

Pre-Inspection Walk Through Tips

- Remove all Extension Cords and replace them with Power Strips with Over Current Protection Breakers.
- Extension Cords not being used shall be disconnected from the outlet and properly coiled up.
- No Power Strips can be plugged into another Power Strip or Extension Cord. Device used must be plugged directly into an outlet.
- Repair/Replace Frayed Electric Cords and have any Junction Boxes or Electrical Covers replaced so that connections and wires are not exposed.
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- Labeled Fire Doors cannot be propped open. Remove any prop open devices.
- Properly secure any gas cylinders to prevent them from falling over by using chain and/or straps to a fixed point.
- Combustible storage cannot be within 18 inches in rooms that are protected by sprinklers and 24 inches without sprinklers.
- Check flame retardant requirements for curtains/drapes in assembly spaces of 50 or more people and lab spaces.
- Ensure that all hallways and stairwells are free of obstructions-especially combustible material storage.
- Ensure that all exit signs are illuminated and in good condition.
- All ceiling tiles are in place and not broken.
- Ensure that all fire and life safety equipment is accessible and not obstructed.
- Maintain unobstructed exits and egress.