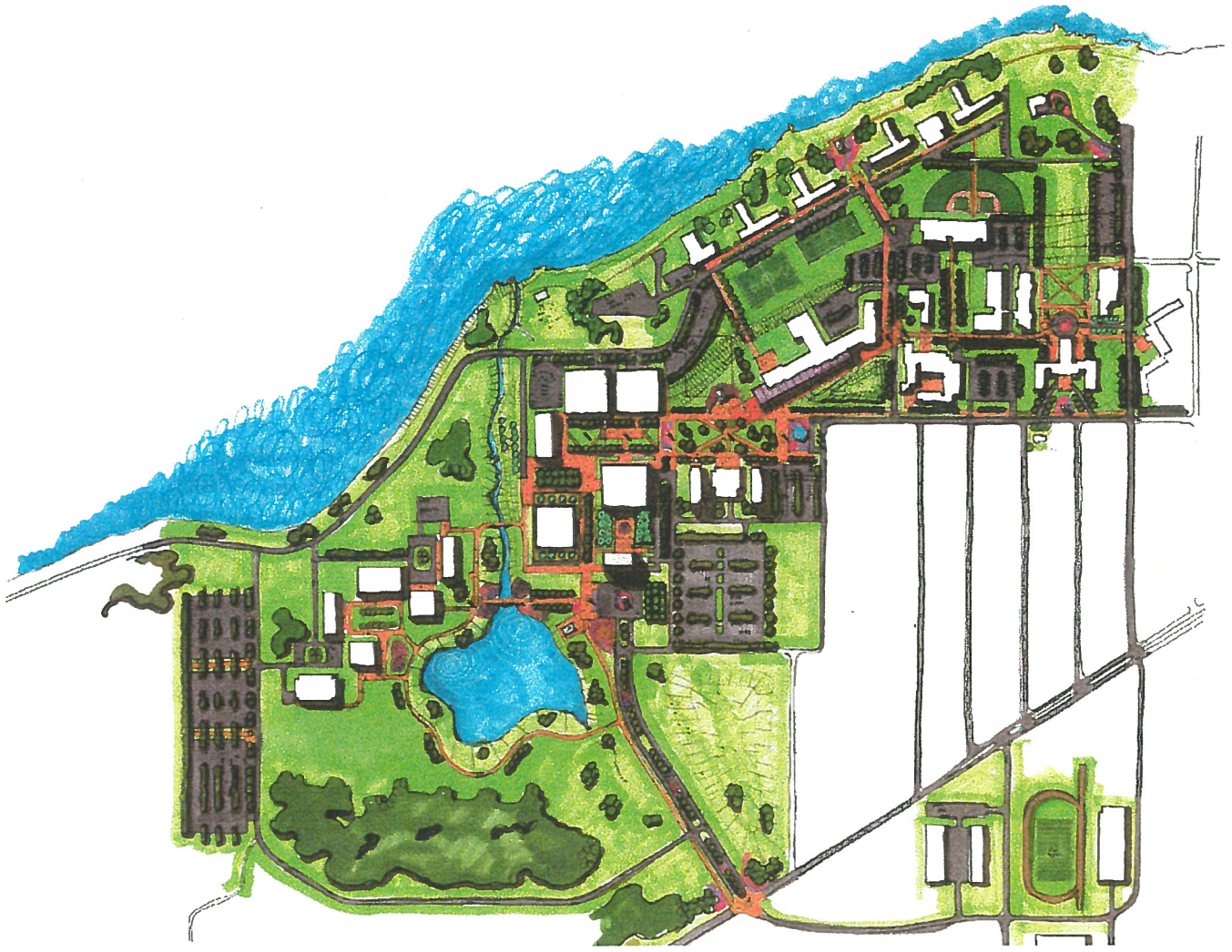


— DRAFT —



**STATE UNIVERSITY OF NEW YORK
AT OSWEGO**

FIVE-YEAR CAPITAL MASTER PLAN

Draft Report -August 13,1999



HELPERN ARCHITECTS



In association with Dr. Harvey H. Kaiser

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Overview

The Five-Year Capital Master Plan contained in this report for SUNY Oswego is the continuation of a planning process begun by the school for a Campus Concept Development Plan. The Plan is intended to document the capital projects (costing more than \$100,000) to be implemented during the next five years based on campus, SUNY, SUCF, and the Division of Budget priorities.

As a consequence of the overall institutional capital planning and programming process, the Plan will guide the preparation of annual capital budget requests. Through the participation of campus administrative leaders, the Plan identifies project priorities with estimates that serve as the basis of the next four steps in the capital planning process. These steps include: 1) Preparation of 1999/00 call letters for projects; 2) Project Reviews and Program Studies; 3) Capital Construction Budget; and 4) initiation of budget appropriation.

The consultants acknowledge the commitment of the campus leadership, led by President Deborah F. Stanley, to ensure that the contents of this report represent the goals and objectives of SUNY Oswego. In addition, the SUCF staff provided a substantial contribution to the resolution of important issues and the placing of this Plan in a visionary context beyond the prescribed capital planning period.

- **See Exhibit 1 for List of Project Participants**

History of SUNY Oswego

SUNY Oswego, located in western New York on 700 acres along the shores of Lake Ontario, is a comprehensive public college with 135 years of history and tradition. Nearly 9,000 students are enrolled in its 65 undergraduate and graduate programs. SUNY Oswego has earned a reputation for quality. It consistently rates among the best colleges in the country for undergraduates. In addition to the undergraduate programs, SUNY Oswego offers graduate level education and continuing education programs. There are numerous graduate programs that lead to the award of one of five different Masters' degrees or Certificates of Advanced Study in non-master's graduate programs. Continuing education programs are offered all year and encompass a variety of degree, non-degree, credit, non-credit, campus, and off-campus programs and services.

Future plans for SUNY Oswego

SUNY Oswego will continue to serve as an undergraduate residential campus for at least the next twenty to thirty years. Over that time, emphasis will be placed on encouraging more student and community involvement as well as on increasing the school's level of technological sophistication. Emphasis will also be placed on imbuing SUNY Oswego students with professional skills while providing them with a traditional liberal arts education. As the school plans for the future, it is looking to cultivate an environment that fosters interdisciplinary studies, integrates activities for life and learning, and enhances connections between the campus and the greater Oswego community.

SUNY Oswego is gearing up for program studies to develop centers that will advance these goals. Centers that are being advocated include communal gathering spaces to bring faculty and students together, a central advisement center, an academic services center or commons, an interactive teaching/learning center, a comprehensive humanities center, a unified multimedia center, a unified health and wellness center, a conference center, an interdisciplinary studies center, and renovation of the student union to upgrade and increase space for student activities and community use. At SUNY Oswego, weather is a driving force for six months of the year. With strong winds coming off of Lake Ontario, the school must accommodate the need for windbreaks through landscaping and indoor spaces while facilitating movement through and along the length of the campus.

College of Arts & Sciences

Most undergraduate courses of study in the College of Arts and Sciences lead to the Bachelor of Arts degree. The Bachelor of Science degree in this College is offered in specialized programs. The Arts and Sciences programs provide a broad basis for a liberal arts education, regardless of the student's field of specialization. To meet the requirements for graduation, a candidate for the Bachelor of Arts degree must complete 122 semester hours of credit including a basic program of arts and sciences, a major in a discipline or a planned interdisciplinary program, cognates which are required by the major department or program and new General Education requirements that SUNY Oswego will be instituting.

There are various departments within the College of Arts & Sciences that show potential for growth, many of which are unique within the SUNY system. In the area of Communication Studies, majors in Journalism, Broadcasting and Public Relations are offered. These majors are becoming increasingly popular and are unique to SUNY Oswego. The new major in Graphic Arts, which has strong links to Communication Studies, has also shown a great deal of growth. In fact, the College of Arts & Sciences has had to institute a portfolio requirement because it cannot handle the amount of applicants it has been receiving in recent years. In the area of Computer Science, Information Science is the only program of its kind within the SUNY system and the new major Cognitive Science is the only one to be given at a four-year SUNY campus. Graduate programs are offered by the College of Arts and Sciences in the areas of art, chemistry, English, and history.

School of Education

The School of Education includes the Departments of Curriculum and Instruction, Technology Education, Industrial Training and Development and Vocational-Technical Education, which offer programs leading to the Bachelor of Arts degree. Also administered in the School of Education are the Departments of Counseling and Psychological Services, Educational Administration and Supervision, and Health, Physical Education and Athletics. Graduate programs which lead to eligibility for provisional certification in New York State include: Elementary Education, Secondary Education, Technology Education, and Vocational-Technical Education. Other graduate programs offered by the School of Education include Reading Education, Special Education, School Psychology, School Administration and Supervision, and two emphases in Counseling Services: School Counseling or Human Services. To facilitate communication between departments and the coordination of programs, the School of Education is currently looking to consolidate. The proximity of Park, Wilber and Sheldon Halls seems to

provide the best prospect for such consolidation. Some Education students are getting training for other State Education programs such as The Liberty Partnership, which is an outreach program for kids at risk. Other students are working with the Day Care facility on campus, though it is not affiliated with the School of Education. SUNY Oswego started out originally as a teacher's college, and as such, has unique facilities that were designed specifically for teaching technology. For example, there is a Counseling and Psychological Services Lab which affords students the opportunity to practice counseling and have it videotaped for instructional use later. The Counseling and Psychological Services department has become so popular, particularly at the Master's level, that there currently is a waiting list to get into the program. In the future, the School of Education is hoping that their students will be able to go outside for additional training in counseling interaction. The Technology Management degree program, within the Department of Technology, is another area which shows great potential for growth and is a unique program within the SUNY system.

School of Business

Objectives of the programs in The School of Business are to prepare students for responsible positions in business, industry, and public organizations, to prepare them for graduate study, and to provide the larger business-industrial public community with opportunities for continuing education in the field of Management. The School offers BS degrees in Accounting, Business Science, and a five-year Accounting Program which leads to the BS/MBA degrees.

Programs are designed to provide competency in a core of basic theory, techniques, processes, and technologies common to all managerial activities. These programs are housed within two departments in the School of Business: The Department of Accounting, Finance, and Law, and the Department of Marketing and Management. As the school grows, it is trying to develop an identity, build a good reputation and accommodate state-of-the-art equipment.

Capital Planning Process Methodology

Goals and Objectives

The methodology of the consultant (Helpern Architects in association with Harvey H. Kaiser and Associates) for the capital planning process was guided by three principal goals.

The first goal consisted of two steps: assist SUNY Oswego in the review of capital projects and facilities' conditions and then develop a prioritized project request list for the SUCF Office of Capital Planning and Programming. Criteria for selected projects include those that meet the Division of Budget funding guidelines, address the campus' need to preserve facilities, and have the greatest impact on the campus' academic and service needs.

The second goal was to establish a Five-Year Capital Master Plan of renovation and maintenance projects that would account for operating needs, plant renewal issues and space surges or limitations caused by building renovations. The objectives were to identify high-priority health/safety and preservation of facilities' projects that would allow for ongoing operations and to identify the highest-priority building renovation needs. Identified building renovation needs would then be further investigated in order to define detailed program studies which would ensure that the needs for space, scheduling, and campus program could be met.

The third goal was to review program studies for specific proposed campus projects. The purpose of this review was to:

2. Identify and initiate project reviews and program studies, where appropriate
3. Develop a prioritized capital construction budget
4. Document projects for budget appropriation

The intended product of the Five-Year Capital Master Plan was a list of capital projects to be implemented over the next five years based on campus, SUNY, SUCF, and Division of Budget priorities. However, an important conclusion reached during the planning process was that the development of the capital plan should not be limited to the five-year period as the process affords the opportunity to foresee projects that will evolve on a long-range basis for a 5-10 year planning cycle, or beyond.

Project Approach Phases

The project methodology emphasized a campus-based consensus-building process. Essentially, the consultants served as facilitators to focus the campus on the goals and objectives of the Five-Year Capital Master Plan. The intended outcome was the integration of the goals and objectives of SUNY, SUCF, and the Division of Budget to produce reliable capital budgeting, project initiation and review as well as more efficient use of limited capital resources.

The core of the methodology used in the development of the Five-Year Capital Master Plan is twofold:

1. Development of a list of campus capital issues
2. Setting of campus priorities and goals

A four-phase approach initially defined the consultant's tasks. The process was modified during the course of the project as specific campus needs were defined.

Phase I - Inventory & Analysis

Gather and analyze background data relevant to the planning effort including current and proposed project descriptions and cost estimates. Tour campus facilities, evaluate existing conditions and update Campus Facilities Conditions Surveys. Review findings with facilities/physical plant staff, discussing existing problems, initiatives and needs. Develop a preliminary assessment of SUNY Oswego's Calculated Space requirements for the next five years, and prepare an interim report outlining findings from the review of data and documents as well as from the physical conditions surveys.

Phase II - Campus Issues & Priorities

Hold interviews to identify and develop a list of campus issues and needs. Review campus proposed priorities for rehabilitation and new construction projects to further develop the list of campus issues and needs. In particular, review and discuss the Conceptual Development Plan and Campus Development Concept diagram to confirm the understanding and acceptance of the Plan by the campus community. Issues and needs identified will provide the basis for setting campus priorities and goals for the Five-Year Capital Master Plan.

Project Approach Phases

Phase III - Goal Setting

Formulate goals and objectives based on findings of Phase I and Phase II. Goals include projects prioritized in categories of maintenance (health, safety, and preservation of current facilities) and of facilities' rehabilitation that promote the campus mission and important programs. The goals and objectives established in this phase will provide the justification for prioritized projects in the Five-Year Capital Master Plan and will provide guidance for the initiation of program studies.

Phase IV - Develop a Five-Year Capital Master Plan

Develop a Five-Year Capital Master Plan to include capital projects for implementation over the five year period of 2003-2008, based on campus, SUNY, SUCF, and Division of Budget priorities. The Plan should include a prioritized list of projects, a phasing plan for accomplishing the projects according to the five-year guideline, project scope, justification, cost estimates and identification of projects for future program studies. Meet with the Campus Planning Committee/Fund Representatives to present and discuss the draft of the Five-Year Capital Master Plan. Finalize and submit the Five-Year Capital Master Plan.

The Five-Year Capital Master Plan evolved through extensive discussions with SUNY Oswego and SUCF staff, data and document review, and campus tours (see Exhibit 2 for Meeting Agenda and Meeting Minutes). Initial and subsequent meetings provided a review of current and proposed program studies and construction projects.

Inventory & Analysis

List of Documents

Access to WEB Site for Campus Concept Committee's past and ongoing work

Enrollment statistics

Faculty statistics

Campus Concept Committee Goals/Principals

Draft Narrative Campus Conceptual Development Plan

Draft Diagram Campus Conceptual Development Plan

SUNY Oswego Undergraduate, Business School, and School of Education Catalogues

Engagement in Learning Long Range Plan

Middle States Report, 1992

Periodic Review Report, 1997

List of Campus Buildings and data

PSI Oswego

Space Utilization/PSI/BCI – Fall, 1996

1998/1999 Call Letter Response

Oswego Campus Facilities Condition Survey

Feld, Kaminetzky Building Survey Report

Asbestos Study

Hewitt Union Program Study - excerpt

Inventory & Analysis

- **See Exhibit 2 for Building Survey Forms**

Calculated Space Requirements

This section of the *Report* presents the proposed program allocations, overall campus space comparisons (1997-2002), departmental space comparisons (1997-2002), and conclusions on potential space needs for specific departments and programs.

The Campus Development Concept illustrates potential future physical development of the State University of New York College at Oswego (SUNY Oswego). The Concept is useful as a guide for preparation of a Comprehensive Campus Master Plan and capital budgeting. Included in the Concept is proposed assignments of current departments to existing buildings and identification of academic departments with growth potential. Program assignments are based on adjacencies that are appropriate for related disciplines and “fit” within existing buildings.

Methodology

The methodology for evaluating departmental space needs and program allocation proposals is based on an examination of quantitative and qualitative factors. Quantitative factors are Physical Space Inventory (PSI) data on existing academic net assignable space (1997), campus five-year enrollment projections (1997-2002), and SUNY’s calculation methodology for projecting academic department space and campus space comparisons (deficit/surplus). Qualitative factors include information provided by a review of data and documents, facilities walk-throughs, extensive interviews with members of the campus community, and observations of conditions by the consultant team.

The level of detail in a “macro” study of space comparisons provides a broad overview of campus space needs. A “micro” approach conducted in a Program Study is necessary to rigorously program departmental space needs.

Departmental space comparisons based on quantitative data, including available information from the Physical Space Inventory (PSI), is dependent on regular updating of the SUNY Oswego campus space inventory and the space factors used in SUNY’s space calculation methodology. The routine updating of the PSI is necessary to ensure that accurate data is available on current space assignments and changes due to renovations or space reassignments. SUNY’s methodology for calculating comparative space deficit/surplus is a “macro” approach using space factors and overall campus full-time equivalent student and faculty (FTE) and departmental student and faculty FTE s to generate comparative deficit/surplus calculations. Student FTEs used in the calculations are a ratio of year-to-year for three years to smooth out year-to-year enrollment changes.

The space factors developed by SUNY for each SUNY Oswego department are unique to level of students (lower, division, upper division and graduate). They are useful benchmarks for comparative overall campus and departmental space calculations. Application of space factors should be in the context of *flexibility* for tailoring space requirements to the pedagogy of a discipline, special equipment needs, and the *adequacy* and *suitability* of existing space to meet current and future program requirements. Here, we treat *adequacy* as amount of space to meet a specific program's needs. *Suitability* is the appropriateness of a space to support a program due to configuration, environmental conditions, and physical condition of a space.

Program Assignments

The Campus Development Concept includes a program allocation of campus departmental space by building (Table 1). The table displays existing departmental program space in net assignable square feet (NASF), by building, and the total available existing departmental NASF by building. Program space is based on data in the 1998 Physical Space Inventory (PSI), except in the case of the School of Business that uses space program data developed in the Program Study for Swetman Hall.

Extensive discussions between the consultant team and the campus community provided a consensus on proposed program assignments to campus buildings (Table 1). This concurrence on Campus Development Concept proposed assignments of current programs at SUNY Oswego would serve to guide future decisions on space assignments and Program Studies for specific buildings and program space assignments.

The Campus Development Concept proposed program allocations provides for shift of some programs between campus facilities to improve adjacencies and space utilization, and to consolidate departmental activities with desired proximity. Allocation of departments to buildings in Table 1 shows a close match between departmental space requirements and total available building net areas. The distribution of departmental programs indicates all buildings can contain proposed departments, with small surpluses of space that results from the various reallocations of departments in various buildings based on current PSI and program information. Although Table 1 indicates a "fit" of existing programs to total available campus space, it is conceivable that a Program Study for a major renovation may propose a replacement facility due to limitations of adaptability of existing space to meet a program's requirements.

NOTE: Comparison of existing space to available space in Table 1 is based on the 1998 PSI and represents current departmental space that in many cases indicates space surplus by use of SUNY calculation methodology. Table 1 represents *quantitative* data and does not reflect the *adequacy* or *suitability* of a space or building to support a program. Detailed programming conducted in a *Program Study* is necessary to confirm the appropriateness of a space or building to house a program allocated in Table 1.

**SUNY Oswego
Five-Year Capital Master Plan**

Table 1. Campus Development Concept - Program Allocation

Account Code	Department	Bldg	Existing NASF	Total Bldg NASF
CULKIN HALL				
420001	Dean's Office - Arts & Science	CUL-26	1653	
420019	Telecommunications	CUL-26	1420	
550010	Education-Grad Division	CUL-26	886	
860284	Research Administration	CUL-26	416	
860501	Student Affairs	CUL-26	2570	
860525	EOP Administration	CUL-26	420	
860530	Financial Aids	CUL-26	1915	
860540	Career development –Student Place	CUL-26	2088	
860550	Registrar	CUL-26	3566	
860701	President’s Office	CUL-26	2110	
860704	Exec VP	CUL-26	1202	
860710	Provost	CUL-26	798	
860720	Finance & Admin	CUL-26	1856	
860740	Institutional Studies	CUL-26	679	
860745	Business Affairs	CUL-26	842	
860750	Budgeting	CUL-26	399	
860760	Purchasing	CUL-26	232	
860765	Accounts Payable	CUL-26	340	
860770	Payroll	CUL-26	334	
860790	Student Billing/Cashiering	CUL-26	536	
860791	Billing	CUL-26	1801	
860835	Computer Services	CUL-26	5227	
860855	University Information Service	CUL-26	838	
TOTAL			32128	39638
HEWITT UNION				
860570	Student Union	HUN-29	54689	
901050	Food Service	HUN-29	12453	
981110	Auxiliary Service Corp	HUN-29	14498	
981110	Campus Store/other	HUN-29	3925	
TOTAL			85565	86863
WALKER HEALTH CENTER				
860518	Counseling-Psychological	INF-10	1685	
860560	Student Health Services	INF-10	7711	
TOTAL			9396	22327
KING HALL				
860808	Alumni Office	KG-22	3423	
TOTAL			3423	4372

SUNY Oswego
Five-Year Capital Master Plan

Table 1. Campus Development Concept - Program Allocation

Account Code	Department	Bldg	Existing NASF	Total Bldg NASF
LANIGAN HALL				
400000	Instructional General	LAN-6	5016	
400000	Instructional General	LAN-6	17228	
400000	Instructional General	LAN-6	4591	
420090	Communication Studies	SW-3	3915	
860131	Educational Communications	LAN-6	11912	
960133	Radio Station (WRVO)	LAN-6	2288	
	TOTAL		44950	50063
LEE HALL				
560044	Health & Physical Education	LEE-19	1683	
860570	Student Union	LEEPE-4	25555	
	TOTAL		27238	40191
MAHAR HALL				
400000	Instructional General	MAH-13	15746	
420002	Instructional Computing Center	MAH-13	2614	
420027	Economics	MAH-13	1425	
420046	History	MAH-13	4935	
420077	Political Science	MAH-13	1816	
420078	Psychology	MAH-13	14965	
420079	Public Justice	MAH-13	634	
420087	Sociology	MAH-13	7515	
420273	Cause	MAH-13	498	
550043	Counseling & Psychological Se	MAH-13	3089	
860570	Student Union	MAH-13	656	
	TOTAL		53893	58546
OBSERVATORY				
420026	Earth Science	OBS-16	402	
	TOTAL		402	402
PIEZ HALL				
400000	Instructional General	PEHL-8	4877	
400000	Instructional General	PEHL-8	2447	
400000	Instructional General	PEHL-8	252	
420013	Biology	PEHL-8	24540	
420026	Earth Science	PEHL-8	11456	
420270	SURCO - Research Center Oswego	PEHL-8	3177	
420340	Planetarium	PEHL-8	484	
860570	Student Union	PEHL-8	83	
420271	Sea Grant		1420	
	TOTAL		48736	50081
PHOENIX CONTINUING EDUCATION CENTER				
960066	Phoenix Continuing Educ Ctr	PHCR-50	6563	
	TOTAL		6563	6563

SUNY Oswego
Five-Year Capital Master Plan

Table 1. Campus Development Concept - Program Allocation

Account Code	Department	Bldg	Existing NASF	Total Bldg NASF
PARK HALL				
400000	Instructional General	PKHL-2	730	
400000	Instructional General	PKHL-2	3150	
600053	Technology	PKHL-2	40341	
860003	Fac Computer Loan	PKHL-2	180	
	TOTAL		44401	44947
PENFIELD LIBRARY				
400000	Instructional General	PLB-17	88	
420002	Instructional Computing Center	PLB-17	1029	
860405	General Library	PLB-17	142419	
860727	Faculty Senate	PLB-17	193	
860835	Computer Services	PLB-17	345	
	TOTAL		144074	146913
POUCHER HALL				
400000	Instructional General	PO-3	9041	
420063	Mathematics	PO-3	1160	
500034	Curriculum & Instruction	PO-3	6996	
500035	Secondary Education	PO-3	1997	
560044	Health & Physical Education	PO-3	100	
860525	EOP Administration	PO-3	100	
860570	Student Union	PO-3	608	
	TOTAL		20002	25840
RICH HALL				
400000	Instructional General	RIC-14	10380	
440037	School of Business	SW-3	7740	
860345	Regional, Corp., & Comm Serv	WLR-9	1008	
860570	Student Union	RIC-14	100	
860860	Security & Safety	RIC-14	4186	
	TOTAL		23414	33597
SHELDON HALL				
400000	Instructional General	SLHL-1		
	Alumni Office			
	University Development			
770001	Dean's Office-School of Education	PO-3	3200	
860510	Admissions	CUL-26	2827	
	Emeritus Services			
	Center for Teaching & Innov			
	Conference Center			
	TOTAL		6027	107290

Table 1. Campus Development Concept - Program Allocation

Account Code	Department	Bldg	Existing NASF	Total Bldg NASF
SNYGG HALL				
400000	Instructional General	SNY-18	6774	
400000	Instructional General	SNY-18	5627	
400000	Instructional General	SNY-18	1234	
400000	Instructional General	SNY-18	753	
420002	Instructional Computing Center	SNY-18	5958	
420018	Chemistry	SNY-18	33796	
420019	Computer Science	SNY-18	3834	
420063	Mathematics	SNY-18	4399	
420076	Physics	SNY-18	24409	
420273	Cause	SNY-18	379	
860570	Student Union	SNY-18	100	
860835	Computer Services	SNY-18	289	
981110	Auxiliary Services Corp	SNY-18	431	
	TOTAL		87983	93203
SWETMAN HALL				
420001	Honors College	CUL-26	273	
420031	English	SW-1	6451	
400000	Instructional General	SW-3	7704	
420036	Modern Languages & Lit	SW-3	7528	
420090	Communication Studies	SW-3	1500	
420311	BOCES	SW-3	2030	
420073	Philosophy	PEHL-8	1701	
500034	Curriculum & Instruction	SW-3	3222	
500035	Secondary Education	SW-3	2459	
500109	Campus School	SW-3	7996	
560044	Health & Physical Education	SW-3	11108	
860055	International Education	RIC-14	3577	
860080	Experience Based Educ Program	SW-3	1619	
860525	EOP Administration	SW-3	5218	
860580	Child/Day Care	SW-3	3135	
	Center for Acad Success			
	Leadership Program			
	Learning Support			
	Volunteer Services			
	Career-Based Services			
	Disabilities Services			
	TOTAL		65248	66324
TYLER HALL				
400000	Instructional General	TYL-7	3277	
420009	Art	TYL-7	26292	
420066	Music	TYL-7	14950	
420091	Theatre	TYL-7	23068	
420309	Art Exhibits	TYL-7	5177	
			72764	75954

**SUNY Oswego
Five-Year Capital Master Plan**

Table 1. Campus Development Concept - Program Allocation

Account Code	Department	Bldg	Existing NASF	Total Bldg NASF
WILBER HALL				
400000	Instructional General	WLR-9	900	
420002	Instructional Computing Center	WLR-9	720	
600053	Technology	WLR-9	36172	
600095	Vocational Technical Education	RIC-14	2391	
770002	Education Admin & Supervision	RIC-14	1330	
860352	Continuing Education	WLR-9	7087	
860570	Student Union	WLR-9	100	
	TOTAL		48700	49241

Overall Campus Space Comparisons (1997-2002)

An overall assessment of SUNY Oswego space availability to accommodate existing or proposed space in the Campus Development Concept is guided by the use of SUNY's forecasting methodology for a five-year period (1997-2002). The value of comparative calculations is to provide a benchmark for evaluation of capital projects and campus physical development.

Table 2 is a SUNY methodology based calculation of space needs expressed as a deficit/surplus calculation. Calculations compare the Fall 1997 Space Existed with Space Needed for 1997 and 2002. The comparison estimates academic space deficit or surplus in the SUNY organization of instructional departments and research (Codes 1 and 2). Academic support space (Code 03 to 15) is summarized as total academic space. Inactive space (Code 16) is identified to reconcile a total of all non-residential space.

In Table 2, Space Existed is obtained from the 1997 PSI data. Space Needed for 1997 and 2002 is calculated by use of the Fund's methodology of space factors for individual space types. Each space factor for student level (lower division, upper division, and graduate) is tailored to a specific department. The majority of the calculations is enrollment driven and is based on multiplying a space factor unique to SUNY Oswego by 1997 student and faculty FTEs or a 2002 projection of student and faculty FTEs in a department. The recommended space assumes the SUNY estimated student 6,666 FTE in lieu of a SUNY Oswego generated five-year department enrollment projection.

Space Existed and Space Needed would be equal for SUNY Oswego campus designed for approximately 8,000 students. The relationship between the SUNY Oswego declining enrollments and calculated overall surplus of space is evident in the deficit/surplus calculation. The effect of overall enrollment decline at SUNY Oswego is illustrated by the calculated surplus of space in many space types, both in 1997 and 2002. Deficit/surplus calculations are a comparison with use of space factors for based on 1997 student FTEs (6,796) and projected 2002 student FTEs (6,666).

The total 1997 non-residential space surplus for 6,796 in Table 2 is calculated as 452,038 NASF. The forecasted enrollment decline to reach 6,666 FTE students results in a calculated 2002 surplus of 452,038 NASF. The 2002 net surplus in Instructional/ Departmental Research space of 187,481 NASF includes a Research deficit of 20,790 NASF. The 2002 net surplus in Support space of 178,271 NASF includes deficits for Instructional Resources (4,609 NASF) and Assembly & Exhibition (17,871 NASF).

**SUNY Oswego
Five-Year Capital Master Plan**

**Table 2. SUMMARY OF EXISTING SPACE VERSUS CALCULATED SPACE
SUNY College at Oswego, 1997 - 2002**

Code	Space Type	Space Existed as of Fall 1997	Space Needed for Fall 1997	(Deficit)/ Surplus	Space Needs for 2002	Recommended Space	
01	Classroom, Lecture	120,197	62,048	(a)	58,149	45,443	45,443
02	Class Lab	153,660	83,711		69,949	79,962	79,962
	Individual Study Lab	19,182	6,731		12,451	6,940	6,940
	Research	9,945	30,735		(20,790)	30,111	30,111
	Faculty Office	95,247	55,264		39,983	54,806	54,806
	General Use	22,251	15,516		6,735	14,752	14,752
	Subtotal Ins/Dept Research	420,482	254,005		166,477	232,014	232,014
03	Health & Physical Education	145,965	120,000	(b)	25,965	120,000 (b)	120,000
04	Data Processing	13,206	6,780	(b)	6,426	6,780 (b)	6,780
05	Instructional Resources	14,941	19,550	(b)	(4,609)	19,550 (b)	19,550
06	Organized Activity	11,130	11,130	(c)	0	11,130 (c)	11,130
07	Organized Research	5,890	5,890	(c)	0	5,890 (c)	5,890
08	Public Service	18,909	18,909	(c)	0	18,909 (c)	18,909
09	Assembly & Exhibition	22,899	40,770	(b)	(17,871)	40,770 (b)	40,770
10	Library	140,210	117,755		22,455	122,908	122,908
11	Student & Faculty Activities	126,741	71,355		55,386	70,461	70,461
12	Student Health Services	7,028	7,028	(b)	0	7,028 (b)	7,028
15	General Administration	63,530	54,366		9,164	53,328	53,328
13	Central Services	92,405	29,102		63,303	28,351	28,351
14	Building Services	40,751	22,699		18,052	22,114	22,114
	Subtotal Support	703,605	525,334		178,271	527,219	527,219
	Total Academic Space	1,124,087	779,339		344,748	759,232	759,232
16	Inactive Space	107,290	0		107,290	0	0
	Total Non-Residential Space	1,231,377	779,339		452,038	759,232	759,232

Fall 1997 student FTE: 6,796 (actual number from CASA file)
2002 Annual Average Student FTE: 6,666 (planned by SUNY Institutional Research)

(a) Applied with space utilization rate at 53%.
(b) Regulated by College type, by SUNY Standard
(c) Space needed = space existed, by SUNY Standard

A conclusion drawn from the calculated total surplus is that there is ample capacity to provide space for current and future programs at SUNY Oswego for the foreseeable future. There are substantial calculated surpluses in classrooms (58,149 NASF), class labs (69,949 NASF), and individual study labs (12,451 NASF). Calculated surpluses for these spaces afford opportunities for extensive adaptations for information technologies and new pedagogy, or conversion to other space needs. Reassignments of space can accommodate expanding or new programs in the existing facilities through renovations.

Departmental Space (1997-2002)

Comparisons of departmental space (1997 and 2002) in Table 3 are an indicator of comparative space deficit/surplus. Several considerations are necessary for analysis of Table 3. First, the significant calculations for analysis is in the shaded columns titled "Departmental Use". These calculations exclude departmental classroom requirements generated by SUNY's forecasting methodology shown in the "Classroom Use" columns. The reason for excluding the "Classroom Use" calculation is because in the SUNY's methodology, some classroom space is included in departmental space and the pool of centrally scheduled classrooms provides other departmental classroom space. For example, SUNY's methodology for calculating space on a per FTE student basis generates classroom space departments (e.g., Art, Biology, Computer Science) that are included in the departmental use calculation. Some departments that show a "0" entry for classrooms in the 1997 PSI classroom data results from classroom space for a department provided by the pool of centrally scheduled classrooms.

Second, changes in the designation of several departments (e.g., separation of Anthropology and Sociology into two departments in 1997, the substitution of Accounting and Marketing and Management in 1997 for Business Administration, and the sharing of program space by Technology and Vocational Technical Education) alter conclusions about calculations of deficit/surplus.

A final consideration is that conclusions drawn from the calculations of surpluses existing in many departments must be qualified by a detailed examination of enrollment patterns and the *adequacy* and *suitability* of space available to support a department. Data on historic departmental enrollment patterns is available in the SUNY Oswego Office of Institutional Research and Assessment "Instructional Workload by Academic Department." The workload report covers a five-year period from Fall 1993 to Fall 1997.

Enrollment projections in Table 3 based on SUNY calculations would be improved by SUNY Oswego departmental projections. A useful addition to the process of applying the Campus Development Concept is five-year departmental enrollment projection by SUNY Oswego.

