The meeting was called to order at 3:10 PM.

I. Approval of Agenda
The agenda was approved with corrections.

II. Approval of March 4, 2019 Minutes
The minutes were approved as distributed.

III. FA Chair’s Report – Lisa Glidden

1. The draft of SUNY Oswego’s Online Learning Strategic Plan is open for comments. The draft document is posted as a handout on the FA website under meeting items. Comments will be collected until Friday March 29, 2019. Please use this link to provide comments.

2. The SUNY provost has released a green paper on SUNY General Education revision. The draft is on the FA website under today’s meeting items. I will put this on the April 8 agenda for discussion. We are also putting up a Google form if you would like to submit feedback through our UFS senators.

3. Ballot coming to you soon about bylaws changes. Gwen Kay’s background summary:
   A few years ago, the SUNY University Faculty Senate made a change to its bylaws regarding the position (and privileges) of the vice president/secretary. Because this is actually state law, the SUNY Board of Trustees needed to approve this and they did. Now, as per bylaws, UFS needs to demonstrate that a majority of our campuses have approved this change that the Board of Trustees has made to us (that, yes, is what we as a body passed).

4. A few weeks ago I shared that we have a marker and pen recycling bin in MCC tucked in with the ATMs. There are also smaller collection boxes going up around campus, which look like this:
5. The President has announced the recipients for the President’s Award for Faculty Service (Craig Delancy), and the President’s Award for Professional Staff Service (Jackie Wallace).

Craig DeLancey, Professor of Philosophy, has assembled an impressive record of service at the department, college, university, and professional levels, and clearly excels in what one recommender refer to as "service to scholarly excellence." Most recently Craig has put in a tremendous amount of work on a new major proposal, Philosophy, Politics and Economics, approved in 2018. He is also the author of an OER text, A Concise Introduction to Logic. Since 2017 this text has over 17,000 downloads under a Creative Commons license, helping to ensure that students have access to materials they need to succeed.

His nominator notes, "In all of his service work, Craig has gone above and beyond what was required, showing a true dedication to the service mission of the university and SUNY in general."

Jacqueline Wallace, Assistant Dean of Students for Student Conduct (Interim), has an outstanding record of student-centered service in over a decade of progressive student affairs roles at SUNY Oswego. Her nominators write, "Jackie exemplifies the criteria for the President’s Award for Excellence in Professional Staff. Not only is she innovative, adaptive and responsive to changing student needs, but she is also a model citizen, a pillar of our community, and an incredible role model for our students."

Jackie's service on the campus includes search committee and advisory committee work, but is strongest in student career development, complementing her roles in student affairs. In the community Jackie has been a part of Zonta International, Leadership Oswego County, and the Fredrick Leighton Elementary Home and School association, where she was instrumental in the rebuilding projects for its playground.

Her efforts have been recognized externally with awards from the SUNY Career Development Office in 2015 and 2017.

Jackie's own philosophy of service reflects her commitment to student development as a model of community and engagement as she notes, "Service is a way of life and is woven into who we are if it’s something that we truly value. I also believe that service is contagious. When others at work and home see how you can make an impact in your community, they join in and it becomes apart of the culture around you."

IV. Reports of Councils, Committees, and Task Forces

- **Personnel Policies (Liz Schmitt)**
  1. Guidelines for instructor evaluation handouts at the front and will be distributed to associate deans. Guidelines need to be in place in departments with Fall 2019 hires, and PPC hopes the appropriate deans will enforce this.
  2. DSI policies will be written up and distributed in the coming weeks. DSI will be for the 2018-19 academic year, and you must have been on the June 2018 payroll to be eligible. Faculty are reminded that the online activity report is due May 31, 2019. PPC will be formalizing a calendar and Google Drive process in the coming weeks.
  3. Note that the DSI process is new, and it is described in Appendix E (2015) for full time and part time faculty. At the department level, it involves a chair recommendation only, not personnel committee. Departments should consider now how these recommendations will come about in their unit. Recommendations are not a ranked list, but instead a yes/no for DSI, and then highly deserving and deserving for DSI.
  4. PPC will call a college faculty panel meeting in the first week of May to discuss.

