The meeting was called to order at 3:06 pm.

I. Approval of Agenda – The agenda was approved as distributed

II. Minutes of March 19, 2018 – Approved unanimously

III. FA Chair’s Report – Lisa M. Glidden
   A. We will be convening the search committee for the CLAS Dean before the semester is over. We’ll need representatives from each of the subdivisions, and one rep from either SCMA, SOB, SOE, or the Library. Please tell your colleagues.
   B. The search committees for the VP of Student Affairs and Enrollment Management and the Director of Institutional Research will also have one or two faculty representatives, so pass that along as well.

IV. Reports of Councils, Committees, and Task Forces
   A. Academics Policies Council (Eve Clark)
      APC met on Friday, March 23rd. We reviewed and approved changes to Internship Course Policy. We also reviewed and approved changes Biochemistry major. Both proposals are on the floor for review. APC will meet again on Friday, April 6 at 3:00pm. We will have one more meeting on April 13th, so to get changes to the catalog changes for Fall 2018, proposals must get through the process and to APC by Tuesday April 10th. This will allow FA the two week review policy and a chance to approve by the end of the semester.

   B. General Education Council (Ming-Te Pan)
      Gen Ed council met on 27 March 2018.
      Approved the following courses be included in the writing plan of the department.
      1. ECO 349 Economics of Education in the Economics writing plan.
      2. ECE 211 Electric Circuits in the ECE writing plan.
      3. ECE 314 Microelectronic Circuits in the ECE writing plan.

      GE director will be sending a letter to chairs and program directors regarding courses offered in their departments/programs that have a diversity, equity, and/or inclusion component. This is an effort of the council to survey the campus and get a sense of what's out there, as it were.
C. **Personnel Policies Council (Elizabeth Schmitt)**

The survey on Bylaw revisions for Appendices B and D has been sent to the FA-list. Please be sure to forward it to your department.

We will also follow up with the question text to the FA-list for those who wish to review and discuss questions with their departments prior to completing the survey.

The survey does not have a set deadline at this time, and will remain open through the beginning of Fall 2018. You must be logged into Laker Apps to complete the survey, but the survey does not collect email addresses. The link below will take you to a Google Form.

https://goo.gl/forms/AZy88NOZPJeOe1zB2

Any questions about this form may be directed to

Elizabeth Schmitt
elizabeth.schmitt@oswego.edu

PPC next meets on 4/9, 8 am

D. **Undergraduate Curriculum Council (Brian Moritz)**

- The Note sections are updated in the catalog description of the following ART courses:
  - ART 243: Introduction to Digital Photography
    - Old version: “Note: A materials fee and digital camera are required”.
    - New version: “Note: A materials fee and digital (DSLR) camera are required”.
  - ART 343: Intermediate Digital Photography
    - Old version: “Note: A lab fee and digital camera are required”.
    - New version: “Note: A lab fee and digital (DSLR) camera are required”.

- UCC approved the following course proposals:
  - BIO 310 (update): Microbiology
  - GST 270 (new): U.S. Culture for International Students
  - ECE 463 (new): Elements of Robotics
  - BIO 420 (update): Wetland Ecology