**SUNY Oswego
Five-Year Capital Master Plan**

Table 3. SPACE COMPARISON BY DEPARTMENT

Chart of Account	Department Name	Existing - Fall 1997			Calculated - Fall 1997			Calculated - 2002			Recommended - 2002		
		Department Total			Department Total			Department Total			Department Total		
		Classroom Use	Dept Use	Total Use	Classroom Use	Dept Use	Total Use	Classroom Use	Dept Use	Total Use	Classroom Use	Dept Use	Total Use
400001	Instructional General	87,406	474	87,880									
420001	Dean's Office - Arts & Science	133	140	273									
420002	Instructional Computer Center	0	4,159	4,159									
420009	Art	0	26,106	26,106	1,020	16,689	17,709	1,011	14,844	15,863	1,019	14,844	15,863
420013	Biology	0	24,304	24,304	1,659	10,528	12,186	1,681	10,864	12,550	1,686	10,864	12,550
420014	Business Administration	7,704	7,497	15,201									
420018	Chemistry	896	33,088	33,984	2,271	13,618	15,889	2,111	14,540	16,656	2,116	14,540	16,656
420019	Computer Science	0	5,254	5,254	1,638	4,097	5,735	1,841	6,264	8,111	1,847	6,264	8,111
420026	Earth Science	0	11,621	11,621	1,185	4,565	5,750	1,041	4,113	5,158	1,045	4,113	5,158
420027	Economics	0	1,270	1,270	1,491	2,086	3,576	1,461	1,886	3,353	1,467	1,886	3,353
420031	English	0	6,484	6,484	4,129	5,538	9,667	4,061	4,678	8,741	4,063	4,678	8,741
420036	Modern Language & Literature	0	7,528	7,528	1,321	2,163	3,484	1,161	1,088	2,250	1,162	1,088	2,250
420046	History	320	4,722	5,042	3,430	2,842	6,272	3,411	3,529	6,947	3,418	3,529	6,947
420063	Mathematics	0	5,219	5,219	3,791	5,539	9,330	3,701	5,725	9,429	3,704	5,725	9,429
420066	Music	1,716	13,088	14,804	533	7,550	8,083	540	5,587	6,127	540	5,587	6,127
420073	Philosophy	0	1,701	1,701	854	917	1,772	855	1,105	1,960	855	1,105	1,960
420076	Physics	4,565	19,692	24,257	650	7,433	8,083	603	6,003	6,606	603	6,003	6,606
420077	Political Science	0	1,661	1,661	1,146	1,209	2,355	1,051	968	2,028	1,059	968	2,028
420078	Psychology	472	12,927	13,399	3,218	7,070	10,287	3,091	8,014	11,107	3,093	8,014	11,107
420079	Public Justice	0	634	634	1,280	942	2,222	1,161	1,356	2,517	1,162	1,356	2,517
420087	Sociology	1,406	6,494	7,900	1,795	1,560	3,355	1,711	2,037	3,753	1,716	2,037	3,753

SUNY Oswego
Five-Year Capital Master Plan

Chart of Account	Department Name	Existing - Fall 1997			Calculated - Fall 1997			Calculated - 2002			Recommended - 2002		
		Classroom Use	Dept Use	Total Use	Classroom Use	Dept Use	Total Use	Classroom Use	Dept Use	Total Use	Classroom Use	Dept Use	Total Use
420088	Anthropology		3,494	3,494	672	3,428	6,045	689	1,218	1,907	689	1,218	1,907
420090	Communication Studies		5,859	5,859	2,616	4,467	6,045	2,625	4,196	6,822	2,625	4,196	6,822
420091	Theater				486	3,981	4,467	417	3,037	3,455	417	3,037	3,455
440038	Accounting				1,538	5,459	6,997	1,514	5,344	6,859	1,514	5,344	6,859
440039	Marketing & Management				2,475	4,188	6,662	2,565	4,255	6,820	2,565	4,255	6,820
420106	Biological Field Station												
420270	SURCO - Research Center												
420271	Sea Grant												
420273	CAUSE												
420311	BOCES												
420312	ROTC												
420340	Planetarium												
500034	Curriculum & Instruction	2,523	7,695	10,218	3,312	13,756	17,068	3,210	12,724	15,934	3,210	12,724	15,934
500035	Secondary Education	1,067	2,966	4,033									
500109	Campus School												
550043	Counseling Psychology	440	2,494	2,934	853	13,232	14,085	890	12,845	13,735	890	12,845	13,735
560044	Health & Physical Education	2,589	7,217	9,806	518	1,922	2,440	505	3,181	3,686	505	3,181	3,686
600053	Technology	4,767	70,595	75,362	521	30,523	31,043	537	30,726	31,263	537	30,726	31,263
600950	Vocational Technical Education	0	2,391	2,391	370	19,104	19,474	295	14,092	14,387	295	14,092	14,387
770001	Dean's Office - School of Education	960	893	1,853	106	1,068	1,174	228	968	1,196	228	968	1,196
770002	Education Administration & Supervision		1,330	1,330									
860003	FAC Computer Loan		180	180									
860008	Experience Based Education Progra		1,008	1,008	710	0	710	633	611	1,243	633	611	1,243

Enrollment patterns from Fall 1994 through Fall 1997 show both declines and increases among departments for FTE students and credit hours enrolled. A general conclusion about availability of space is that tradeoffs of space used between expanding or declining departments can satisfy space needs. However, the *adequacy* and *suitability* of space for current departments and adaptability for alternative uses affects conclusions about deficit/surplus calculations. For example, a conclusion drawn in a Program Study could determine that existing space is inadequate for various reasons and a replacement facility may be necessary.

Enrollment declines in FTE students and credit hours enrolled in many departments from 1993 to 1997 are in a range of 10 to 40% fewer students. In contrast, the following departments increased:

- Computer Science
- Public Justice
- Theater
- Curriculum & Instruction
- Technology
- Educational Administration
- Marketing & Management.

In Table 3, of the above departments only Public Justice, Marketing & Management, and Curriculum Instruction show a calculated space deficit. There are additional department with calculated deficits, including Economics, Anthropology, and Counseling & Psychological Services. A calculated deficit for Vocational Technical Education is accommodated by the off-campus nature of programs conducted by the department that require limited on-campus space for faculty, staff, and students.

The following are potential growth departments based on the SUNY Oswego perceptions of departmental enrollment increases s:

- Arts and Sciences
- Communication Studies
 - Communication Studies
 - Communication Studies major
 - Public Relations
 - Studies in Broadcasting and Mass Communications
- Journalism
- Computer Science
 - Information Science
 - Cognitive Science
- Environmental Studies
- Meteorology

Art Department
 Graphic Arts

School of Education
 Department of Technology
 Technology Management
 Department of Counseling & Psychological Services

Evaluation of *adequacy* and *suitability* of space is combined with calculated deficits and enrollment trends for selection of departments for additional space assignments and/or renovations. Observations of configurations of space, equipment availability, and physical conditions by the consultant team and interviewee comments indicate a substantial need for improvements and equipment updating. The age of facilities and equipment, efficiencies of environmental systems, and general appearance of facilities affect both real and perceived space *adequacy* and *suitability*. For example, Communications Studies, although indicating a modest calculated space surplus is located in space inappropriate to conduct programs. Class laboratories in Piez and Snygg Halls require substantial updating of equipment. Penfield Library has substantial calculated surplus space (22,455 NASF), but needs modernization and improvement to environmental systems for effective use of existing space. Replacements of teaching laboratory equipment and introduction of information technologies will have effects on the adequacy of available space for several departments. Finally, a change in pedagogy that is student centered and using problem-based learning has the potential to dramatically alter space factors and the calculations of deficit/surplus. These changes can affect space requirements and priorities for renovations and/or building replacements.

Conclusions

The Campus Development Concept provides a template of assignments for departments and programs to existing campus buildings. The proposed space assignments require further evaluation through detailed Program Studies to evaluate specific department/ program needs, adequacy, and *suitability* of current locations to support programs. The space configurations, equipment, and physical conditions of a large amount of space built 30-40 years ago, with varying levels of maintenance, have a significant effect on the *adequacy* and *suitability* of space to support programs.

It is recommended that SUNY Oswego develop five-year departmental enrollment projections to assist in the refinement of the Concept for future campus physical development. Also recommended is that SUNY Oswego regularly update the campus space inventory for effective planning of space assignments.

Application of deficit/surplus calculation methodology should be considered in the context of data available and use of SUNY space factors for current teaching requirements driven by changes in pedagogy and introduction of information technologies. The comparative campus-wide and departmental calculations are benchmarks and should not be considered an absolute indicator of space requirements.

Campus Issues & Priorities

The initial methodology of Phase II involved reviewing proposed priorities for rehabilitation and new construction and then interviewing members of the SUNY Oswego community to develop a list of campus issues and priorities. Through meetings and discussions, the consultants further developed a list of projects that had been identified in the campus tour and building surveys. Simultaneously, the Campus Concept Committee developed programmatic projects which include facilitating interdisciplinary programs, reorganizing some departments to reach space and adjacency goals, and providing landscaping and signage to unify the campus and upgrade SUNY Oswego's public image. SUNY Oswego faces several rehabilitation projects that require thoughtful analysis for capital planning. Perceived funding constraints due to the anticipated costs of each project, available capital funding, and impacts of construction during continued campus operations influence campus goal-setting. To develop the Five-Year Capital Master Plan, the consultants also had to review current project call letters and identify projects already being considered in the five-year planning process. The Five-Year Capital Master Plan includes both critical maintenance projects and programmatic projects. The priority of all projects has been set by SUNY Oswego.

- **See Exhibit 3 Meeting Agenda & Meeting Minutes**



SUNY OSWEGO

FIVE-YEAR CAPITAL MASTER PLAN

EXECUTIVE SUMMARY

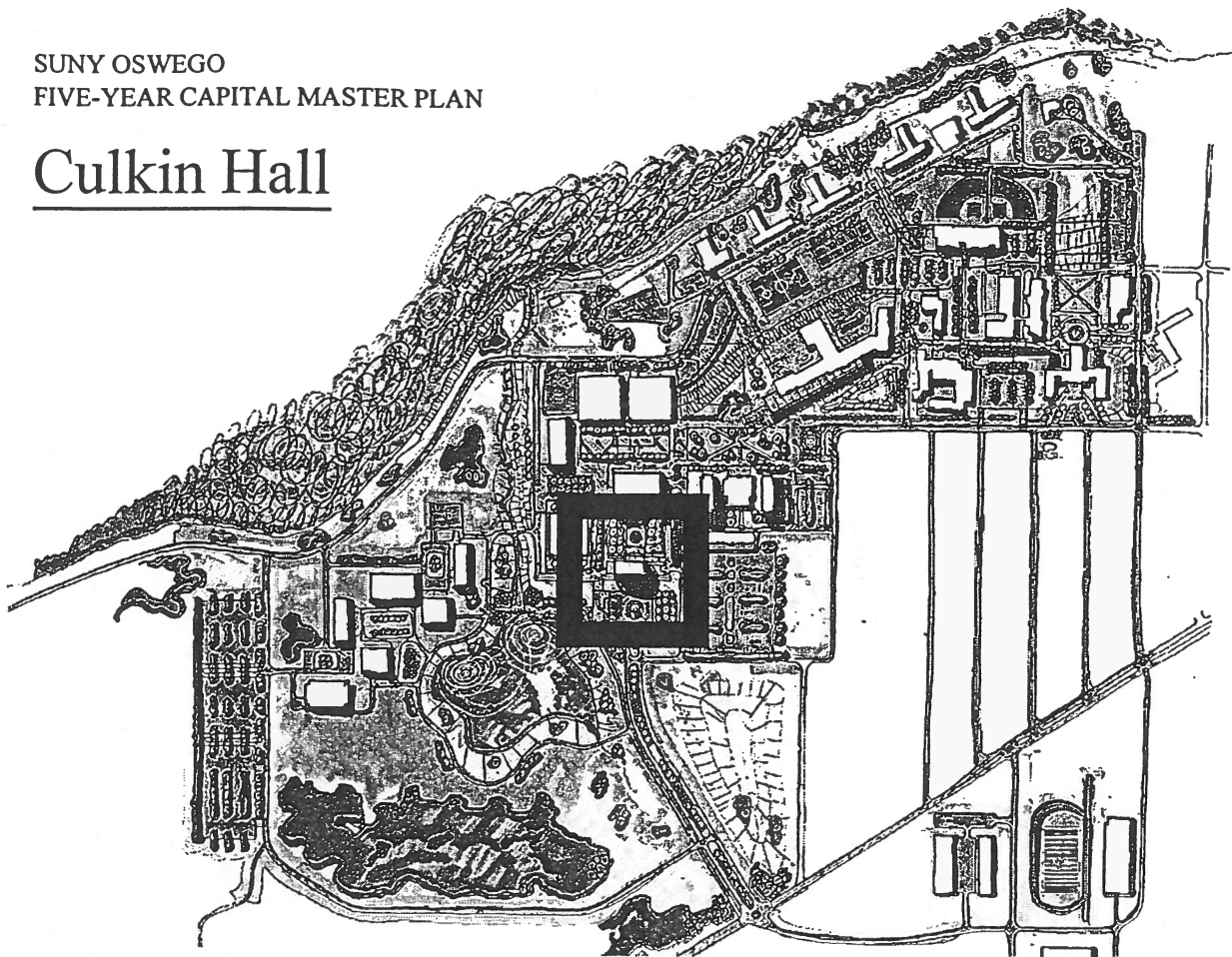
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Legend

- Existing Program
- * New Program to be introduced
- Program to be relocated
- # Project already in progress

Culkin Hall



PROGRAM

- President's Office
- Provost
- Vice President's Offices: Finance & Budget, Enrollment, Marketing & Development, Student Services
- Auxiliary Services
- Purchasing & Property
- Public Relations
- Graduate Studies
- Registrar
- Student Financial Cluster
- Telecommunications
- Human Resources
- Institutional Research
- Finance & Accounting
- Residence Life & Housing
- *Office of Research & Sponsored Programs
- General Education

- Dean of Arts & Sciences
- Administrative Computing Center
- Admissions
- Student Advisement
- Center for Business & Community Programs.
- Career Services

PROGRAM STUDIES

- Renovate Entrance & Lobby
- Provide Information Center
- Design adequate waiting areas for Departments such as Bursar, Registrar & Residential Life.

Culkin Hall

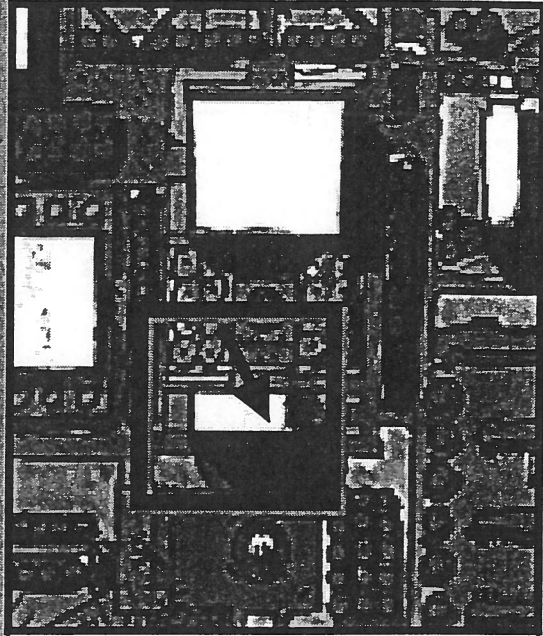
BUILDING CONDITIONS SURVEY

General Construction:

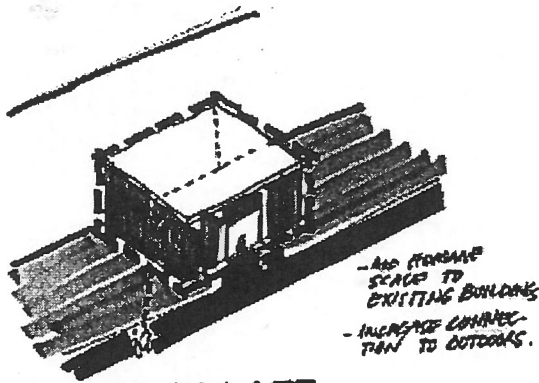
- Complete Exterior Concrete Rehabilitation required
- Exterior Plaza Project is required
- Repair Siding at Roof Bulkhead
- ADA Study required
- Building Signage Study required
- # Window Replacement (In Design)

Mechanical:

- Replace AHUs & Fans
- Replace all Pumping Equipment
- Replace Control System
- Upgrade Fire Alarm System to be addressable type
- Replace Emergency Generator & Fuel System
- Replace Telecommunications Room



Culkin Hall - 63,591 GSF
Built in 1967

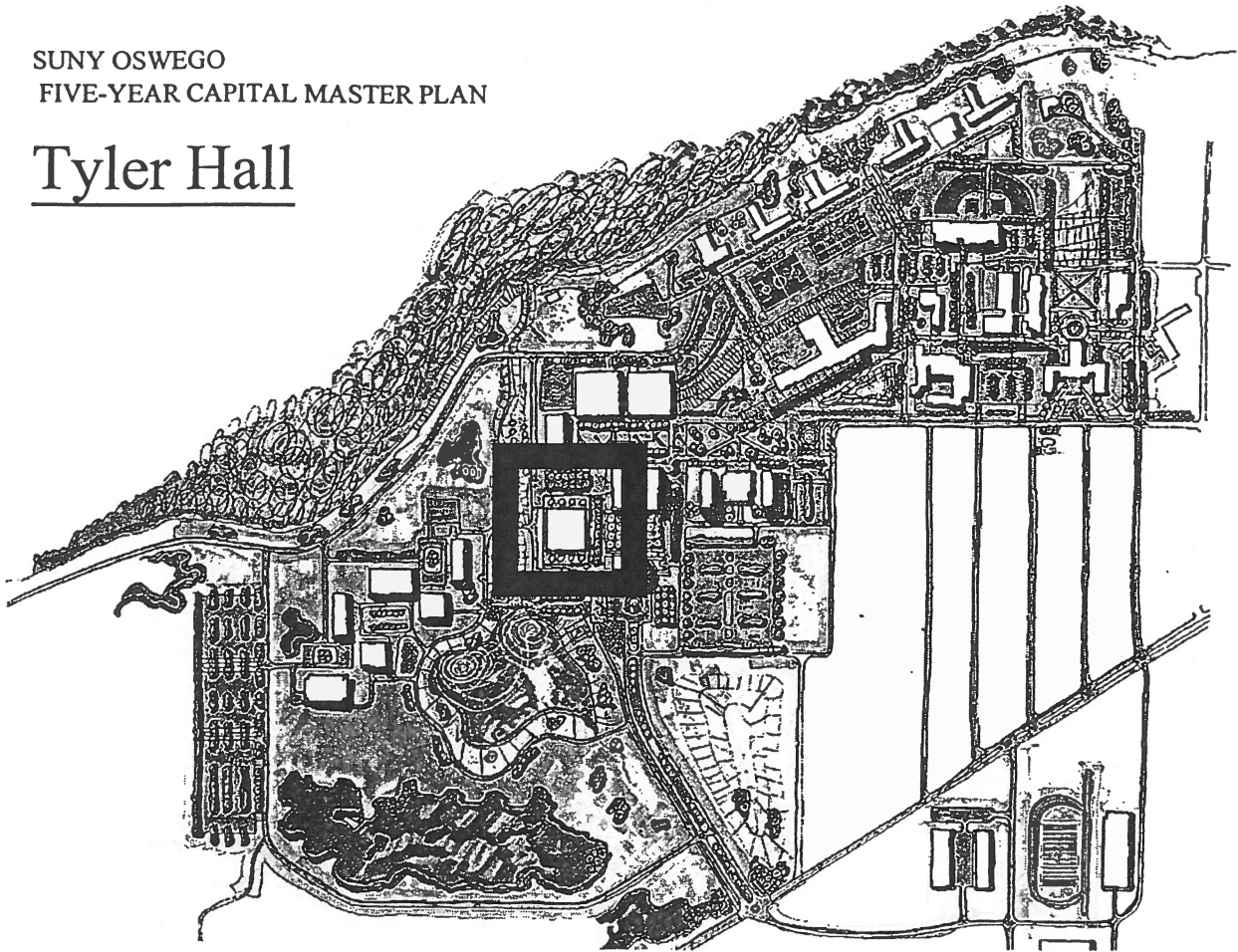


CELEBRATE ENTRY

- VISIBILITY - NIGHT TIME LIGHTING SAFETY, FRIENDLY
- CONNECTION TO PEDESTRIAN
 - SPINE
 - SPACES
- FLEXIBILITY - LARGE ENOUGH TO SERVE AS SOCIAL SPACE

Culkin Hall is home to many university administration functions as well student services. The plan calls for a series of upgrades that would enhance Culkin Halls role as "a front door" to the central campus, while adding warmth and human scale.

Tyler Hall



PROGRAM

- Art
- Theatre
- Music

PROGRAM STUDIES

- Provide accessibility from vehicular drop off to pedestrian access at main entrance.
- Study exterior wall and courtyard around building to provide visual accessibility
- Renovation of Waterman theater to include acoustic study, fly system renovations, new seating, lighting and expansion of rehearsal space
- Create multifunction room incorporating teaching technology

Tyler Hall

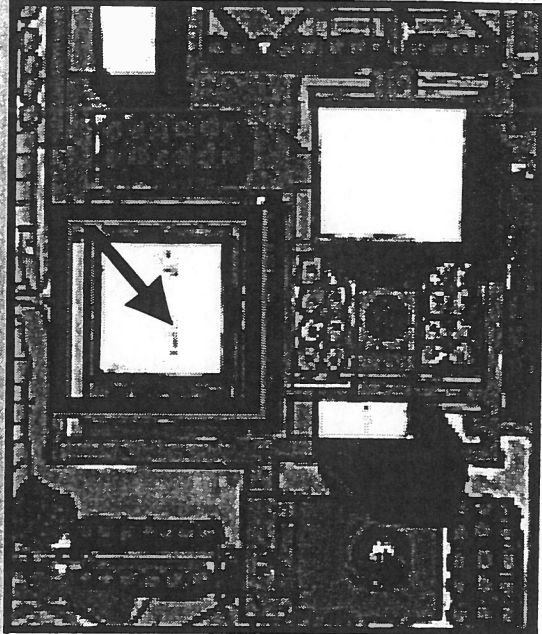
BUILDING CONDITIONS SURVEY

General Construction

- Complete Exterior Concrete Rehabilitation Project is required
- Renovate Theater, Rigging Sound System & Lighting System
- # Rehabilitation of Plaza & Tunnel Project is underway
- Renovate theater to be ADA accessible & replace seating.
- ADA Study required
- Building Signage Study required

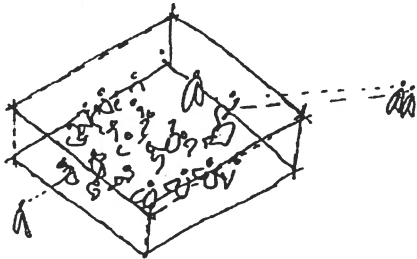
Mechanical

- # Replace Cooling Tower
- Update Fire Alarm System to be addressable type
- Replace Emergency Generator
- Replace all Air Handling Equipment
- Replace Pumps



J. Tyler Hall- 115,430 GSF
Built in 1968

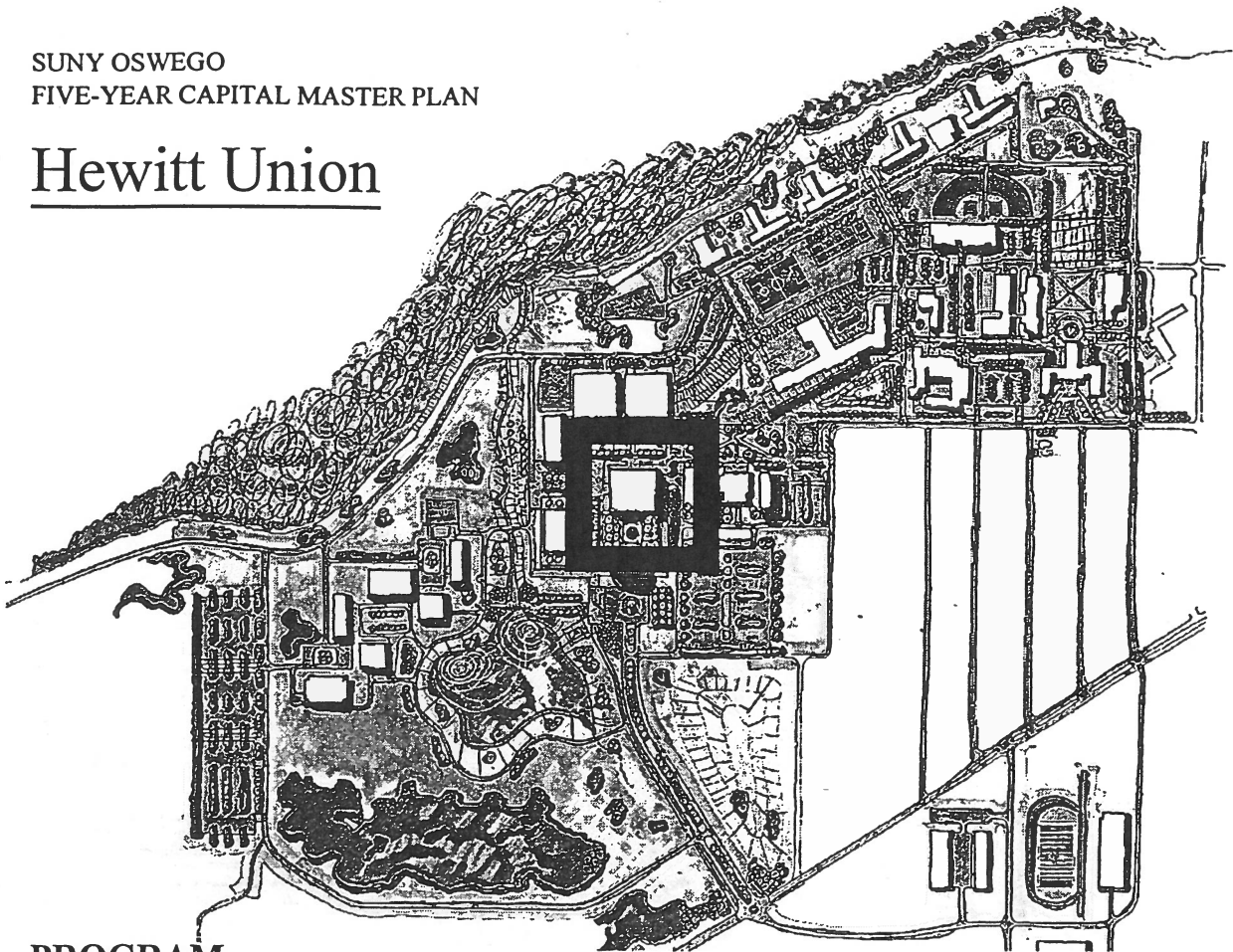
MAKE
LEARNING
VISIBLE



- GROUND LEVEL CLASSROOMS
- WINDOWS ONTO

Tyler Hall is the cultural center for the college and includes the Fine and Performing Arts programs. Renovations should include both physical and visual "access" to encourage interest and participation from the community.

Hewitt Union



PROGRAM

- Dining Facilities
- Book Store
- Student Media offices: TV station, Newspaper, Yearbook, Radio Station
- Meeting rooms: Formal lounge, Classroom type meeting spaces
- Movie Theater
- General Store
- Sweets shop
- Check cashing facility
- Entertainment place/ Improv Theater
- Ballroom
- Building Manager's office
- * Informal lounges (24 Hrs)
- * Conference facilities - rooms & equipment
- * Bank
- * 24 hour coffee house
- Student Organizations
- Student Government
- Campus Life Offices

- Copy Center
- * Music Store
- * Pharmacy
- * Hair Salon
- * Computer lab
- * Ticket office for events
- * Telecommunications satellite office

PROGRAM STUDIES

Update 1995 program study for the renovation or replacement to include a study of the following:

- Food services that provide a variety of spaces both formal and informal with different food offerings at longer hours of operations
- Attractive lounges with comfortable furniture and access to computers and email
- Variety of meeting rooms with flexible furniture and visually connected to common areas to encourage participation
- Services and facilities to draw students/faculty here instead of going off campus

Hewitt Union

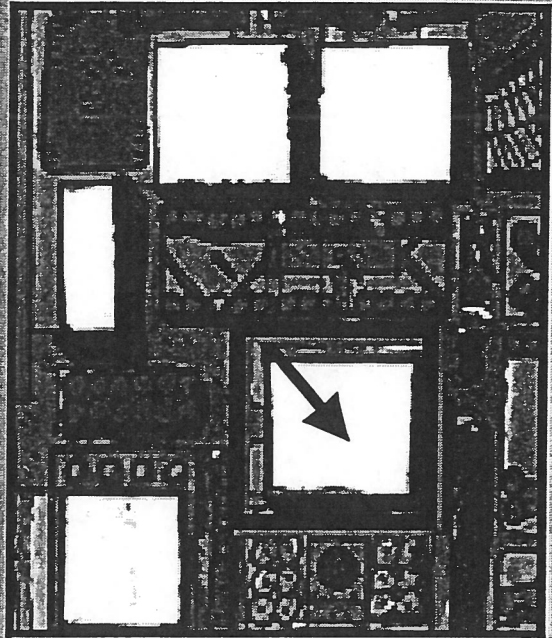
BUILDING CONDITIONS SURVEY

General Construction

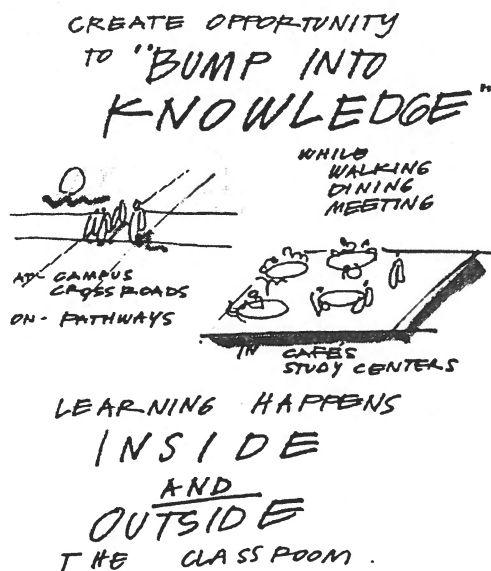
- Complete Exterior Concrete Rehabilitation Project
- Roof Hatch is required
- ADA Study required
- Building Signage Study required

Mechanical

- Replace AHUs & Fans, and control system with additional Square Footage allotted
- Review Duct Distribution
- Replace all Pumping Equipment & Heat Exchangers
- Upgrade Fire Alarm System to addressable type
- # Replace Cooling Tower

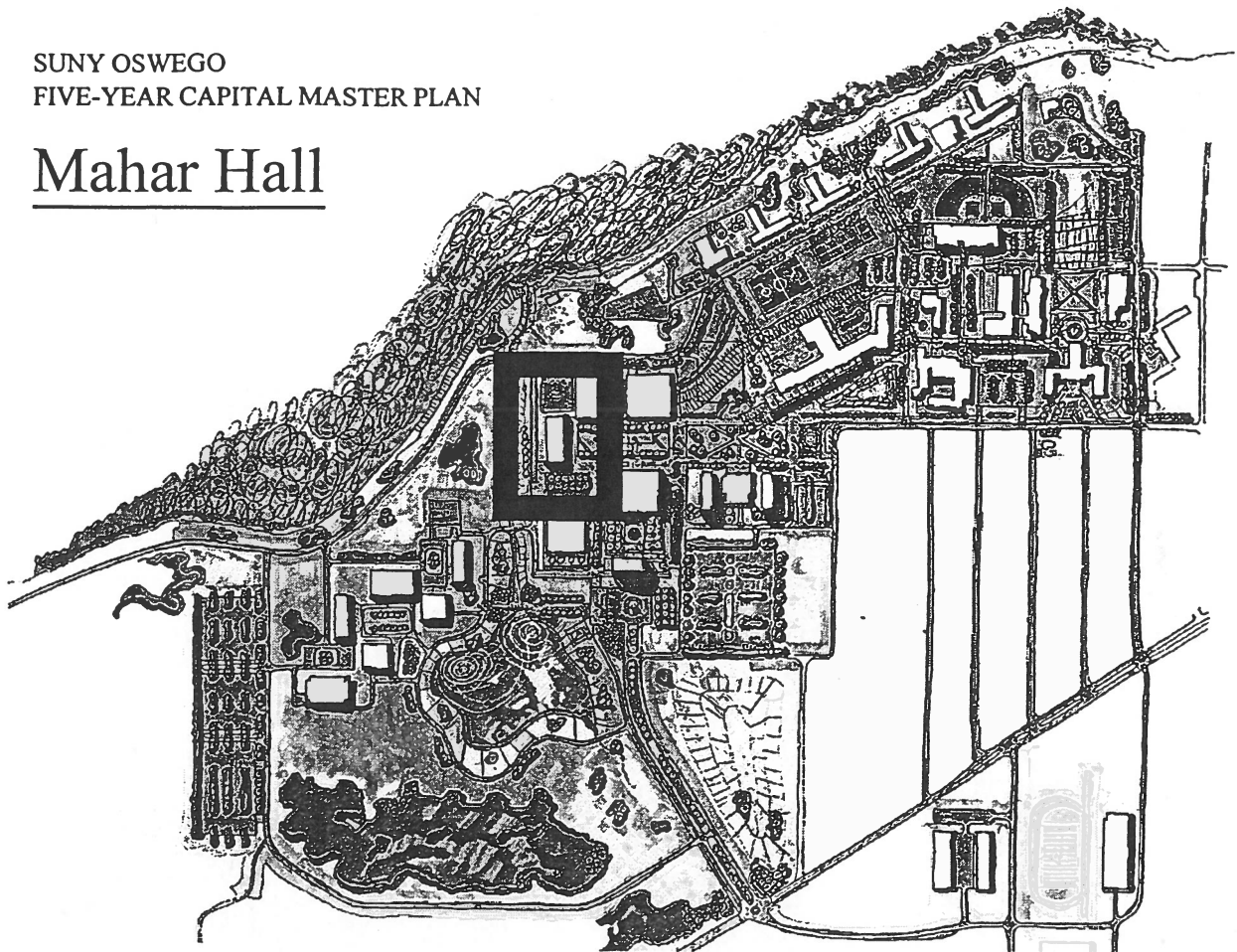


Hewitt Union - 135, 010 GSF
Built in 1967



Hewitt Union is the center of the students social life. It should be a place where both resident and commuter students feel comfortable and are encouraged to gather or "hang out".

Mahar Hall



PROGRAM

- Social Sciences
 - Psychology
 - Economics
 - Political Science
 - Sociology
 - Anthropology
 - Public Justice
- History
 - Honors
 - Counseling & Psychological Services
 - Interdisciplinary Studies Office

PROGRAM STUDIES

- Study Main Entrance to Building
- Provide Lounge/Meeting Space for Faculty/Student Interactions
- Renovate Classroom w/ Data & Telecommunications hookups, power
- Smart Classrooms
- Renovate Basement

Mahar Hall

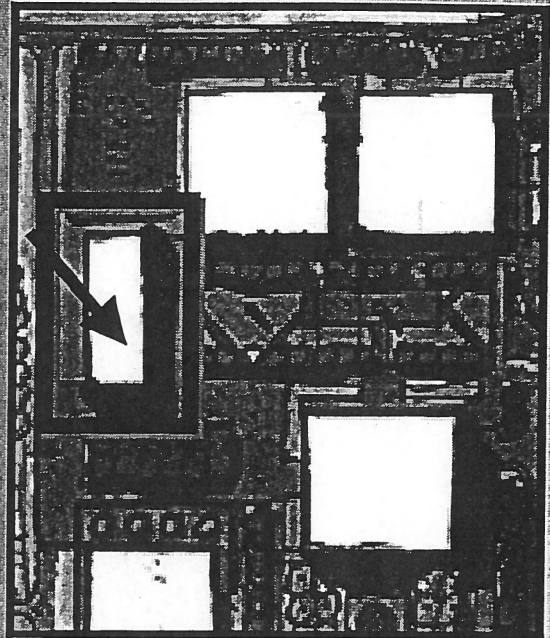
BUILDING CONDITIONS SURVEY

General Construction

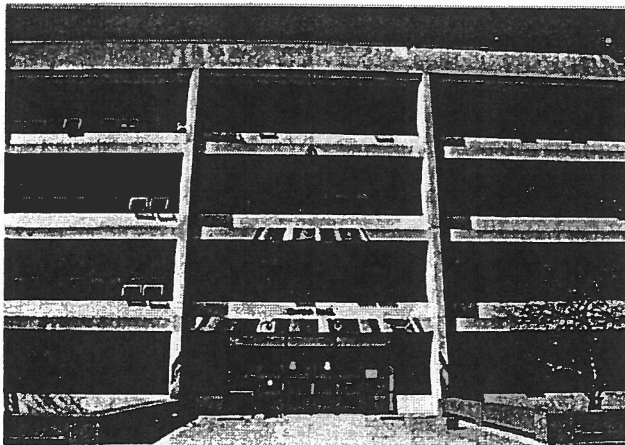
- Rehabilitate Exterior Concrete Wall
- Replace Third Floor Interior Courtyard Roof
- Replace North & East Exterior Doors
- Future Window Replacement
- Renovate Elevator
- Replace Basement Ceilings
- ADA Study Required
- Building Signage Study Required

Mechanical

- #Replace Chiller & AHUs
- Replace Cooling Tower
- Replace Hot Water Heating Pumps & Heat Exchanger
- Upgrade Fire Alarm System to addressable type
- Replace Generator
- #Provide Air Conditioning for Central Zone of Building & Fourth Floor.
- Upgrade power distribution system



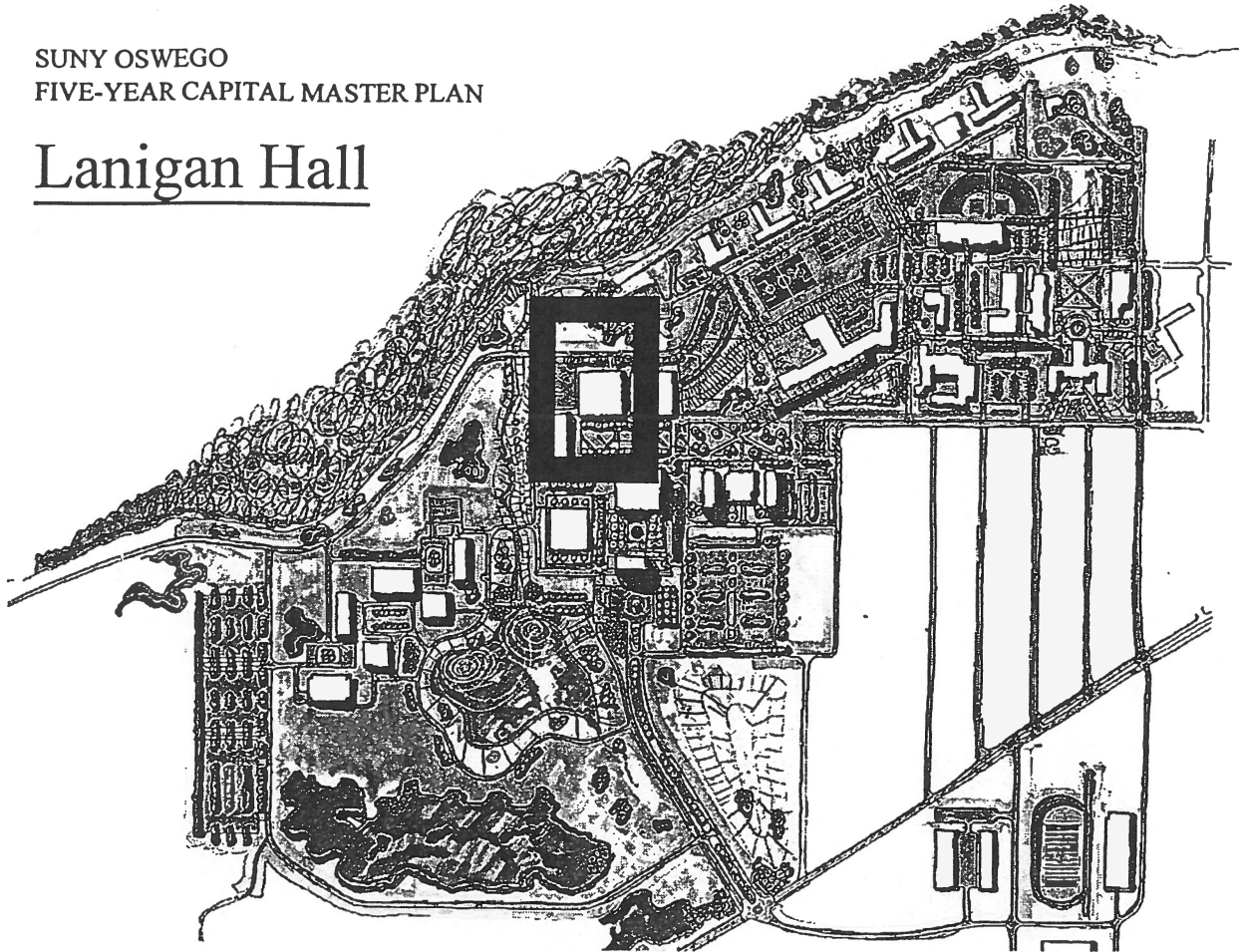
Mahar Hall - 91,530 GSF
Built in 1966



Define Entry

Mahar Hall is an intensively used classroom building and should be updated with the latest in teaching technology.

