

# IST 190/390: Global Issues and Awareness

1 Credit Hour

Instructor: Maggie Rivera

IST Coordinator: Chelsea Delgiorno

Office: 120 Hart Hall

Fall 2018 Semester

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Office Hours: Posted outside of the IST Office

## Course Description:

Global Issues and Awareness is a one credit-hour required course for all students living in the Hart Hall Global Living and Learning Center. As part of the course students will participate in a 10 week class composed of a series of academic classes, programs, and events that cover global issues and topics including cultures, customs, beliefs, history, politics, and movements from around the world. Students will then write five reflection papers on these events. All IST students must also complete 10 hours of community service and write a reflection paper on the experience to earn class credit.

## Important Dates and Deadlines:

Date	Assignment
Sunday, September 9 <sup>th</sup> , 2018 at 7:00pm	Mandatory All Hall Meeting in Lanigan 101 Unexcused Absences result in Extra Paper Assignment
Sunday, September 23 <sup>rd</sup> , 2018 by 11:59pm	1 <sup>st</sup> Reflection Paper Due. Note: Students must successfully pass IST Quiz on Blackboard with a 100% before assignment drop boxes open.
Sunday, October 7 <sup>th</sup> , 2018 by 11:59pm	2 <sup>nd</sup> Reflection Paper Due
Sunday, October 21 <sup>st</sup> , 2018 by 11:59pm	3 <sup>rd</sup> Reflection Paper Due
Sunday, November 4 <sup>th</sup> , 2018 by 11:59pm	4 <sup>th</sup> Reflection Paper Due
Sunday, November 18 <sup>th</sup> , 2018 by 11:59pm <b>FINAL DEADLINE</b>	5 <sup>th</sup> Reflection Paper Due 10 Hours of Community Service Due Community Service Reflection Paper Due

## Evaluation:

Students will be evaluated out of 100 points.

- 60 points are earned from the Five IST Paper Assignments, earning a maximum of 12 points for each assignment (reflection paper, discussion, or presentation) submitted through Blackboard.
- 40 points are earned through Community Service hours, earned at a rate of 4 points per hour. In order for any community service to be accepted the student must turn in their signed and completed Community Service Log through Blackboard and submit their Community Service Reflection Paper.
- To obtain an overall passing grade a student must earn at least 70% (**a grade of C-**) by the end of the final deadline. A final letter grade for the course will be given on the basis of his/her total percentage, rounded up to the nearest percent.
- **A = 93-100% A- = 90-92% B+ = 87-89% B = 83-86% B- = 80-82% C+ = 77-79% C = 73-76% C- = 70-72% D+ = 67-69% D = 63-66% D- = 60-62% E= less than 60%**

*The instructor reserves the right to change course expectations at their discretion.*

### **Academic Consequences:**

Students will fail the IST 190/390 course for any of the following reasons:

- Earning a final score of less than 70% for course assignments (papers & community service)
- Found responsible for a plagiarism or academic dishonesty violation (determined by the FRD)
- Being removed from the hall, and subsequently the IST course, for major college policy violations

### **Housing Requirement:**

IST 190 is for students with freshman or sophomore status and IST 390 is for students with junior, senior, or graduate status. If you live in Hart Hall you will automatically be registered for IST. All students who participate in IST must live in Hart Hall and all students living in Hart Hall must participate in IST, or they will be given a new housing assignment.

If a student fails the IST 190/390 course, or no longer wishes to continue taking the course, then they may be immediately removed from Hart Hall and may be provided alternative on-campus housing at the discretion of the Residence Life & Housing Office.

### **General Requirements:**

Students are required to complete the following in order to successfully pass the course:

- Attend the Mandatory All Hall Meeting on Sunday, September 9<sup>th</sup>, 2018. Unexcused absences will result in an additional Paper Assignment. Exemptions must be submitted by email to the FRD and approved by the FRD in writing before the All Hall Meeting begins.
- Earn a grade of 100% on the multiple choice IST Quiz on Blackboard. You may retake this quiz as many times as needed to earn 100%, but you cannot submit any assignments in the Blackboard drop boxes until you have passed the quiz. You should complete this quiz as soon as possible, and not wait until the day your 1<sup>st</sup> Paper is due.

