 08Apr22		04/08/22
April (Due 06-May-22)	09Apr22 - 22Apr22		04/22/22
	23Apr22 - 06May22		05/06/22
May (Due 03-Jun-22)	07May22 - 20May22		05/20/22
	21May22 - 03Jun22		06/03/22
June (Due 08-Jul-22)	04Jun22 - 17Jun22		06/17/22
	18Jun22 - 01Jul22		07/01/22
July (Due 05-Aug-22)	02Jul22 - 15Jul22		07/15/22
	16Jul22 - 29Jul22		07/29/22
	30Jul22 - 12Aug22		08/12/22
August (Due 09-Sep-22)	13Aug22 - 26Aug22		08/26/22
	27Aug22 - 09Sep22		09/09/22
September (Due 07-Oct-22)	10Sep22 - 23Sep22		09/23/22
	24Sep22 - 07Oct22		10/07/22
October (Due 04-Nov-22)	08Oct22 - 21Oct22		10/21/22
	22Oct22 - 04Nov22		11/04/22
November (Due 02-Dec-22)	05Nov22 - 18Nov22		11/18/22
	19Nov22 - 02Dec22		12/02/22
December (Due 06-Jan-23)	03Dec22 - 16Dec22		12/16/22
	17Dec22 - 30Dec22		12/30/22
	31Dec22 - 13Jan23		01/23/23

**Please Note:**  
Exempt employees should turn in their timesheets at the end of each month.

**RESEARCH FOUNDATION 2022 HOLIDAY SCHEDULE**

New Year's Day	Saturday, January 1
Dr. Martin Luther King Jr. Day	Monday, January 17
Lincoln's Birthday*	Saturday, February 12
Washington's Birthday	Monday, February 21
Memorial Day	Monday, May 30
Juneteenth**	Sunday, June 19
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Columbus Day	Monday, October 10
Election Day***	Tuesday, November 8
Veteran's Day	Friday, November 11
Thanksgiving Day	Thursday, November 24
Christmas Day (obv)	Monday, December 26

**PLEASE NOTE:**

- \* Lincoln's Birthday is a floating holiday for exempt and non-exempt staff. Exempt staff observe this holiday on the day after Thanksgiving.
- \*\* Juneteenth is new to the NYS calendar in 2021; it may be used as a floating holiday for both exempt and non-exempt staff.
- \*\*\* Election Day is a floating holiday for both exempt and non-exempt staff.