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Office: 120 Hart Hall  
 Textbook: none

Office hours: MW 12 to 1 PM  
 Credit hours: 1.0

**Course Description:** IST 190 (freshmen/sophomores) and IST 390 (juniors/seniors): This course is a one credit hour requirement for (only) students living in Hart GLLC. This course is designed to involve students in experiences related to global awareness outside the classroom.

Additional information is available on Blackboard ([www.oswego.edu/academics/blackboard.html](http://www.oswego.edu/academics/blackboard.html)) and the Hart page: ([www.oswego.edu/student/residential/residence\\_halls/hart/harthall/ist\\_info.html](http://www.oswego.edu/student/residential/residence_halls/hart/harthall/ist_info.html))

**Course Objectives:** Following completion of this course, students will exhibit an enhanced awareness of their place in an increasingly global society. They will be able to express comprehensively and logically how the concepts they have learned relate to their present experiences. Through their community service project(s), students will learn the value of meaningful volunteering. Students will also develop an understanding of how their extra-curricular activities are related to what they learn in the classroom.

#### Student responsibilities:

- **Students will be required to attend a minimum of six (6) pre-approved IST events and write experiential papers** following each event attended. See paper rubric below for information. Examples of programs: lectures, panel presentations, films, concerts, field trips, discussions, art exhibits or other intellectual or cultural activities.
  - **Students may also earn presentation credit for one event during the semester.** Students will be graded on their presentation by a GRM and this will count as a grade. See instructions on Blackboard.
  - **Students may also participate in a total of 3 discussion programs per semester** for IST credit. Students will be graded on their discussion contributions by a GRM and this will count as a grade.
- **Students are required to complete a minimum of 10 hours of community service.**

Only those events listed as IST on the online Hart Events Calendar are approved for the course. Papers on events that are not approved will not be accepted. **The program calendar can be found here:** [www.oswego.edu/student/residential/residence\\_halls/hart/harthall/IST\\_Events.html](http://www.oswego.edu/student/residential/residence_halls/hart/harthall/IST_Events.html)

**Deadlines:** The paper for a specific event must be turned in on Blackboard no later than SEVEN (7) days after the event or by the deadline, whichever comes first. Papers turned in after the 7 day deadline will NOT be accepted and the student will have to attend another event. Dates for handing in the papers or completing discussions will be as follows:  
**Three events by Sunday, OCTOBER 23, at 11:59 PM**    **Final three events by Sunday, DECEMBER 4 at 11:59 PM**

**Consequences: Midterm deadline:** If a student attempts to but does not complete three IST programs (and papers/discussions) by the first deadline, and the student **has never** missed any deadlines up to that point, the student will then have to: complete double what they had not done during the second half of the semester, and complete the requirements for the final deadline. **The student will still fail IST for the semester, but will not have to move out of the building.** However, if the student successfully completes the IST 190/390 the following semester, the E grade will be excluded from the calculation of their GPA. **This can only be used once by a student. If a student makes no attempt to complete any of the requirements of the IST program, they will be relocated at midterm.**

#### IST PAPERS

By the midterm deadline, If a student only completes	They will then have to complete	equaling this many ISTS by the final deadline	Total ISTs
1 IST	4 MORE ISTS	7 ISTS	8
2 ISTS	2 MORE ISTS	5 ISTS	7

**Final deadline:** If a student does not complete their work for the final deadline, they will fail IST and be relocated. They will not be eligible to return to Hart for another semester.

**Paper format:** All IST papers should be typed on at least one (1) page and no more than two (2) pages, double spaced with no greater than one (1) inch margins (left, right, top and bottom) and twelve (12) point Times or Times Roman font. Please use correct spelling and grammar. Points will be taken off for spelling and grammatical errors in accordance with the grading rubric. A sample outline is available on Blackboard.

Name \_\_\_\_\_ Room # \_\_\_\_\_ Date of program: \_\_\_\_\_  
 Program Title \_\_\_\_\_ Presenter \_\_\_\_\_

Summary: (One short paragraph - no more than one-third of a page), worth 3 points.

Papers should then answer two of the following five questions (each worth 6 points). Each answer should be at least 6 sentences. One question must be from Group A, the second question can be from either Group A or B.

Group A: (must choose at least one from this group) How does this event relate to any academic course you have taken or are currently taking? How does this program relate to any local, national, or otherwise current event? How does this program relate to global or international issues?

Group B: How did this event relate to any personal experiences you've previously had? Did you gain any new information from this program? If so, what? If not, why not?

**Rewrites:** Students may rewrite TWO papers to improve their grade. Each paper may be rewritten one time. Rewrites must be completed by the same deadlines (either 7 day rule or IST deadline) as the first copy of the paper. Students should allow themselves sufficient time to complete and submit any rewrite before the relevant deadline. If the rewrite receives a lower score than the original paper, the higher of the two scores will be recorded as the grade for that paper.