Lanigan Hall



PROGRAM

- Large Lecture Halls
- Communications Studies
- Journalism
- Broadcasting
- Networking
- WRVO
- Distance Learning Center
- * Graphic Design
- * Poucher Radio Lab

PROGRAM STUDIES

Program study for the renovation will include a study of the following:

Lower Level:

- Renovate entrances to building including study of 24 hour access.
- Renovation to accommodate new programs including adequate ventilation.

Lecture Halls:

- Upgrade of teaching technology
- Renovate seating & lighting
- Study ADA compliance

General:

- Replace floor (asbestos)
- Study common space to incorporate lounge areas and furnishings
- Study connection to library lower level 10

Lanigan Hall

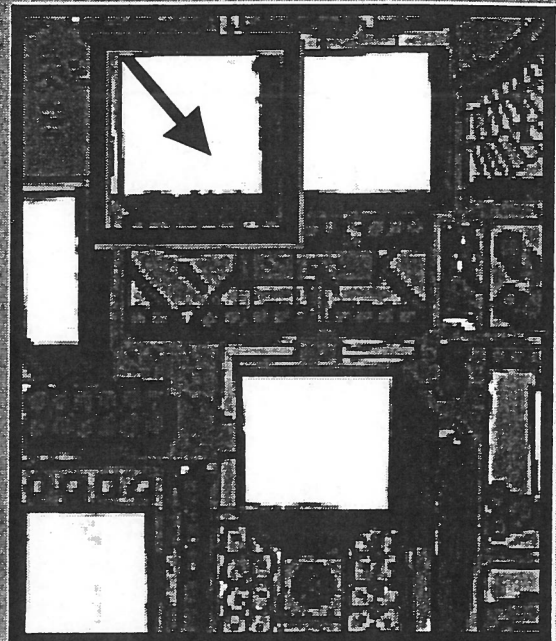
BUILDING CONDITIONS SURVEY

General Construction

- Rehabilitate Exterior Concrete Walls
- ADA Study required
- Building Signage Study required
- Future Window Replacement

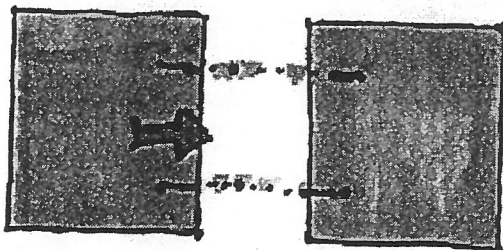
Mechanical

- Remove Absorption Chiller & Associated Cooling Tower
- Replace Pumps
- Renovate Ventilation System - Lower Level



J. Lanigan Hall - 88,200 SF
Built in 1967

POSSIBLE EXPANSION

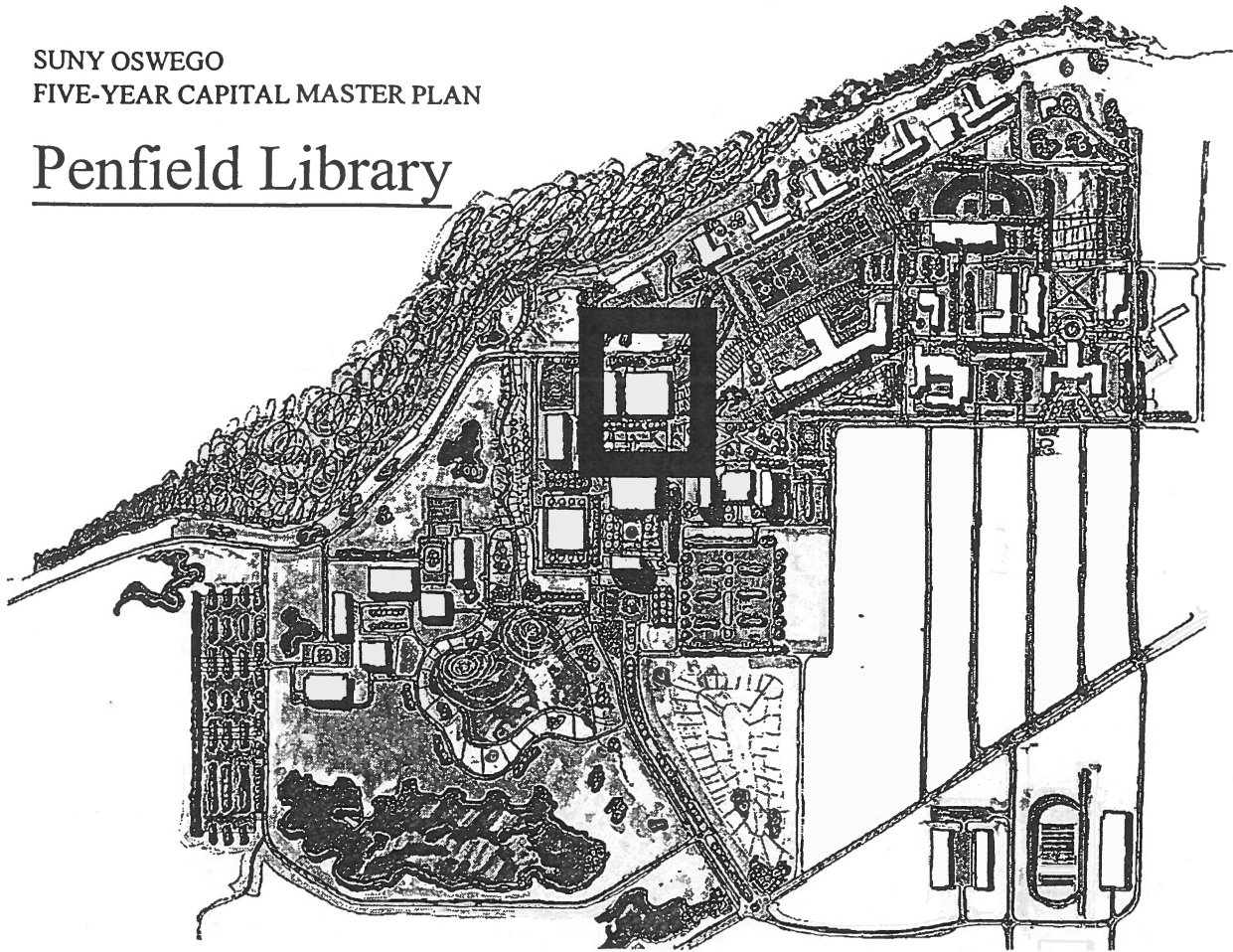


The main lecture halls on campus are located in Lanigan Hall. Upgrade of lecture halls as well as the renovation of the lower level will reinforce the building's function as the communications hub of the campus

Identify Entry

Landscape area in front of building

Penfield Library



PROGRAM

- Library
- Archives
- General Access Computer Labs
- Office of Sponsored Research Programs

PROGRAM STUDIES

- #Renovate 24 hour study room with computers
- Provide new furniture with layouts to foster quiet study.
- Renovate interior finishes
- Renovate lower level to incorporate underutilized space for programs and possible expansion of Communications program from Lanigan.
- Student Media Programs in Lower Level
- Study Publications & Copy Center

Penfield Library

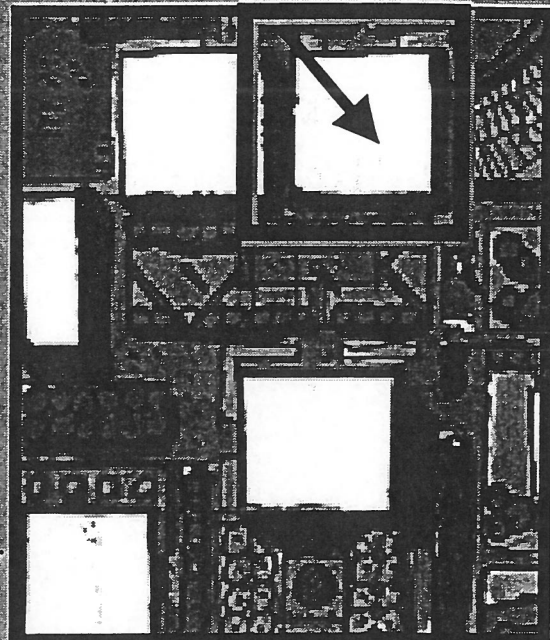
BUILDING CONDITIONS SURVEY

General Construction

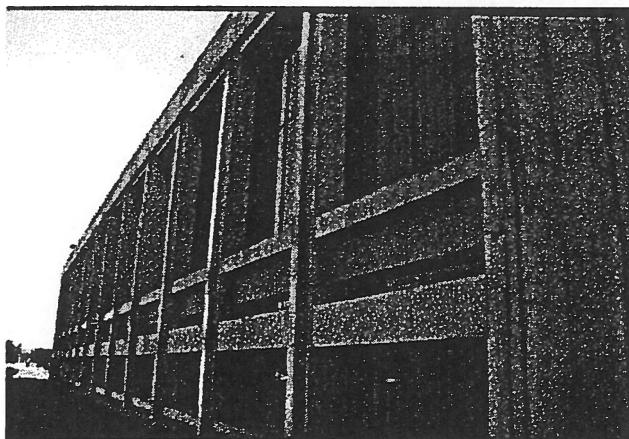
- Rehabilitate Exterior Concrete Walls
- Replace Jalousie Windows
- Replace Carpet
- Replace Furniture
- Renovate Plaza around building
- ADA Study required
- Building Signage Study required
- Future Window Replacement

Mechanical

- Replace AHUs and Fans, including Reheat section
- Replace Hot Water Heating Pumps & Exchanger
- Upgrade Fire Alarm System to addressable type
- Replace Generator
- # Replace Cooling Tower (already SUCF project)



J. Penfield Library - 160,720 SF
Built in 1968

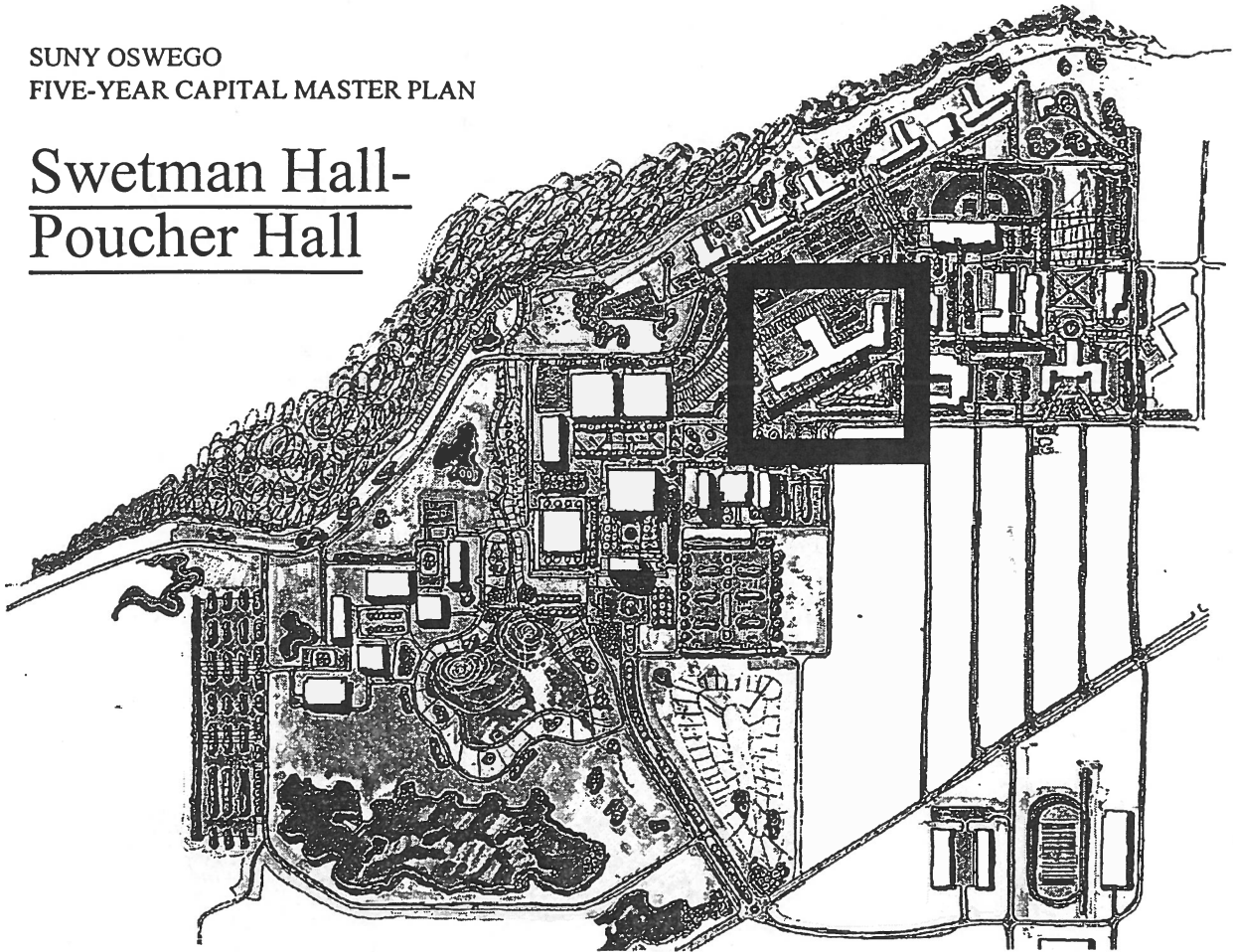


Identify Entry

Landscape area in front of building

Penfield Hall is home to the main library on campus. Through renovations of the upper floors as quiet study spaces and of the lower floors as social study areas, Penfield will enhance its position as the center for information distribution.

Swetman Hall- Poucher Hall



PROGRAM

- Humanities
 - English
 - * Philosophy
 - * Modern Languages
- Continuing Education
- Children's Center
- Intramurals & Recreation
- General Use Computer Lab
- * Center for Academic Success
 - Learning Enhancement Office
 - Office of Learning Support
 - Volunteer Services
 - Leadership Program
 - Experience-Based Education
- * Student Advisement
- * Career Services
- * International Education
- * Honor's Program

- * First Year & Transfer Orientation
- * General Education
 - Poucher Radio Lab
 - School of Business
 - School of Education offices
 - Curriculum and Instruction
- * Interdisciplinary Programs Office

PROGRAM STUDIES

- Provide greater variety in classroom size w/ flexible seating.
- Renovate Classroom to incorporate advances in teaching technology.
- Create an "interior visible street" with student advisory functions
- Provide informal meeting rooms/lounges to encourage student/faculty interaction
- Study campus entry and traffic center from Washington Blvd.

Swetman Hall-Poucher Hall

BUILDING CONDITIONS SURVEY

Swetman hall

General Construction:

- Replace Ceilings
- Repair-Southern Entrance Canopy
- Repoint Limestone & Granite Joints
- Provide Elevator
- ADA Study required
- Building Signage Study required

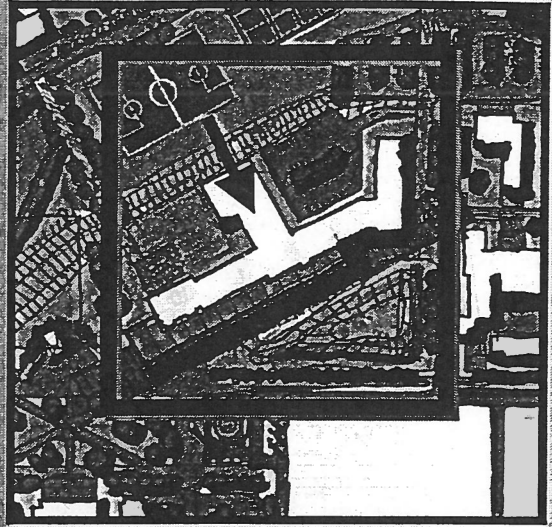
Mechanical:

- Replace H & V Units
- Replace Outdoor Air Louvers
- Replace Hot Water Heating Pumps & Heat Exchangers
- Upgrade Fire Alarm System to Addressable type
- Renovate all Toilet Rooms

Poucher Hall

General Construction:

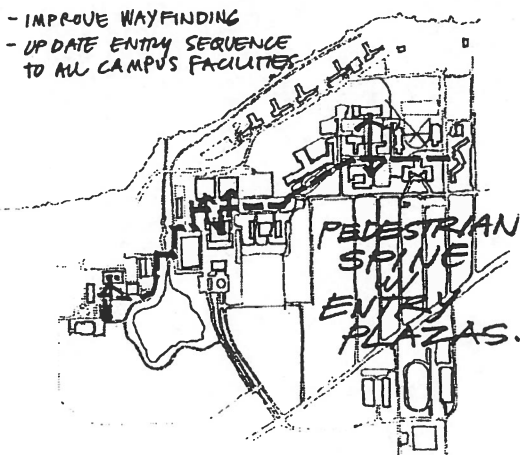
- Replace Ceilings in Basement
- Repoint Limestone & Granite Joints
- Renovate Entrances
- Provide Elevator
- ADA Study required
- Building Signage Study required



Swetman-Poucher - 241,734 GSF
Built in 1963

Mechanical:

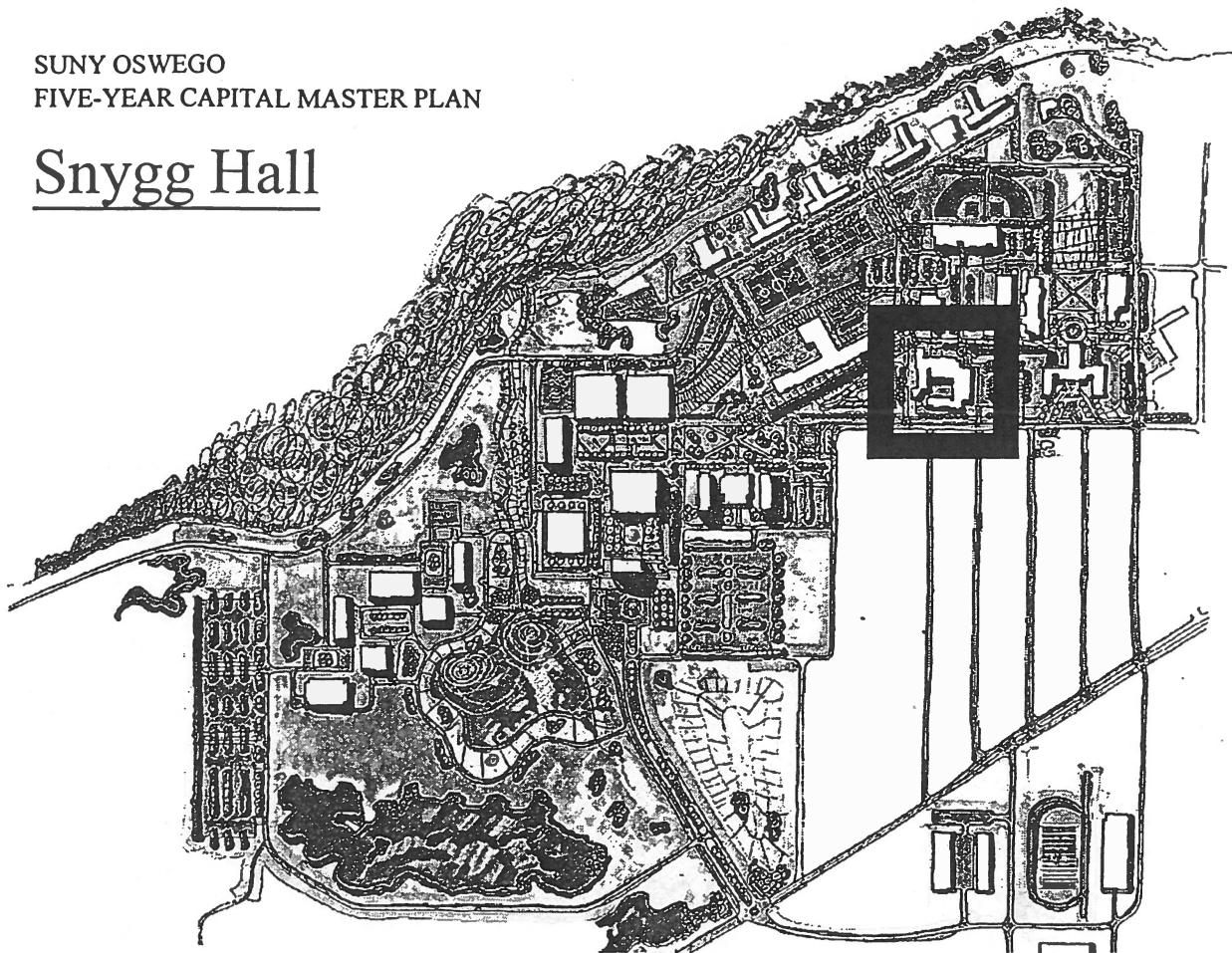
- Replace H & V Units & Fans
- Replace Heating Pumps & Heat Exchangers
- Upgrade Fire Alarm System to Addressable type



- Create New Interior Pedestrian Spine with activities
- Study Campus Vehicular Traffic Entry from Washington Blvd.

Swetman/Poucher serves as a link between the historic “Sheldon quad” and the newer “Sun quad”. Locating the Arts and Science Humanities department at the center of the campus reinforces the college’s commitment to a liberal arts education. Using the natural interior “street” to incorporate offices for student advisory functions further strengthens the commitment to educate students on many levels.

Snygg Hall



PROGRAM

- Math
- Chemistry
- Computer Science
- General Use Computer Lab
- Physics
- Instructional Computing Center

PROGRAM STUDIES

- Upgrade Laboratories & Research spaces and provide Audio/Visual Apparatus.
- Create Lounge Spaces to encourage students & faculty to exchange ideas.
- Create Entry on North side & provide “landscape connection” to Piez.
- Renovate Smart Classrooms to accommodate 40-50 person classes.
- Replace Ceiling & Flooring.
- Enhance & Expand Computer Science Department.
- Lighting Study required

Snygg Hall

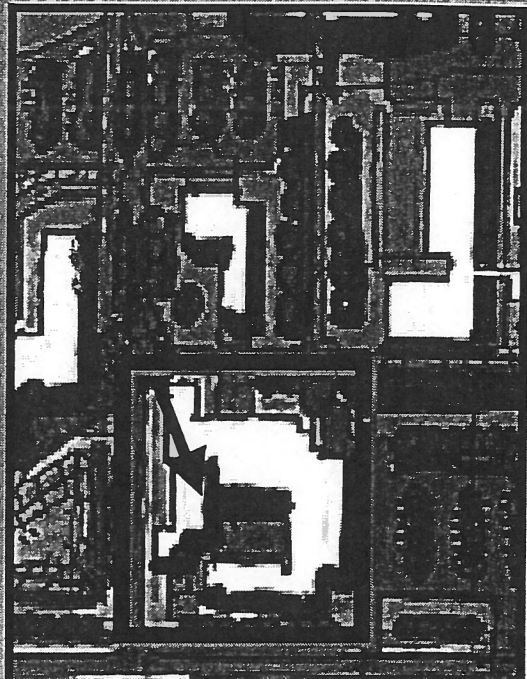
BUILDING CONDITIONS SURVEY

General Construction:

- Replace Windows
- Replace Interior Parapet Wall
- Replace Spandrel Panels & Window Sills & Recaulk
- New Volatile Storage Space
- Repoint Brick
- ADA Access Study required
- Building Signage Study required

Mechanical:

- Replace AHUs, Fans, Chillers & Pumps
- Replace H & V Units
- Replace Pumping Equipment & Hot Water Heat Exchanger
- Upgrade Fire Alarm Equipment to addressable type
- Replace Generator
- Provide Make-up Air



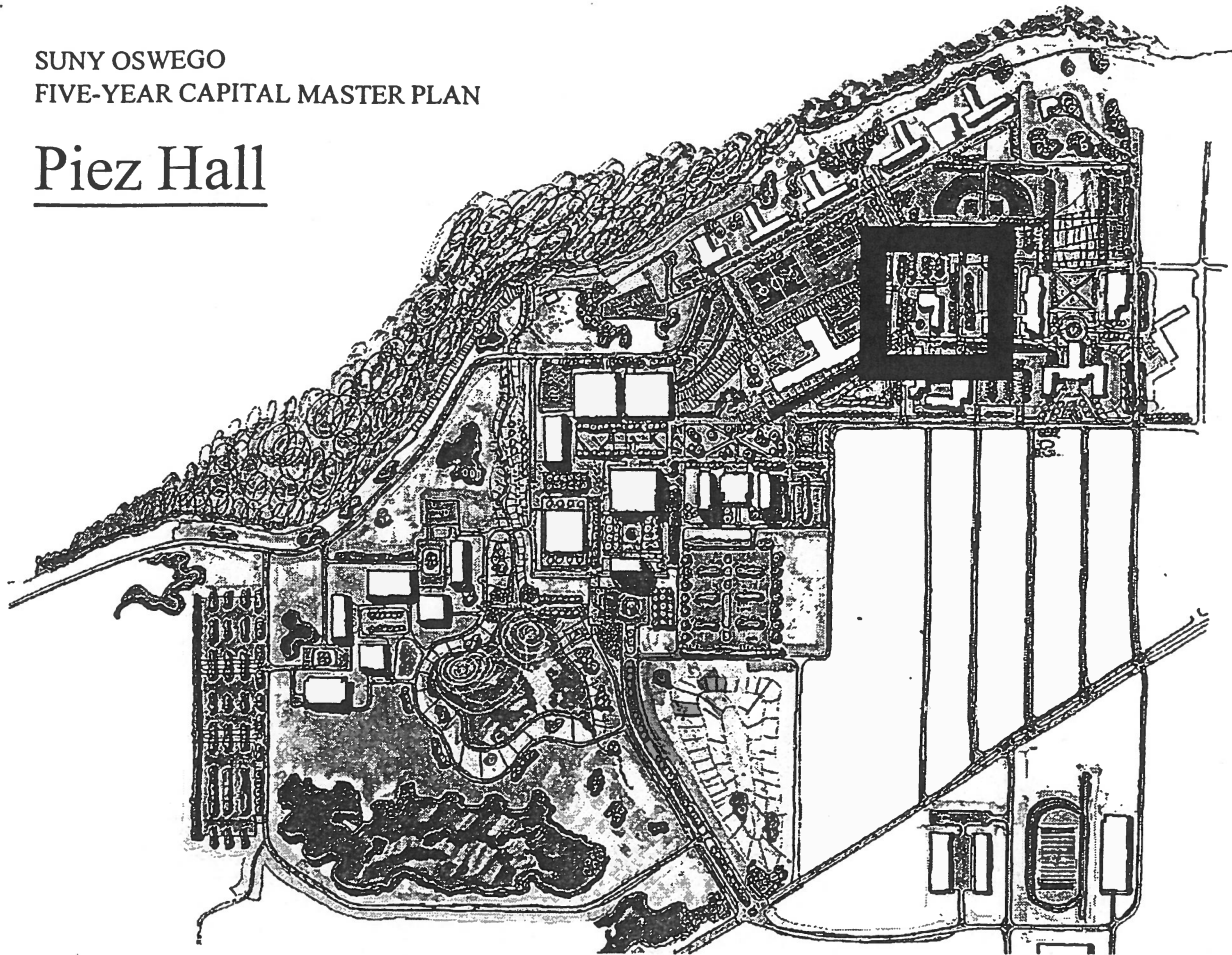
Snygg Hall - 152,814 GSF
Built in 1968



Snygg Hall requires renovation of laboratories, research space and classrooms to incorporate the latest in teaching technology and encourage interactive participation.

- Look at Entry Areas to Snygg Hall and provide landscape connection to Piez Hall

Piez Hall



PROGRAM

- Biology
- Meteorology
- Earth Sciences
- Environmental Research Center
- *Sea Grant
- Philosophy

PROGRAM STUDIES

- Create Entry off of Campus Pedestrian Spine & Landscape connection to Snogg.
- Create Lounge/Meeting Space for Faculty & Student to interact.
- Upgrade Laboratories and Research Space.
- Provide Laboratory hoods for specific programs. ie. Anatomy.
- Upgrade computer facilities and audio visual.
- Provide Adequate storage of specimen in classrooms.
- Provide working Greenhouse.
- Smart Classrooms.

Piez Hall

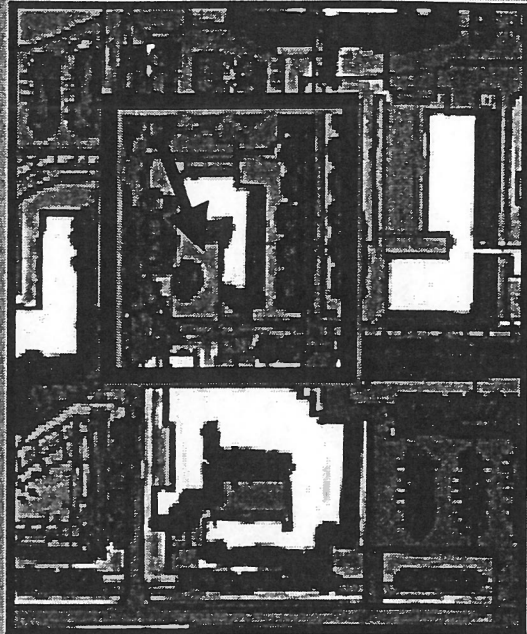
BUILDING CONDITIONS SURVEY

General Construction:

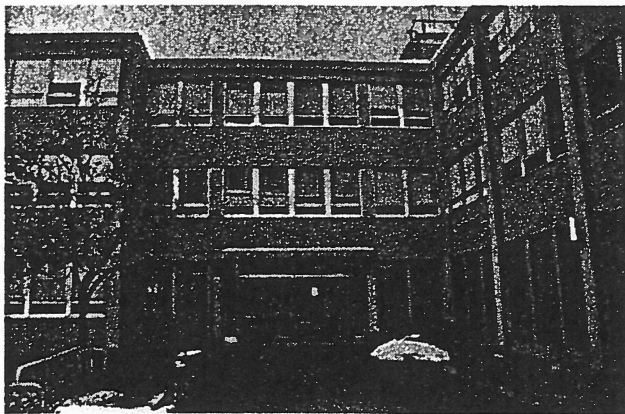
- Repointing Exterior & Coating Brick
- Future Window Replacement
- Rehabilitate Entrance
- Replace Ceiling & Flooring
- New Elevator
- ADA Study required
- Building Signage Study required

Mechanical:

- Replace H&V Units
- Replace AHU's, fans, chillers and pumps
- Replace Exhaust Systems
- Replace Heat Exchangers & Pumps
- Provide New Acid Waste System
- Upgrade Fire Alarm System to addressable type
- Provide Tempered Make-up Air



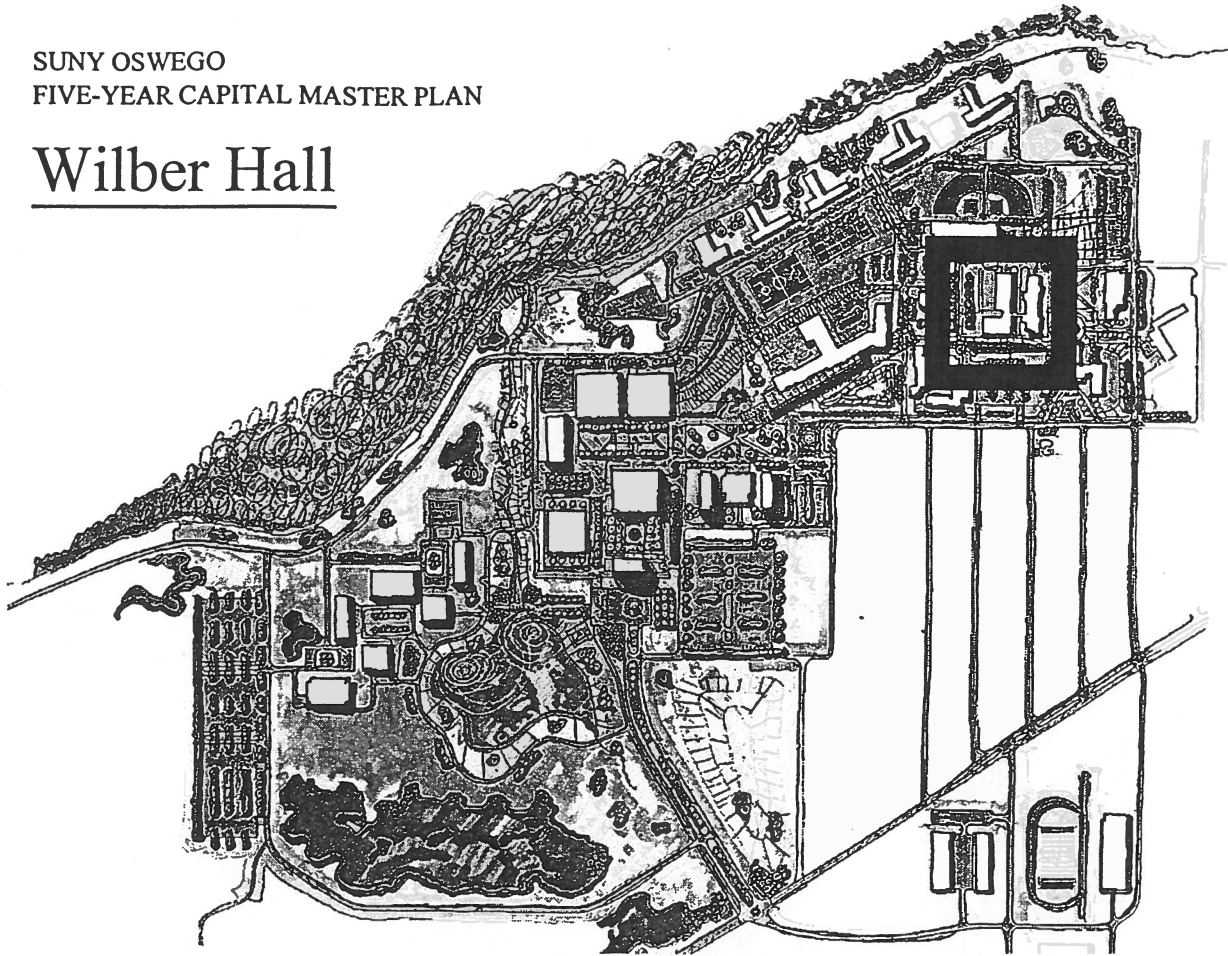
Piez Hall - 79,007 GSF
Built in 1962



Piez Hall, home to the Physical Sciences, requires renovation of its laboratories, research space and storage space to provide the latest in teaching technology.

