

**Facilities Services**

**Office of AVP**

 303 Park Hall

 Oswego, NY 13126

 315.312.2861

 **Meeting Agenda – Campuswide Lactation Rooms**

 **Meeting Information**

 *Date:* June 10, 2016

 *Time:* 1:00 pm

 *Location:* 303A Park Hall

|  |
| --- |
| Present |
| Present |
| Absent |
| Present |

 *Attendees:* Mitch Fields – SUNY Oswego

 Amy Plotner – SUNY Oswego

 Kristen Eichhorn – SUNY Oswego

 Linda Paris – SUNY Oswego

 **Agenda Items**

* Locations
	+ Reviewed new rooms locations
		- Only room issue is Seneca Hall room RSS-BC as it will need a lot of work to get it into a functioning lactation room
			* Room smells of cleaning supplies, dirty, used as a custodian storage room
	+ Will do rooms that do not need code review or a lot of work first to get lactation rooms on campus
	+ As rooms become available or any changes to room locations occur, L. Paris will inform A. Plotner
* Notification
	+ Room locations will be put on Human Resources webpage
	+ Campuswide announcement when rooms are complete
	+ Human Resources will let women who request time for maternity leave, know about the lactation rooms
	+ There are no current known needs for lactation rooms in buildings
		- A. Plotner will inform L. Paris of any changes to this
* Policies
	+ Rooms will be left unlocked with custodians making sure the rooms are not being repurposed
	+ Follow Section 206-c of the New York State Labor Law in regards to expressing milk and break times
		- Supervisors will be informed of law
		- Questions regarding the law can be directed to Human Resources

**Other Notes**

* Lactation rooms are being included in newly constructed buildings
* Work completed in dorms will use DIFR money
	+ Currently only have IFR money

 **Next Meeting Information**

* TBD as needed