

# Community Service Log – IST 190/390



NAME \_\_\_\_\_ ROOM NUMBER \_\_\_\_\_

ID NUMBER \_\_\_\_\_ GRADING GRM \_\_\_\_\_

## Instructions:

- 1) Make sure all parts are filled out below
- 2) Only approved community service as outlined on Blackboard or with special written approval by the FRD or IST Coordinator will be accepted
- 3) Any changes to this form are only to be completed by and must be initialed by the supervisor
- 4) Check your Math: (Time Out) – (Time In) = (Hours Served)
- 5) When complete, give this form to your grading GRM

**SUPERVISORS:** If you have any questions or concerns, contact [cdelgior@oswego.edu](mailto:cdelgior@oswego.edu)

DATE OF PROJECT \_\_\_\_\_ ORGANIZATION \_\_\_\_\_

TIME IN \_\_\_\_\_ TIME OUT \_\_\_\_\_

WRITE OUT HOURS IN WORDS (E.G., 2=TWO): \_\_\_\_\_

TASK(S) \_\_\_\_\_

SUPERVISOR NAME (PRINT) \_\_\_\_\_

SUPERVISOR'S PHONE (\_\_\_\_) \_\_\_\_\_ EMAIL \_\_\_\_\_

SUPERVISOR SIGNATURE \_\_\_\_\_

DATE OF PROJECT \_\_\_\_\_ ORGANIZATION \_\_\_\_\_

TIME IN \_\_\_\_\_ TIME OUT \_\_\_\_\_

WRITE OUT HOURS IN WORDS (E.G., 2=TWO): \_\_\_\_\_

TASK(S) \_\_\_\_\_

SUPERVISOR NAME (PRINT) \_\_\_\_\_

SUPERVISOR'S PHONE (\_\_\_\_) \_\_\_\_\_ EMAIL \_\_\_\_\_

SUPERVISOR SIGNATURE \_\_\_\_\_

DATE OF PROJECT \_\_\_\_\_ ORGANIZATION \_\_\_\_\_

TIME IN \_\_\_\_\_ TIME OUT \_\_\_\_\_

WRITE OUT HOURS IN WORDS (E.G., 2=TWO): \_\_\_\_\_

TASK(S) \_\_\_\_\_

SUPERVISOR NAME (PRINT) \_\_\_\_\_

SUPERVISOR'S PHONE (\_\_\_\_) \_\_\_\_\_ EMAIL \_\_\_\_\_

SUPERVISOR SIGNATURE \_\_\_\_\_