- Identify Entry

Wilber Hall



PROGRAM

- Technology Education
- General Use Computer Lab
- * Vocational Technical Education
- *Educational Administration
- *Counseling & Psychological Services including "Fish Bowl" research observation area.
- *Curriculum Instruction
 - Graphic Design
 - Center for Community & Business Programs
 - Niagara Mohawk Training

PROGRAM STUDIES

- Renovation to incorporate new School of Education Departments.
- Create Common Areas for students & faculty to meet.
- Provide Seminar Discussion Spaces & Curriculum Research Areas.
- Renovate basement fall-out shelter into curriculum space.
- Create new "fish bowl" research observation area.

Wilber Hall

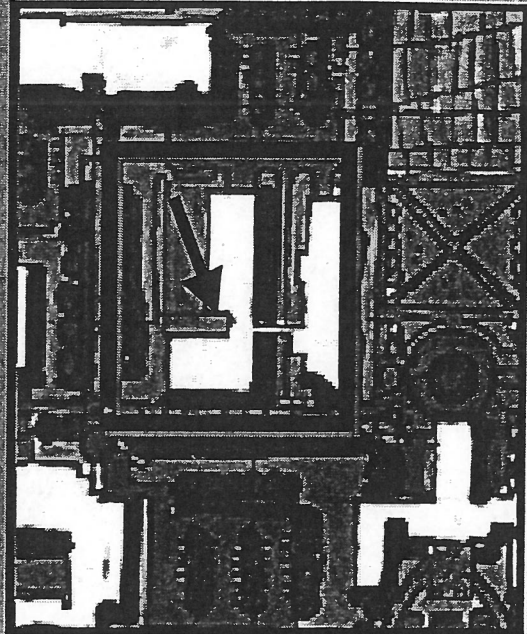
BUILDING CONDITIONS SURVEY

General Construction

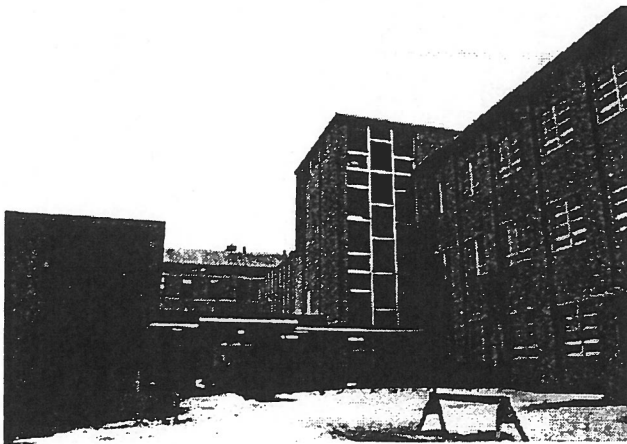
- Repair Exterior Brick Walls
- Repair Windows (Sealant & Hardware)
- New Elevator
- ADA Study required
- Building Signage Study required

Mechanical

- Replace Chiller, Cooling Tower & AHUs
- Replace Hot Water Heating Pumps & Heat Exchanger
- Upgrade Fire Alarm System to addressable type
- Replace Generator



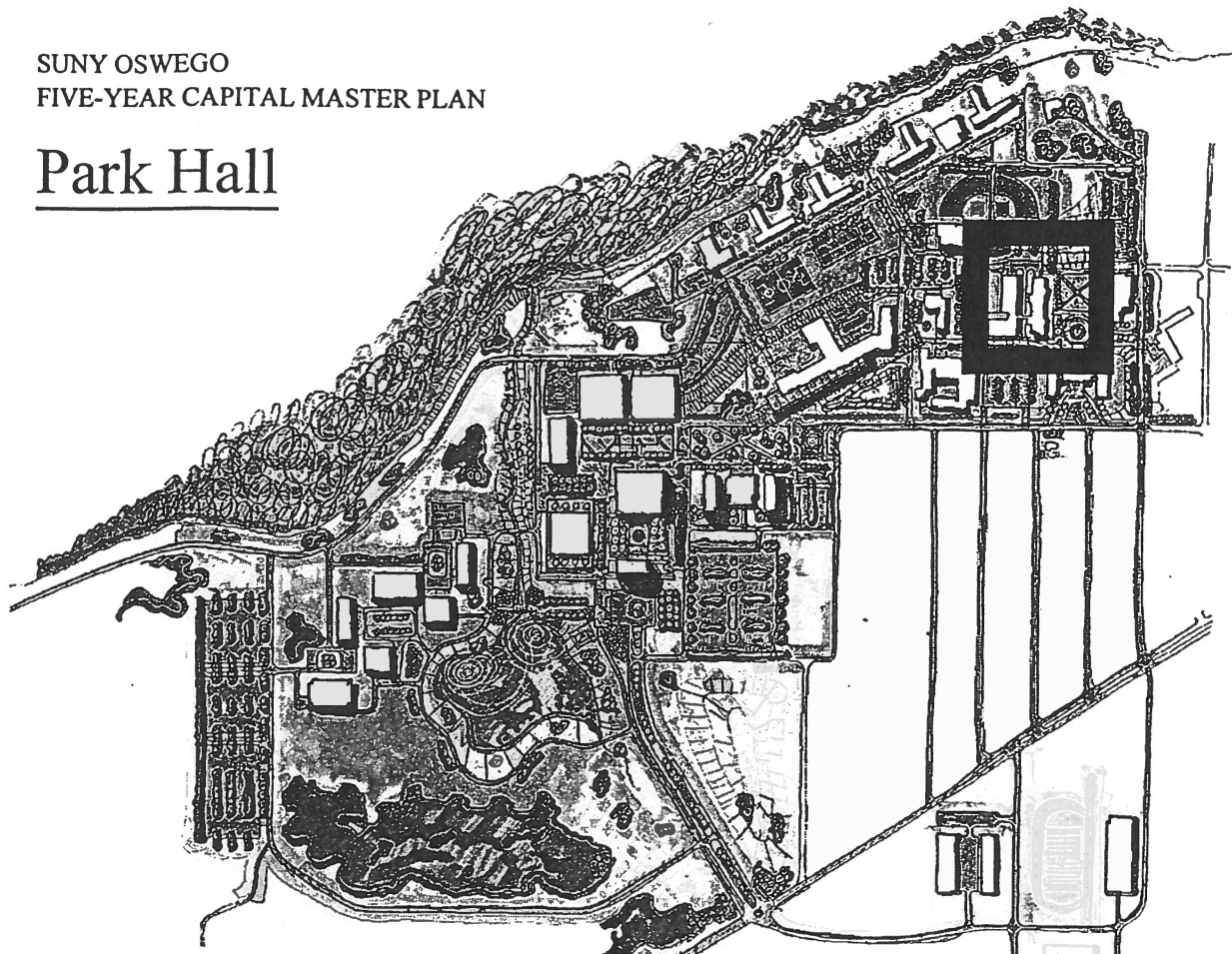
Wilber Hall - 95,413 GSF
Built in 1964



Through the renovation of Wilber Hall, the School of Education will consolidate many of its programs and provide necessary seminar/meeting spaces to encourage interdepartmental collaboration.

- Identify Entry
- Landscape area in front of building

Park Hall



PROGRAM

- Technology Education
- * Department of Education Programs

PROGRAM STUDIES

- Vehicular access & loading areas. Study pedestrian entrances.
- Upgrade Laboratories & Classrooms with teaching technology including video.
- Department of Education study to renovate classrooms to accommodate new programs.

Park Hall

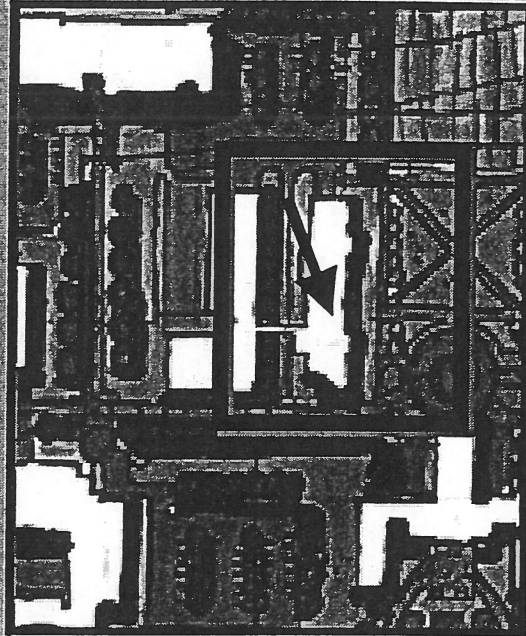
BUILDING CONDITIONS SURVEY

General Construction:

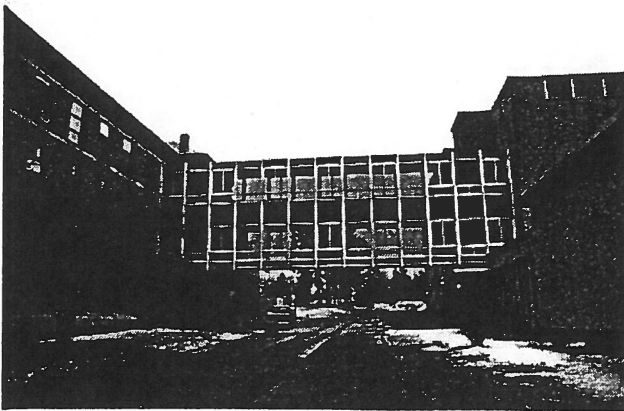
- Rehabilitate Exterior Masonry
- ADA Study required
- Building Signage Study required
- Overhead Doors

Mechanical

- Replace H & V Units & Fans
- Replace Heating Hot Water Pumps & Heat Exchanger
- Replace Domestic Water Pumps & Heat Exchanger
- Replace Generator



J. C. Park Hall - 66,979 GSF
Built in 1933

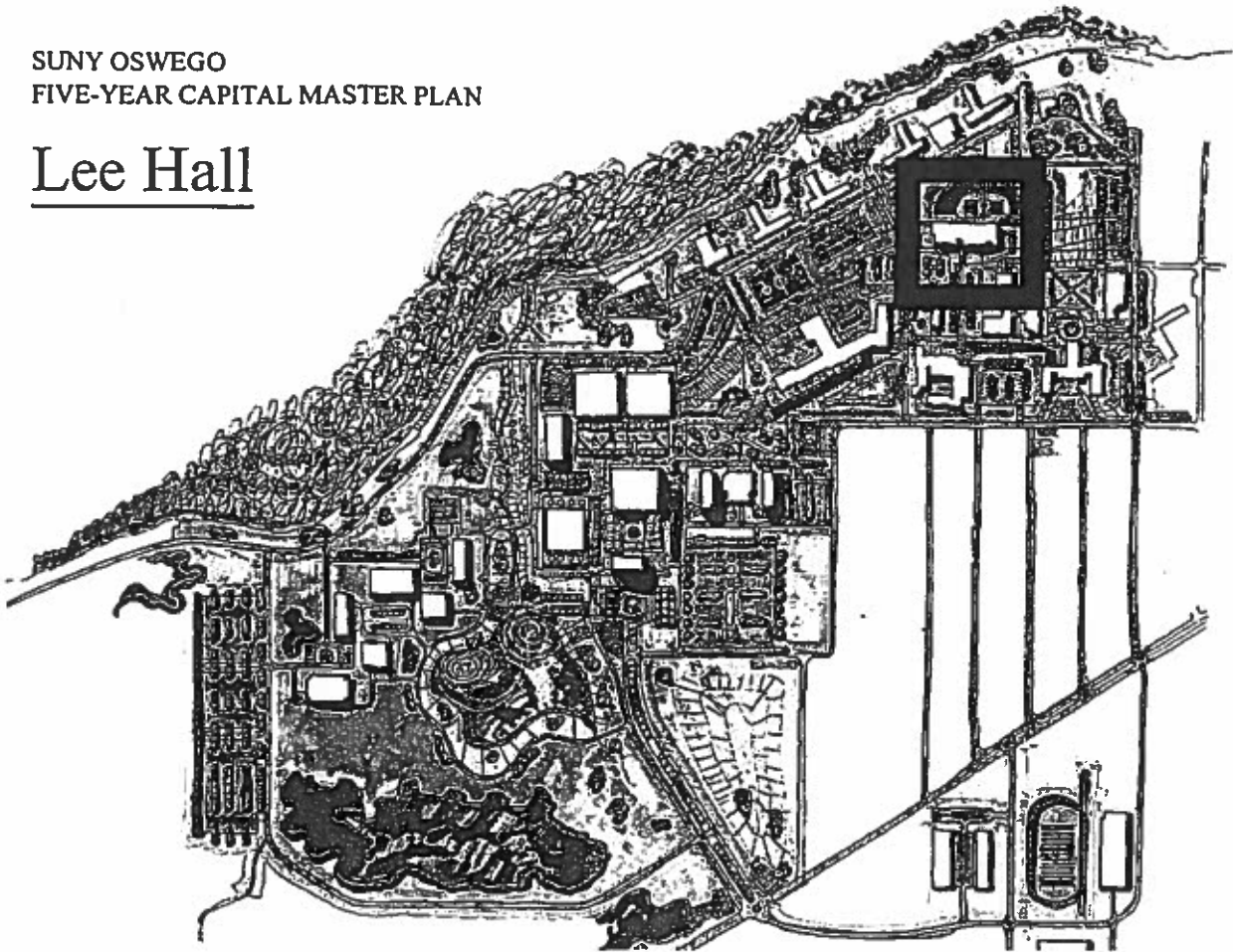


- Identify Entry

Park Hall houses the prestigious Technology Education Program.

Renovations of classrooms & laboratories will include the latest in teaching technology.

Lee Hall



PROGRAM

- Intramurals & Recreation
- Environmental Health & Safety
- Physical Plant
- Dance Studio

PROGRAM STUDIES

- Study options for variety of programs.
- Study Access from "Pedestrian Spine" including ADA issues.
- Study access from North Campus.

Lee Hall

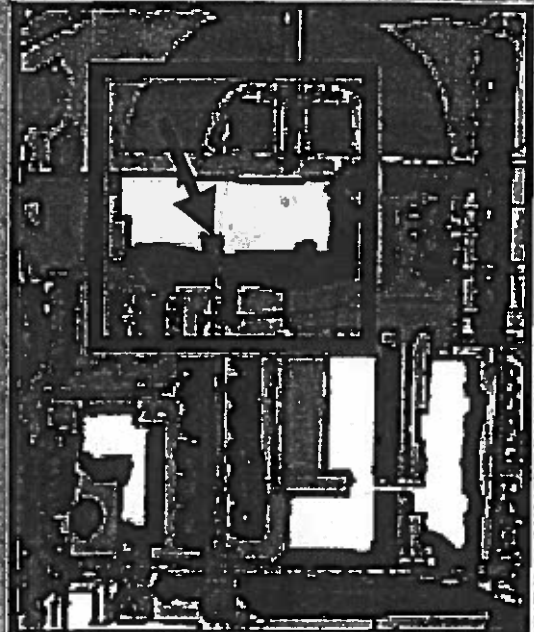
BUILDING CONDITIONS SURVEY

General Construction:

- Replace Windows
- Repair Exterior Wall
- Provide Elevator
- ADA Study required
- Building Signage Study required

Mechanical:

- Replace H & V Units & Fans, replacing piping
- Replace Hot Water Heating Pumps & Heat Exchanger
- Upgrade Fire Alarm System to be addressable type
- #Replace Pool Filtration System



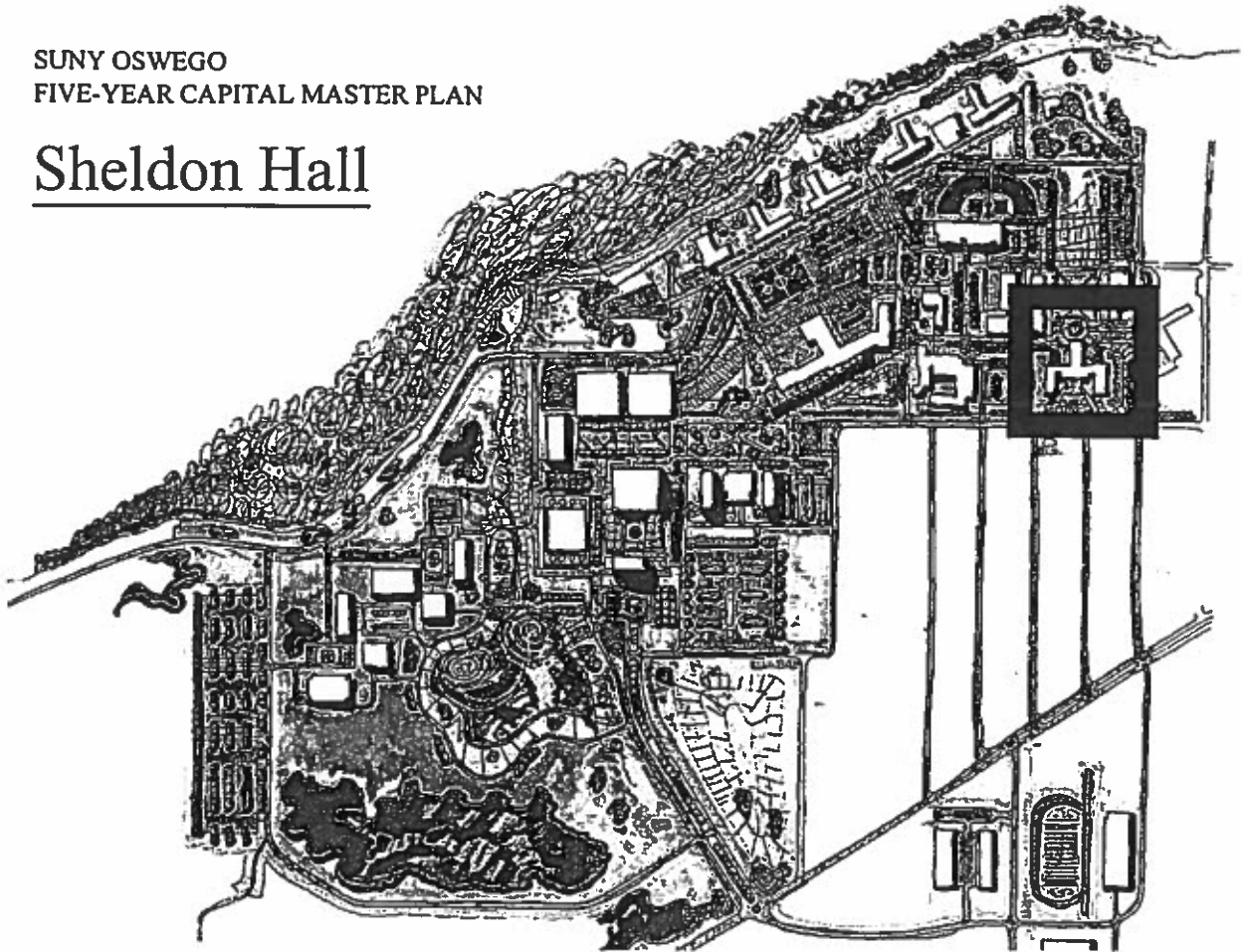
M.V. Lee Hall - 65,000 GSF
Built in 1958



Lee Hall provides intramural and recreation services on campus and should be renovated with programs to encourage student use of physical fitness programs.

- Renovate Entry from Pedestrian Spine
- Pedestrian walkway
- ADA Ramp

Sheldon Hall



PROGRAM

- * Alumni Association
- * University Development Program
- * School of Education (Dean's Office)
- * Admissions
- * Emeritus Services
- * Center for Teaching & Innovation
- * Classrooms
- * Kitchen Facilities / Restaurant
- Conference Center
- * General use classrooms with advanced teaching technology

PROGRAM STUDIES

- Entire renovation of west wing to include Alumni based programs, Admissions and School of Education and classrooms.
- Teaching Museum

Sheldon Hall

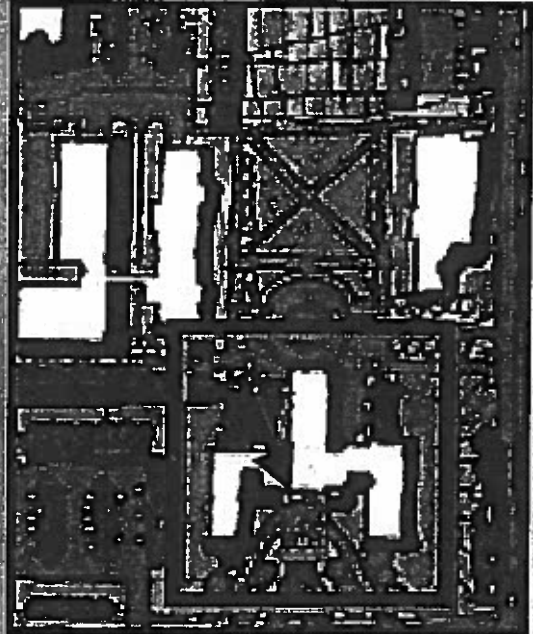
BUILDING CONDITIONS SURVEY

General Construction:

- Complete Exterior Rehabilitation including
Roofs, Cupola, Walls, Windows, Doors, Steps
- Renovate Entire West Wing

Mechanical:

- Provide All New Mechanical Systems -
West Wing

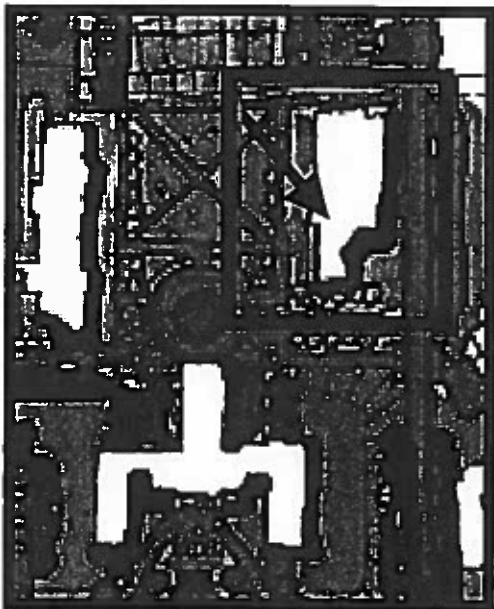
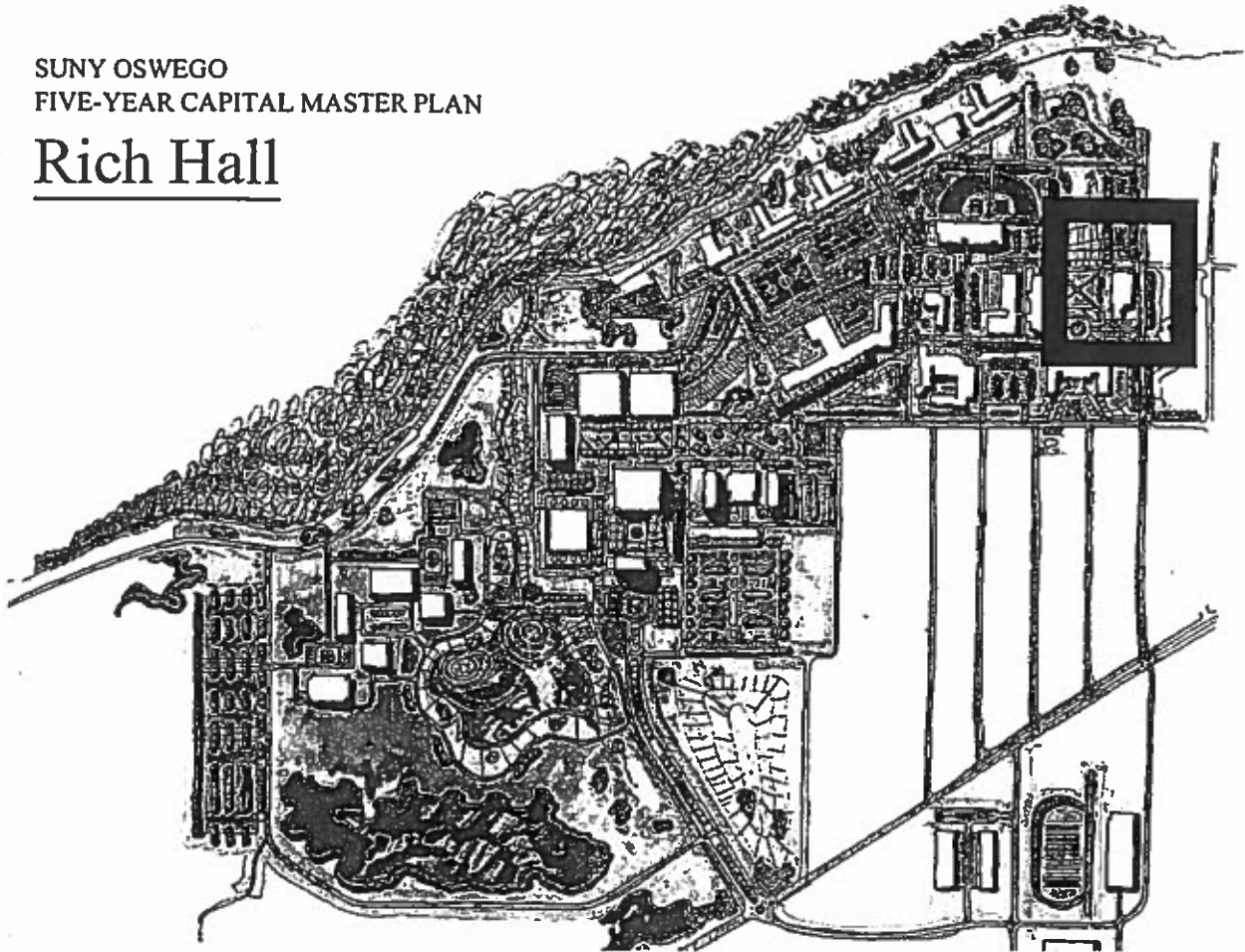


Sheldon Hall - 65,000 GSF
Built in 1911



The plan calls for Sheldon Hall to be restored to serve as the gateway to the school for prospective students as well as provide a traditional connection for Alumni. In addition, the conference center will be a further bridge to reinforce the schools connection to the outside community. Sheldon Hall is a historic community Landmark.

Rich Hall



Rich Hall - 53,742 GSF
Built in 1961

PROGRAM

- * School of Business
- University Police
- * Center for Business & Community Programs

BUILDING CONDITIONS SURVEY

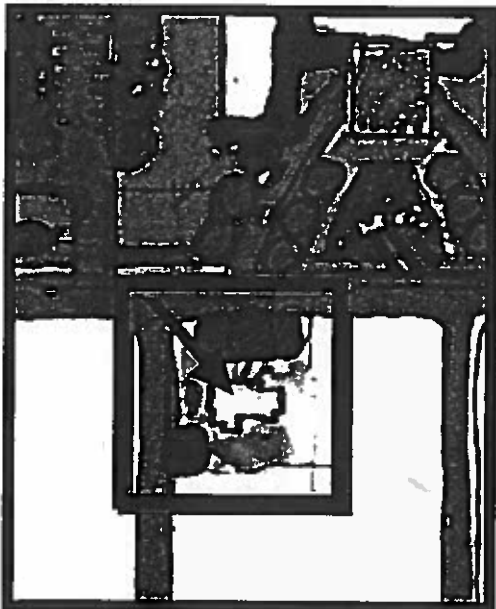
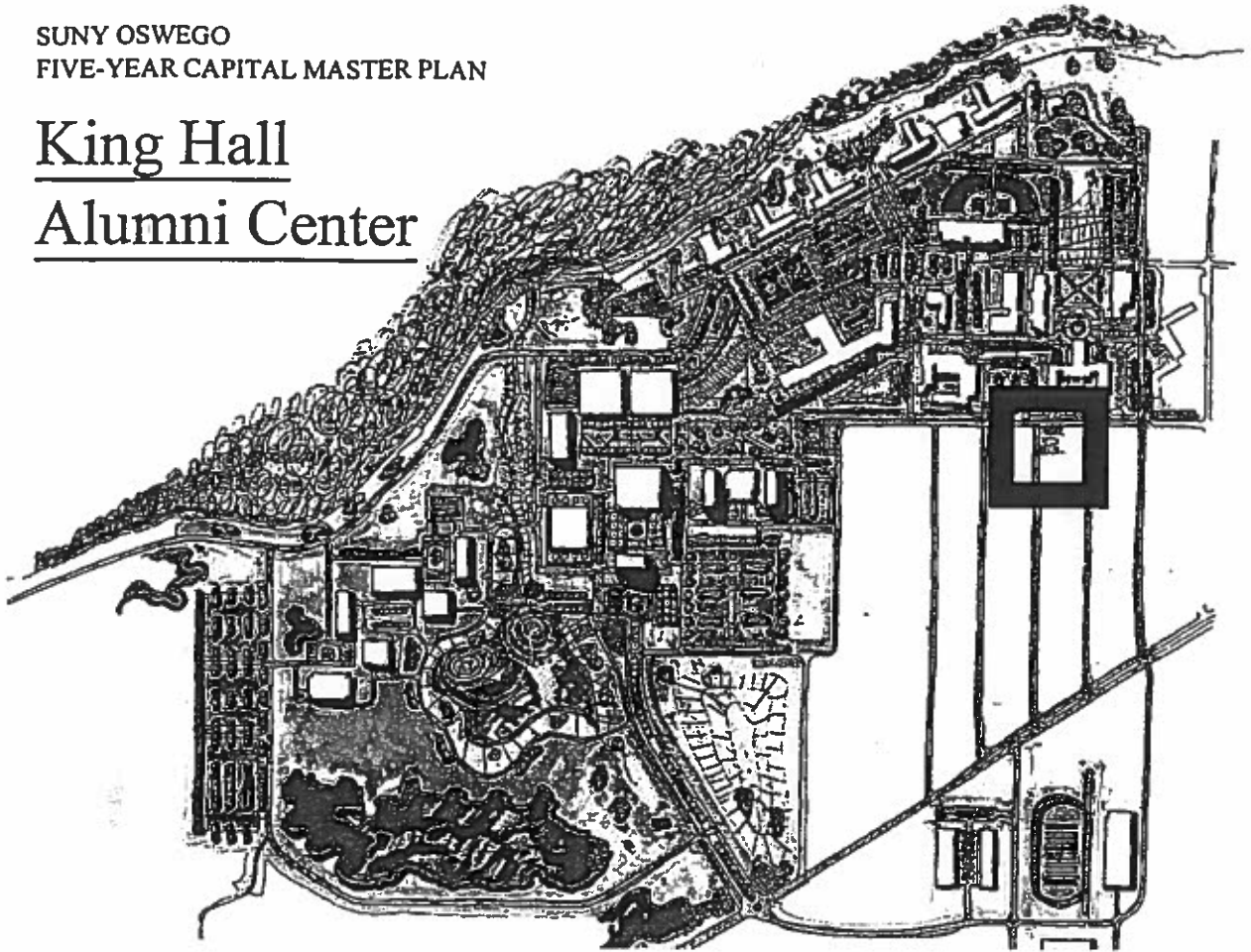
General Construction

- Replace Windows
- Remove Ivy
- Repair Entrance Soffit
- ADA Study required
- Building Signage Study required
- # Complete Interior Renovation required

Mechanical

- # Renovate Mechanical System

King Hall Alumni Center



King Hall Alumni Center - 7,200 GSF
Built in 1935

PROGRAM

- Alumni Association Office
- Study future use

BUILDING CONDITIONS SURVEY

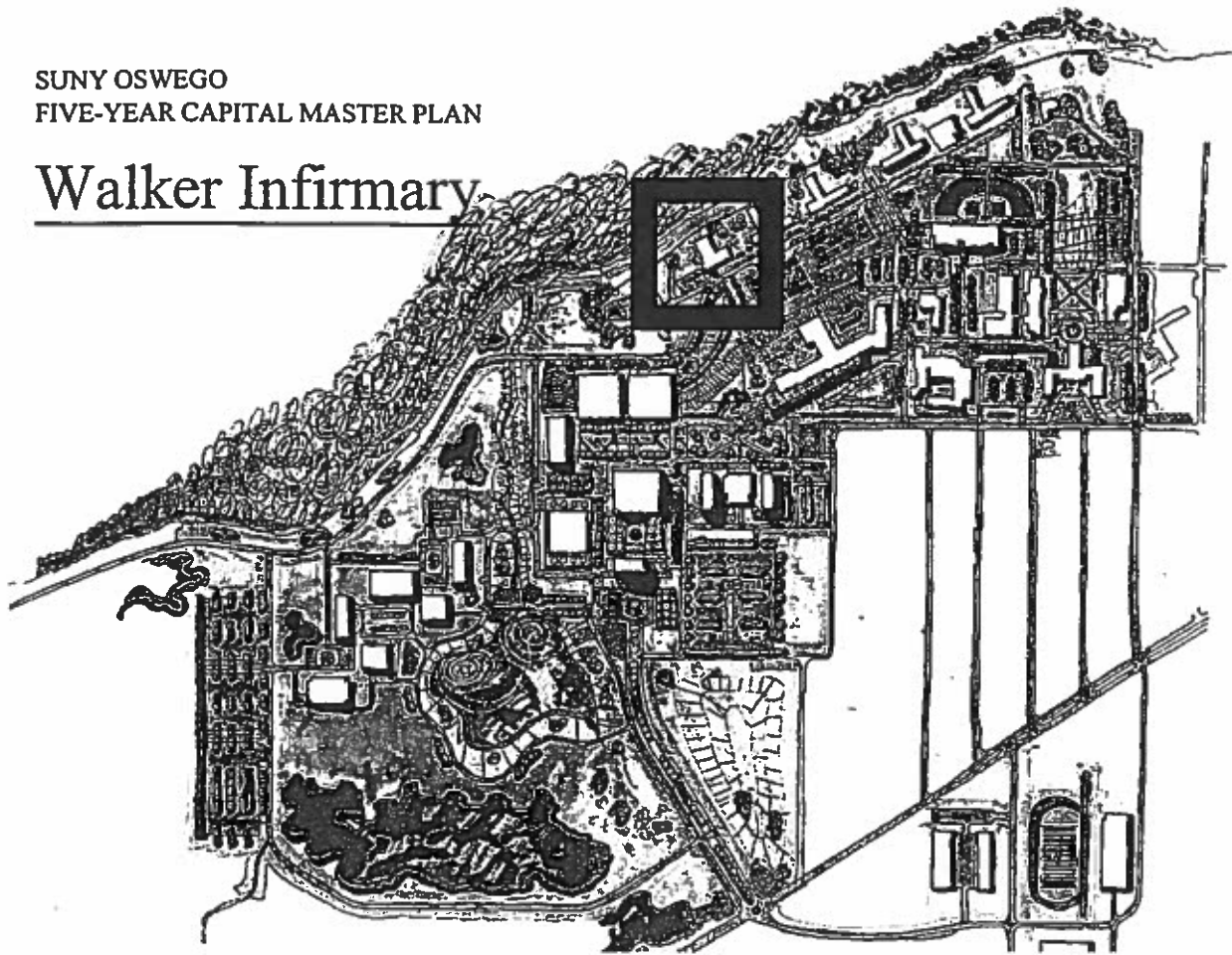
General Construction

- Replace Roof
- Rehabilitate Windows
- Step Rehabilitation
- ADA Study required

Mechanical

- Upgrade Fire Alarm System to addressable type

Walker Infirmary



Walker Health Center - 33,260 GSF
Built in 1965

PROGRAM

- Health Care
- Lifestyles Center
- Counseling Center
- Apartment visitors

BUILDING CONDITIONS SURVEY

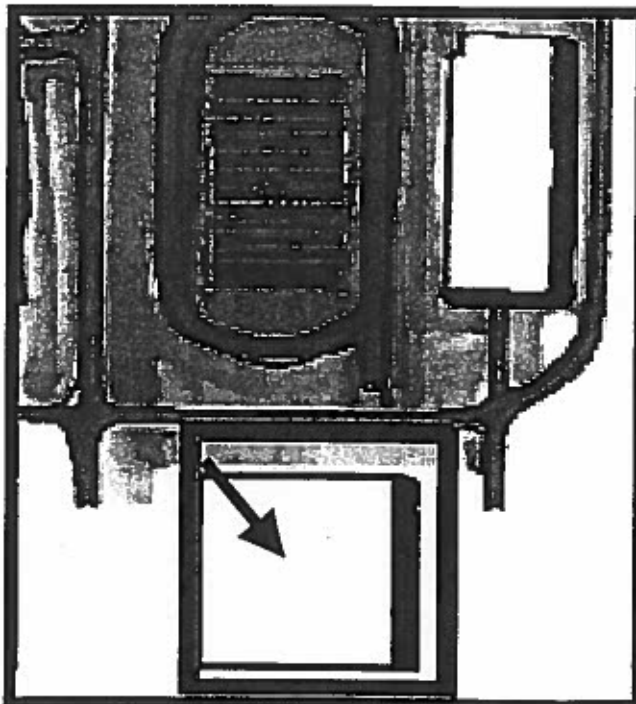
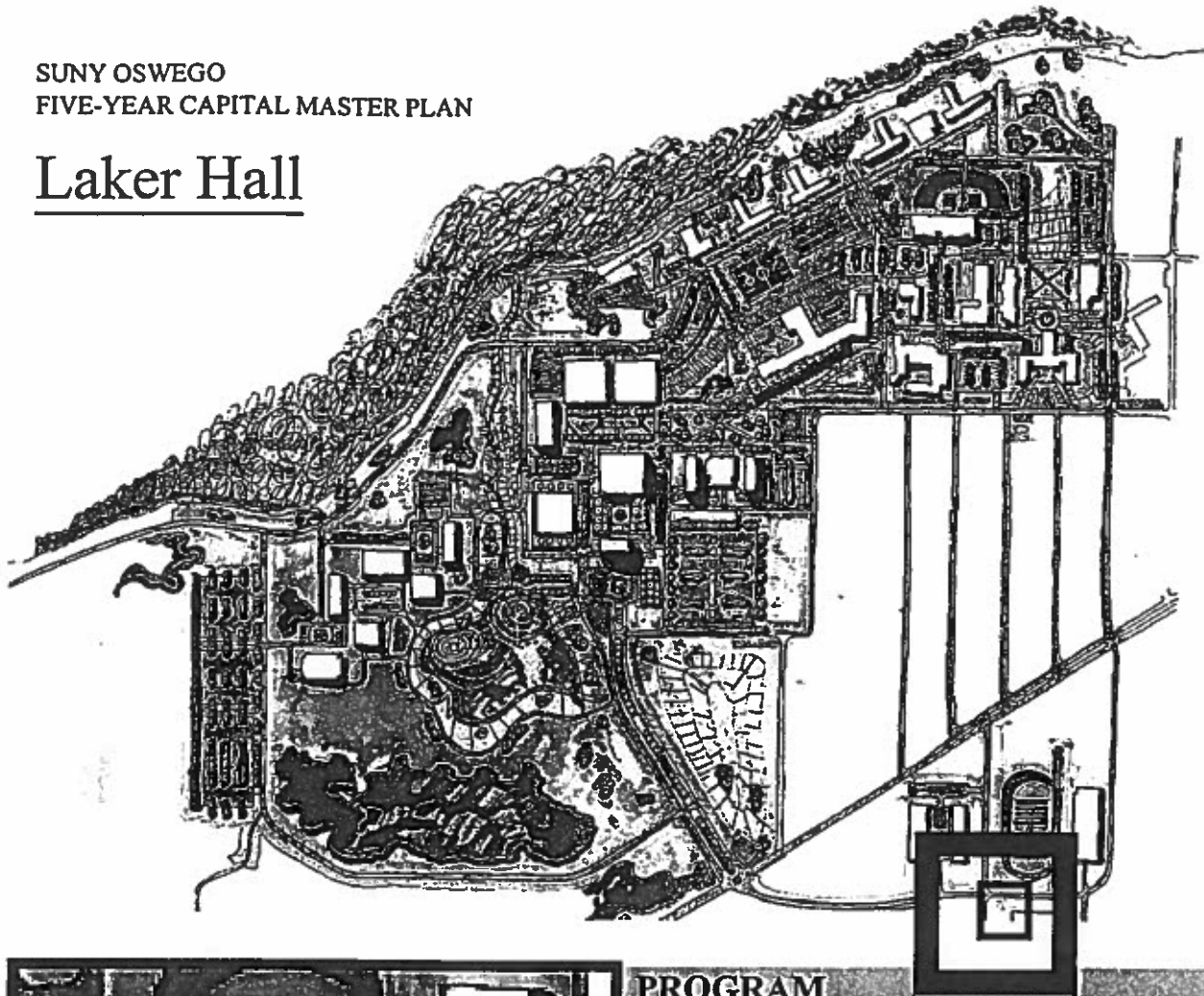
General Construction:

