



## Facilities Services

### AVP Office

7060 State Route 104  
303 Park Hall  
Oswego, NY 13126  
315.312.2861

## Meeting Notes – Campuswide Lactation Rooms

### Meeting Information

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*Date:* December 5, 2016

*Time:* 9:00 am

*Location:* 304 Park Hall

*Attendees:* Jason Mirisoloff – SUNY Oswego  
Lori Cook – SUNY Oswego  
Aaron Johnson – SUNY Oswego  
Mark Dixon – SUNY Oswego  
Mike Izyk – SUNY Oswego  
Tony Peel – SUNY Oswego  
Linda Paris – SUNY Oswego

Present
Present
Present
Present
Present
Present
Present

### Agenda Items

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- Review status of priority one rooms
  - Rich Hall is complete and is currently in use.
  - Sheldon Hall may need a new door. This is because the lock type being used may not work with Sheldon’s fire rated door. Will be determined by 12/16/2016. If new door is needed, it will take 4-6 weeks to receive new door.
  - Mackin Hall needed a new door. Door is 4 weeks out and is expected to be installed with the lock by 1/2/2017.
  - Shineman Center and Hewitt Union’s locks are expected to be installed by 12/16/2016.
- Plan for priority two rooms: Complete by 1/20/2017
  - Funnelle Hall, Lakeside Dining Hall, Marano Campus Center, and Penfield Library lactation rooms, at this point, only need a sign and occupied/vacant lock.
    - Locks and signs will be ordered by 12/16/2016 and installed by 1/20/2017.
  - Onondaga Hall and Seneca Hall need additional finish work.
    - All finish work, furniture, room sanitizing, signs, and locks will be completed by 1/20/2017.

- L. Paris will confirm with Onondaga Hall and Seneca Hall directors that work can begin right away, while students are still in the dorms, on the lactation rooms.
- Status update for priority three rooms
  - Due to a lack of funding, priority three rooms are on hold.
- Costs
  - Update priority one costs in TMA by 12/14/2016 so L. Paris can do the necessary journal transfers.

#### **Other Notes**

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- L. Paris will let A. Johnson and L. Cook know how many trash cans are needed within lactation rooms.

#### **Next Meeting Information**

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- None planned