



Microsoft Excel 2016 Online Certificate Program

An Online Learning Program for CSEA-represented NYS Employees

Application Period:

December 29, 2021 -
June 29, 2022

Courses must be completed by June 30, 2022.



Begin the Journey to Developing your Career

The Partnership invites you to take advantage of this exciting career development opportunity.

The Microsoft Excel 2016 Certificate Program provides a learning opportunity for employees to enhance their knowledge and skills in Excel.

Register today and begin taking courses anytime you wish during this six-month program.



About the Microsoft Excel 2016 Certificate Program

- An online learning program to help employees become more proficient in their Microsoft Excel 2016 skills.
- Employees must complete 14 required courses while achieving a passing grade of 70% or higher for each course in order to earn a certificate.
- Supervisory approval is not required for courses taken outside the normal workday.



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For technical support and questions, contact the Partnership at: (518) 486-7814 or (800) 253-4332 or OnlineLearningHelp@nyscseapartnership.org