Members Absent:

- ANT – __________
- AGS – Graham Bradley
- MAT – Chris Baltus
- PHY – Scott Roby
- PSY – Qing Liu
- SA – __________
- SA – __________
- SA – __________

The meeting was called to order at 3:08 pm.

I. Approval of Agenda – The agenda was approved as published.

II. Approval of Minutes – The April 18 minutes were approved as published.

III. FA Chair’s Report – Joan Carroll

At the request of the chair, the body agreed to voice voting on the proposals to be considered under Unfinished Business.

The list of FA representatives is being updated for next year. Please note any changes on the list that is circulating. The FA schedule for the fall will soon be published.

Commencement is part of our academic obligation. The college store will pick up the cost of regalia if one does not have it.

Joan’s last day is August 31.

Please say your name and constituency before speaking.

Please continue to send electronic copies of all handouts and reports to faculty.assembly@oswego.edu. We will convert handouts to PDF for posting on our website and sharing through Google Drive.

IV. Update from Review of Academic Advising and Planning (RAAP) Committee – Julie Pretzat, Dean, School of Communication, Media and the Arts

RAAP used the resources of the Educational Advisory Board, which provided research on what are considered to be best advising practices. The consensus is that what works best is a hybrid of professional advisors and faculty mentors. RAAP is hoping to run a pilot of this recommended practice during the Fall 2017 semester.

The professional advisor would be responsible for the technical aspects of registration, i.e. interpreting degree works, graduation plans, creating academic course plans, and troubleshooting. These paid experts would serve approximately 275-375 students and be skilled in a cluster of majors, between which students usually change or add. The faculty mentor would discuss careers, graduate schools, study abroad, internships, and research opportunities with students.

Part of the recommended best practice involves giving incoming students a welcome packet with the names of faculty and staff pertaining to or assigned to the students’ needs as well as a “road map” with pertinent goals and milestones.

Potential workgroups needed to create the pilot for Fall 2017 include implementation planners, mentor trainers, and advisement assessors. If interested, contact Mehran Nojan or Doug Pippin.
Discussion is needed about the role, recognition, and rewarding of faculty mentors.
A question was raised about how changes to advising would affect the UUP contract; it would not.

V. Reports of Councils, Committees and Task Forces

- **Undergraduate Curriculum Council** – Lenuta Giukin
  The committee met April 20 and 27 and recommends approval of the course and prerequisite proposals as detailed below.

  **NOTE:** Unless contested, the approvals will become effective following the first meeting of Faculty Assembly in the Fall 2016 semester.

New and updated courses:

- BRC 305 (new): Media Management
- BRC 223 (new): Integrated Media Writing and Design
- CHE 101 (update): Introductory Chemistry Lab
- CHE 113 (update): General Chemistry I Lab
- CHE 214 (update): General Chemistry II Lab
- CHE 230 (update): Introductory Organic Chemistry Lab
- CHE 322 (update): Analytical Chemistry
- CHE 331 (update): Organic Chemistry I Lab
- CHE 332 (update): Organic Chemistry II Lab
- CHE 343 (update): Comprehensive Physical Chemistry Laboratory
- CHE 360 (update): Introductory Biochemistry Lab
- CHE 425 (update): Instrumental Analysis
- CHE 434 (update): Organic Chemistry Lab
- CHE 461 (update): Biochemistry I Laboratory
- CHE 462 (update): Biochemistry II Laboratory
- COM 403 (new): Communication Research Methods
- DNC 112 (new): Beginning Modern Dance Technique (1sh)
- DNC 116 (new): Beginning Jazz Dance Technique (1sh)
- DNC 118 (new): Beginning Ballet Technique (1sh)
- DNC 212 (new): Intermediate Modern Dance Technique (2sh)
- DNC 216 (new): Intermediate Jazz Dance Technique (2sh)
- DNC 218 (new): Intermediate Ballet Technique (2sh)
- DNC 312 (new): Advanced Modern Dance Technique (3sh)
- DNC 316 (new): Advanced Modern Jazz Dance Technique (3sh)
- DNC 318 (new): Advanced Ballet Technique (3sh)
- DNC 380 (new): Choreography (3sh)
- MGT 440 (new): The Management of Nonprofit Organizations

Prerequisite changes:

- **COM 303 Qualitative Communication Research Methods**
  Current Prerequisite(s): COM 100
  New Prerequisite(s): COM 100, upper-division standing and COM 301 or 302 or 360 or 370 or 375 or COM 380, or instructor permission.

- **DNC 380 Choreography**
Current Prerequisite(s): DNC 302, 304, or 314 or instructor permission.
New Prerequisite(s): DNC 312, or 316, or 318, or instructor permission.

**DNC 360 Anatomy for Dancers**
Current Prerequisite(s): DNC 201, 204, or 210, or permission of instructor
New Prerequisite(s): DNC 112, or 116, or 118, or permission of instructor.

- **Priorities and Planning Council** – Linda Rae Markert
  The council met April 22 and received a presentation by Vice President for Administration and Finance, Nick Lyons, and Assistant Vice President for Finance and Budget, Victoria Furlong, about the university’s 2015-16 budget and about the budget process in general. The council will next meet on May 6.

- **Personnel Policies Council** – Gwen Kay
  The proposed DSA calendar is on the floor.

- **Graduate Council** – Sandy Bargainnier
  The council met April 29. The graduate office is reorganizing, but there will be no new positions. Kris Rusho will be doing social media and outreach for graduate interests. Gail Folds will be the administrative assistant, replacing Becky Truax, who retired on Wednesday.

**VI. Unfinished Business**
- **Proposed revisions to the BS/MBA in Accounting (Accounting, Finance, & Law Department)**
  Passed with voice vote

- **Proposed Sports Studies (SPS) minor (Interdisciplinary).**
  A question was raised about how one could theoretically complete the minor without actually taking any sports-related classes. Passed with voice vote

- **Proposed revisions to the History major (History Department)**
  Passed with voice vote

- **Proposed revisions to the History minor (History Department)**
  Passed with voice vote

- **Proposed Undergraduate Certificate in Career and Technical Education (CTE) (Vocational Teacher Preparation Department)**
  Passed with voice vote

- **Proposed revisions to BA in Human Development (Human Development Department)**
  Passed with voice vote
• Proposed DSA calendar (Personnel Policies Council)
  Passed (voice vote) with the understanding that the dates and days will be clarified.

VII. New Business
An announcement was made that anyone submitting program changes to State Ed. must also send relevant syllabi and rubrics.

Meeting adjourned 3:54 pm.