

Research Foundation 2021 Payroll Dates

January	February	March
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa
1 2	1 2 3 4 5 6	1 2 3 4 5 6
3 4 5 6 7 8 9	7 8 9 10 11 12 13	7 8 9 10 11 12 13
10 11 12 13 14 15 16	14 15 16 17 18 19 20	14 15 16 17 18 19 20
17 18 19 20 21 22 23	21 22 23 24 25 26 27	21 22 23 24 25 26 27
24 25 26 27 28 29 30	28	28 29 30 31
31		
April	May	June
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa
1 2 3	1	1 2 3 4 5
4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12
11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19
18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26
25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30
	30 31	
July	August	September
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa
1 2 3	1 2 3 4 5 6 7	1 2 3 4
4 5 6 7 8 9 10	8 9 10 11 12 13 14	5 6 7 8 9 10 11
11 12 13 14 15 16 17	15 16 17 18 19 20 21	12 13 14 15 16 17 18
18 19 20 21 22 23 24	22 23 24 25 26 27 28	19 20 21 22 23 24 25
25 26 27 28 29 30 31	29 30 31	26 27 28 29 30
October	November	December
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa
1 2	1 2 3 4 5 6	1 2 3 4
3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11
10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18
17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25
24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31
31		

- Direct Deposit is strongly advised and preferred by RF, sign up at ORSP.
- See RF Self Service Portal for pay stub information:
https://srfoapp02.rfsuny.org:4443/OA_HTML/AppsLogin

Exempt Time Reporting

Timesheets due every month.
See below for due dates & pay dates.

Timesheet Period	Biweekly Periods	Pay Date
Start	End	
January (Due 05-Feb-21)	02Jan21 - 15Jan21	01/15/21
	16Jan21 - 29Jan21	01/29/21
	30Jan21 - 12Feb21	02/12/21
February (Due 05-Mar-21)	13Feb21 - 26Feb21	02/26/21
	27Feb21 - 12Mar21	03/12/21
March (Due 02-Apr-21)	13Mar21 - 26Mar21	03/26/21
	27Mar21 - 09Apr21	04/09/21
April (Due 07-May-21)	10Apr21 - 23Apr21	04/23/21
	24Apr21 - 07May21	05/07/21
May (Due 04-Jun-21)	08May21 - 21May21	05/21/21
	22May21 - 04Jun21	06/04/21
June (Due 02-Jul-21)	05Jun21 - 18Jun21	06/18/21
	19Jun21 - 02Jul21	07/02/21
July (Due 06-Aug-21)	03Jul21 - 16Jul21	07/16/21
	17Jul21 - 30Jul21	07/30/21
	31Jul21 - 13Aug21	08/13/21
August (Due 03-Sep-21)	14Aug21 - 27Aug21	08/27/21
	28Aug21 - 10Sep21	09/10/21
September (Due 08-Oct-21)	11Sep21 - 24Sep21	09/24/21
	25Sep21 - 08Oct21	10/08/21
October (Due 05-Nov-21)	09Oct21 - 22Oct21	10/22/21
	23Oct21 - 05Nov21	11/05/21
November (Due 03-Dec-21)	06Nov21 - 19Nov21	11/19/21
	20Nov21 - 03Dec21	12/03/21
December (Due 07-Jan-22)	04Dec21 - 17Dec21	12/17/21
	18Dec21 - 31Dec21	12/31/21

Please Note:

Exempt employees should turn in their timesheets at the end of each month.

RESEARCH FOUNDATION 2021 HOLIDAY SCHEDULE

New Year's Day	Friday, January 1
Dr. Martin Luther King Jr. Day	Monday, January 18
Lincoln's Birthday*	Friday, February 12
Washington's Birthday	Monday, February 15
Memorial Day	Monday, May 31
Juneteenth**	Saturday, June 19
Independence Day (obv)	Monday, July 5
Labor Day	Monday, September 6
Columbus Day	Monday, October 11
Election Day***	Tuesday, November 2
Veteran's Day	Thursday, November 11
Thanksgiving Day	Thursday, November 25
Christmas Day (obv)	Friday, December 24

PLEASE NOTE:

- * Lincoln's Birthday is a floating holiday for exempt and non-exempt staff. Exempt staff observe this holiday on the day after Thanksgiving.
- ** Juneteenth is new to the NYS calendar in 2021; it may be used as a floating holiday for both exempt and non-exempt staff.
- *** Election Day is a floating holiday for both exempt and non-exempt staff.