

**Facilities Services**

**Major Projects Group**

 7060 State Route 104

 Triple Wide Trailer

 Oswego, NY 13126

 315.312.6600

 **Meeting Agenda – ADA Signage - Interior Signage**

 **Meeting Information**

 *Date:* June 16, 2016

 *Time:* 9:00 am

 *Location:* 301 Park Hall

|  |
| --- |
| Absent |
| Present |
| Present |
| Absent |

 *Attendees:* Allen Bradberry – SUNY Oswego

 Linda Paris – SUNY Oswego

 Joe Walto – PAC Associates

 Douglas Baule – ids Custom Graphics

 **Agenda Items**

* Schedule
	+ Status update
		- None available as D. Baule was not on call. J. Walto says final product will look great.
	+ Schedule for building order
		- J. Walto will press on D. Baule for this. Should have received the schedule around June 13, 2016.
* Submittals
	+ Submittals still needed for frames and sign types 3.3, 7.1, 2.1A, 2.1B, and 4.4 and cost estimate for frames.
		- J. Walto will press on D. Baule for this. Should have received the submittals around June 6, 2016.

**Other Notes**

* None

 **Next Meeting Information**

* Hold June 27 at 9:00 am for conference call if needed
	+ SUNY Oswego will call ids Graphics and PAC Associates