### **Paper Assignments:**

Students are required to complete the following in order to successfully pass the course:

- Submit FIVE Papers reflecting on IST programs you attended on Blackboard.
  - You must attend a pre-approved IST program, arrive on time, stay for the entire program, and sign the attendance sheet when you leave.
  - You must then submit your reflection paper using the following criteria: one to two, double-spaced, 12pt text, Times New Roman font, with proper header and content (refer to guidelines on Blackboard).
  - One of these IST Paper is due every two weeks, always at 11:59 pm Sunday night.
  - Alternative: You can present your own IST program. You must submit the program proposal for IST approval at least 3 weeks in advance. Funding and technology equipment may be requested. All student IST programs must be held within Hart Hall, be at least 30 minutes in length and will be graded by the GRM supervising the program. See instructions below.
  - Alternative: You can participate in an IST Discussion program by signing up to participate in a program ahead of time at the front desk, complete the required research, present your research at the IST program, turn in researched materials to the program facilitator, and submit a Discussion Receipt to the Blackboard drop box instead of a paper. See instructions below.

**(A) IST Approved Event Paper Write-up Format:**

All IST papers should be typed on at least one page and no more than two pages, double spaced with no greater than one inch margins (left, right, top and bottom) and twelve point Times or Times Roman font. Please use correct spelling and grammar. Each paper will be graded out of 12 points.

Name \_\_\_\_\_ Room # \_\_\_\_\_ Date of program \_\_\_\_\_

Program Topic \_\_\_\_\_ Presenter \_\_\_\_\_

- (i) **Summary:** (One short paragraph - no more than one-third of a page), worth 2 points.
- (ii) **One question must be from Group A** (5 points, at least 6 sentences)
- (iii) **Second question can be from either Group A(different from the 2nd paragraph) or B.** (5 points, at least 6 sentences)

**Group A Questions:**

- How does this event relate to any academic course you have taken or are currently taking?
- How does this program relate to any local, national, or otherwise current event?
- How does this program relate to global or international issues?

**Group B Questions:**

- How did this event relate to any personal experiences you've previously had?
- Did you gain any new information from this program? If so, what? If not, why not?

**(B) Student Initiated Presentation Credit:** Students are encouraged to develop programs for the Hart IST course. To initiate a program, students must present their proposal to the FRD or ISTC two weeks in advance, fill up the form: <http://goo.gl/forms/xN5xt9M0Xy> and must prepare the program in cooperation with a Hart staff/faculty member, preferably the GRM who will be grading your presentation. This applies ONLY to programs that are presented in Hart and produced specifically for the IST program. Presentation credit will NOT be given to those who participate in outside IST-approved events (e.g., concerts, plays, etc). After the presentation you must submit the content (powerpoint or other format) of the talk, along with a presentation receipt to Blackboard.

**(C) Discussion Credit:** Students may participate in a maximum of 3 discussions in lieu of writing papers. Students must sign up for discussions at the front desk. Each student must actively participate in the discussion. Only programs identified as discussions on the IST calendar may be used for discussion credit. Students who sign up for a discussion and do not show up will be penalized 5 points for each discussion missed.

**IST Programs:**

IST Programs must be pre-approved by the FRD and posted to the IST Calendar before the start of any event in order to be considered acceptable programs. Most IST events occur within Hart Hall or on campus. All IST programs must be at least 30 minutes in length, have an educational component, and focus the content of the program on topics outside of the United States.

**Ground Rules during attending IST Programs:**

- Students cannot enter an IST program late. Any student arriving late will be asked to leave or stay for NO credit. The staff member monitoring the event will have the final say in regards to a student’s timeliness and attentiveness at programs, and reserves the right to deny students credit for attending a program.
- Students are not allowed to text, talk, sleep or do any unrelated work on their computers.
- Students may leave to use the restrooms, but to receive the credit should not be away for more than 5 minutes. Any student leaving is responsible for notify the staff monitoring the event of their departure and return.

**IST Calendar:**

*The instructor reserves the right to change course expectations at their discretion.*

The IST Calendar is managed by the FRD. The FRD approves events and posts them to the calendar at least one week before a program. Students cannot ask for an extra program to be added to the calendar and count towards IST credit the same day of the requested program. If it is not approved on the calendar before the program begins, then it does not count for IST credit.

### **Community Service:**

Students are required to complete the following in order to successfully pass the course:

- This course requires 10 hours of pre-approved community service be completed by the student before the final deadline.
- The community service opportunity, organization, or event must be from the IST pre-approved list or approved by the FRD in writing **before** you begin your hours.
- After hours are completed the student must submit a signed community service log to a Blackboard drop box and save the original hardcopy for their records. It is the student's responsibility to print, fill out, upload, and save their own community service log.
- Some pre-approved community service opportunities will have strict guidelines on how many hours can be earned for various activities (i.e. hosting for admissions can only earn you 5 hours of community service).
- The students must submit a Community Service Reflection paper before the final deadline that summarizes their community service experience.
- Without the signed log and reflection paper, submitted before the deadline, no community service will be accepted.

