

**Facilities Services**

**Office of AVP**

303 Park Hall

Oswego, NY 13126

315.312.2861

**Meeting Agenda – Campuswide Lactation Rooms**

**Meeting Information**

*Date:* June 10, 2016

*Time:* 1:00 pm

*Location:* 303A Park Hall

|  |
| --- |
| Present |
| Present |
| Absent |
| Present |

*Attendees:* Mitch Fields – SUNY Oswego

Amy Plotner – SUNY Oswego

Kristen Eichhorn – SUNY Oswego

Linda Paris – SUNY Oswego

**Agenda Items**

* Locations
  + Reviewed new rooms locations
    - Only room issue is Seneca Hall room RSS-BC as it will need a lot of work to get it into a functioning lactation room
      * Room smells of cleaning supplies, dirty, used as a custodian storage room
  + Will do rooms that do not need code review or a lot of work first to get lactation rooms on campus
  + As rooms become available or any changes to room locations occur, L. Paris will inform A. Plotner
* Notification
  + Room locations will be put on Human Resources webpage
  + Campuswide announcement when rooms are complete
  + Human Resources will let women who request time for maternity leave, know about the lactation rooms
  + There are no current known needs for lactation rooms in buildings
    - A. Plotner will inform L. Paris of any changes to this
* Policies
  + Rooms will be left unlocked with custodians making sure the rooms are not being repurposed
  + Follow Section 206-c of the New York State Labor Law in regards to expressing milk and break times
    - Supervisors will be informed of law
    - Questions regarding the law can be directed to Human Resources

**Other Notes**

* Lactation rooms are being included in newly constructed buildings
* Work completed in dorms will use DIFR money
  + Currently only have IFR money

**Next Meeting Information**

* TBD as needed