ALL STAFF MEETING 2017
FACILITIES SERVICES
AGENDA

Employee Recognition
Mission
Goals
Solution Group Review
2017 initiatives
We Want You!
Organization
Major Projects Updates
Maintenance & Operations Updates
Environmental Health & Safety Updates
Future Meetings
Thank You!
EMPLOYEE RECOGNITION

10 Years
- Scott Bennett
- Clue Gilman
- James Hibbert
- Lisa Hotaling
- Preciosa Loomis
- Shirley McCarthy
- Edwin Munger
- Ronald Randall

15 Years
- Mario Bustillo
- Beth MacDougall
- Thomas Murray
- Andrew Salvagni

20 Years
- Brian Bateman
- Gerald Holden
- Kevin Shea

25 Years
- Mary Philips
- Lisa Alvarado

30 Years
- Eddie DeLaCruz
- Paula Dowdle
- Thomas Hibbert
- Arthur Patton
- Robert Henderson

35 Years
- Michael Flack
- Kathleen Walpole

40 Years
- John Ferlito
Current Honorees - 510 Years Service Experience

All Facilities - 3,500+ Years

QUESTIONS?

EMPLOYEE RECOGNITION
Facilities Services’ mission is to ensure a safe, clean, comfortable, attractive and sustainable physical environment for the campus.
GOALS

To become “The Best Damn Facilities Services in the World!”
GOALS

- One Group Initiative
- Work Force Assessment
- Employee Survey
- Solution Groups

☐ Year 1 Initiatives
QUESTIONS?
SOLUTION GROUP REVIEW

GROUPS

1 - Utilities
2 - Office Administration
3 - Trades
4 - Custodial
5 - Custodial
6 - Professionals
7 - Building Trades
8 - Supervisors
9 - Custodial

AVAILABLE ON WEBSITE
GROUPS

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Group 1: Improve the work order system by partnering with the TMA Committee to achieve less administrative burden, greater flexibility and more dependability of data.

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**Group 2**: Effective communication begins on Day 1 to ensure new employees are welcomed, team members who are informed and understand expectations through pride, principles, and trust; in support of the mission statement of Facilities Services and the campus.

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Group 3: Positively impact the Major Project Process and increase the effectiveness of contractor performance while on the work site and following their departure. Shoddy work and work simply not getting done are areas that need significant improvement.
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Group 4: Relationships between many parties are strained. Mutual respect is lacking. The goal should be clear expectations regarding duties, respectful and clear communications and a balance of criticism and praise.

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Group 5: Find the good morale. Encourage more positive feelings. Better relationships with all employees and with maintenance and operations. Communications can and should be improved. When done poorly, it is a morale buster.

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Group 6: Breakdown silo mentality to improve communication throughout the department as well as the campus, starting with the TMA work order response time.
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Group 7: The current lack of planning, transparency, and communication in our organization leads to a “smoke and mirror” or “back burner” approach to everyday maintenance and major projects.

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Group 8: Revamp the “Yellow Card” Input System and materials to result in an improved work data collection system. It is necessary to address because the Yellow Card information is relied upon by Management and is used in a variety of ways.

AVAILABLE ON WEBSITE
SOLUTION GROUP REVIEW

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Group 9: Improve communication in order to improve how we all work together. Treat everyone with dignity and respect. Accept all of the differences that exist in others.

AVAILABLE ON WEBSITE
## 2017 INITIATIVES

<table>
<thead>
<tr>
<th>GROUPS</th>
<th>TASKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>3, 7</td>
<td>Combined with major projects - Develop stronger pre-design communication and spec lists for contractors to abide by. Give Trades a Voice!</td>
</tr>
<tr>
<td>4, 5, &amp; 9</td>
<td>Using a survey input strengthen the way we talk to one another. Make our work place better.</td>
</tr>
<tr>
<td>1</td>
<td>Partner with TMA Committee to have a voice in TMA decision making.</td>
</tr>
<tr>
<td>8</td>
<td>Make the Yellow Card System work better.</td>
</tr>
<tr>
<td>2</td>
<td>Create a new employee orientation that effectively introduces people to Facilities Services.</td>
</tr>
<tr>
<td>6</td>
<td>Improve Service and Response Time with TMA Work Orders.</td>
</tr>
</tbody>
</table>

AVAILABLE ON WEBSITE
OVERSIGHT COMMITTEE

Leadership
Mitch Fields | Amy Plotner | Mary DePentu | Allen Bradberry | Eric Foertch

Implementation
Larry Gettino | Charlene Walthert | Jason Mirisoloff | Michelle Turner
Kevin Knopp | Becky Kempney | Cindy DeWolf | Lori Cook | Aaron Johnson

Group Deligates (Primary)
Group 1: Beth Gentile
Group 2: Betsy Sippel
Group 3: Joe Scanlon
Group 4: Gabe Gonzales
Group 5: Sherri Devercelly
Group 6: Marissa Specioso
Group 7: Brit Hollenbeck
Group 8: Jeff Monette
Group 9: Nancy Wilcox
WE WANT YOU!

