



SUNY Oswego  
Facilities Services  
*Provide, Support & Serve*

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Facilities Services  
Monthly Project Update

January, 2017

Project #	100121
Project Name	Sheldon Hall 102 Rehab for OIEP

Project Scope	<p>A project is proposed to update the office space for International Education and Programs. This would include the following spaces in Sheldon Hall, rooms 100A, B100A, 101, B101, 102, B102, 105, and 106. The following is a summary of the work to be completed:</p> <p>Room 100A (currently divided with a panel system to create a semiprivate office and a copier/file/break room) would become two semiprivate offices. Some new/used panels including a door would need to be purchased. The current desk in room 106 matches this furniture and should be used for second office to create consistency. Rooms B100A and B101 would be gutted of the current bathroom fixtures and used for copier/file/break room spaces (this part of the project could be completed later should funding not allow). Room 106 is to receive the existing furniture from room 101 (current occupant of room 101 moved to second office in room 100A). Assistant director currently in room 102 will move to room 106. Room to receive free paint prior to move. Room 101 becomes temporary surge space for two occupants in room 102, as well as the original occupant from room 106. Room 102 will receive the following:</p> <ul style="list-style-type: none"> <li>-Remove bathroom and closets including walls</li> <li>-Additional lighting if needed</li> <li>-Additional electrical and data as needed</li> <li>-Modifications to ventilation and life safety systems</li> <li>-New carpet, paint, and furniture</li> </ul> <p>Room 101 occupants move back to room 102 including original occupant from room 106. New furniture purchased to create conference area Room 107 to receive new furniture appropriate for a director's office.</p>
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Project Phase	P1 - Planning
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Current Project Coordinator	Tedra Marshall
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Consultants		
Contractors		

Project Update	Tedra Marshall (October 4, 2016) - Customer has change scope of project significantly - after reviewing with Mary and Jason we will be closing out this PIR and asking customer to provide a new PIR with appropriate scope
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Project Schedule	Project Start Date	03/11/2016
	Project Finish Date	06/05/2018
	Planning Start Date	03/11/2016
	Planning Finish Date	07/18/2016
	Design Start Date	10/03/2016
	Design Finish Date	11/17/2016
	Construction Start Date*	01/02/2017
	Construction Finish Date*	06/04/2018
	Equipment Start Date	
	Equipment Finish Date	

\*Construction Dates Include Warranty Period

Project Costs	Projected Budget	\$ 3,000
	Projected Costs	\$ 0
	Projected Budget Variance	\$ 3,000