To: Faculty Assembly
From: Lisa M. Glidden, Chair of Faculty Assembly  
Walter B. Roettger, Acting Provost  
Date: November 15, 2016

Rationale:  
Per Article VII, Section 4 of the Faculty Assembly bylaws, task forces on issues of college-wide concern shall be concurrently created by Faculty Assembly and the administration. SUNY Oswego must decide by May 1, 2017 whether we intend to include an applied learning experience as a graduation requirement.

Charge:  
The Task Force is charged to recommend to Faculty Assembly and the administration whether to include an applied learning experience (as defined by SUNY)\(^1\) as a graduation requirement. Their recommendation should consider:

1. The feasibility study that reports on the campus’s capacity to deliver, the local community’s capacity to support, and the impact on the local workforce.
2. The number of departments that do not currently require what are commonly understood as applied learning, e.g. internships or co-ops.
3. Learning why a small percentage of students apparently do not currently get an applied learning experience as part of their course of study.
4. The expectations of parents and prospective students regarding what constitutes applied learning.
5. The value added for our students to institute such a requirement, given that the overwhelming majority already have an applied learning experience while they are here. That is, we know we can do this, but should we do it?

Timeline:
November 21, 2016: nominations sought at Faculty Assembly; call for administration and students designees
December 7, 2016: Elections for faculty and professional staff seats; student and administration designees announced
February 20, 2017: Task force report presented to Faculty Assembly Executive Board
March 20, 2017: Review by the Academic Policies Council, Graduate Council, Priorities and Planning, UUP, departments, and other interested groups completed and comments submitted to task force
April 7, 2017: Task Force final report due to Faculty Assembly

\(^1\) SUNY’s five criteria are that the applied learning experience must be: 1) structured, intentional, authentic; 2) requires preparation, orientation, training; 3) includes monitoring and continuous improvement; 4) requires structured reflection and acknowledgement; and 5) assessed and evaluated.
Membership
The task force shall consist of eleven members:
Six (6) Faculty members and/or professional staff elected by the Faculty Assembly as follows:

- Two (2) CLAS or Library faculty members – no more than one from any subdivision
- One (1) SCMA faculty member – no more than one from any subdivision
- One (1) School of Business faculty member
- One (1) School of Education faculty member
- One (1) Professional staff member
- One (1) Student selected by the Student Association
- One (1) UUP designee
- One (1) Representative from Student Affairs selected by the President
- Two (2) Representatives from Academic Affairs selected by the President, one of whom shall be designated by the President as convener

Prepared by
Faculty Assembly Executive Board