2017 Backfill and New Committees
2018 Solutions Groups
Fill Out Paperwork

QUESTIONS?
FACILITIES SERVICES
ORGANIZATION

AVP

Major Projects
EH&S
M&O
Sustainability
Utilities
Trades
Operations
QUESTIONS?
MAJOR PROJECTS UPDATE

Construction
Rehab Scales Hall
SOE Phase III (Wilber)
Tyler Hall Renovations
Student Activity Space
Replace Lee Window & Doors
Culkin Hall Data Center

Design
Mary Walker Health Center
Drinking Fountains (Campus)
Rehab Cold Storage (Comm.)
Culkin Hall Elevator Upgrades
Rehab Permaculture Garden
MCC Arena Ice Compressor
# MAJOR PROJECTS UPDATE

## 5 Year Plan

### FY 17/18

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCM &amp; Site Reps</td>
<td>$700,000</td>
</tr>
<tr>
<td>Campus-wide Steam Submetering</td>
<td>$120,000</td>
</tr>
<tr>
<td>Reconstruct Pedestrian Pathway Lighting Campus Spine</td>
<td>$624,700</td>
</tr>
<tr>
<td>Replace 2 Elevators Culkin Hall/Asset Works</td>
<td>$765,000</td>
</tr>
<tr>
<td>Reconstruct Convocation Center Ice Arena Refrigeration</td>
<td>$750,000</td>
</tr>
<tr>
<td>Renovate Hewitt Hall for SCMA - Design</td>
<td>$2,500,000</td>
</tr>
<tr>
<td>Replace 5 Generators: Culkin, Hewitt, Lanigan, Penfield, &amp; Sheldon - Design</td>
<td>$225,000</td>
</tr>
<tr>
<td>Replace 4 Boilers: Comm., Cooper, Laker, Maint. - Design</td>
<td>$125,000</td>
</tr>
<tr>
<td>New Parking Office</td>
<td>$600,000</td>
</tr>
<tr>
<td>Selective Replacement of Sheldon Terracotta</td>
<td>$1,500,000</td>
</tr>
</tbody>
</table>

**Total: $16,191,114**

### FY 18/19

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCM &amp; Site Reps</td>
<td>$1,275,000</td>
</tr>
<tr>
<td>Renovate Mary Walker Health Center - Phase 1 Construction</td>
<td>$1,200,000</td>
</tr>
<tr>
<td>Elevator Replacements - 3 Buildings: Design</td>
<td>$225,000</td>
</tr>
<tr>
<td>Tyler Exterior Rehab - Design - Balance of Work</td>
<td>$800,000</td>
</tr>
<tr>
<td>Replace 5 Generators: Culkin, Hewitt, Lanigan, Penfield, &amp; Sheldon - Construction</td>
<td>$1,725,000</td>
</tr>
<tr>
<td>Replace Roofs: Commissary, Poucher, Lanigan - Design</td>
<td>$300,000</td>
</tr>
<tr>
<td>Replace Roofs: Commissary, Poucher, Lanigan - Construction</td>
<td>$2,200,000</td>
</tr>
<tr>
<td>Replace 4 Boilers: Comm., Cooper, Laker, Maint. - Construction</td>
<td>$1,250,000</td>
</tr>
<tr>
<td>Replace Roofs: Littlepage DH, Mahar Hall - Design</td>
<td>$175,000</td>
</tr>
</tbody>
</table>

**Total: $19,750,000**
MAINTENANCE & OPERATIONS UPDATE

Install Submeters (Campuswide)
OBCR Relocation (Downtown)
Carbon Monoxide Detectors
Sheldon Hall 102 Rehab - OIEP
Space Expansion in Biology Dept.
Mahar 212-213 Space Reassignment
Lanigan 1st Floor VAT
Culkin Hall Graduate Studies - Carpet
Lanigan - Rehab Comm. Studio
Exterior Wayfinding Signage
Sheldon Upgrades to Loading Dock
ENVIRONMENTAL HEALTH & SAFETY UPDATE

Wifi Hole Drilling (Seneca, Cayuga, Oneida)
Lee Hall Fuel Tank Removal
Shoreline Assessment

Health & Safety Upgrades
- Eye Wash Station
- Refrigerant Alarms
- CO Detectors
FUTURE MEETINGS

All Staff Meeting - Once a Year
Other meetings - 3x a Year
- Approximately 50 People
QUESTIONS?
THANK YOU!

@OswegoFacilities