**Presentation Credit:** Students are encouraged to develop programs for the Hart IST course. To initiate a program, students must present their proposal to a GRM or FRM two weeks in advance and must prepare the program in cooperation with the GRM/FRM. This applies ONLY to programs that are presented in Hart and produced specifically for the IST program. Presentation credit will NOT be given to those who participate in other outside IST-approved events (e.g., concerts, plays, etc). Please see instructions on Blackboard. **After presenting, students must submit a presentation receipt to Blackboard within 7 days. If students present a PowerPoint, they submit the PowerPoint to Blackboard. If they present a Prezi, they submit the content of the talk to Blackboard.**

**Discussion Credit:** Students may participate in a maximum of 3 discussions in lieu of writing papers. Students must sign up for discussions at the front desk. Each student must actively participate in the discussion. Only programs identified as discussions on the IST calendar may be used for discussion credit. **After participation, students must submit a discussion receipt to Blackboard within 7 days. Students who sign up for a discussion and do not show up for the discussion will have five points taken off their final average and will still have to complete 3 ISTs for each deadline.**

### Community Service

**Students must complete 10 hours of community service (5 hours by midterm deadline, 10 by final deadline).**

**Community service activity for the semester is worth 10 points. Community Service projects must be:** voluntary-you do not get paid. Services that you are not already getting credit for in another course, program, student organization, or other requirement. Services that you do not directly benefit from- they must be services to others. Promoting or fundraising for your own club/organization is serving yourself. Working through an organization in service projects to the community is acceptable. Similarly, services cannot be provided to exclusively your friends or family. Community service must be supervised. You cannot sign hours for yourself with no verification or supervisor. To be counted for IST credit for a given semester, these hours must be completed within the given semester and within the IST deadlines (at least 5 hours before the first deadline, and 10 before the second deadline).

**Hart GLLC IST Policy on Hosting Prospective Students:** In keeping with the community service policy of other program buildings, Hart GLLC allows for 5 hours of community service for hosting a student overnight for the Admissions Office. There is no limit on how many students a resident may host, but each overnight guest and tour is given a maximum of 5 community service hours.

Community service forms are available from the Front Desk and Blackboard and **must be turned in to your grading GRM** (at the front desk). The front desk can email you a receipt. Only the Hall Director and IST Director can approve events/projects. For questions as to whether a specific event/project is approved for community service, email Rebecca.burch@oswego.edu. Dr. Burch's decision is final. Events/projects that are not pre-approved will not be accepted.

Those who have not completed 5 hours of community service (50% of total community service requirement) by the midterm deadline follow the same consequences as failure to complete IST papers (see above).

Those who do not complete the necessary 10 hours of community service by the final deadline will fail the IST course and be relocated. Those who fail the course will not be eligible to return to Hart for another semester.

### COMMUNITY SERVICE

By the midterm deadline, If a student only completes	They will then have to complete	equaling this many hours by the final deadline	Total hours
1 HOUR	8 MORE HOURS	13 HOURS	14
2 HOURS	6 MORE HOURS	11 HOURS	13
3 HOURS	4 MORE HOURS	9 HOURS	12
4 HOURS	2 MORE HOURS	7 HOURS	11

## Means of Evaluation

To obtain a passing grade a student must complete all required work and will receive a grade based on the quality of written material and satisfactory completion community service hours. Each paper or discussion is worth a maximum of 15 points (90 points total +10 community service hours= 100%). A rubric used for the grading of student papers is available on Blackboard. Grades for individual papers and discussions will be posted on Blackboard every 10 days. Each student who completes all required work will be assigned a final letter grade for the course on the basis of his/her total percentage, rounded up to the nearest percent. The following breakdown of plus/minus grades will be used:

A = 93-100%   A- = 90-92%   B+ = 87-89%   B = 83-86%   B- = 80-82%   C+ = 77-79%   C = 73-76%

C- = 70-72%   D+ = 67-69%   D = 63-66%   D- = 60-62%   E= less than 60% or failure to meet requirements.

**Submitting programs for IST approval:** If you want an event approved for IST, you must submit the information to a google form: <http://goo.gl/forms/xN5xt9M0Xy> at least two weeks IN ADVANCE. You will need to submit the date, time, location, contact information, program description, and how it meets the IST criteria. You have to include your contact information at the end of your description. Pay attention to the questions that must be answered in the IST papers- be sure to include this information in your presentation. See Blackboard for more information.

## Hart Global Living and Learning Community Policy on Plagiarism

According to the Oswego State website, plagiarism is defined as follows: the representation of another's words, thoughts, or ideas as one's own. While it is expected that a student who is engaged in writing will utilize information from sources other than personal experience, appropriate acknowledgment of such sources is required. Some examples of plagiarism include:

- (1) utilizing a direct quotation without citing the source
- (2) paraphrasing the ideas, interpretation, expressions of another without giving credit; and,
- (3) representing the thought of others as their own by failing to acknowledge or document sources.

Sources of information should be credited or footnoted by following an English language style guide (e.g., Modern Language Association Style Sheet, The Publication Manual of the American Psychological Association, etc.).

([http://www.oswego.edu/administration/registrar/policy\\_text.html](http://www.oswego.edu/administration/registrar/policy_text.html))

**Any student who commits an act of plagiarism as defined above will face the following possible consequences (at the discretion of the Faculty Director): 1. Receive a failing grade on that particular paper. 2. Receive a failing grade for the semester and move out of the Hart Global Living and Learning Center. 3. Be reported to the Dean's office.** The Faculty Director has the authority to take any other action that he/she deems appropriate in response the any incident of plagiarism. It is the responsibility of the student to read, understand, and follow these polices.

The following resources are available to help students better understand plagiarism:

Oswego State Policy: [http://www.oswego.edu/administration/registrar/policy\\_text.html](http://www.oswego.edu/administration/registrar/policy_text.html)

Penfield Library website: <http://www.oswego.edu/library/instruction/plagtut/index.html>