The meeting was called to order at 3:09 PM.

I. Approval of Agenda
   The agenda was approved.

II. Approval of October 21, 2019 Minutes
   The minutes were approved as distributed.

III  FA Chair’s Report – Lisa Glidden
1. The Dec 2 FA meeting is cancelled.
2. Rick and Kristi went to the Middle States Self-Study Institute and are reporting out to the subcommittees, which are about to get to work.
3. College Council met on 11/8/19. We heard from Josh McKeown about international students.
4. SUNY Provost advisory committee for SUNY Online. If you teach online, and especially if your program is online, please let me know if you would like to be nominated.
5. From Wendy Gordon, chair of UFS Undergraduate Committee: One of the tasks the UFS Undergraduate Committee is undertaking this year is to address the frustration many faculty members feel when they propose or significantly revise a program. This Google Forms survey is a first attempt to get information about the transparency and timeliness of the proposal/revision process from the faculty perspective. It should take only a few minutes to complete.  https://forms.gle/QR8KS9eLTv6s2Y857

   We would greatly appreciate your responses to the survey. Even more, we hope you will circulate it to your constituency. We are interested in individual faculty members’ perceptions about the process - multiple responses from campuses are welcome.

6. My term for FA Chair ends Spring 2020 and we have to hold elections for FA chair in April. See Liz or Lisa for info on candidacy.

IV  Reports of Councils, Committees, and Task Forces

A. Personnel Policies- Liz Schmitt
   PPC has no report this meeting, will meet on November 25th.

B. Academic Policies Council - Eve Clark
   APC met on November 8, 2019. We reviewed several report out items of catalog language including changes to Gerontology, which we returned to the program with questions. We would also like to report out the following changes for the HDV major:
   1. The removal of GST 333 from the HDV program core requirements along with the “select from the following” language.
2. The change of the note regarding C- for courses in the program to the following language:
   “Note: A grade below C- must be repeated in all courses credited in the major; each of these courses which is a prerequisite for another course in the program must have a C- or better grade attained before taking the course for which it is a prerequisite.”

We are also reporting the addition to the catalog of the Intensive English Program (IEP) Policy. Please read report. APC will meet again this Friday, November 22 at 3:00pm.

**Intensive English Program (IEP) Policy**

Intensive English Program (IEP) is for students who do not meet the minimum English requirement and are conditionally accepted to improve their English skills in order to matriculate. IEP is a semester based, Non-credit bearing, English as a Second Language program.

International students who are accepted to a degree program at SUNY Oswego but do not meet the English language requirement (70 TOEFL IBT, 5.5 IELTS or less) can attend IEP and improve their language skills. IEP students are able to matriculate at SUNY Oswego when they achieve the minimum English score for matriculation 71 TOEFL IBT, 6.0 IELTS or equivalent. Students enrolled in IEP are required to complete the term, even if they reach the minimum TOEFL score for matriculation before the term ends. The International Language and Education Center Program Manager, in consultation with IEP instructional staff and IEP Advisory Committee members, may approve a student for matriculation if the student has successfully completed classwork but does not have the minimum TOEFL score for matriculation. Students with sufficient language proficiency (61-70 TOEFL IBT, 5.5 IELTS or equivalent) can participate in Bridge IEP. Students in the Bridge IEP may take one credit-bearing course from a predetermined list of courses per semester with the ILEC Manager’s approval, on a non-matriculated basis in addition to their IEP courses. Bridge IEP students are full-time IEP students and must follow all requirements listed for IEP. Bridge IEP students are responsible for paying additional tuition and fees associated with credit-bearing courses as well as IEP program fees. Students not meeting Bridge IEP requirements may request to participate in the program from the ILEC Program Manager. Denials may be appealed to IEP Advisory Committee.

3. **Graduate Council – Steve Abraham**
   On 11/18 in faculty assembly, I will report that graduate Council past minor revisions to the five HSC courses listed below

   HSC 510- Mind- Body Health
   HSC 512-Healthy Weight Management
   HSC 514-Wellness and Addictions
   HSC 520- Health Behavior Change Process
   HSC 525- Interactive Health Technologies

   Graduate Council Approved via electronic meeting the following minor revision in each course:

   CURRENT Prerequisites: graduate standing or department approval
   NEW Prerequisite: second semester senior and department approval, or
V. Elections:
Information Technology Council (at-large) 19 – 21 term: Mark Springston
Priorities and Planning (Library) 18 – 21 term: Laura Harris

VI. Action: Biomedical and Health Informatics MS – new track in Bioinformatics
Following discussion and due to communication difficulties with remote attendance, a motion was made to postpone this proposal until Isabelle Bichindaritz can visit FA.
Approved: 33 For 0 Against 4 Abstain

VII. Action: 2023 – 2024 Academic Calendar
Following discussion a motion was made to amend the calendar by removal of the Thursday “Fall Break:
Failed: 11 For 26 Against 0 Abstain
After much further discussion a motion was made to return to Calendar Committee for alternatives
Approved: 32 For 7 Against 0 Abstain

VIII. Presentation: Provost Update
The Provost briefly discussed faculty service and updated findings of the Extra Service Committee. Also discussed PRODiG and SUNY Online. Lastly, some points of enrollment and retention were presented.
The Provost Update can be seen on the FA website.

IX. Presentation: Oswego Branding Initiative, Wayne Westervelt
Due to time constraints, Wayne presented a brief overview of the meaning and purpose of “Branding” and the ways in which the Office of Communications determines the most effective presentation of SUNY Oswego to the public. Upcoming workshops are Thurs Nov 21 at 3:30pm, 215 Penfield and Fri Nov 22 at 9:00am, 114 Marano Campus Center.
Wayne’s complete presentation can be seen on the FA website.

X. New business.
No new business this meeting

The meeting was adjourned at 5:12 PM.