- UCC approved the following prerequisite changes:
⊙ BIO 324: Population Biology
  ■ Current prerequisite(s): BIO 315
  ■ New prerequisite(s): BIO 220, BIO 315 or Instructor permission
⊙ BIO 325: Behavioral Biology
  ■ Current prerequisite(s): BIO 120 or BIO 213
  ■ New prerequisite(s): BIO 220 or Instructor Permission
⊙ BIO 327: Sexual diversity and evolution
  ■ Current prerequisite(s): BIO 120
  ■ New prerequisite(s): BIO 220 or Instructor Permission
⊙ ZOO 340: Vertebrate zoology
  ■ Current prerequisite(s): BIO 120 or 213, or instructor permission
  ■ New prerequisite(s): BIO 220 or instructor permission
⊙ ZOO 370: Comparative Anatomy
  ■ Current prerequisite(s): BIO 120 or BIO 213, or instructor permission
  ■ New prerequisite(s): BIO 220 or instructor permission
⊙ ZOO 384: Mammalogy
  ■ Current prerequisite(s): BIO 120 or 213, or instructor permission
  ■ New prerequisite(s): BIO 220 or instructor permission
⊙ ZOO 387: Herpetology
  ■ Current prerequisite(s): BIO 120 or instructor permission
  ■ New prerequisite(s): BIO 220 or instructor permission
⊙ BIO 474: Parasitology
  ■ Current prerequisite(s): 12 hours of biological sciences or instructor permission
  ■ New prerequisite(s): 12 hours of biological sciences including BIO 220 or instructor permission
⊙ ZOO 376: Ornithology
  ■ Current prerequisite(s): BIO 120 or instructor permission
  ■ New prerequisite(s): BIO 220 or instructor permission
⊙ ZOO 440: Ichthyology
  ■ Current prerequisite(s): 12 hours of biological sciences or instructor permission
  ■ New prerequisite(s): 12 hours of biological sciences including BIO 220, or instructor permission
UCC will be meeting again on April 11th and 25th. Courses and prerequisites that are approved on these meetings will be applied to the Spring 2019 semester.

E. Graduate Council (Sandy Bargainnier)
Graduate Dean’s Report
- QUEST April 4, 2018 (3 min Thesis)
- Do we want a separate hooding ceremony for graduate students?
- New CRM system coming
- Graduate Assistantships- creating operational definitions for TA, GA, RA, etc

New Business:
a) BS/MBA Public Accounting (5 yr combined) revisions- council would like to see a letter of support from the English Dept since they are deactivating their Master’s program
b) Definition of Graduate Faculty --led by Katherine S. Thweatt
c) Graduate theses advising and compensation, when required in a program curriculum.

Next meeting: April 12, 2018

V. Old Business
No old business this meeting

VI. Arts Management Minor Revisions
After a brief overview, the revisions were approved: For: 33 Against: 0

VII. Free Speech, Civil Discourse, and Peaceful Assembly Task Force recommendations
Provost Scott Furlong explained where the Task Force and that a sub-group is now working on the policy. There will be a vote at the next meeting.

VIII. Career Services and Center for Experiential Learning Updates (Michelle Bandla and Gary Morris)
Michelle and Gary discussed staffing and responsibilities as well as the streamlining of the staff, marketing, events and programs to eliminate redundancies. Work on the website continues. A new program, “Handshake” will be introduced; it will replace The Experience Network and Laker Leads at a cost savings of $9,500.00. Faculty feedback is always welcome. See the presentation here.

IX. Announcements
Yards for Yeardly – 3rd Annual

“Hundreds of SUNY Oswego campus and community members will go miles against relationship violence during a Yards for Yeardley, a One Love Foundation awareness event from 10 a.m. to 6 p.m. on Monday, April 23.
SUNY has challenged all campuses to hit 50 million yards in walking, running and other movements to go Around the World for Yeardley on a designated day.

The One Love Foundation draws attention to the statistic that out of every three women and one out of every four men will experience relationship violence in their lifetimes. The organization began in 2010 to honor Yeardley Love, a UVA student beaten to death by her ex-boyfriend just weeks before their graduation.

For the April 23 event, participants are asked to show up anytime before 5 p.m. at the Marano Campus Center lawn and to walk or run or roll any distance -- organizers will record distances at the end of participation."

Lisa Glidden is registering for this event for the Faculty Assembly team and is inviting all to join the FA team.

The meeting was adjourned at 3:57 pm for Active Shooter Training with Assistant Chief of Police, Kevin Velzy.

Kevin’s presentation can be seen here. Please ensure that the “Emergency Preparedness Procedures” (green spiral bound book) is available in your department. The Oswego Guardian, a safety app, can be installed on your cell phone. Please follow the link for details about the app and installation instructions. The “Distressed Student Procedure” can be found here. For campus emergency info, call ext. 3333.