- Replace Windows
- Repair Basement Exterior Walls
- Spray-Applied ACM Abatement
- Repair Heating System
- Replace Exterior Door
- ADA Study required
- Building Signage Study required

Mechanical:

- Replace AHUs & Fans
- Replace Heating Hot Water Heating Pumps
- Upgrade Fire Alarm System to be addressable type
- Replace Generator
- Remove Incinerator

Laker Hall



Laker Hall - 196,608 GSF
Built in 1968

PROGRAM

- Intercollegiate Athletics
- Health & Physical Education Office

BUILDING CONDITIONS SURVEY

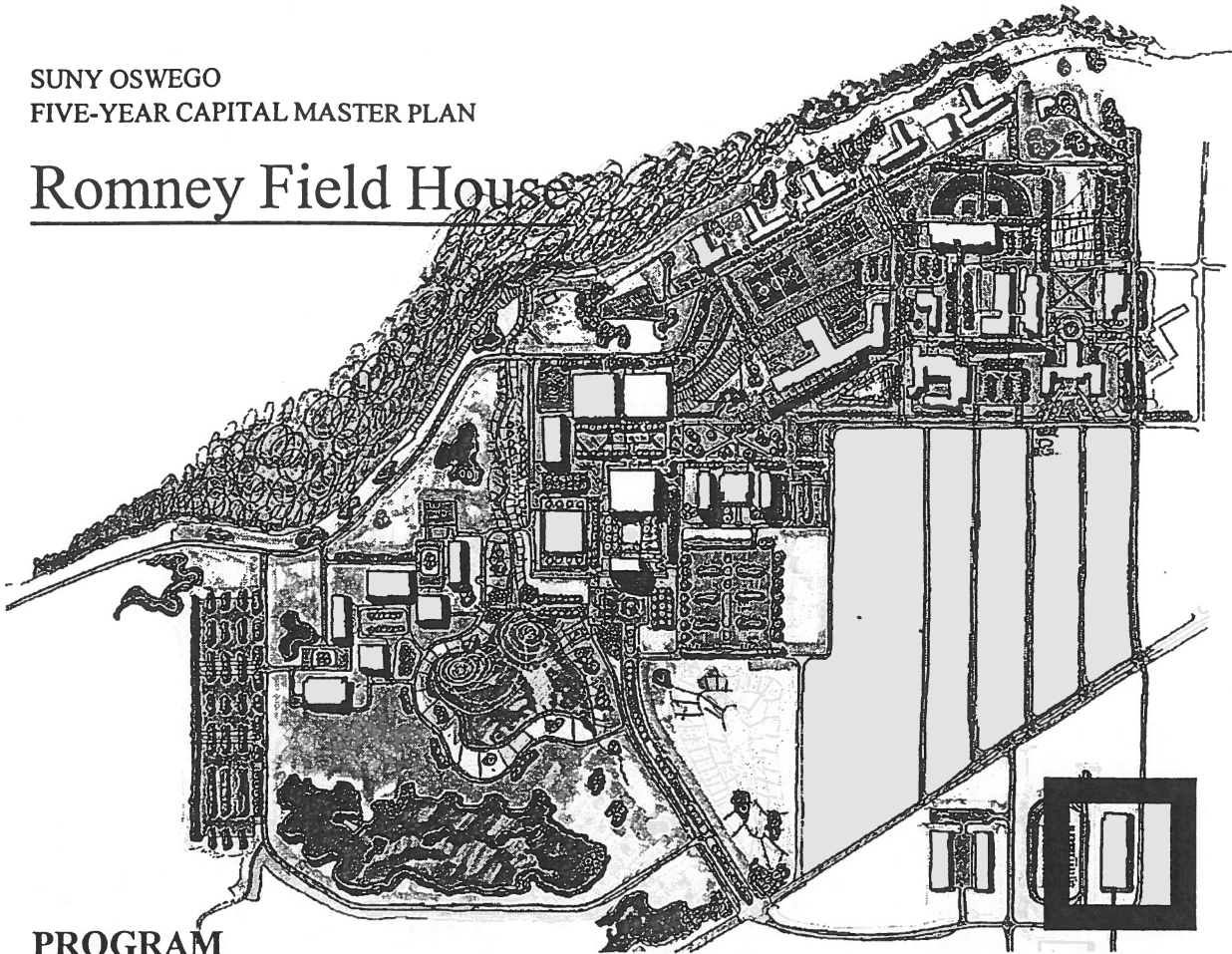
General Construction:

- Complete Exterior Rehabilitation Project is required (Exterior Panels are of Asbestos as is Caulking)
- Replace North Entry Plaza
- ADA Study required
- Building Signage Study required

Mechanical:

- Replace H & V Units & Fans
- Replace Hot Water Heating Pumps & Heat Exchanger
- Replace Generator
- Replace Pool Support Equipment
- Replace Backup Boiler

Romney Field House

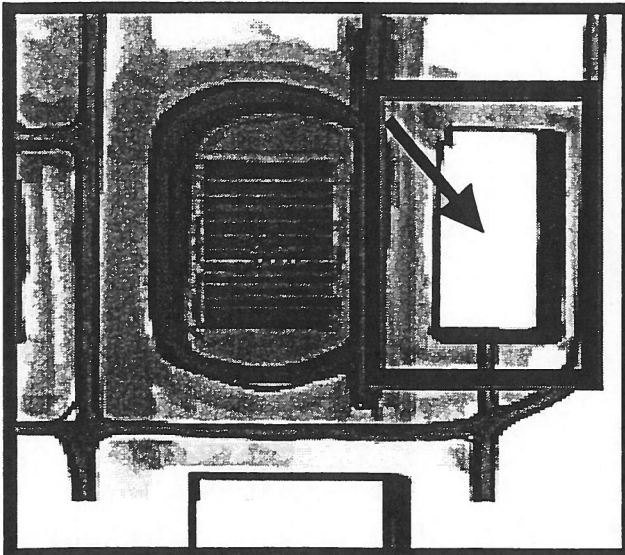


PROGRAM

- Hockey

PROGRAM STUDIES

- Program Study for new Hockey Arena



Romney Field House - 55,000 GSF
 Built in 1962

BUILDING CONDITION SURVEY

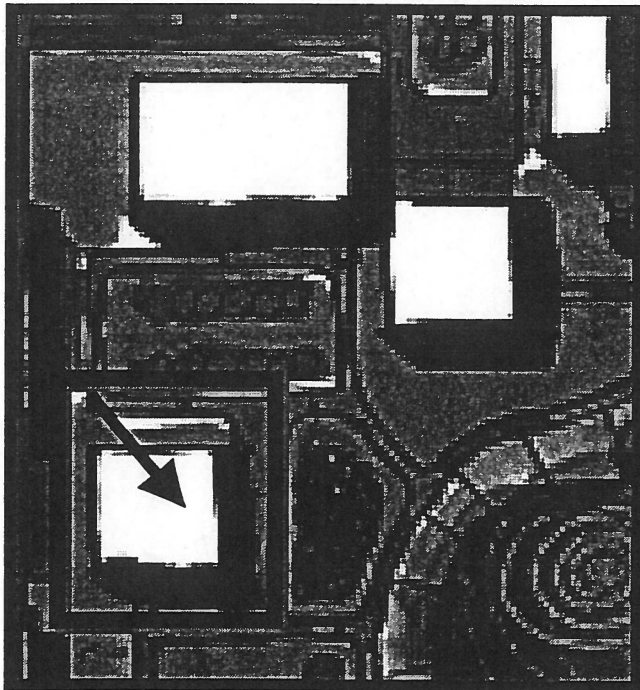
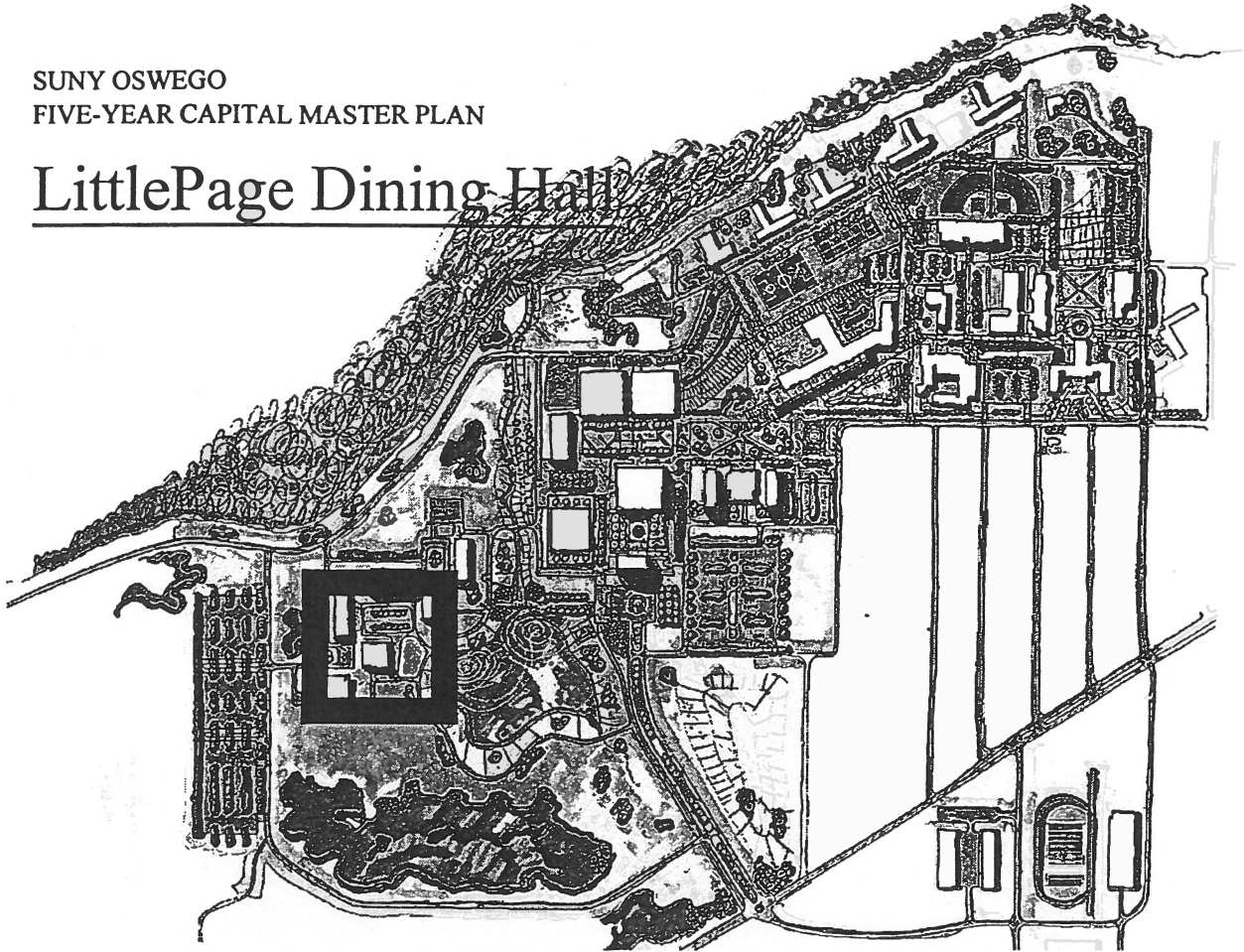
General Condition:

- Replace Brick Walls at Addition
- Complete Exterior Wall Rehabilitation Project is required (North & South)
- Window Replacement Project is required
- Replace Exterior Doors
- ADA Study required
- Building Signage Study required

Mechanical:

- Replace Boiler for Hot Water Heating System
- Replace Boiler for Domestic Hot Water System
- Replace Condensate Pump Tank Heat Exchanger & Pump
- Replace Boiler for Ice Making with Storage Tank
- Upgrade Fire Alarm System to Addressable type
- Replace Ice Rink Refrigeration Equipment
- Upgrade Humidification System

LittlePage Dining Hall



LittlePage Dining Hall - 33,827 GSF
Built in 1968

PROGRAM

- Dining

BUILDING CONDITIONS SURVEY

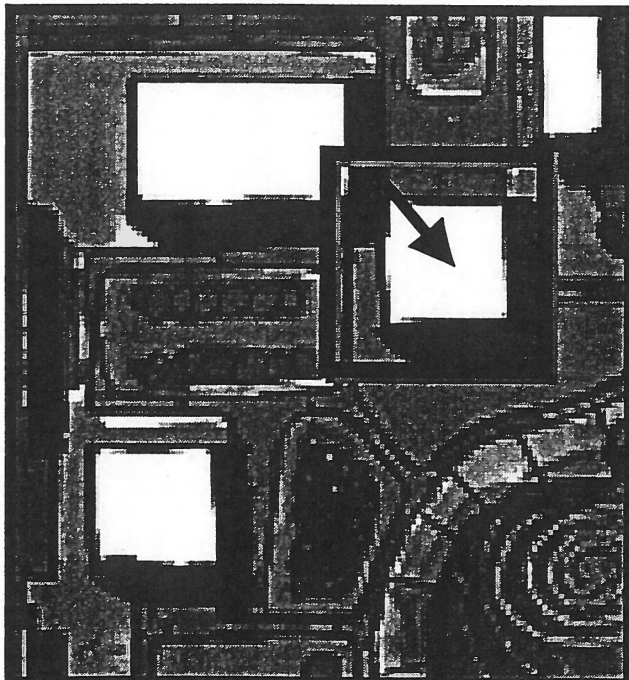
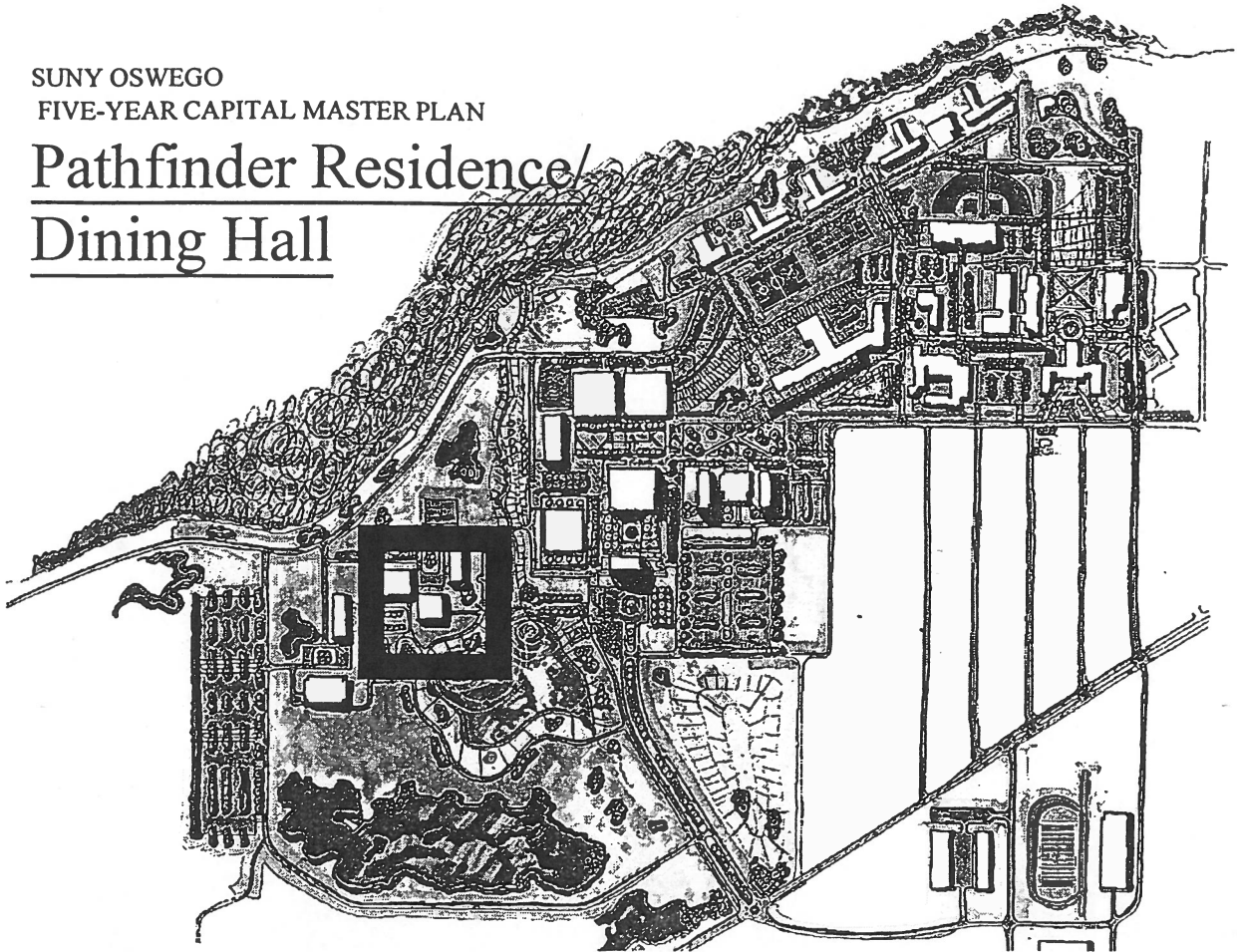
General Construction:

- Exterior Concrete Rehabilitation is required in next three years
- ADA Study required
- Building Signage Study required

Mechanical:

- Replace AHUs, Fans & Absorption chiller
- Replace Indoor Cooling Tower
- Replace all Pumping Equipment
- Upgrade Fire Alarm System to be addressable type
- Provide New Generator

Pathfinder Residence/ Dining Hall



Pathfinder Dining Hall - 33,827 GSF
Built in 1967

PROGRAM

- Dining

BUILDING CONDITIONS SURVEY

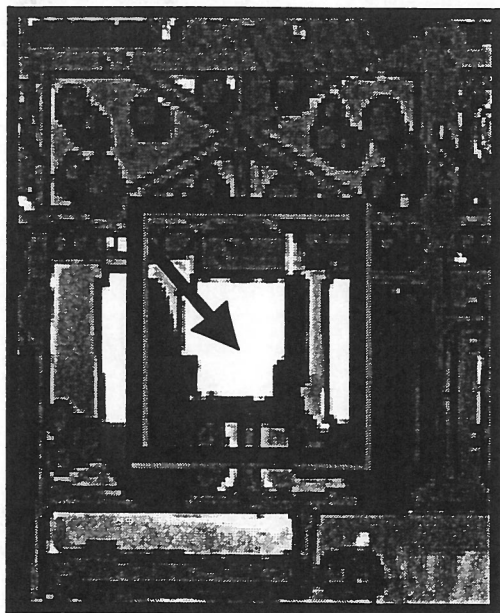
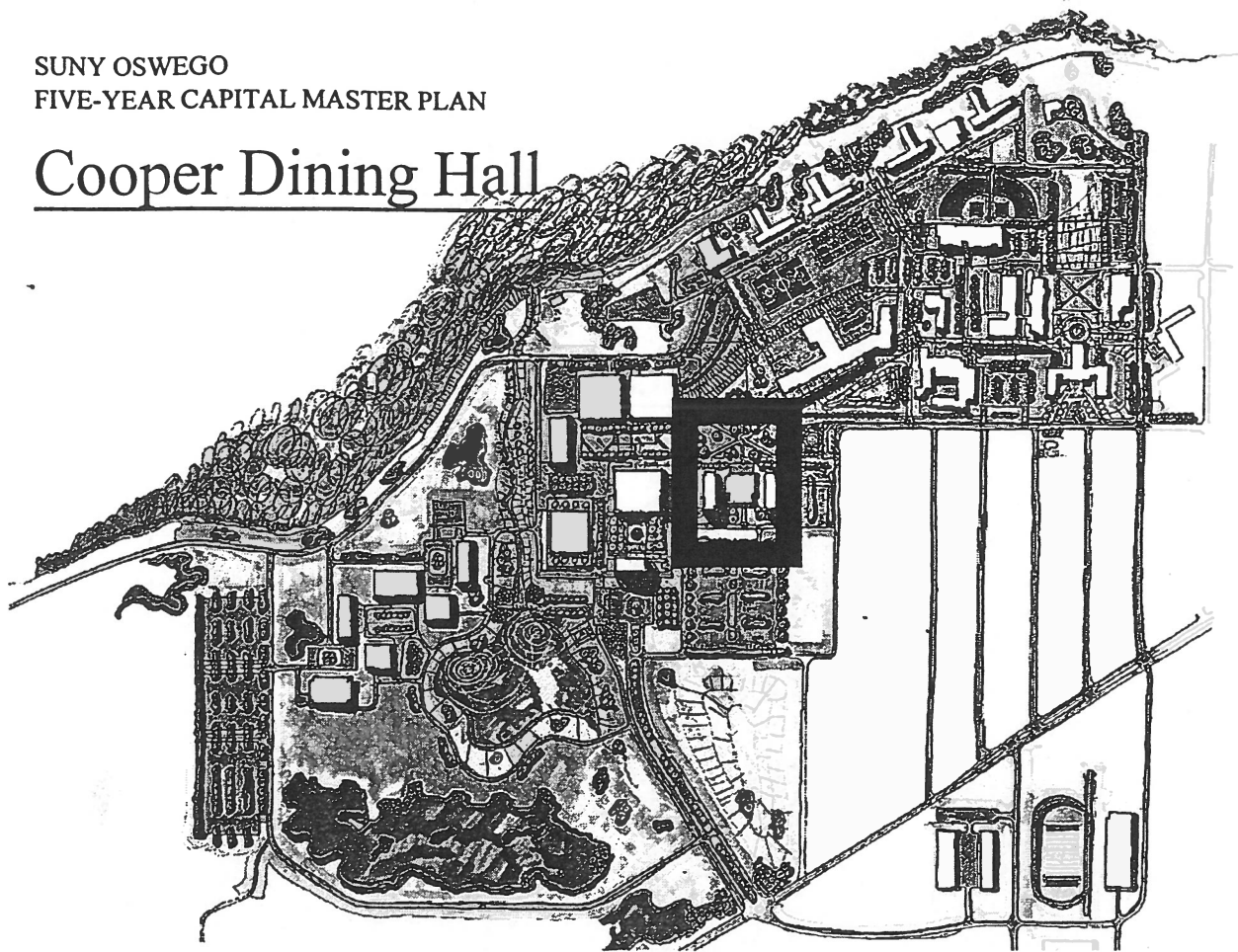
General Construction:

- Exterior Concrete Rehabilitation is required in next three years
- Replace Exterior Doors
- ADA Study required
- Building Signage Study required

Mechanical:

- Replace AHUs, Fans & Absorption chiller
- Replace Indoor Cooling Tower
- Replace Kitchen Make-Up Unit
- Replace all Pumping Equipment
- Upgrade Fire Alarm System to be addressable type

Cooper Dining Hall



Cooper Dining Hall - 33,546 GSF
Built in 1967

PROGRAM

- Dining Hall
- Fitness Center

BUILDING CONDITIONS SURVEY

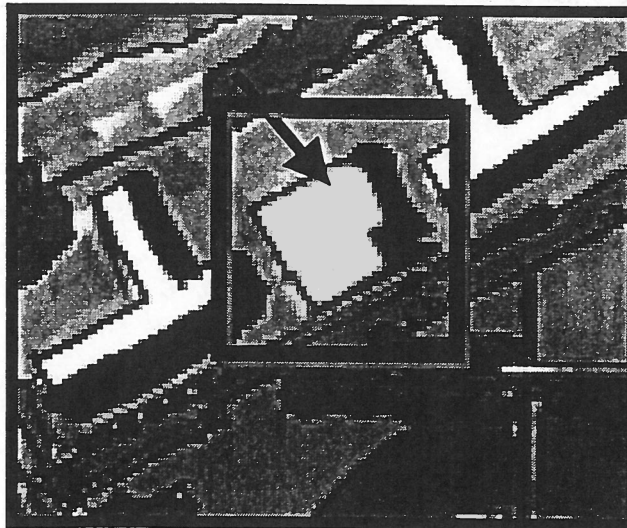
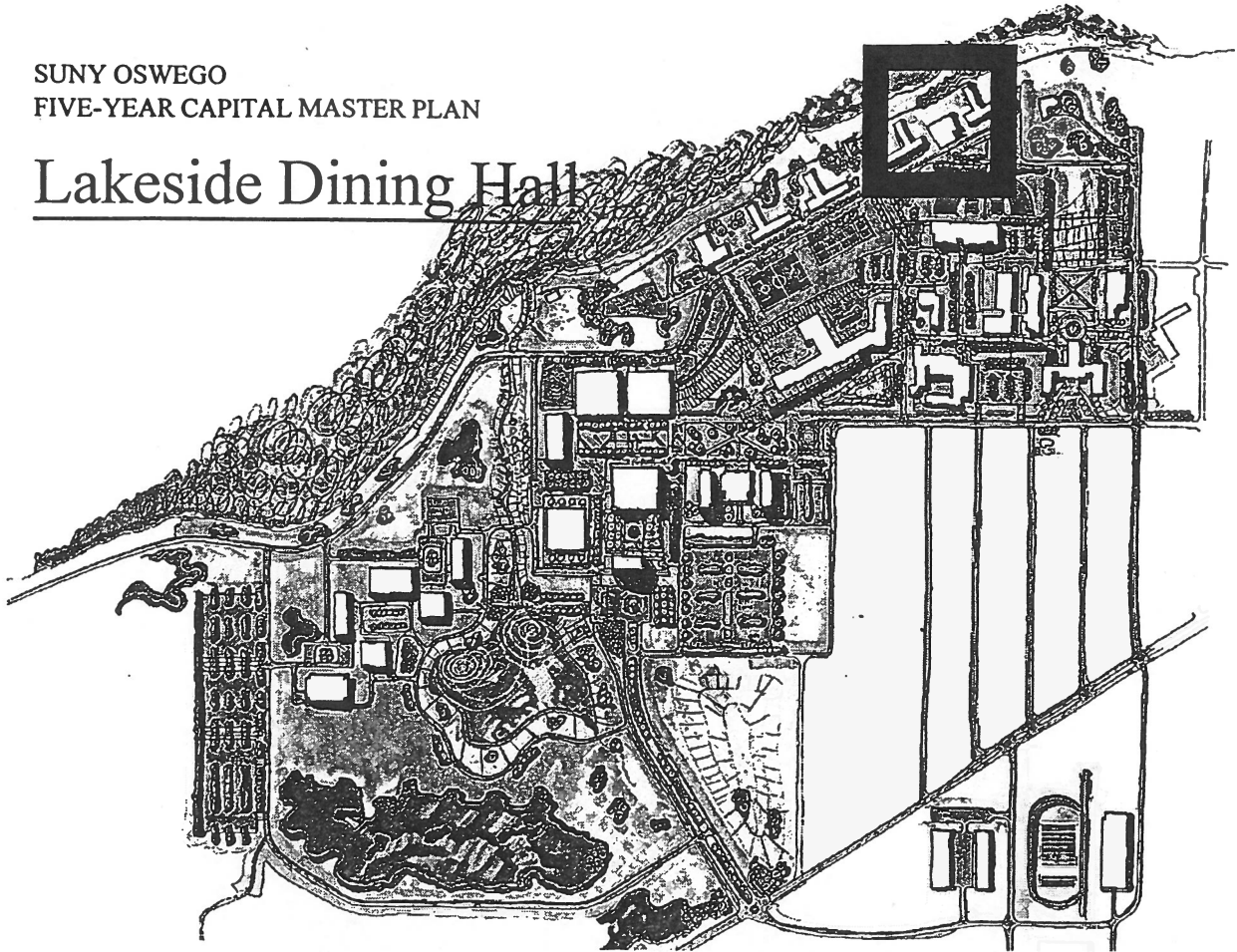
General Construction

- Repair/Replace Exterior Curtain Wall
- Rehabilitate Elevator
- ADA Study required

Mechanical

- Replace AHUs & Fans
- Replace Pumping Equipment & Heat Exchanger for Hot Water Heating
- Upgrade Fire Alarm System to be addressable type
- Provide New Generator

Lakeside Dining Hall



Lakeside Dining Hall - 26,000 GSF
Built in 1955

PROGRAM

- Dining

BUILDING CONDITIONS SURVEY

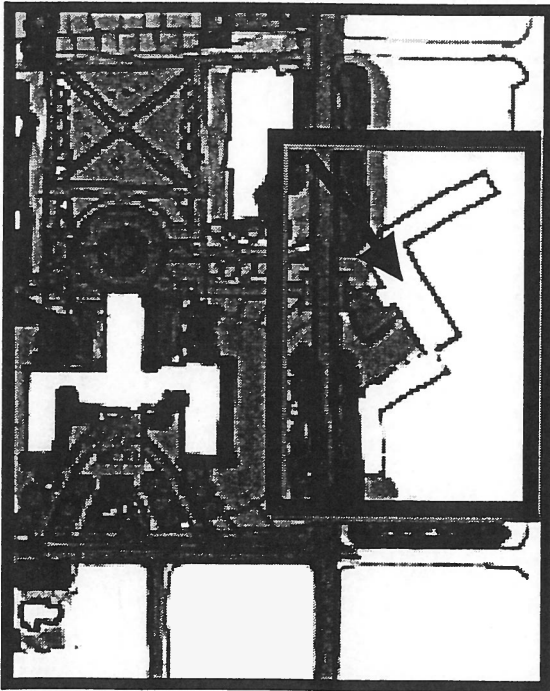
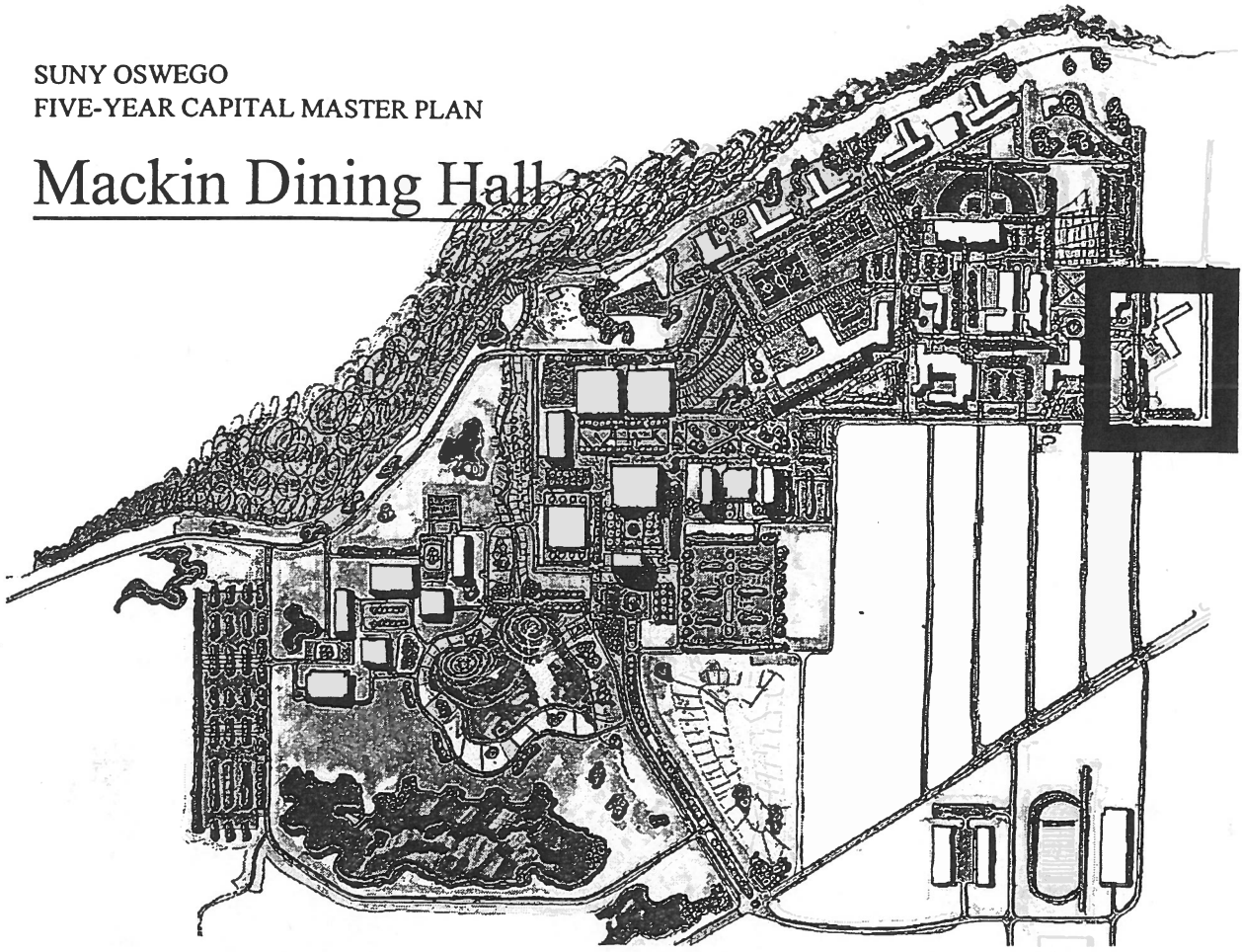
General Construction:

- Gutter & Flashing Repair
- Replace Windows on South Side
- Replace Dining Room Flooring
- Remove Exterior Vegetation
- Provide Elevator
- ADA study required

Mechanical:

- Replace AHUs & Fans
- Replace A/C Unit with Split Air Cooled System
- Replace all Pumping Equipment
- Provide New Generator
- Upgrade Fire Alarm System to be addressable type

Mackin Dining Hall



Mackin Dining Hall - 41,984 GSF
Built in 1951

PROGRAM

- Dining

BUILDING CONDITIONS SURVEY

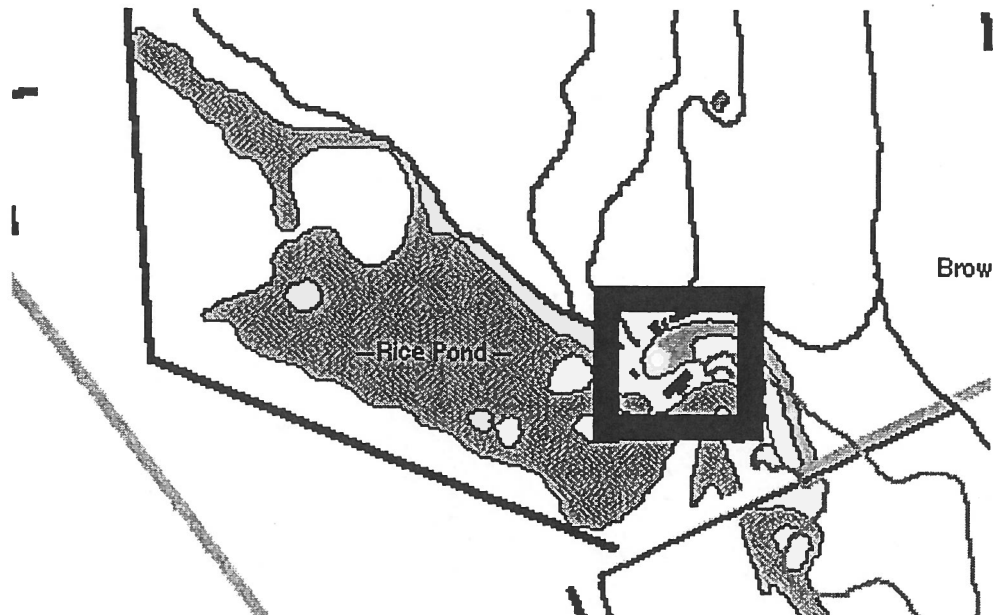
General Construction:

- Repair Exterior Walls
- Replace Windows
- Provide Elevator
- ADA Study required
- Building Signage study required

Mechanical:

- Replace H&V Units and Exhaust fans
- Replace A/C Unit with Split Air Cooled System
- Replace Hot Water Heating Pumps & Heat Exchanger
- Upgrade Fire Alarm System to be addressable type

Rice Creek Field Station



Rice Creek Field Station - 3,859 GSF
Built in 1966

PROGRAM

- Biology and Earth Science

PROGRAM STUDIES

- Program study for expansion of facilities

BUILDING CONDITIONS SURVEY

General Construction:

- Replace Roof
- Replace Windows
- Repair/ Refinish Exterior Wall

Mechanical:

- Replace AHUs & Fans
- Replace A/C Unit with Split Air Cooled System
- Replace all Pumping Equipment
- Provide New Generator
- Upgrade Fire Alarm System to be addressable type

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
DATE: 4/20/99

BUDGET ESTIMATE - SUMMARY

SHELDON HALL	6,676,099
JC PARK HALL	2,274,177
R SWETMAN HALL	4,222,122
MV LEE HALL	1,904,100
SHADY SHORE	148,563
PRESIDENT GARAGE	7,603
J LANIGAN HALL	2,141,911
J TYLER HALL	3,911,466
RK PIEZ HALL	1,866,750
WILBUR HALL	2,651,822
WALKER INFIRM	1,354,034
COMMISSARY BLDG.	636,180
MAINTENANCE BUILDING	163,659
M E MAHAR HALL	3,508,843
RICH HALL	5,957,934
MACKIN HALL STAGE I	1,951,406
OBSERVATORY	36,432
J PENFIELD LIBRARY	6,365,394
D. SNYGG HALL	6,923,480
LAKER HALL	6,200,722
GAR-20	285,209
ROMNEY FIELD HSE	1,920,600
KING HALL ALUMNI CENTER	158,347
RICE CREEK FIELD STATION	127,347
BIO FIELD GARAGE	20,275
CULKIN HALL	2,682,264
SEWAGE PUMP STATION	10,428
HEWITT UNION	14,830,261
I POUCHER HALL	2,316,677
PATHFINDER DH STAGE VIII	1,476,899
LITTLE PAGE DH STAGE X	1,489,936
LEE HALL (HEATING PLANT)	647,962
LAKESIDE DH STAGE III	1,208,988
COOPER DH STAGE VII	1,192,378
MAINTENANCE STORAGE	262,489
POLE BARN	66,000
VOLATILE STORAGE	10,197
1 ROOM SCHOOL HSE	36,300
SITWORK	5,544,000

TOTAL CONSTRUCTION COST

\$ 93,189,253

NOTE: THIS ESTIMATE IS BASED ON CURRENT CONSTRUCTION COSTS AND DOES NOT INCLUDE FURNITURE;

FURNISHINGS, EQUIPMENT, (OTHER THAN NOTED); LAND COSTS; FINANCING; PROFESSIONAL FEES;
AND OWNER'S CONSTRUCTION CONTINGENCY. ESCALATION AT THE RATE OF 0.33% PER MONTH
SHOULD BE ADDED FROM THE DATE OF THIS ESTIMATE TO THE START OF CONSTRUCTION.

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>SHELDON HALL</u>				
ASBESTOS ABATEMENT	1	LS	170,000.00	170,000
FIT OUT OF WEST WING				
GENERAL CONSTRUCTION	119,211	SF	23.00	2,741,853
HVAC	119,211	SF	8.00	953,688
PLUMBING	119,211	SF	3.00	357,633
FIRE PROTECTION	119,211	SF	1.00	119,211
ELECTRICAL	119,211	SF	6.00	715,266
SUBTOTAL				5,057,651
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				1,011,530
SUBTOTAL				6,069,181
DESIGN CONTINGENCY - 10%				606,918
TOTAL SHELDON HALL				\$ 6,676,099
 <u>JC PARK HALL</u>				
ASBESTOS ABATEMENT	1	LS	253,000.00	253,000
GENERAL CONSTRUCTION	66,979	SF	12.00	803,748
<u>HVAC</u>				
REPLACE H & V UNITS W/ NEW	66,979	SF	4.00	267,916
REPLACE EXISTING EXHAUST / RETURN FANS W/ NEW	66,979	SF	0.60	40,187
INSTALL EXHAUST SYSTEM AT 1ST FLOOR SHOP AREA	1	LS	15,000.00	15,000
REPLACE EXISTING HEAT EXCHANGER / PUMPS W/ NEW	1	LS	25,000.00	25,000
<u>PLUMBING</u>				
REPLACE EXISTING HEAT EXCHANGER / PUMPS W/ NEW	1	LS	15,000.00	15,000
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	66,979	SF	4.30	288,010
REPLACE GENERATOR	1	SYS	15,000.00	15,000
SUBTOTAL				1,722,861
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				344,572
SUBTOTAL				2,067,433
DESIGN CONTINGENCY - 10%				206,743
TOTAL JC PARK HALL				\$ 2,274,177

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>R SWETMAN HALL</u>				
ASBESTOS ABATEMENT	1	LS	216,000.00	216,000
GENERAL CONSTRUCTION	172,401	SF	8.00	1,379,208
<u>HVAC</u>				
REPLACE EXISTING H & V UNITS W/ NEW	172,401	SF	4.00	689,604
REPLACE EXISTING EXHAUST / RETURN FANS W/ NEW	172,401	SF	0.60	103,441
REPLACE EXISTING O.A. LOUVERS W/ NEW	400	SF	85.00	34,000
REPLACE EXISTING HEAT EXCHANGER / PUMPS	1	LS	35,000.00	35,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	172,401	SF	4.30	<u>741,324</u>
SUBTOTAL				3,198,577
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				<u>639,715</u>
SUBTOTAL				3,838,292
DESIGN CONTINGENCY - 10%				<u>383,829</u>
TOTAL R SWETMAN HALL				\$ 4,222,122

<u>MV LEE HALL</u>				
ASBESTOS ABATEMENT	1	LS	189,000.00	189,000
GENERAL CONSTRUCTION	65,000	SF	10.00	650,000
<u>HVAC</u>				
REPLACE H & V UNITS W/ NEW	65,000	SF	4.00	260,000
REPLACE EXHAUST / RETURN FAN W/ NEW	65,000	SF	0.60	39,000
REPLACE EXISTING HEAT EXCHANGER & PUMPS W/ NEW	1	LS	25,000.00	25,000
PLUMBING				IN PROGRESS
REPLACE POOL FILTRATION / PUMPING EQUIPMENT				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	65,000	SF	4.30	<u>279,500</u>
SUBTOTAL				1,442,500
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				<u>288,500</u>
SUBTOTAL				1,731,000
DESIGN CONTINGENCY - 10%				<u>173,100</u>
TOTAL MV LEE HALL				\$ 1,904,100

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>SHADY SHORE</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	8,754	SF	12.00	105,048
<u>HVAC</u>				
DUCT EXHAUST TO EXTERIOR	1	LS	7,500.00	7,500
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
			SUBTOTAL	112,548
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				22,510
			SUBTOTAL	135,058
DESIGN CONTINGENCY - 10%				13,506
			TOTAL SHADY SHORE	\$ 148,563
<u>PRESIDENT GARAGE</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	576	SF	10.00	5,760
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
			SUBTOTAL	5,760
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				1,152
			SUBTOTAL	6,912
DESIGN CONTINGENCY - 10%				691
			TOTAL PRESIDENT GARAGE	\$ 7,603

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>J LANIGAN HALL</u>				
ASBESTOS ABATEMENT	1	LS	65,000.00	65,000
GENERAL CONSTRUCTION	88,200	SF	12.00	1,058,400
<u>HVAC</u>				
REMOVE ABANDONED CHILLER / COOLING TOWER	1	LS	15,000.00	15,000
REPLACE CHILLED / HOT WATER PUMPS	1	LS	30,000.00	30,000
PROVIDE H & V / O.A. FANS FOR BASEMENT	1	LS	75,000.00	75,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	88,200	SF	4.30	379,260
SUBTOTAL				1,622,660
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				324,532
SUBTOTAL				1,947,192
DESIGN CONTINGENCY - 10%				194,719
TOTAL J LANIGAN HALL				\$ 2,141,911
 <u>J TYLER HALL</u>				
ASBESTOS ABATEMENT	1	LS	83,000.00	83,000
GENERAL CONSTRUCTION	115,430	SF	12.00	1,385,160
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	115,430	SF	5.75	663,723
REPLACE EXISTING H.W. PUMPS W/ NEW	1	LS	30,000.00	30,000
REPLACE EXISTING COOLING TOWER W/ NEW	1	LS	80,000.00	80,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	115,430	SF	4.30	496,349
REPLACE EMERGENCY GENERATOR	1	EA	25,000.00	25,000
REPLACE THEATER SOUND SYSTEM	1	SYS	75,000.00	75,000
REPLACE THEATER LIGHTING SYSTEM	1	SYS	125,000.00	125,000
SUBTOTAL				2,963,232
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				592,646
SUBTOTAL				3,555,878
DESIGN CONTINGENCY - 10%				355,588
TOTAL J TYLER HALL				\$ 3,911,466
SUNY Oswego				Page 4

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>RK PIEZ HALL</u>				
ASBESTOS ABATEMENT	1	LS	107,000.00	107,000
GENERAL CONSTRUCTION	79,007	SF	10.00	790,070
<u>HVAC</u>				
REPLACE EXISTING EXHAUST FANS W/ NEW	79,007	SF	0.60	47,404
REPLACE EXISTING HEAT EXCHANGER / PUMPS W/ NEW	1	LS	30,000.00	30,000
<u>PLUMBING</u>				
PROVIDE ACID NEUTRALIZING EQUIPMENT	1	SYS	75,000.00	75,000
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	79,007	SF	4.30	339,730
INSTALL EMERGENCY GENERATOR	1	LS	25,000.00	25,000
SUBTOTAL				1,414,204
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				282,841
SUBTOTAL				1,697,045
DESIGN CONTINGENCY - 10%				169,705
TOTAL RK PIEZ HALL				\$ 1,866,750
 <u>WILBUR HALL</u>				
ASBESTOS ABATEMENT	1	LS	480,000.00	480,000
GENERAL CONSTRUCTION	95,413	SF	12.00	1,144,956
<u>HVAC</u>				
REPLACE EXISTING CHILLED & CONDENSER WATER PUMPS	1	LS	37,000.00	37,000
REPLACE EXISTING PENTHOUSE H & V UNITS W/ NEW	1	LS	15,000.00	15,000
REPLACE EXISTING ATC AIR COMPRESSOR	1	EA	25,000.00	25,000
TEST / REPAIR AND CLEAN PNEUMATIC TUBING	1	LS	10,000.00	10,000
<u>PLUMBING</u>				
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
UPGRADE REMAINDER OF BUILDING FIRE ALARM SYSTEM	65,000	SF	4.30	279,500
REPLACE GENERATOR	1	EA	17,500.00	17,500
SUBTOTAL				2,008,956
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				401,791
SUBTOTAL				2,410,747
DESIGN CONTINGENCY - 10%				241,075
TOTAL WILBUR HALL				\$ 2,651,822

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>WALKER INFIRM</u>				
ASBESTOS ABATEMENT	1	LS	224,000.00	224,000
GENERAL CONSTRUCTION	30,260	SF	10.00	302,600
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	33,260	SF	5.75	191,245
REPLACE EXISTING FANS W/ NEW	33,200	SF	0.60	19,920
REPLACE EXISTING CHILLER W/ NEW	1	LS	100,000.00	100,000
REPLACE EXISTING H.W. PUMPS W/ NEW	1	LS	17,500.00	17,500
REMOVE INCINERATOR	1	LS	7,500.00	7,500
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	33,260	SF	4.30	143,018
REPLACE GENERATOR	1	EA	20,000.00	20,000
SUBTOTAL				1,025,783
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				205,157
SUBTOTAL				1,230,940
DESIGN CONTINGENCY - 10%				123,094
TOTAL WALKER INFIRM				\$ 1,354,034
 <u>COMMISSARY BLDG.</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	30,836	SF	6.00	185,016
<u>HVAC</u>				
REPLACE EXISTING H & V UNITS W/ NEW	30,836	SF	4.00	123,344
REPLACE EXISTING H.W. HEATING PUMPS W/ NEW	1	LS	20,000.00	20,000
REPLACE EXISTING INDOOR COOLING TOWER W/ NEW	1	LS	21,000.00	21,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	30,836	SF	4.30	132,595
SUBTOTAL				481,955
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				96,391
SUBTOTAL				578,346
DESIGN CONTINGENCY - 10%				57,835
TOTAL COMMISSARY BLDG.				\$ 636,180

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>MANTENANCE BUILDING</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	20,664	SF	6.00	123,984
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
				<u>123,984</u>
SUBTOTAL				123,984
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				<u>24,797</u>
				148,781
SUBTOTAL				148,781
DESIGN CONTINGENCY - 10%				<u>14,878</u>
TOTAL MANTENANCE BUILDING				\$ 163,659
<u>M E MAHAR HALL</u>				
ASBESTOS ABATEMENT	1	LS	92,000.00	92,000
GENERAL CONSTRUCTION	91,530	SF	14.00	1,281,420
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	91,530	SF	5.75	526,298
REPLACE EXISTING FANS W/ NEW	91,530	SF	0.60	54,918
REPLACE EXISTING CHILLER W/ NEW	1	LS	200,000.00	200,000
REPLACE EXISTING COOLING TOWER W/ NEW	1	LS	50,000.00	50,000
REPLACE EXISTING HEAT EXCHANGER / PUMP W/ NEW	1	LS	35,000.00	35,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	91,530	SF	4.30	393,579
REPLACE GENERATOR	1	EA	25,000.00	<u>25,000</u>
				2,658,215
SUBTOTAL				2,658,215
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				<u>531,643</u>
				3,189,857
SUBTOTAL				3,189,857
DESIGN CONTINGENCY - 10%				<u>318,986</u>
TOTAL M E MAHAR HALL				\$ 3,508,843

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL CO
<u>RICH HALL</u>				
ASBESTOS ABATEMENT	1	LS	53,000.00	53,000.00
GENERAL CONSTRUCTION	53,742	SF	30.00	1,612,260.00
HVAC	53,742	SF	25.00	1,343,550.00
PLUMBING	53,742	SF	8.00	429,936.00
FIRE PROTECTION	53,742	SF	3.00	161,226.00
ELECTRICAL	53,742	SF	17.00	913,614.00
SUBTOTAL				4,513,586.00
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				902,717.00
SUBTOTAL				5,416,303.00
DESIGN CONTINGENCY - 10%				541,630.30
TOTAL RICH HALL				\$ 5,957,934.00

<u>MACKIN HALL STAGE I</u>				
ASBESTOS ABATEMENT	1	LS	240,000.00	240,000.00
GENERAL CONSTRUCTION	41,984	SF	20.00	839,680.00
HVAC	41,984	SF	4.00	167,936.00
REPLACE EXISTING H & V UNITS W/ NEW	41,984	SF	0.60	25,190.40
REPLACE EXISTING FANS W/ NEW	41,984	SF	0.60	25,190.40
REPLACE EXISTING HEAT EXCHANGER / PUMP SYSTEM	1	LS	25,000.00	25,000.00
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
REPLACE FIRE ALARM SYSTEM	41,984	SF	4.30	180,531.20
SUBTOTAL				1,478,338.00
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				295,668.00
SUBTOTAL				1,774,006.00
DESIGN CONTINGENCY - 10%				177,400.60
TOTAL MACKIN HALL STAGE I				\$ 1,951,406.60

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>OBSERVATORY</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	460	SF	60.00	27,600
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
			SUBTOTAL	27,600
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				5,520
			SUBTOTAL	33,120
DESIGN CONTINGENCY - 10%				3,312
TOTAL OBSERVATORY				\$ 36,432
 <u>J PENFIELD LIBRARY</u>				
ASBESTOS ABATEMENT	1	LS	108,000.00	108,000
GENERAL CONSTRUCTION	160,720	SF	17.00	2,732,240
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	160,720	SF	5.75	924,140
REPLACE EXISTING FANS W/ NEW	160,720	SF	0.60	96,432
PROVIDE REHEAT SYSTEM FOR AHU'S	160,720	SF	0.50	80,360
REPLACE EXISTING HEAT EXCHANGER / PUMPS W/ NEW	1	LS	40,000.00	40,000
REPLACE EXISTING COOLING TOWER	1	LS	125,000.00	125,000
<u>PLUMBING</u>				
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	160,720	SF	4.30	691,096
REPLACE GENERATOR	1	EA	25,000.00	25,000
			SUBTOTAL	4,822,268
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				964,454
			SUBTOTAL	5,786,722
DESIGN CONTINGENCY - 10%				578,672
TOTAL J PENFIELD LIB				\$ 6,365,394

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>D. SNYGG HALL</u>				
ASBESTOS ABATEMENT	1	LS	212,000.00	212,000
GENERAL CONSTRUCTION	152,814	SF	20.00	3,056,280
HVAC				
REPLACE EXISTING AHU'S W/ NEW	152,814	SF	5.75	878,681
REPLACE EXISTING H & V UNITS W/ NEW	2	SF	20,000.00	40,000
REPLACE EXISTING CHILLER W/ NEW	1	LS	275,000.00	275,000
REPLACE EXISTING CHILLED WATER PUMPS W/ NEW	3	LS	25,000.00	75,000
REPLACE EXISTING HEAT EXCHANGER / PUMP W/ NEW	1	LS	36,000.00	36,000
PLUMBING				
NO WORK				
FIRE PROTECTION				
NO WORK				
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	152,814	SF	4.30	657,100
REPLACE GENERATOR	1	EA	15,000.00	15,000
SUBTOTAL				5,245,061
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				1,049,012
SUBTOTAL				6,294,073
DESIGN CONTINGENCY - 10%				629,407
TOTAL D. SNYGG HALL				\$ 6,923,480
 <u>LAKER HALL</u>				
ASBESTOS ABATEMENT	1	LS	144,000.00	144,000
GENERAL CONSTRUCTION	196,608	SF	15.00	2,949,120
HVAC				
REPLACE EXISTING H & V UNITS W/ NEW	196,608	SF	4.00	786,432
REPLACE EXISTING FANS W/ NEW	196,608	SF	0.60	117,965
REPLACE EXISTING STEAM BOILER W/ NEW	1	LS	350,000.00	350,000
REPLACE EXISTING HEAT EXCHANGER / PUMP W/ NEW	1	LS	50,000.00	50,000
REPLACE EXISTING POOL SUPPORT EQUIPMENT W/ NEW	1	LS	250,000.00	250,000
PLUMBING				
NO WORK				
FIRE PROTECTION				
NO WORK				
<u>ELECTRICAL</u>				
REPLACE GENERATOR W/ NEW	1	SYS	50,000.00	50,000
SUBTOTAL				4,697,517
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				939,503
SUBTOTAL				5,637,020
DESIGN CONTINGENCY - 10%				563,702
TOTAL LAKER HALL				\$ 6,200,722

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
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ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>GAR-20</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	14,850	SF	6.00	89,100
<u>HVAC</u>				
INSTALL GARAGE EXHAUST SYSTEM - COMPLETE	14,850	SF	4.25	63,113
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	14,850	SF	4.30	63,855
			SUBTOTAL	216,068
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				43,214
			SUBTOTAL	259,281
DESIGN CONTINGENCY - 10%				25,928
			TOTAL GAR-20	\$ 285,209
<u>ROMNEY FIELD HSE</u>				
ASBESTOS ABATEMENT	1	LS	36,000.00	36,000
GENERAL CONSTRUCTION	55,000	SF	16.00	880,000
<u>HVAC</u>				
REPLACE H.W. BOILER (HEATING) W/ NEW	1	EA	100,000.00	100,000
REPLACE H.W. BOILER (DOMESTIC WATER) W/ NEW	1	EA	25,000.00	25,000
REPLACE CONDENSATE PUMP / TANK W/ NEW	1	SET	10,000.00	10,000
REPLACE HEAT EXCHANGER / PUMP SYSTEM	1	LS	37,500.00	37,500
REPLACE BOILER (ICE MELTING) W/ NEW	1	EA	30,000.00	30,000
REPLACE ICE RINK REFRIGERATION SYSTEM W/ NEW	1	SYS	100,000.00	100,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	55,000	SF	4.30	236,500
			SUBTOTAL	1,455,000
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				291,000
			SUBTOTAL	1,746,000
DESIGN CONTINGENCY - 10%				174,600
			TOTAL ROMNEY FIELD HSE	\$ 1,920,600

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>KING HALL ALUMNI CENTER</u>				
ASBESTOS ABATEMENT	1	LS	17,000.00	17,000
GENERAL CONSTRUCTION	7,200	SF	10.00	72,000
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	7,200	SF	4.30	<u>30,960</u>
			SUBTOTAL	119,960
			GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%	<u>23,992</u>
			SUBTOTAL	143,952
			DESIGN CONTINGENCY - 10%	<u>14,395</u>
			TOTAL KING HALL ALUMNI CENTER	\$ 158,347
<u>RICE CREEK FIELD STATION</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	3,859	SF	25.00	96,475
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				NO WORK
			SUBTOTAL	96,475
			GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%	<u>19,295</u>
			SUBTOTAL	115,770
			DESIGN CONTINGENCY - 10%	<u>11,577</u>
			TOTAL RICE CREEK FIELD STATION	\$ 127,347

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>BIO FIELD GARAGE</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	576	SF	10.00	5,760
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
SUBTOTAL				5,760
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				1,152
SUBTOTAL				6,912
DESIGN CONTINGENCY - 10%				691
TOTAL BIO FIELD GARAGE				\$ 20,275
<u>CULKIN HALL</u>				
ASBESTOS ABATEMENT	1	LS	402,000.00	402,000
GENERAL CONSTRUCTION	63,591	SF	14.00	890,274
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	63,591	SF	5.75	365,648
REPLACE EXISTING EXHAUST / RETURN FANS W/ NEW	63,591	SF	0.60	38,155
REPLACE PUMPING EQUIPMENT	1	LS	25,000.00	25,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	63,591	SF	4.30	273,441
REPLACE EMERGENCY GENERATOR (BLDG.)	1	EA	25,000.00	25,000
REPLACE EMERGENCY GENERATOR (TELECOM)	1	EA	12,500.00	12,500
SUBTOTAL				2,032,018
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				406,404
SUBTOTAL				2,438,422
DESIGN CONTINGENCY - 10%				243,842
TOTAL CULKIN HALL				\$ 2,682,264

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>SEWAGE PUMP STATION</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	790	SF	10.00	7,900
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
			SUBTOTAL	7,900
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				1,580
			SUBTOTAL	9,480
DESIGN CONTINGENCY - 10%				948
TOTAL SEWAGE PUMP STATION				\$ 10,428
 <u>HEWITT UNION</u>				
ASBESTOS ABATEMENT	1	LS	347,000.00	347,000
GENERAL CONSTRUCTION	135,010	SF	65.00	8,775,650
<u>HVAC</u>				
REPLACE EXISTING AHU W/ NEW	135,010	SF	5.75	776,308
REPLACE EXISTING EXHAUST RETURN FANS W/ NEW	135,010	SF	0.60	81,006
REPLACE DUCTWORK DISTRIBUTION (50% REPLACEMENT)	135,010	SF	4.00	540,040
REPLACE EXISTING HEAT EXCHANGER & PUMPS W/ NEW	1	LS	32,000.00	32,000
REPLACE COOLING TOWER W/ NEW	1	LS	75,000.00	75,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	135,010	SF	4.30	580,543
REPLACE GENERATOR	1	LS	27,500.00	27,500
			SUBTOTAL	11,235,047
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				2,247,009
			SUBTOTAL	13,482,056
DESIGN CONTINGENCY - 10%				1,348,206
TOTAL HEWITT UNION				\$ 14,830,261

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>I POUCHER HALL</u>				
ASBESTOS ABATEMENT	1	LS	48,000.00	48,000
GENERAL CONSTRUCTION	69,333	SF	15.00	1,039,995
<u>HVAC</u>				
REPLACE EXISTING H & V UNITS W/ NEW	69,333	SF	4.00	277,332
REPLACE EXISTING EXHAUST / RETURN FANS W/ NEW	69,333	SF	0.60	41,600
REPLACE EXISTING HEAT EXCHANGER & PUMPS WITH NEW	1	LS	25,000.00	25,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	69,333	SF	4.30	298,132
REPLACE GENERATOR	1	EA	25,000.00	25,000
SUBTOTAL				1,755,059
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				351,012
SUBTOTAL				2,106,070
DESIGN CONTINGENCY - 10%				210,607
TOTAL I POUCHER HALL				\$ 2,316,677
 <u>PATHFINDER DH STAGE VIII</u>				
ASBESTOS ABATEMENT	1	LS	48,000.00	48,000
GENERAL CONSTRUCTION	33,827	SF	15.00	507,405
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	33,827	SF	5.75	194,505
REPLACE EXISTING EXHAUST / RETURN FANS W/ NEW	33,827	SF	0.60	20,296
REPLACE EXISTING ABSORBTION CHILLER W/ NEW	1	LS	100,000.00	100,000
REPLACE EXISTING INDOOR COOLING TOWER W/ NEW	1	LS	25,000.00	25,000
PEPLACE EXISTING KITCHEN MAKE-UP UNIT W/ NEW	1	EA	20,000.00	20,000
REPLACE EXISTING PUMPING EQUIPMENT W/ NEW	1	LS	27,500.00	27,500
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	32,827	SF	4.30	141,156
PROVIDE GENERATOR	1	SYS	35,000.00	35,000
SUBTOTAL				1,118,863
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				223,773
SUBTOTAL				1,342,635
DESIGN CONTINGENCY - 10%				134,264
TOTAL PATHFINDER DH STAGE VIII				\$ 1,476,899

ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
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ACCU-COST CONSTRUCTION CONSULTANTS, INC.

PROJECT: SUNY OSWEGO
 CLIENT: HELPERN ARCHITECTS

JOB NO: 8169
 DATE: 04/20/99

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>LITTLE PAGE DH STAGE X</u>				
ASBESTOS ABATEMENT	1	LS	132,000.00	132,000
GENERAL CONSTRUCTION	33,827	SF	14.00	473,578
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	33,827	SF	5.75	194,505
REPLACE EXISTING ABSORPTION CHILLER W/ NEW	1	LS	100,000.00	100,000
REPLACE EXISTING INDOOR COOLING TOWER W/ NEW	1	LS	25,000.00	25,000
REPLACE EXISTING PUMPING EQUIPMENT W/ NEW	1	LS	27,500.00	27,500
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	32,827	SF	4.30	141,156
PROVIDE GENERATOR	1	SYS	35,000.00	35,000
SUBTOTAL				1,128,739
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				225,748
SUBTOTAL				1,354,487
DESIGN CONTINGENCY - 10%				135,449
TOTAL LITTLE PAGE DH STAGE X				\$ 1,489,936
<u>LEE HALL (HEATING PLANT)</u>				
ASBESTOS ABATEMENT	1	LS	359,000.00	359,000
GENERAL CONSTRUCTION	21,980	SF	6.00	131,880
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
SUBTOTAL				490,880
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				98,176
SUBTOTAL				589,056
DESIGN CONTINGENCY - 10%				58,906
TOTAL LEE HALL (HEATING PLANT)				\$ 647,962

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DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>LAKESIDE DH STAGE III</u>				
ASBESTOS ABATEMENT	1	LS	342,000.00	342,000
GENERAL CONSTRUCTION	26,000	SF	10.00	260,000
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	26,000	SF	5.75	149,500
REPLACE EXISTING EXHAUST / RETURN FANS W/ NEW	26,000	SF	0.60	15,600
REPLACE EXISTING HEAT EXCHANGER/PUMPS W/ NEW	1	LS	15,000.00	15,000
REPLACE BASEMENT LOUNGE AC UNIT W/ SPLIT SYSTEM	1	LS	5,000.00	5,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	26,000	SF	4.30	111,800
PROVIDE GENERATOR	1	SYS	17,000.00	17,000
SUBTOTAL				915,900
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				183,180
SUBTOTAL				1,099,080
DESIGN CONTINGENCY - 10%				109,908
TOTAL LAKESIDE DH STAGE III				\$ 1,208,988

<u>COOPER DH STAGE VII</u>				
ASBESTOS ABATEMENT	1	LS	116,000.00	116,000
GENERAL CONSTRUCTION	33,546	SF	12.00	402,552
<u>HVAC</u>				
REPLACE EXISTING AHU'S W/ NEW	33,546	SF	5.75	192,890
REPLACE EXISTING EXHAUST / RETURN FANS W/ NEW	33,546	SF	0.60	20,128
REPLACE EXISTING HEAT EXCHANGER / PUMPS W/ NEW	1	LS	20,000.00	20,000
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE FIRE ALARM SYSTEM	33,546	SF	4.30	144,248
PROVIDE GENERATOR	1	SYS	7,500.00	7,500
SUBTOTAL				903,317
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				180,663
SUBTOTAL				1,083,980
DESIGN CONTINGENCY - 10%				108,398
TOTAL COOPER DH STAGE VII				\$ 1,192,378

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DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>MAINTENANCE STORAGE</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION				NO WORK
<u>HVAC</u>				
REPLACE STEAM BOILER	1	EA	37,500.00	37,500
REPLACE DOMESTIC HOT WATER HEATER	1	EA	22,500.00	22,500
<u>PLUMBING</u>				
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE DISTRIBUTION PANELS W/ NEW	1	LS	50,000.00	50,000
REPLACE FIRE ALARM SYSTEM	20,664	SF	4.30	88,855
			SUBTOTAL	198,855
			GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%	39,771
			SUBTOTAL	238,626
			DESIGN CONTINGENCY - 10%	23,863
			TOTAL MAINTENANCE STORAGE	\$ 262,489

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DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>POLE BARN</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	10,000	SF	5.00	50,000
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
			SUBTOTAL	50,000
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				10,000
			SUBTOTAL	60,000
DESIGN CONTINGENCY - 10%				6,000
TOTAL POLE BARN				\$ 66,000
 <u>VOLATILE STORAGE</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION				NO WORK
HVAC				NO WORK
<u>PLUMBING</u>				
CLEAN FLOOR DRAINS & DRAINAGE PIPING	1	LS	3,000.00	3,000
FIRE PROTECTION				NO WORK
<u>ELECTRICAL</u>				
REPLACE EXPLOSION PROOF LIGHTS W/ NEW	9	EA	525.00	4,725
			SUBTOTAL	7,725
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				1,545
			SUBTOTAL	9,270
DESIGN CONTINGENCY - 10%				927
TOTAL VOLATILE STORAGE				\$ 10,197

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DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
<u>1 ROOM SCHOOL HSE</u>				
ASBESTOS ABATEMENT				NO WORK
GENERAL CONSTRUCTION	550	SF	50.00	27,500
HVAC				NO WORK
PLUMBING				NO WORK
FIRE PROTECTION				NO WORK
ELECTRICAL				NO WORK
			SUBTOTAL	27,500
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				5,500
			SUBTOTAL	33,000
DESIGN CONTINGENCY - 10%				3,300
TOTAL 1 ROOM SCHOOL HSE				\$ 36,300
 <u>SITWORK</u>				
ATHLETIC FIELD RESTORATION	1	LS	750,000.00	750,000
ROAD REPAIRS / REPLACEMENT	1	LS	600,000.00	600,000
PAVING / CURBS	1	LS	500,000.00	500,000
SITE FURNITURE	1	LS	100,000.00	100,000
LIGHTING	1	LS	750,000.00	750,000
DRAINAGE	1	LS	500,000.00	500,000
LANDSCAPING	1	LS	1,000,000.00	1,000,000
			SUBTOTAL	4,200,000
GENERAL CONDITIONS, OVERHEAD & PROFIT - 20%				840,000
			SUBTOTAL	5,040,000
DESIGN CONTINGENCY - 10%				504,000
TOTAL SITWORK				\$ 5,544,000

Site Analysis (See following Site Plans)

The Five-Year Capital Master Plan for SUNY Oswego is the product of on-site observations; responses to requests by students, faculty and staff; and a number of analyses including Building Conditions Survey, Pedestrian Systems, Vehicular Systems & Parking, Landscape System, New Buildings, and Identified Potential Building Sites, which are diagramed in this section. The following is a summary of findings of existing conditions as well as recommendations for implementing the long-term Campus Development Concept. The site analysis maps focus on evaluating facilities and open-space while balancing the image and aesthetic goals of the school with a pragmatic response to a long-range plan. The effects of deferred maintenance are apparent throughout campus as the majority of academic buildings are in need of repair to their exteriors, interiors and their mechanical systems. Currently, there are four distinct clusters of buildings with no conspicuous campus center.

1. Building Conditions Surveys Site Plan

The buildings are color-coded identifying work as indicated in the building surveys. (See Exhibit 2 for description of work)

2. Pedestrian Pathways and Building Entries Site Plan

Disparate pathways and entrances on opposite sides of buildings for pedestrian and vehicular traffic divide the campus, discouraging numerous possibilities for greater community interaction. A pedestrian system of pathways that promotes integration and fosters community should be established that is highly visible, is easily accessed from all locations/entries and facilitates the need to cross the length of the campus. While pedestrian pathways should be uninterrupted to tie the campus together, a sense of place, comfort and human scale must be considered. Rather than using vast expanses of concrete to fill voids between buildings, a system of pedestrian pathways should be developed that incorporates structures to physically connect campus spaces, lighting and signs to visually connect places, and yards to pause in along routes. There is a great need for building entrances to be upgraded and better demarcated so they'll be more visible from pedestrian and vehicular routes.

