The meeting was called to order at 3:08 PM.

I. Approval of Agenda
   The agenda was approved as amended: Move “First Generation College Students” presentation to from VIII to V.

II. Approval of October 21, 2019 Minutes
    The minutes were approved as distributed.

III FA Chair’s Report – Lisa Glidden
   Ad Hoc Committee on Textbook and Course Material Costs

   Purpose: Textbook and other course material costs have increased greatly. Many of our students cannot afford these materials, or cannot afford them at the beginning of the semester. This ad hoc committee is tasked with the following:

   1) Determine higher-cost course material courses
   2) identify strategies to reduce textbook costs
   3) communicate those to Faculty Assembly to disseminate to faculty and students
   4) work with Faculty Assembly to identify processes that can make that communication iterative

   Membership:
   Sarah Weisman, Penfield Library (or designee)
   Takeena Strachan, SA President (or designee)

   Timeline: this work should be completed, and the committee will disband, by the end of the 2019 – 2020 academic year.

IV Reports of Councils, Committees, and Task Forces

   • Personnel Policies- Liz Schmitt
     Two items to report:

     1. The SCMA and SOE Dean review committees have convened and are working
     2. The PPC chair was nominated for the President's Award for Excellence in Service and will not be involved in this committee. This will be headed by Linda Rae Markert
• **Academic Policies Council - Eve Clark**
  APC met on Friday, October 25. We are reporting out a blanket deviation for Criminal Justice. CRJ majors who entered from the Fall 2018 to Spring 2020 will be required to take one 200-level course (CRJ 210, or CRJ 220, or CRJ 230) and choose any approved upper division advanced writing course in lieu of CRJ 388. This deviation should apply to students entering from Fall 2018 through Fall 2020. We continued to review catalog language for micro-credentials and sent to proposal back for revisions. We also reviewed catalog language for Intensive English Program and will send back the proposal with revision suggestions. We began review of catalog changes to the HDV major. Our next meeting is November 8 at 3:00pm

• **Graduate Council – Steve Abraham**
  Graduate Council passed a course revision to MBA 538 – Human Resource Management

• **Undergraduate Curriculum Council - Ritu Radhakrishnan**
  UCC approved the following prerequisite change:
  MKT 250: Marketing Principles
  Current Prerequisite(s): ECO 101 or 120, second semester freshman
  New Prerequisite(s): Second semester freshman

V. **Presentation: First Generation College Students group (Eric Frans, Sandy Bargainnier)**
  Sandy and Eric discussed the meaning of First Generation Students, explained how the group will helping these students and offered some tips on how faculty could help the first generation students in their class. The full presentation is available on the FA website.

VI. Action: Proposed bylaws revision to eliminate Student Issues and Concerns Council and renumber Articles accordingly AND remove references to the council from Articles XIII and XVIII
  Approved: 38 For    1 Against    0 Abstain
  *this will be presented to the General Faculty for vote at the next General Faculty meeting

VII. Action: Motion to endorse the UFS Resolution: Support for SUNY Negotiations for a fair and reasonable contract with Elsevier
  Approved: 39 For    0 Against    0 Abstain

VIII. Action: Open Access Policy
  Approved: 37 For    2 Against    0 Abstain

IX. New business.
  No new business this meeting

*The meeting was adjourned at 3:55 PM.*