Faculty Assembly Minutes  
February 12, 2018  
Chair: Lisa M. Glidden  
Recorder: Lisa Teters

Members Absent:
Scott Roby  Marianne Hromalik  Michelle Bandla  Evelyn Benevides  Mark Hardy
Scott Steiger  Mary Toale

The meeting was called to order at 3:01 pm.

I. Approval of Agenda – The agenda was approved as distributed

II. Minutes of January 29, 2017 – Approved unanimously

III. FA Chair’s Report – Lisa M. Glidden
Lisa passed along three items from SUNY. One is a call for proposals for Conversations in the Discipline grants. “The program guidelines have been posted on: www.suny.edu/provost/cid/. Proposals are due March 28, 2018.”

The second is the final report of the Micro-Credentialing Task Force. Their report is posted under meeting items>Spring 2018>February 12, 2018.

Finally, the comment period is open on “the draft resolution, Campus Open Access Policies and System Repository. Our goal is to bring this resolution when final to the SUNY Trustees for consideration of adoption. Comments will be accepted via e-mail to: provost@suny.edu through February 23, 2018.” The draft resolution is posted under meeting items>Spring 2018>February 12, 2018.

IV. Reports of Councils, Committees, and Task Forces

A. Undergraduate Curriculum Council (Brian Moritz)
UCC approved the following courses:
  o CHE212 (update): General Chemistry II
  o CHE332 (update): Organic Chemistry II
  o CHE462 (update): Biochemistry II
  o ART472 (new): Special Topics in Contemporary Art
  o MDS301 (new): Topics in Medieval and Renaissance Studies
  o SOC354 (new): Sports and Travel
  o PBJ355 (new): Wrongful Convictions
  o CMA250 (new): Introduction to Arts Management
  o ECE321 (update): Power Circuits and Systems [note: this will be rescinded at the 2/26/18 meeting because it involves a program change which has to be approved by APC]
  o HIS358 (update): American Urban History
  o HIS311 (new): Europe in an Age of Revolution, 1789-1848
• UCC approved the following prerequisite changes:
  o CHE451: Inorganic Chemistry
    • Current prerequisite(s): CHE 341 or CHE 344
    • New prerequisite(s): CHE 341 or CHE 342
  o ART348: Creative Code for the Visual Artist-I
    • Current prerequisite(s): Art 309 or Art 317 or permission of the instructor
    • New prerequisite(s): Art 207 or permission of instructor
  o VTP444: Serving Special Needs Learners in Vocational Education
    • Current prerequisite(s): VTP 309
    • New prerequisite(s): VTP 316 or VTP309
  o VTP445: Language Arts and Literacy in the Vocational Classroom
    • Current prerequisite(s): VTP 309
    • New prerequisite(s): VTP 316 or VTP309

B. General Education Committee (Ming-Te Pan)
GE committee met on Jan 30th. We reviewed the Political Science Dept. writing plan. The committee will meet on Feb. 13th.

C. Academic Policies Council (Sue Fettes)
APC met on Friday, February 12th. The committee approved the Prior Learning Assessment Policy and Catalog Copy; both are on the floor for review by the assembly.

We would also like to report out that we approved NAS340 and NAS360 to be added to the list of electives in the Native American Studies minor. APC will meet again on Friday, February 16 at 3:00pm

D. Personnel Policies Committee (Elizabeth Schmitt)
Personnel Policies met on 2/5. We reviewed nominees for the President's Award for Excellence in Faculty Service and made recommendations to the FA Chair. We also discussed rolling out personnel document guidelines and potential changes to personnel bylaws in appendices B and D. We will meet again on 2/19.

E. Calendar Committee (Rameen Mohammadi)
Calendar committee met on 2/12 to discuss the motion about the college calendar and the religious observances submitted by Casey Raymond (Chemistry).
Outcomes of our discussions:
1) We agree that as a diverse campus we need a better system that provides for all of our students and faculty to observe their religious high holy days. Only observing the Jewish High Holy days in the fall and Good Friday in spring is not inclusive all faiths of our students and faculty. We support not having recess during the semester for these religious holy days.
2) The systems of publishing what all of the days are for various religions and a system that provides for students to, in advance, identify the days that they will be observing is important; but, although the former could
potentially be included in what we publish for the college calendar each year, the latter is not appropriate for the Calendar Committee as it does not fit our charge.

3) It is important to follow the current language of the catalog that ensures that not only the student must be excused in these cases and not penalized, but, we also must provide makeups and other means to ensure the student's learning is not negatively impacted.

4) The issue in these instances for faculty need to include assurances that their students are not disadvantaged as a result of such cancelations where the faculty member needs to observe a high holy day.

V. Action: Resolution on Fee Waiver for Veterans

Dalton Bisson, Student Association President, presented an overview of the proposal on application fee waiver for veterans. Passed: 37 in favor, 1 abstention.

VI. Presentation: Lisa Evaneski, Title IX Director

Lisa discussed the importance of immediately reporting anything that causes concern for either student or faculty. Concerns are not always police or conduct related and are always confidential. Anyone needing Title IX training should contact Lisa for an appointment, her schedule is flexible and she will provide the training even during evening hours, if necessary. It is noted that adjuncts, especially, are neglected due to scheduling. There are academic opportunities in the form of internships available in the Title IX office. Please contact Lisa for more information.

VII. New Business

Paul Tomascak inquired about snow day cancellation policies.

The Multi-Cultural Summit is Friday, March 23rd at OCC 12:00 pm to 4:00 pm. Contact Ebru Damkaci for transportation inquiries. This year’s event addresses grad school, jobs, and under-represented students.

Quest is April 4th.

The meeting was adjourned at 3:38 pm.