Site Analysis

3. Vehicles, Parking and Campus Entry Site Plan

Parking is considered a premium at Oswego, especially because of concurrent class schedules and the distance of parking lots to most academic buildings. However, large parking lots and roadways should be kept along the perimeter of the campus in order to reinforce the proposed interior pedestrian system of pathways. Parking lots closer to buildings should be smaller and landscaped and located so as not to interfere with the pathway system. Vehicular access and parking should be modified to accommodate drop-offs at building entrances without blocking main pedestrian access.

4. Landscape Plan

A long-term landscaping plan would help to define pedestrian pathways, vehicular routes and building entries. Landscaping could also offer benefits such as providing clues to the organization of the campus, buffering the inhabitants from blustery winds blowing off of Lake Ontario, unifying the campus, and aesthetically improving the campus, which people have referred to as “dreary,” “unattractive,” and “unsympathetic.” The arrival sequence for the University is imperative in establishing a first impression. Measures should be taken to enhance the image of the University entries from all directions with new signage and planting. The plant materials selected will be an important determinant in the success of the plan especially because of the harsh climate that the area experiences.

5. New Buildings Site Plan

Strategic sites for new construction can also help to define the organization of the campus, however, there is currently no justification for new construction as there is a space surplus of over 400,000 square feet based on SUNY space and program standards.

However, the Plan proposes an addition/renovation to Swetman-Poucher Hall which would create a “visual” link across campus and provide a Humanities and academic “center” to the campus.

In addition, the creation of all-weather havens strategically located around the grounds would provide sheltered gathering spaces outside the classroom and take advantage of the views of Lake Ontario and Glimmerglass Lagoon. Not only would they provide shelter and wind breaks

Site Analysis

as one traverses the campus, but they could also be used as outdoor classrooms to further encourage the goal of ‘Learning made Visible’.

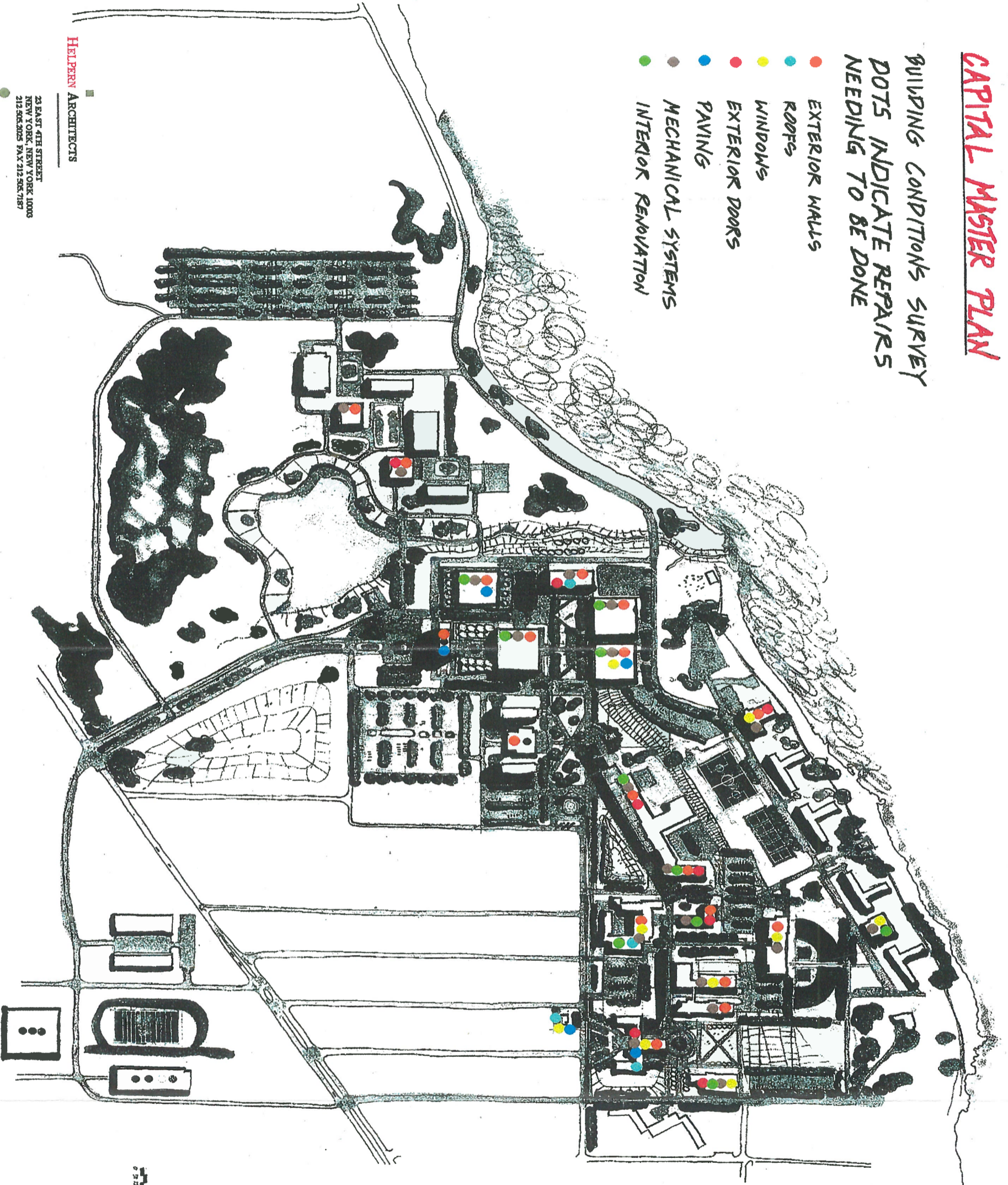
6. Identified Potential Building Sites Site Plan

Potential building sites have been identified on the plan should there be a need for additional buildings in the future. The locations are in areas that, should a new building be constructed, the overall campus plan would benefit from the “infil” in terms of providing links across campus. Due to the severity of the Lake weather in the winter, connections between buildings or through buildings is very advantageous. Studies must be conducted to look at access and traffic patterns before any site can be fully evaluated. A new student activity center or athletic facility are two possibilities that SUNY Oswego is considering which would enhance the campus vision of creating a more integrated environment to promote interdisciplinary learning and to encourage greater involvement in campus life activities.

CAPITAL MASTER PLAN

BUILDING CONDITIONS SURVEY
DOTS INDICATE REPAIRS
NEEDING TO BE DONE

- EXTERIOR WALLS
- ROOFS
- WINDOWS
- EXTERIOR DOORS
- PAVING
- MECHANICAL SYSTEMS
- INTERIOR RENOVATION



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PEDESTRIAN SYSTEMS

UN-INTERRUPTED, CONTINUOUS, NOT ENTRY
CAMPUUS TO DESIGNER, ARCHITECTS FOR THE ARCHITECTS

CAMPUS STRUCTURE

CONNECTS MAJOR CAMPUS SPACES

"CONNECT THE DOORWAYS"

CONSTRUCT NEW TRANSPORT BLOC BUILDINGS
PROJECT ENTRIES FROM SEVERAL LATE ENVIRONMENT

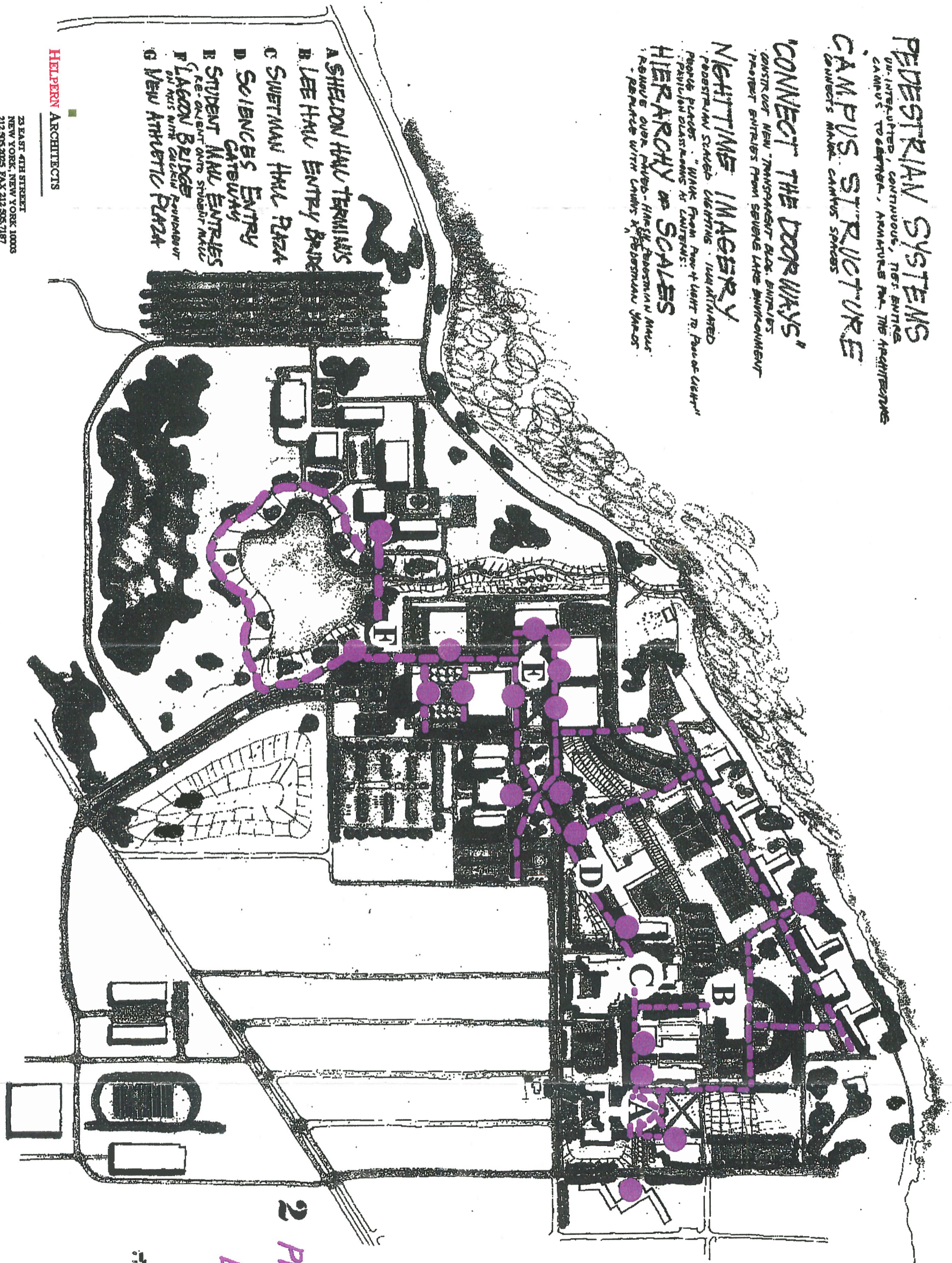
NIGHTTIME IMAGERY

PEDESTRIAN SCALE LIGHTING - ILLUMINATED
PEOPLE PLACES - "WALK FROM POINT A TO POINT B"
PAVILION CLASSROOMS AT ENTRANCES

HIERARCHY OF SCALES

REMOVE OVER-PAVED HIGH-FLOORING FROM MAJOR
PARKING WITH LIGHTS & "PEDESTRIAN WALK"

- A SHELDON HALL TERMINUS
- B LEE HALL ENTRY BRIDGE
- C SWETMAN HALL PLAZA
- D SCIENCES ENTRY GATEWAY
- E STUDENT MALL ENTRIES RE-ORIENT ONTO STUDENT MALL
- F LAGDON BRIDGE ON AXIS WITH GARDEN RE-ORIENT ON AXIS WITH GARDEN
- G NEW ATHLETIC PLAZA



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2 PEDESTRIAN
BUILDINGS
PATHWAYS
ENTRIES



VEHICULAR SYSTEMS AND PARKING

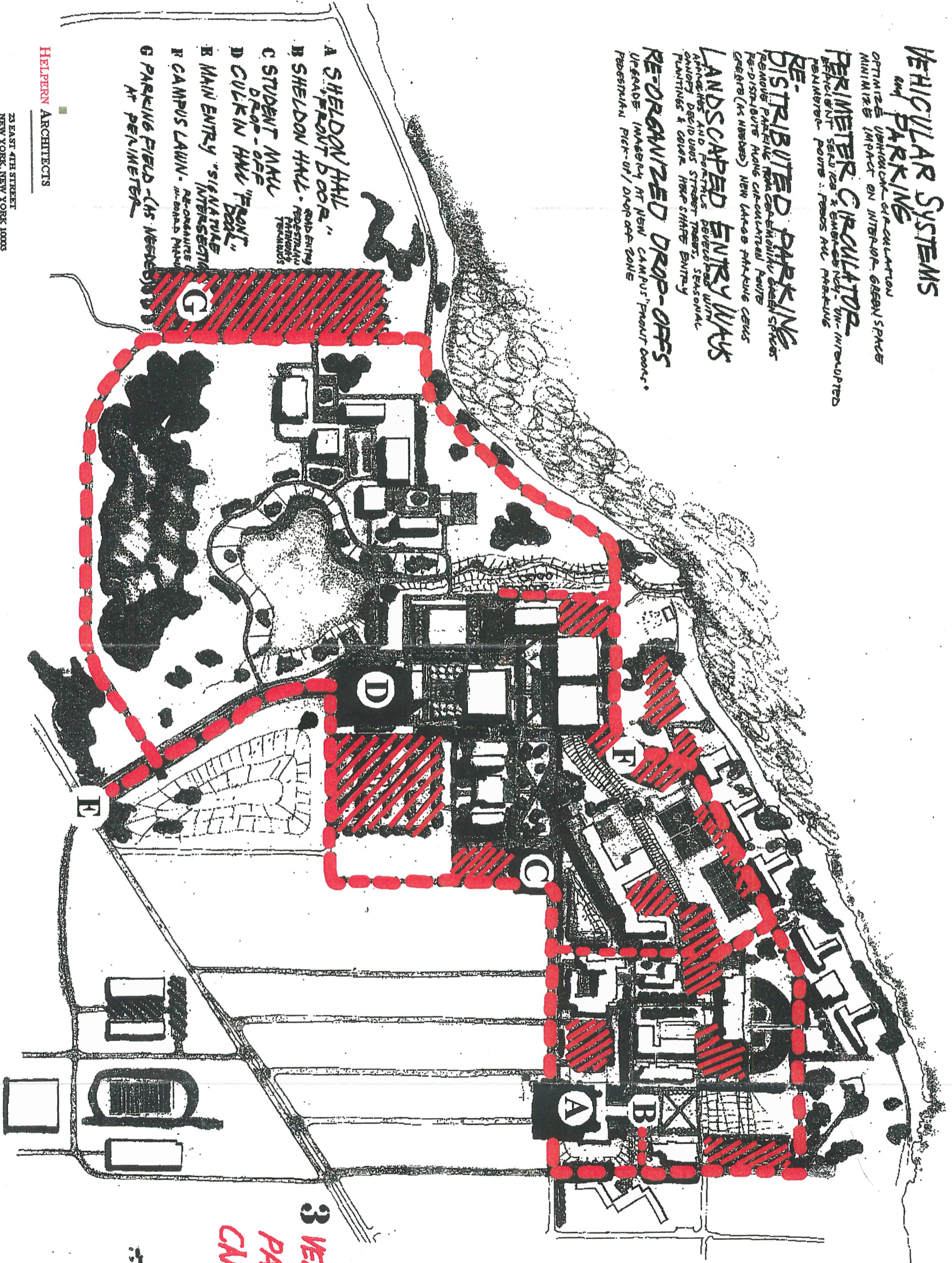
OPTIMIZE UTILIZATION OF AVAILABLE GREEN SPACE
MINIMIZE IMPACT ON INTERIOR GREEN SPACE

PERIMETER CIRCULATOR
PERIMETER: SIGNAGE & EMERGENCY ONLY - UN-INTERRUPTED
PERIMETER: POINTS: PAVES ALL PARKING

RE-DISTRIBUTED PARKING
REMOVE PARKING FROM CAMPUS MAIN STREETS
RE-DISTRIBUTE MAIN CIRCULATOR ROUTE
CREATE (AS NEEDED) NEW WALK-WAY PARKING ZONES

LANDSCAPED ENTRY WAYS
ANNEXES AND PORCHES DEVELOPED WITH
LANDSCAPED STRAIGHT TRAILS, SEASONAL
PLANTINGS & COVER HOPE OTHER ENTRY

RE-ORGANIZED DROP-OFFS
UPGRADE: IMPROVE AT NEW CAMPUS FRONT DOORS
PEDESTRIAN PICK-UP / DROP OFF ZONE



- A SHELDON HALL FRONT DOOR
- B SHELDON HALL - EAST ENTRY
- C STUDENT MAIN DROP-OFF
- D COLKIN HALL FRONT DOOR
- E MAIN ENTRY SIGNATURE INTERSECTION
- F CAMPUS LAWN - RE-ORGANIZED
- G PARKING FIELD - (AS NEEDED) AT PERIMETER

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3 VEHICLES
PARKING
CAMPUS ENTRY



LANDSCAPE SYSTEM

OF UNIFIED SPACES & GUIDING LINES
 THE CAMPUS FACILITIES IN AN OVERALL
 ORGANIZATION

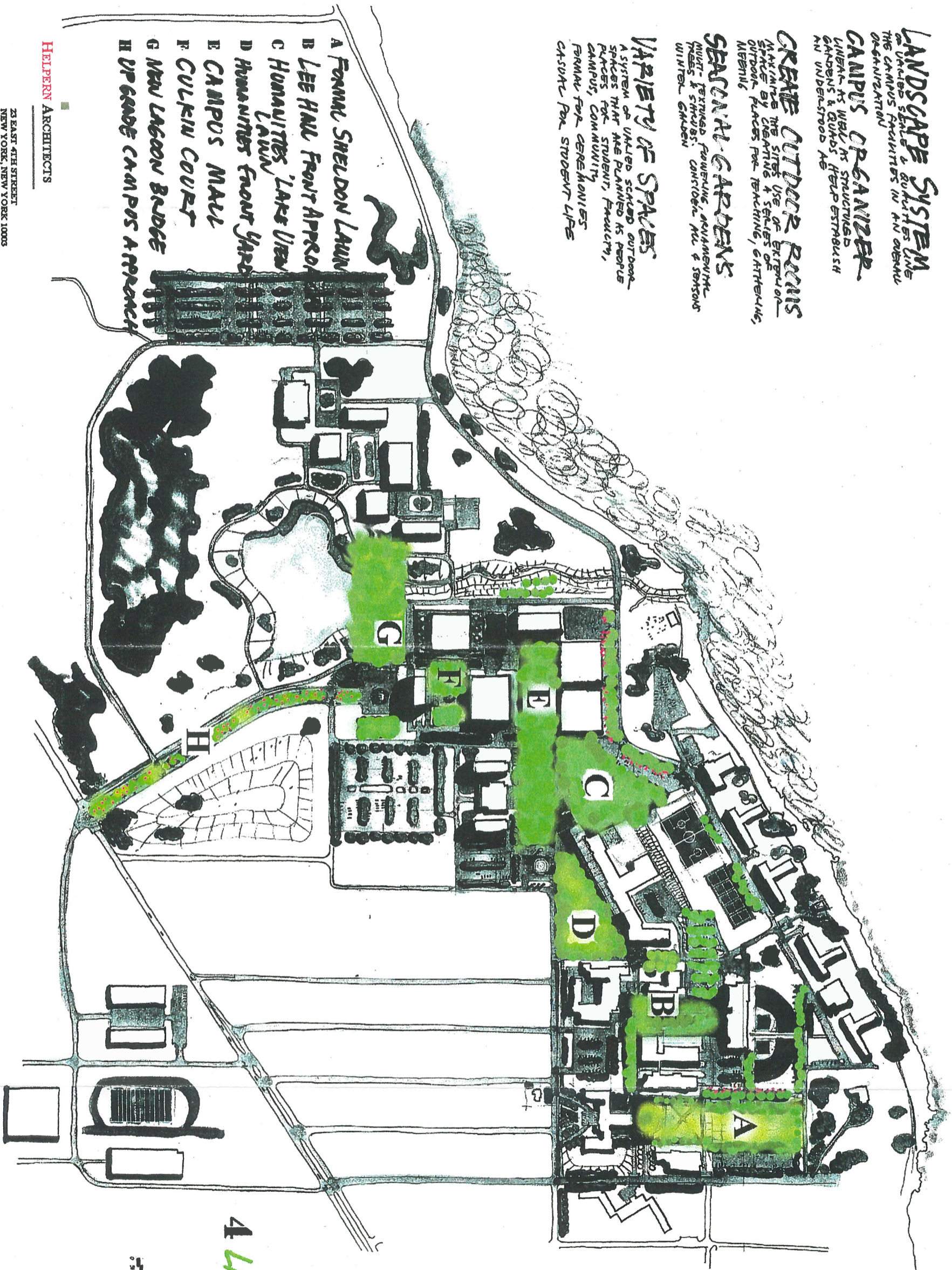
CAMPUS ORGANIZER
 LINEAR AS WELL AS STRUCTURED
 ELEMENTS & GUIDES HELP ESTABLISH
 AN UNDERSTOOD AS

CREATE OUTDOOR ROOMS
 MAXIMIZE THE SITE USE OF EXTREMELY
 SMALL BY CREATING A SERIES OF
 OUTDOOR PLACES FOR TEACHING, GATHERING,
 MEETING

SEASONAL GARDENS
 PLANT-TEXTURED FLOWERING, ARRANGEMENT
 TREES & SHRUBS CONSIDER ALL 4 SEASONS
 WINTER GARDEN

VARIETY OF SPACES
 A SYSTEM OF UNIFIED SPACES OUTDOOR
 SPACES THAT ARE PLANNED AS PEOPLE
 PLACES FOR STUDENT, FACULTY,
 CAMPUS, COMMUNITY
 FORMAS FOR CEREMONIES
 CASUAL FOR STUDENT LIFE

- A FORMAL SHELDON LAWN
- B LEE HALL FRONT APPROACH
- C HUMANITIES LAKE VIEW LAWN
- D HUMANITIES FRONT YARD
- E CAMPUS MALL
- F CULKIN COURT
- G NEW LAGOON BRIDGE
- H UP GRADE CAMPUS APPROACH



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4 LANDSCAPE

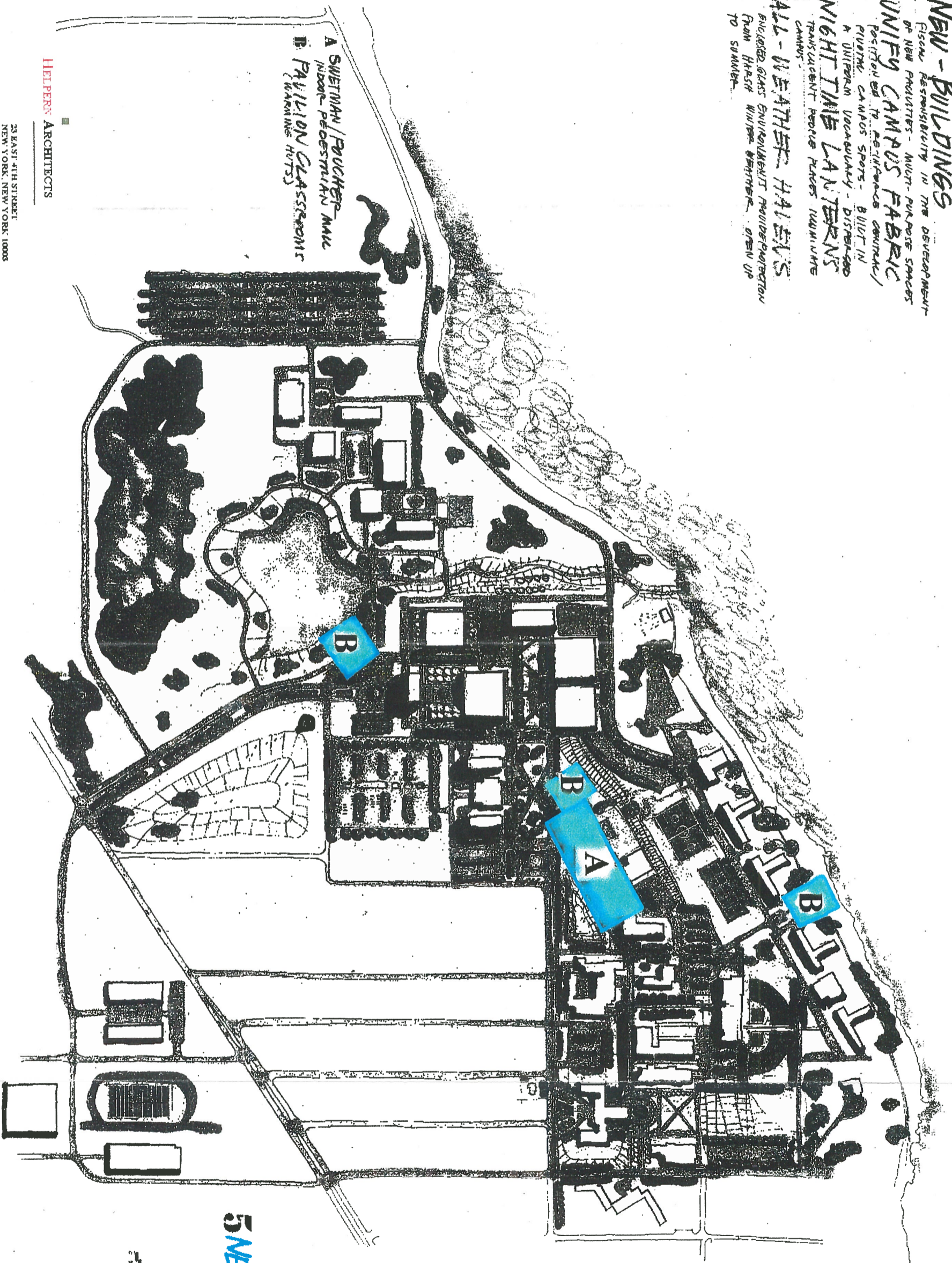


NEW - BUILDINGS

Fiscally Responsible in the development of New Buildings - Multi-Purpose Spaces positioned to reinforce dramatic / pivotal campus sports - built in a uniform vocabulary - distributed NIGHT TIME LANTERN'S TRANSCUENT PEOPLE PLACES IN URBANITE CAMPUS

ALL-WEATHER HALLS
ENCLOSED GLASS ENVIRONMENT PROTECTION FROM HARSH WINTER WEATHER - OPEN UP TO SUMMER

A SWEETMAN/ROUCHER MALE
INDOOR PEDESTRIAN WALK
B PAULILION GLASSROOMS
(WORKING HUTS)

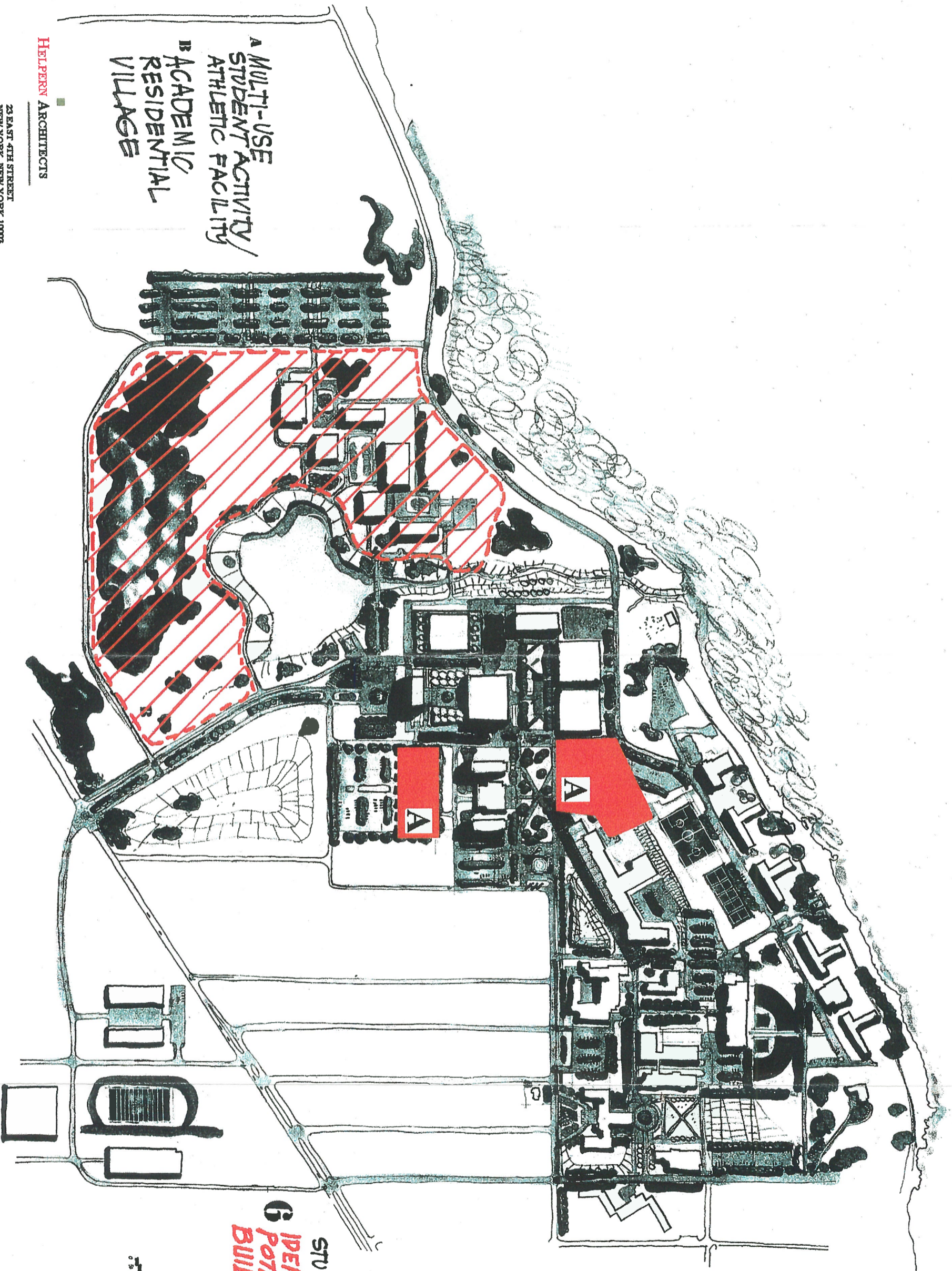


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List of Current and Proposed Capital Projects

10229: Modify Vent Sys-Tyler HI - Ph II

*10231: Repl PCB Transf- Oswego

*10232: Repl Two Sewage Lift Stat

*10233: Upgrade Elect Dist. Sys

10243: Replace Roof/Ab Asb-Var Bldgs (Tyler-underground spaces)

10244: Replace Campus Fire Alarm Sys-Acad

10258: Replace PCB trans/elec distribution system - phase 2

10263: Rehabilitate Swetman & Poucher - phase 1

10264: Rehabilitate Rich Hall and Wilber Hall(Sch of Ed)

10265: Rehabilitate HVAC system in Mahar

10267: Upgrade Sheldon Hall

10303: Replace Culkin Windows, Repair Culkin and Mahar Exterior Wall

10304: Smart Classrooms - Mahar & Lanigan

10817: Program Study for Swetman Hall / Campus Landscape Plan / Campus Signage

- Pre 1998 Starts

Description of Proposed Capital Projects

New projects proposed by Oswego for the consultant's review include:

EXTERIOR BRICK REPAIR:

Several defects have been noted throughout the facades of the brick buildings. These defects include cracks, deteriorated or open joints, dried-out sealant, loose masonry, and water penetration due to porous brick at *Snygg Hall, Piez Hall, Park Hall, Wilber Hall*. There is additional specific brick repair work on these buildings. At *Snygg*, the interior of the parapets have had their waterproofing removed and are allowing water to enter the building. At *Park Hall*, there has also been damage to the cast stone sills. On the south side of *Wilber Hall*, brick is in imminent danger of falling. There are no expansion joints in the brick in this area and one is required in the center of the piers on both the north and south sides. Work is to include rebuilding of the surrounding brick with new stainless steel ties.

EXTERIOR WALL REHABILITATION:

Asbestos spandrel panels at *Laker Hall* need to be replaced. The metal siding on the *Lee Hall Heating Plant* needs to be replaced. At Romney Field House, the north and south wood facades need to be replaced and the masonry addition needs repair work.

EXTERIOR CONCRETE REHABILITATION:

All poured-in-place concrete buildings are in need of repair. They are showing defects such as cracking, spalling, loosening of the concrete, flaking of the cement skim coat, exposure of steel rebars, dried-out sealant and staining. Buildings in need of repair include *Lanigan Hall, Tyler Hall, Penfield Library, Laker Hall, Littlepage Dining Hall* and *Pathfinder Dining Hall*. (*Mahar Hall and Hewitt Union are covered under other work*)

STEPS/ENTRANCES:

Steps and entrances are in generally poor condition at *Piez Hall, Lee Hall* and *Laker Hall*.

EXTERIOR PLAZA REPLACEMENT:

Water is penetrating into the basement in *Culkin Hall* due to concrete settling around the building. Water leakage is extremely bad in Rooms B4, B5, B6. Water is seeping into the basement from concrete settling around the north entrance plaza of *Laker Hall*. It is quite severe in this area - major settling, cracking and spalling of the concrete was noted.

CONCRETE SIDEWALKS:

Water is seeping into the basement from concrete settling around the perimeter of *Penfield Library and Walker Infirmary*.

Description of Proposed Capital Projects

ROOF REPAIRS:

Due to the campus' windy lakeshore, EPDM roofing has loosened on many buildings and needs to be refastened. Wind resistance improvements should be made to these roofs. Other roofing repairs include replacing the siding at the roof bulkhead on *Culkin Hall*, replacing the roofing at the third floor interior courtyard of *Mahar Hall*, and replacing the roof shingles on the *Pole Barn*.

The roofs of *Rice Creek Field Station* and the *Sewage Pump Station* need to be replaced as they both have defects including accumulation of debris, ponding, blisters, vegetation and poor pitch.

Cost Estimate of Critical Maintenance Projects

The consultants met with representatives of the College campus to determine the critical maintenance projects and projects which would be done under the Campus Let program.