### **Delivering Community Service Hours:**

Community service log forms are available to be downloaded from Blackboard. Completed logs with real signatures of the supervisors need to be scanned/pictured and the image(s) must be submitted **ONLY** through the blackboard CS drop boxes: Only the RHD, FRD, or ISTC can approve community service events or projects. This pre-approved list will be advertised to all students. For questions as to whether a specific event/project may be approvable for community service, email the FRD before you begin completing your community service hours.

### **Global Awareness Conference (GAC):**

The Global Awareness Conference is a two-day international conference held in Hart Hall celebrating the rich cultural diversity and inclusion efforts of the IST 190/390 program. It will be held on Friday, November 9<sup>th</sup> and Saturday, November 10<sup>th</sup>. Students, faculty, staff, and outside organizations are encouraged to submit program proposals for this conference. It is a great opportunity to earn valuable experience presenting at conference while staying on campus. There are additional opportunities to serve as volunteers for the conference and help plan the event throughout the Fall semester.

### **IST Staff:**

Faculty Resident Director (FRD): The FRD is in charge of the IST course. The FRD has the final say on all decisions related to the course. This includes, but is not limited to, cases of plagiarism, absences, final grades, missing/incomplete work, class registration (add/drop), IST event and community service approval, and any other academic components of IST.

IST Coordinator (ISTC): This new GA position has been created to offer additional support and resources to the IST students and staff. They help manage the IST course on Blackboard, coordinate IST events and

community service opportunities, and keep IST records. They are available in the Hart 120 office at least 10 hours a week to answer IST related questions.

Residence Hall Director (RHD): The RHD is in charge of everything in Hart Hall that is not IST related. Any questions regarding IST should be directed to your *grading* GRM or the ISTC first, then the FRD if they cannot answer your question. Any questions related to housing, facilities, reslife employment, hall council, front desk operations, or conduct should be directed to your *floor* GRM first, then the RHD if they cannot answer your question.

Graduate Resident Mentor (GRM): The GRMs are graduate students that serve in a dual role fulfilling the responsibilities of Resident Assistants and Teaching Assistants. For IST related questions email your *grading* GRM or the ISTC first. GRMs facilitate floor meetings, IST programs, and floor activities. They grade papers, complete rounds of the building, and enforce college policies.

Faculty Resident Mentor (FRM): The FRMs are Oswego faculty members that live within the hall opposite the GRMs. They facilitate IST programs and approved community service opportunities for IST students. They hold office hours in the building and serve as great academic resources for students.

## **Plagiarism:**

### Definition and Examples of Plagiarism:

According to SUNY Oswego, plagiarism is defined as follows: the representation of another's words, thoughts, or ideas as one's own. While it is expected that a student who is engaged in writing will utilize information from sources other than personal experience, appropriate acknowledgment of such sources is required. Some examples of plagiarism include:

- (1) Utilizing a direct quotation without citing the source, including your own personal work
- (2) Paraphrasing the ideas, interpretation, expressions of another without giving credit; and,
- (3) Representing the thought of others as their own by failing to acknowledge or document sources.

Sources of information should be credited or footnoted by following an English language style guide (e.g., MLA, APA, Chicago, etc.)

Students are also not allowed to forge signatures of others or commit other forms of academic dishonesty. ([http://www.oswego.edu/administration/registrar/policy\\_text.html](http://www.oswego.edu/administration/registrar/policy_text.html))

### Consequences of Plagiarism:

Any student who commits an act of plagiarism or academic dishonesty as defined above will face the following possible consequences (at the discretion of the FRD):

- (1) Receive a failing grade on that particular assignment.
- (2) Receive a failing grade for the semester and move out of the Hart Hall.
- (3) Be reported to the Dean's office.

The Faculty Director has the authority to take any other action that they deem appropriate in response to any incident of plagiarism or academic dishonesty. It is the responsibility of the student to read, understand, and follow these policies. The following resources are available to help students better understand plagiarism:

## **Additional Resources:**

([www.oswego.edu/academics/blackboard.html](http://www.oswego.edu/academics/blackboard.html)) and the Hart page:  
([www.oswego.edu/student/residential/residence\\_halls/hart/harthall/ist\\_info.html](http://www.oswego.edu/student/residential/residence_halls/hart/harthall/ist_info.html))  
[www.oswego.edu/student/residential/residence\\_halls/hart/harthall/IST\\_Events.html](http://www.oswego.edu/student/residential/residence_halls/hart/harthall/IST_Events.html)  
Oswego State Policy: [http://www.oswego.edu/administration/registrar/policy\\_text.html](http://www.oswego.edu/administration/registrar/policy_text.html)  
Penfield Library website: <http://www.oswego.edu/library/instruction/plagtut/index.html> 4