The meeting was called to order at 3:04 PM.

I. Approval of Agenda
   The agenda was approved as distributed.

II. Approval of December 3, 2018 Minutes
   The minutes were approved as distributed.

III. Approval of REVISED November 19, 2018 Minutes
   The revised minutes were approved with the following amendment to the length of time for the CRJ blanket deviation: “…until spring 2020” has been changed to “…through spring 2020”.

IV. FA Chair’s Report – Lisa Glidden
   Lisa discussed a ballot that will be sent out later this semester. The University Faculty Senate changed the role of the Vice President of the UFS in their bylaws. The Board of Trustees has approved this change, and now the campuses have to vote on it as well. It has no direct impact on our campus.

   Lisa also solicited interested potential candidates [no pressure] for FA chair to contact her. The next term begins June 1, 2020. In order to get acquainted with the Chair position or learn more about what’s entailed, Lisa will be happy to copy them in on what she does to plan for the following year, etc.

V. Reports of Councils, Committees, and Task Forces
   • Personnel Policies – Liz Schmitt
     Met on 2/4, 8 am
     Recommended recipients for the President’s service awards for faculty and professional staff. Liz will forward to Lisa Glidden.
     Note syllabus language for reporting is out today for discussion and voting on 2/18.
     This semester PPC will work on guidelines for personnel criteria for the instructor rank.

VI. Elections
   Student Association Senate: 1 FA seat (18-19) – No nominations this meeting
   Assessment Advisory Committee: SBS Seat – No nominations this meeting
   Priorities and Planning Council: SOE Seat – Sandy Bargainnier elected
   Under Graduate Curriculum Committee: SOE Seat – No nominations this meeting
   Personnel Policies Council: FA Seat – No nominations this meeting
VII. **Action: Applied Mathematical Economics Major BS Revision**
   After a brief description by Chris Baltus (Math), the revision was approved unanimously.

VIII. **New Business**
   Liz Schmitt warned other faculty that her own original content/exam questions may be on sites like Chegg.com, Quizlet, or Course Hero. She found her questions popping up in Google searches and sent DMCA takedown requests. The questions were removed.

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**The next Faculty Assembly Meeting, February 18, 2019 will be held in 101 Lanigan**

_The meeting was adjourned at 3:30 PM._