- **Academic Policies Council (Eve Clark)**
  APC met on Friday, March 9. We approved for revisions to the Computer Science BA and BS majors. We
also approved revisions to the Marking BS. We approved catalog language for transfer credits in the off-campus study section. We also reporting out the removal of the footnote “All students must pass a competency test in “before calculus” mathematics as part of MAT 304. MAT 304 is a prerequisite for student teaching. All students must show, by course work or demonstration to an advisor, competence in these technologies: graphing calculator, spreadsheets, general purpose mathematics software (e.g. Maple), and geometry software” to Curriculum and Instruction major in the catalog. Our final meeting for the semester is Friday, April 5, 2019. We will need any new business submitted to me by April Fool’s Day.

Undergraduate Curriculum Council (Brian Moritz)

UCC approved the following course proposals:
- ZOO 312 (new): Captive Wildlife Management
- GST 102 (new): Contemporary Social Issues
- GST 110 (update): Major Exploration and Career Development
- ART 413 (update): Digital Illustration II
- ART 423 (update): Advanced Problems in Illustration
- CTE 307 (update): Introduction to Career & Technical Education
- CTE 309 (update): Career & Technical Education Curriculum Development
- CTE 312 (update): Methods of Teaching Career & Technical Education Subjects
- CTE 313 (update): Instructional Assessment in Career & Technical Education
- CTE 314 (update): Classroom & Laboratory Organization and Management
- CTE 316 (update): Curriculum & Laboratory Systems in CTE
- CTE 317 (update): Methods of Teaching and Assessment in CTE
- CTE 348 (new): Career & Technical Student Organization Advisement
- CTE 352 (new): Diversity in Career and Technical Education
- CTE 442 (update): The Adult Learners in Career & Technical Education Programs
- CTE 433 (new): Professional Development and Networking in Career & Technical Education
- CTE 444 (update): Serving Special Needs Learners in Career & Technical Education
- CTE 331 (update): Occupational Competency Examination (Written)
- CTE 332 (update): Occupational Competency Examination (Performance)
- CTE 445 (update): Language Arts and Literacy in the Career & Technical Education
- CTE 447 (new): Instructional and Workplace Technology
- CTE 465 (update): Developing Work-Based Learning Programs
- CTE 466 (update): Implementing and Evaluating Work-Based Learning Programs
- CTE 485 (update): Career & Technical Education Supervised Student Teaching-I
- CTE 490 (update): Career & Technical Education Supervised Student Teaching-II
- CTE 499 (update): Independent Study in Career & Technical Education

The final date to submit proposals for this semester is APRIL 19, 2019.

V. Elections
a. Student Association Senate: 1 FA seat (18-19): Mark Mirabito elected unanimously
b. Assessment Advisory Committee: SBS seat: No nominations this meeting
c. Graduate Council: at large (to 5/19): No nominations this meeting
d. Personnel Policies Council FA seat: No nominations this meeting
e. Priorities and Planning: CLAS Humanities (to 5/19): No nominations this meeting

VI. Action: English BA revisions: Approved unanimously
VII. Presentation: Library Updates (Sarah Wiseman)
Sarah’s complete presentation is available on the Faculty Assembly website.
First floor renovations will make space for OLS, EOP and library administration. The Empire Shared Collection provides shared access to Journals. The library will be proposing changes to the UCC submission form to clearly address book requirements for courses. Sarah also discussed the automated system change to “Primo”; this software will affect mostly the output of information and users will not see a change on their screens. The library consortium is in preliminary negotiations with “Science Direct” more information to follow. Due to cost concerns Kanopy films are available only by request. Finally, Sarah discussed the College impact collections grant.

VIII. New Business
No new business this meeting

The meeting was adjourned at 4:06 PM.

The remaining Faculty Assembly Meetings will be held in
105 Lanigan