



OSWEGO

STATE UNIVERSITY OF NEW YORK

Date: March 10, 2016

To: All Facilities Services Employees

From: Mitch Fields, Associate Vice President, Facilities Services
Amy Plotner, Assistant Vice President, HR

Re: Employee Survey Launch – Second Phase

In follow up to the previous communication you received, please be advised that the employee surveys will be in your Oswego email box on Monday, March 14, 2016. We are asking you to complete the survey during work hours. You are encouraged to utilize the computers available in your work areas, but other accessible computers on campus may be used. In addition, we have reserved computer labs in the event you would like to utilize this option. These computer labs will be staffed by representatives from HR as well as CSEA Leadership representatives.

Labs are available for your use as follows:

Week #1:

Marano Campus Center 206

Monday, March 14 – 2:00-4:00 pm

Wednesday, March 16 – 9:30-11:30 am

Week #2

Marano Campus Center 206

Tuesday, March 22 – 9:30-11:30 am

Thursday, March 24 – 2:00-4:00 pm

Week #3

Marano Campus Center 206

Monday, March 28 – 2:00-4:00 pm

Wednesday, March 30 – 9:30-11:30 am

The survey responses are important and we urge you to provide feedback on this electronic survey. As a reminder, more information about the OneGroup project can be found on the Facilities Services website and can be found by clicking on the "One Group Facilities Staffing Assessment Project" header: <https://www.oswego.edu/facilities-services/>

If you have questions, please contact Mitch Fields at x2861 or Amy Plotner at x2230.

Cc: Supervisors
Leadership Team
CSEA Labor Management