- The following List include items that are identified on the Building Surveys as those in “Poor” condition
- See Exhibit 2 Building Surveys for a complete list of all capital maintenance projects.
- See Executive Summary for a summary of capital projects identified by the College
- The List is numbered according to priorities set by SUNY Oswego

* 1999 Dollars

Project	Square FT or Unit	Cost/SF Cost/Unit	Cost
Brick Buildings Walls / Windows / Doors			
Brick repair addresses cracks, deteriorated or open joints, dried-out sealant, loose masonry, and water penetration due to porous brick.			
1 Snygg Hall	56,400	31.00	\$1,748,400.00
Exterior Walls - 100%	15,840	56.00	\$887,040.00
Windows-100%	10	1000.00	\$10,000.00
Doors			
2 Wilber Hall	14,528	31.00	\$450,368.00
Exterior Walls-50%	48	250.00	\$12,000.00
Windows-Hardware	1088 LF	5.00	\$5,440.00
Recaulk windows			
3 Lee Hall	6,115	56.00	\$342,440.00
Windows	21,980	10.00	\$219,800.00
Windows (Heating Plant)			
Total GSF			
4 Piez Hall	7,468	31.00	\$231,508.00
Exterior Walls - 25%			
5 Park Hall	5,315	31.00	\$164,765.00
Exterior Walls			
6 Sheldon Hall	50,356	40.00	\$2,014,240.00
Exterior Walls - 100%			
Ext. Building Rehab			
7 Romney Field House			
North & South Elevation (Previous Designation 10235 - Total Rehab)			
Masonry Addition	13,267	14.00	\$185,738.00
Windows	2,640	14.00	\$36,960.00
Doors	4,320	56.00	\$241,920.00
	12	1000.00	\$12,000.00
8 Exterior Concrete Rehabilitation			
Poured-in-place concrete walls are spalling, cracking, and in generally poor condition. Several sections of concrete are in imminent danger of falling. A complete exterior rehabilitation project is required on most of these buildings. Laker exterior panels and sealant are of asbestos.			
Mahar Hall - 100%	18,306	15.00	\$274,590.00
Tyler Hall - 100%	28,760	15.00	\$431,400.00
Lamigan Hall - 100%	25,792	15.00	\$386,880.00
Penfield Library - 25%	9,792	15.00	\$146,880.00
Laker Hall - Structural Repairs - (Previous Designation 10260)	24,662	15.00	\$369,930.00
Laker Hall - Caulk Windows and Asbestos Panels	8408 LF	5.00	\$42,044.00
Laker Hall - Asbestos Panels	2,560	14.00	\$35,840.00
Littlepage Dining Hall - 25%	6,806	15.00	\$102,090.00
Pathfinder Dining Hall- 25%	6,806	15.00	\$102,090.00
Pathfinder Dining Hall - Recaulk Windows	3,332 LF	5.00	\$16,660.00

* 1999 Dollars

Project	Square FT or Unit	Cost/SF Cost/Unit	Cost
9 Exterior Doors/Steps/Railings/Signage (ADA)			
Mahar Hall - Doors	8	1000.00	\$8,000.00
Culkin Hall - Doors	10	1000.00	\$10,000.00
Penfield Library - Doors	12	1000.00	\$12,000.00
Pathfinder Dining Hall - Doors	6	1000.00	\$6,000.00
Rice Creek Field Station - Doors	6	1000.00	\$6,000.00
One Room Schoolhouse - Doors	2	1000.00	\$2,000.00
Piez Hall - Steps/Ramp/Railings	1 Entrance		\$23,220.00
Lee Hall - Steps/Ramp/Railings	4 Entrances		\$53,100.00
Tyler Hall - Steps/Ramps/Railings	1 Entrance		\$30,000.00
Laker Hall - Steps/Ramp/Railing	4 Entrances		\$30,000.00
Mahar Hall - Step/Railing	14 Risers	500.00	\$7,000.00
10 Lanigan Theater Renovation			
Lanigan Hall - Lecture Hall Renovation	1000 SEATS		\$750,000.00
Lanigan Hall - Second Floor(Asbestos)	18,176	5.00	\$90,880.00
11 Sheldon Hall			
Windows	13,005	80.00	\$1,040,400.00
West Wing Renovation	39,737	120.00	\$4,768,440.00
Roof	29,803	4.00	\$119,211.00
12 Theater Renovations			
Tyler Hall - Waterman Theater, which has 550 seats, requires renovations including: fly-space, lighting, seating	3,520	50.00	\$176,000.00
	550 SEATS	450.00	\$247,500.00
Heat/Cool System & Controls			
13 Piez Hall - Replace 2 H & V units in basement mechanical equipment room. Units are rusted and in poor condition.			\$150,000.00
14 Penfield Library -			
15 Fire Alarm/Emer. Lig./Generators **			\$1,225,000.00
Piez Hall requires an emergency generator		\$	35,000.00
Littlepage Dining Hall - System is on battery power and requires a generator.		\$	50,000.00
Cooper Dining Hall - System is on battery power and requires a generator.		\$	7,500.00
16 Building Aprons-Drainage, Waterproofing, Grading & Sidewalks			
Waterproofing			
Culkin Hall - 50%	8,441	5.00	\$42,205.00
Penfield Library - 50%	19,584	5.00	\$97,920.00
Walker Infirmary - 50%	5,120	5.00	\$25,600.00

** indicates Campus Let Project
cap-proj4

* 1999 Dollars

Project	Square FT or Unit	Cost/SF Cost/Unit	Cost
Exterior Plaza Replacement			
Culkin Hall - (20' around Perimeter)	8,460	12.50	\$105,750.00
Laker Hall - (20' around Perimeter)	2,340	12.50	\$29,250.00
Concrete Sidewalks -			
Penfield Library - 50%	17,200	7.00	\$120,400.00
West Campus Sidewalks	40,000	7.00	\$280,000.00
17 Road repairs/replacement, paving, curbs **		\$	1,100,000.00
18 Roofs - Various Buildings **			
Defects in roofs include: accumulation of debris, Ponding, blisters, vegetation and poor pitch.			
Rice Creek Field Station - 100%	3,859	11.00 \$	42,449.00
Sewage Pump Station	790	11.00 \$	8,690.00
Mahar - Repair interior courtyard roof	2,200	11.00 \$	24,200.00
Culkin - Replace missing siding at roof bulkhead		\$	20,000.00
Pole Barn	10,000	11.00 \$	110,000.00
Roof Repair - Improve Wind Resistance to EPDM roofs (Previous Designation - 10242) - Park Hall, Lee Hall, Lanigan Hall, Tyler Hall, Piez Hall, Wilber Hall, Walker Infirmary, Mahar Hall, Penfield Library, Laker Hall, Culkin Hall, Lee Hall Heating Plant			Should be under roofing warranty
19 Windows			
Cooper Dining Hall - S.S.Curtain Wall	3,718	75.00	\$278,850.00
Lakeside Dining Hall - Windows	4,492	56.00	\$251,552.00
Mackin Hall -Windows	3,400	56.00	\$190,400.00
Rice Creek Field Station - Windows	1,260	56.00	\$70,560.00
Penfield Library - Jalousie Windows		5000.00	\$80,000.00
20 Caulking / Painting **			
Walker Health Center - Recauk Windows	960 LF	5.00 \$	4,800.00
One Room Schoolhouse - Paint Exterior	550	2.00 \$	1,100.00
One Room Schoolhouse - Steps		\$	3,000.00
Rice Creek Field Station - Paint Exterior	3,859	2.00 \$	7,718.00
21 Landscaping			\$1,000,000.00
22 Building Signage - Program Study	322,637	0.50	\$161,318.50
23 Plumbing System & Fixtures			
Wilber Hall - Replace piping system			\$500,000.00
All Buildings - Install RPZ backflow prevention equipment (43 buildings)			\$1,020,000.00

** indicates Campus Let Project cap-proj4

* 1999 Dollars

Project	Square FT or Unit	Cost/SF or Cost/Unit	Cost
24 Floors/Ceilings			
Snygg Hall - 50% Floor	76,407	5.00	\$382,035.00
Snygg Hall - 50% Ceilings	76,407	4.00	\$305,628.00
MaHar Hall - Basement only	18,308	4.00	\$73,232.00
25 Floors/Ceilings **			
Carpet and other flooring material should be repaired/replaced			
Penfield Library - all main spaces	138,675	5.00 \$	693,375.00
Lakeside Dining Hall - dining room & lob	9,630	5.00 \$	48,150.00
26 Historic Project **			
King Hall Alumni Center			
Roof - 100% Previous Designation 10246 (w/ Ab Asb.) -	2,400	20.00 \$	48,000.00
Steps/Entrances	4 Entrances	12000.00 \$	48,000.00
Windows	864	80.00 \$	69,120.00
Recaulk Historic Windows	912 LF	5.00 \$	4,560.00
27 Plumbing System & Fixtures **			
Maintenance Building - Replace domestic hot water heater		\$	35,000.00
28 Garage Exhaust System **			
Gar-20 - A new garage exhaust system should be installed.		\$	100,000.00
29 Replace Control Valves - CHP (Previous Designation 10259)			\$152,000.00
30 Lakeside Dining Hall - Replace AHUs and fans. Provide insulation on all supply air ductwork. Replace basement lounge A/C unit w/split air-cooled system.			\$250,000.00
31 Pathfinder Dining Hall - Replace indoor cooling tower and kitchen make-up unit on roof			\$75,000.00
32 Laker Hall - Replace steam boiler (Previous Designation 10162)			\$336,000.00
33 Pumps/Motors/Compressors			
Wilber Hall - replace chiller and condenser water pumps. Replace H & V units and Controls. Replace ATC air compressor, test/repair and clean pneumatic tubing. Does not include Asbestos removal.			\$279,500.00
34 Fire Alarm/Emer. Lig.			
Fire Alarm System - The fire alarm system requires to be upgraded to an addressable type system in all buildings and will be upgraded as buildings are renovated.			\$3,171,000.00
35 Acid Neutralizing Equipment			
Piez Hall requires an acid waste system for the labs.			\$110,000.00

** indicates Campus Let Project
cap-proj4

* 1999 Dollars

Project	Square FT or Unit	Cost/SF Cost/Unit	Cost
<u>Replacement of Ancillary Service Bld</u>			
36 Observatory **	Total GSF	\$	45,000.00
37 Bio-Field Garage **	Total GSF	\$	40,000.00
38 Greenhouse **	Total GSF	\$	67,500.00
39 Construct Fire-Rated Storage (Previous Designation 10247) **		\$	156,000.00
40 Romney Field House - Replace Boilers for hot water heater system, for domestic hot water system, for ice melting with storage tank and ice refrigeration equipment. Replace condensate pump/tank, heat exchange and pumps.			\$236,500.00
41 Park Hall - requires an exhaust system for the 1st floor shop area.			\$75,000.00
<u>Total</u>			\$29,694,636.50

**SUNY Oswego
Five-Year Capital Master Plan**

Description of Program Studies

The consultants met with representatives from SUNY Oswego College Administration, Faculty, Students and Office of Facilities. In particular, meetings with the Campus Concept Committee were valuable in terms of understanding the future goals of the College and how reorganization of departments will enable the school to implement it's plans. The list is in order of priority set by the College.

Program Studies

The following program studies are listed in order of priority set by the campus.

1. Swetman-Poucher Hall / Campus Landscape Plan / Campus Signage

A. Swetman-Poucher Hall

A program study should be done that looks at how to renovate Swetman Hall and Poucher Hall into a center for the Humanities and how to take advantage of the natural circulation through the building to provide services which will enhance the student academic life. The building serves as a link across campus from the “Sheldon Quad” to the “Sun Quad” thus it is an ideal location for departments and services used by a large portion of the campus population. In addition, the building was designed originally as an elementary school, therefore a complete renovation is required to provide spaces suitable for University use.

Although the building will still function largely as a classroom building, other related functions should be incorporated as well including an interactive learning environment, an academic services center and an academic commons. By clustering the humanities under one roof, not only will the departments be strengthened, but interdisciplinary programs will be enhanced too. Faculty who head interdisciplinary programs within humanities would then have their offices and classes located within their “home” department. The humanities cluster would essentially become the academic center of campus serving American Studies, English, Foreign Languages, and Philosophy.

In terms of facilities, informal lounge/meeting spaces should be provided that encourage student/teacher interaction as well as offices that allow for private student-teacher conferences. Renovated classrooms should incorporate advances in teaching technology and provide greater variety in size and should be outfitted with flexible seating.

The spaces/services for Swetman-Poucher Hall are outlined as follows:

- I. Humanities Building:
 - A. Departmental Offices
 - B. Classrooms suitable for interactive learning
 - C. Faculty Offices
 - D. Meeting/Conference rooms
 - E. Lounge space to foster faculty-student interaction
 - F. Instructional Computer Lab

Program Studies

II. Academic Services Center:

- Student Advisement Center - professional and peer advisors. The school hopes to foster student development through peer advisors. This office could also cover the “information desk” recommended for the “Commons” area.
- OLS Services - Writing Center, Math Center, Tutoring Center, Reading/Study Skills and OLS Counseling Center
- General Education Director
- Honors Program Director
- Experience Based Education - internships services
- International Education - study abroad programs
- Career Planning/Placement Office
- Children’s Center, LEO Center

III. Interactive Learning Environment:

- Multiple Classrooms designed to promote interactive learning
- An Instructional Computer lab
- Inter-Disciplinary study spaces
- Undergraduate Research spaces to promote faculty-student collaboration in research, grant writing and other creative endeavors

IV. Academic Commons:

- General Information Desk - to respond to inquiries and direct students to appropriate services (Information Desk could perhaps be operated by trained staff from the Student Advisement Center)
- Lounge Space - to encourage student & faculty interaction outside of classes.
- Coffee Shop/Snack Bar - to provide convenient food service and places for faculty and students to interact
- Conference/Meeting Room spaces
- Some unassigned office space for use by various on and off campus groups/individuals
- Study room/spaces - particularly for non-traditional students

Because many people use Swetman-Poucher as a bridge across campus, there is a desire to renovate a portion of it into a visible “interior street” that will give the building a sense of openness to the outside. Along this corridor/”street”, student services such as advisement, career planning and other Academic Services could take place all aimed at maximizing student success, particularly in their first and second years. During the

Program Studies

program study, exterior issues such as vehicular access, loading areas, pedestrian paths, landscaping, and building entry should be examined. Entrances should be upgraded and made more identifiable. The playground should also be evaluated in terms of whether its location, overlooking the lake and near classrooms, is best suited for a play area.

B. Campus Landscape Plan

All program studies have a site plan component to the project, i.e. identify entries, ADA access and connection to the major “pedestrian spine” across campus. A comprehensive landscape plan should be done which would set standards that could be incorporated into each building project as the building is renovated. In addition to the items mentioned above, lighting, paving, benches, handrails and plantings should be included to create spaces that encourage gathering and interaction outside the classroom. Site furnishings and plantings would also help to unify the campus and greatly enhance the sense of place. See **Site Analysis** for more information.

C. Campus & Building Signage

See building surveys for buildings in which signage is unacceptable. The scope of work ranges from identifying buildings and routes across campus to individual room and stairway identification as well as signage for ADA compliance.

2. School of Education

A program study should be done that examines consolidating and reconfiguring the School of Education. Currently, the School of Education is scattered throughout a number of buildings which diminishes the opportunities for interdepartmental collaboration and communication, and it also interferes with the School of Education’s ability to easily share facilities that might benefit their various departments. Currently, part of the School of Education resides in Swetman and Poucher Halls. Should Swetman and Poucher be reorganized according to its proposed program study, the School of Education would need to be reorganized due to loss of that space. The School of Education should be consolidated for the following reasons:

Program Studies

1. School of Education consists of six departments presently in 7-8 different buildings.
2. School of Education Dean and departments have requested consolidation into fewer buildings in closer proximity to each other.
3. NCATE team criticized fragmentation of School of Education departments and recommended more proximity to improve coordination of programs and communication.

Consolidating the School of Education into Park and Wilber provides the best prospect for consolidating the locations of several School of Education departments due to their proximity to one another and due to the fact that the School of Education already has existing facilities in Park and Wilber Halls, and it is not feasible or necessary to move Technology department laboratories from Park and Wilber Halls.

School of Education departments include:

Curriculum and Instruction (presently in Poucher & Swetman)
Health and Physical Education/Athletics (to remain in Laker & Romney)
Vocational Technical Education (presently in Rich)
Education Administration (presently in Rich)
Counseling & Psychological Services (presently in Mahar)
Technology Education (presently in Park & Wilber)

Park Hall presently houses the Technology department offices, faculty offices, labs, classrooms, a large lecture hall, and storage rooms. Park Hall would remain largely unchanged in this program plan since its space is almost fully utilized already. However, laboratories and classrooms should be upgraded to accommodate new programs and to accommodate new teaching technology including video equipment.

Wilber Hall presently houses labs for Polymers, Metal Work, and the Graphic Arts program. Wilber could also house the departments of Educational Administration, Vocational Technical Education and/or Counseling & Psychological Services. A study looking at the ideal location for the Graphic Arts program should be done in conjunction with the Lanigan / Penfield study. In reconfiguring the building for the School of Education, large areas of the multiple story portion of Wilber could be renovated to accommodate department offices, faculty offices and appropriate classrooms. A “fish-bowl” research observation area should be created, and distance learning facilities should be incorporated into the building as well. Common space should be created in the lobby of Wilber for students and faculty to gather for academic and social purposes, and more formal spaces should be developed for meetings and conferences.

Program Studies

Sheldon Hall would be a possible location for the Dean's office because it would tie the Education programs to the college's legacy as a teacher training institution.

3. Lower-Level of Lanigan Hall & Penfield Library

A program study should be done to renovate the lower-level of both Lanigan Hall and Penfield Library and look at the possibility of connecting the two buildings to facilitate access between complimentary programs and spaces. The lower-level of Lanigan should be renovated to accommodate new programs and expanded Communications/Broadcasting/Journalism facilities. The study should look at incorporating the Graphic Arts program in this area to strengthen the "Communication Hub" of the campus. This location would also give the Graphic Art students closer access to the Art department in Tyler Hall. The addition of ventilation systems necessary to support new and expanded facilities as well as existing offices created out of storage areas is vital. The lower-level of Lanigan Hall will need an entrance with 24 hour access. Renovations to the lower-level of Penfield should include interior finishes, furniture and upgrading of currently underutilized space for new programs. Landscaping, plaza renovations and a building entrance study should also be incorporated in this work.

4. Sheldon Hall

A program study should be done to determine the best use for the undeveloped west wing of Sheldon Hall. Named for the school's founder, Edward Austin Sheldon, the building was built in 1911 and is listed on the National Register of Historic Places. The building with its historic background and detailing, such as the school's signature copper cupola, would be a very appropriate home for functions which serve as a gateway to the school, such as the Alumni Association and University development as well the Admission's Office. Founded originally as a Teacher's College, it would also be symbolically appropriate for the Dean of the School of Education's offices to be housed there.

The east wing of Sheldon Hall has recently been renovated to accommodate conference facilities, therefore additional space in the west wing could serve the center with offices to accommodate alumni-based and community programs. A kitchen should be planned in Sheldon Hall to provide food service for conference attendees or for use as a banquet hall for formal campus events. Sheldon Hall would also be an ideal location for a "teaching museum" to display the College's historic archives as well as collections such as portraits of past Presidents. General use classrooms should be included and designed to incorporate advanced teaching technology.

Program Studies

5. **Snygg Hall & Piez Hall**

A program study should be done to determine needs for reconfiguring and updating spaces and programs in the science buildings. Renovations should be done to provide the latest teaching technology and to encourage interactive participation. In Snygg Hall and Piez Hall, the laboratories and research spaces should be upgraded as much of the furniture and equipment is original to the building and has reached it's life expectancy. Audio/Visual equipment and computers should be provided in labs and research spaces as part of the upgrade. Lounge spaces should be created to encourage students and faculty to exchange ideas. "Smart" classrooms should be designed or renovated to accommodate 40-50 person classes. In Snygg Hall, ceilings and flooring should be replaced and a lighting study should be done. The Computer Science department should be unified, enhanced and expanded. New entries should be created at Snygg Hall and Piez Hall to provide a "landscape connection" between buildings that will be readily accessible from the pedestrian spine. In Piez Hall, there should be adequate storage for specimens in classrooms and hoods installed for specific programs such as anatomy. A working greenhouse should be provided somewhere in the vicinity of Snygg Hall and Piez Hall.

6. **Mackin Hall**

A program study should be done to determine the best use for the building which is situated between two Residence Halls and was formerly a Dining Center. The proximity to Rich Hall, the new home for the School of Business, would suggest that the Hall could be used as support for the graduate students at the Business School.

Exhibit 1 - Project Participants

Deborah F. Stanley, President, SUNY Oswego
Joseph F. Grant, Vice President, SUNY Oswego
Jerry J. DeSantis, Assistant Vice President/Facilities, SUNY Oswego
Bernie G. Henderson, V.P. Finance & Budget, SUNY Oswego
Rhonda Mandel, Associate Provost, SUNY Oswego
David W. King, Co-Chair, Campus Concept Committee, SUNY Oswego
David Hill, Campus Concept Committee, SUNY Oswego
James F. Scharfenberger, Associate V.P. Student Affairs, SUNY Oswego
Wesley E. Boydston, School of Education, Tech Dept. Rep., SUNY Oswego
Carolyn Rush, Executive Director, Center for Business & Community, SUNY Oswego
Geraldine H. Forbes, Faculty Assembly Rep, SUNY Oswego
Casey Walpole, Civil Services Center, SUNY Oswego
Craig Grasi, Associate Professor, Computer Science, SUNY Oswego
James Wassenaar, Assistant to the President, SUNY Oswego
John Moore, Director of Facilities' Engineering, SUNY Oswego
Bryan B. Braun, Capital Program Manager, State University Construction Fund (SUCF)
John Rose, Director of Capital Program Management, SUCF
Ting Xu, Space Planner, SUCF
David P. Helpern, Helpern Architects
Margaret Castillo, Helpern Architects
Leslie A. Barnett, Helpern Architects
Suzanne Mackiw, Helpern Architects
Harvey H. Kaiser, HHK & Associates
Harshad Lakhani, Lakhani & Jordan Engineers P.C.
John Lonergan, Lakhani & Jordan Engineers P.C.
Ed Mermelstein, Accu-Cost Construction Consultants, Inc.
Walter Fitzer, Jr., Accu-Cost Construction Consultants, Inc.

**SUNY Oswego
Five-Year Capital Master Plan**

Exhibit 2 - Building Survey Forms

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/1/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **CULKIN HALL**
Building No.: 0026
GSF: 63,591
Const Type: REINFORCED CONCRETE

Const. Year: 1967
Floors Above: 7 Below: 1
Occup Codes: C1

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	P	Walls
G	G	F	Steps/Entrances
F	F	F	Windows
G	G	P	Doors/Hardware
G	G	P	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	F	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
G	G	E	Elevators/Escalators

CUSTODIAL

G G G Level Cleanliness

VANDALISM

None None None

BUILDING CONDITION

G G G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
A	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
A	Steps	___	Elec Syst/Equip	_A_	Plaza Repair
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Exterior poured-in-place concrete wall is spalling, cracking, and in generally poor condition. Several sections of concrete are in imminent danger of falling. A complete exterior rehabilitation project for the concrete is required.
- ▶ Elevator rehabilitation project is complete.
- ▶ Water is penetrating into the basement due to excessive settling at the perimeter of the building. Water leakage is extremely bad in Rooms B4, B5 and B6. An exterior plaza repair project is required.
- ▶ Missing siding at the roof bulkhead is due to high winds at that elevation. This should be repaired immediately.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ AHU's and fans are original and should be replaced.
- ▶ Difficulty in maintaining pneumatic pressure in building due to leaks in the system. Major test operation should be done which requires testing every thermostat. While it's not necessary to replace the total piping system, some crimped lines may need to be rerouted.
- ▶ All pumping equipment is original and should be upgraded to addressable type. (1) generator for building and (1) for telecommunications room are original and should be replaced.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/2/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **J TYLER HALL**
Building No.: 0007
GSF: 115,430
Const Type: Reinforced Concrete

Const. Year: 1968
Floors Above: 2 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	F	Roofs
G	G	P	Walls
G	G	F	Steps/Entrances
G	G	G	Windows
G	G	F	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
F	F	G	Walls
F	F	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
F	F	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	F	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
G	GX		Elevators/Escalators

CUSTODIAL

G	G	F	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
<u>A</u>	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	<u>A</u>	Theater Rigging
___	Int Surf/Finish	___	Plumb Syst/Equip	<u>A</u>	Theater Lighting
				<u>A</u>	Theater Sound

COMMENTS:

- ▶ The theater rigging, sound system and lighting system is original to the building and is antiquated and does not meet current ANSI codes.
- ▶ The theater does not have adequate ADA access and the seats are antiquated.
- ▶ Exterior poured-in-place concrete wall is spalling, cracking, and in generally poor condition. A complete exterior rehabilitation project for the concrete is required.
- ▶ Rehabilitation of the ventilation, Project No. 10228, is complete.
- ▶ Design is underway to rehabilitate the Plaza and Tunnel area suffering from severe water infiltration.
- ▶ Paint is being stored in Switchgear Room 33A. This is a hazard and a code violation.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ Chiller replaced in 1986. Cooling tower very poor. Proposal has been submitted to replace.
- ▶ Fire alarm is original. Should be upgraded to addressable type. Emergency generator original; should be replaced.
- ▶ All air handling equipment original. Should be replaced.
- ▶ Pumps are original and should be replaced.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/2/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **HEWITT UNION**
Building No.: 0029
GSF: 135, 010
Const Type: REINFORCED CONCRETE

Const. Year: 1967
Floors Above: 2 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	P	Walls
G	G	F	Steps/Entrances
G	G	G	Windows
F	F	F	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
F	F	F	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	G	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
G	G	G	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
<u>A</u>	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip	___	_____

COMMENTS:

- ▶ Exterior poured-in-place concrete wall is spalling, cracking, and in generally poor condition. A complete exterior rehabilitation project for the concrete is required.
- ▶ New ADA compliant seating is required, as is new seating through-out the second floor auditorium..
- ▶ A new roof hatch is required.
- ▶ BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.
- ▶ AHU's and fans original and should be replaced. Access for service is non-existent. Units should be replaced and additional square footage allotted. Duct distribution very poor.
- ▶ All pumping equipment and heat exchangers are original and should be replaced.
- ▶ Cooling tower is in poor condition. Campus has in design. Fire alarm system is original and should be upgraded to addressable type.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/23/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **M E MAHAR HALL**
Building No.: 0013
GSF: 91,530
Const Type: Reinforced Concrete

Const. Year: 1966
Floors Above: 4 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	P	Walls
G	G	F	Steps/Entrances
G	G	F	Windows
G	F	F	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	F	P	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	PX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	FX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
G	G	GX	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

<u> A </u> Roof	_____	Int Door/Hdwr	_____	HVAC Syst/Other
<u> A </u> Ext/Wind/Door/Hdwr	_____	Elevators	_____	Safety Syst/Other
_____ Steps	_____	Elec Syst/Equip	_____	_____
_____ Int Surf/Finish	_____	Plumb Syst/Equip	_____	_____

COMMENTS:

- ▶ The south entry doors have been replaced. The north and east doors require replacement since they do not function properly, are not ADA compliant and are antiquated.
- ▶ Exterior poured-in-place concrete wall is spalling, cracking, and in generally poor condition. A complete exterior rehabilitation project for the concrete is required.
- ▶ The third floor interior courtyard roofs (original IRMA type roofing systems) leak. Vegetation, ponding and worn sealant were noted. These areas require replacement.
- ▶ Ceilings in the basement are in very poor condition.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ Chiller, cooling tower and AHU's are all original and are in poor condition. Campus has a proposal to replace all equipment.
- ▶ Hot water heating pumps and heat exchanger are original and should be replaced.
- ▶ Fire alarm system original and should be upgraded to addressable type.
- ▶ Generator original and should be replaced.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/23/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **J LANIGAN HALL**
Building No.: 0006
GSF: 88,200
Const Type: Reinforced Concrete

Const. Year: 1967
Floors Above: 3 Below: 0
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	P	E	Roofs
G	G	P	Walls
G	G	G	Steps/Entrances
G	G	G	Windows
G	G	F	Doors/Hardware
G	G	F	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	F	F	Floors
G	F	F	Walls
F	F	F	Ceilings
G	G	G	Doors/Hardware
G	G	F	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	FX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	F	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
G	G	GX	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

_____	Roof	_____	Int Door/Hdwr	_____	HVAC Syst/Other
<u>A</u> _____	Ext/Wind/Door/Hdwr	_____	Elevators	_____	Safety Syst/Other
_____	Steps	_____	Elec Syst/Equip	_____	_____
_____	Int Surf/Finish	_____	Plumb Syst/Equip	_____	_____

COMMENTS:

- ▶ New roof completed in 1998.
- ▶ Roof-top intake louvers replaced in 1999 to stop water leaks. This has, by and large, stopped all leaks, however, some leakage is still evident.
- ▶ Exterior poured-in-place concrete wall is spalling, cracking, and in generally poor condition. A complete exterior rehabilitation project for the concrete is required.
- ▶ BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.
- ▶ Original absorption chiller and associated cooling tower have been abandoned. Chilled water fed from Penfield Library.
- ▶ The campus has rebuilt some pumps. All pumps should be replaced.
- ▶ Fire alarm system should be upgraded to addressable type.
- ▶ Usage change in basement areas has created ventilation problems.
- ▶ Some of the VAT flooring on the second floor is coming up and must be repaired.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/23/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **J PENFIELD LIB**
Building No.: 0017
GSF: 160,720
Const Type: REINFORCED CONCRETE

Const. Year: 1968
Floors Above: 3 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	P	Walls
G	G	F	Steps/Entrances
F	F	F	Windows
G	G	PX	Doors/Hardware
G	G	F	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	PX	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	GX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
G	G	GX	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None None None

BUILDING CONDITION

G G G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
<u>A</u>	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
<u>A</u>	Int Surf/Finish	___	Plumb Syst/Equip	___	_____

COMMENTS:

- ▶ Exterior poured-in-place concrete wall is spalling, cracking, and in generally poor condition. A complete exterior rehabilitation project for the concrete is required.
- ▶ Operable jalousie windows do not work and require replacement.
- ▶ Carpet is 20-30 years old in some cases and presents a safety hazard.
- ▶ Water is seeping into the basement from concrete settling around the perimeter of the building. This is quite severe in some cases.
- ▶ BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.
- ▶ AHU's and fans original and should be replaced. Reheat section should be included to help with the humidity problems.
- ▶ Hot water heating pumps and heat exchanger are original and should be replaced.
- ▶ Fire alarm system original and should be upgraded to addressable type.
- ▶ Generator original and should be replaced.
- ▶ Cooling tower in poor condition. Campus has proposal to replace.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/22/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **R SWETMAN HALL**
Building No.: 0003
GSF: 172,401
Const Type: Steel Construction

Const. Year: 1963
Floors Above: 2 Below: 1
Occup Codes: C6.2 C5.5

BUILDING EXTERIORS

1994	1996	1999	
F	P	E	Roofs
G	G	G	Walls
G	G	P	Steps/Entrances
P	P	E	Windows
F	F	P	Doors/Hardware
F	F	F	Painting & Caulking

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	GX	GX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	GX	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
P	P	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None None None

BUILDING CONDITION

G G G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip	___	_____

COMMENTS:

- ▶ Corridor lay-in tile ceilings are in poor shape.
- ▶ Roof was replaced in 1998.
- ▶ Southern entrance canopy masonry connection to building needs repair/repointing & caulking.
- ▶ Limestone and granite joints have deteriorated and require repointing.
- ▶ A much needed window replacement project (10226) has been completed.
- ▶ ADA access is difficult.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ H&V units and fans original and should be replaced. Outdoor air louvers in poor condition and should be replaced.
- ▶ Hot water heating pumps and heat exchanger are original and should be replaced.
- ▶ Fire alarm system is original and should be upgraded to addressable type.
- ▶ All toilet fixtures are set at elementary school height.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

COMMENTS:

- Ceiling in basement is now wet and requires replacement.
- Windows in basement project is completed.
- Roof and exterior project has been completed.
- Exterior concrete is in poor condition and requires repair and
- Foundation walls settled resulting in a basement window and door opening sideways. This should be repaired.
- Handrails on exterior doors damaged and should be replaced.
- BUILDING STORAGE MATERIALS (PTAC/EL, AN OVERALL, UPS/BATE PACKAGE) NEED TO BE
- roof and exterior project and should be replaced. The water and heater pumps and heat exchanger are old and should be replaced.
- The exterior walls in project should be upgraded to address water. Comments to be made and should be repaired.
- Use of 2" thick walls for exterior equipment, water meter assembly and heater pump is not

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/21/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **RK PIEZ HALL (SCI NO. 1)**
Building No.: 0008
GSF: 79,007
Const Type: Steel Construction

Const. Year: 1962
Floors Above: 3 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	F	Roofs
G	F	F	Walls
G	F	F	Steps/Entrances
F	F	F	Windows
G	G	G	Doors/Hardware
G	F	F	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
F	F	F	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	GX	GX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	GX	GX	Pumps/Motors/Compressors
G	GX	GX	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
G	GX		Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
<u>A</u>	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Repointing and caulking at the masonry exterior is required. The brick in general is very porous. Water penetration occurs at the Planetarium Bulkhead because of porous brick. Water repellent is required.
- ▶ The Main entrance steps have settled, stone risers are missing; this requires rebuilding.
- ▶ Roofing is coming up adjacent to the Planetarium and should be repaired under the roofers warranty.
- ▶ Flooring has delaminated in the southeast building entrance lobby.
- ▶ Some open cast stone joints were noted.
- ▶ The ADA entry is via the loading dock. This is unacceptable and non-compliant.
- ▶ Ivy vines are beginning to damage the south facade.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ No central air conditioning. Exhaust systems original and should be replaced. Heat exchangers and pumps are original and should be replaced. (2) H&V units in the basement M.E.R. are in very poor condition and must be replaced.
- ▶ No acid waste system exists for labs. Waste dumped directly to sewer. Provide acid neutralizing equipment.
- ▶ No emergency generator. Provide new. Fire Alarm system should be upgraded to addressable type.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/3/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **WILBER HALL**
Building No.: 0009
GSF: 95,413
Const Type: Steel Construction

Const. Year: 1964
Floors Above: 3 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	F	Walls
G	G	G	Steps/Entrances
G	F	P	Windows
G	G	F	Doors/Hardware
G	G	F	Painting & Caulking

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	G	GX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	PX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
G	GX		Elevators/Escalators

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	F	Stairs
G	G	G	Painting

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
<u>A</u>	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Elevator is a freight elevator with bi-parting doors. This is non-compliant for ADA access.
- ▶ Exterior wall defects noted include brick bulging on south side, rusted lintels, worn sealant, damaged plaster soffit on east entrance canopy and some cracking of the brick.
- ▶ Worn sealant and broken hardware was noted for all windows.
- ▶ BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.
- ▶ Chilled and condenser water pumps original. Should be replaced.
- ▶ Penthouse H&V equipment is original and should be replaced.
- ▶ Pneumatic air compressors for controls should be replaced and all lines tested and cleaned.
- ▶ 1/3 of the buildings fire alarm has been upgraded. 2/3 must still be completed. Generator original and should be replaced.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at “like new” level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/3/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: J C PARK HALL
Building No.: 0002
GSF: 66,979
Const Type: Steel Construction

Const. Year: 1933
Floors Above: 3 Below: 2
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	F	Walls
G	G	F	Steps/Entrances
G	G	G	Windows
G	G	G	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	GX	GX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	GX	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	E		Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
<u>A</u>	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Dust collection system, Project No. 10220 is complete.
- ▶ Large Lecture Hall rehabilitation project, no. 10223, is complete.
- ▶ A new ADA compliant elevator has been installed within the past 2 years.
- ▶ Wet brick, deteriorated mortar joints and loose masonry (especially on the south side) were noted.
An exterior masonry rehabilitation project is required.
- ▶ Ivy is beginning to damage the masonry on the east facade.
- ▶ BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.
- ▶ H&V units and fans are original and should be replaced. Air cooled split A/C system for auditorium installed in 1998. 1st floor shop areas need exhaust system.
- ▶ Heating hot water pumps and heat exchanger are original and should be replaced, as well as domestic water pumps and heat exchanger.
- ▶ Fire alarm system is original and should be upgraded to addressable type. Generator original and should be replaced.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/22/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: MV LEE HALL
Building No.: 0004
GSF: 65,000
Const Type: Steel Construction

Const. Year: 1958
Floors Above: 2 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	P	Steps/Entrances
P	P	P	Windows
G	G	F	Doors/Hardware
G	G	F	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
P	P	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	FX	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	GX	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
<u>A</u>	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Windows are in dreadful shape and require replacement.
- ▶ Exterior wall defects noted include cracks, open joints and dried-out sealant.
- ▶ The underside to the entrance canopy is damaged.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ All H&V units and fans original and should be replaced.
- ▶ Hot water heating pumps and heat exchanger are original and should be replaced.
- ▶ Fire alarm system is original and should be upgraded to addressable type.
- ▶ Pool filtration and pumping equipment is being replaced. Design in progress.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/22/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **SHELDON HALL**
Building No.: N/A
GSF: N/A
Const Type: MASONRY CONSTRUCTION

Const. Year: 1911
Floors Above: 3 Below: 1
Occup Codes: C6.2 C5.5

BUILDING EXTERIORS

1994 1996 1999

F Roofs
P Walls
F Steps/Entrances
P Windows
G Doors/Hardware
P Painting & Caulking

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

E Heat/Cool Syst & Control
E Plumbing Syst & Fixtures
E Pumps/Motors/Compressors
E Electric Systems
G Fire Alarm/Emer Light/Generators
Boiler & Boiler Controls
E Electric Lighting Systems
E Elevators/Escalators

BUILDING INTERIORS

1994 1996 1999

West East
P E Floors
P E Walls
P E Ceilings
P E Doors/Hardware
P E Stairs
P E Painting

CUSTODIAL

P E Level Cleanliness

VANDALISM

None None None

BUILDING CONDITION

G/F G F

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___ Roof	___ Int Door/Hdwr	___ HVAC Syst/Other
<u>A</u> Ext/Wind/Door/Hdwr	___ Elevators	___ Safety Syst/Other
___ Steps	___ Elec Syst/Equip	___ _____
___ Int Surf/Finish	___ Plumb Syst/Equip	

COMMENTS:

- ▶ The exterior envelop of the entire building, including roofs, the cupola, walls, windows, doors, steps and all associated items, require a complete exterior rehabilitation project.
- ▶ The east wing has been completely renovated, comprising approximately 70% of the building area.
- ▶ The west wing is unused and empty and is essentially raw unfinished space, comprising approximately 30% of the building area.
- ▶ Entire west wing has been gutted. All new systems are required.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/3/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **RICH HALL**
Building No.: 0014
GSF: 53,742
Const Type: STEEL CONSTRUCTION

Const. Year: 1961
Floors Above: 3 Below: 0
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	F	Steps/Entrances
G	G	G	Windows
G	G	G	Doors/Hardware
G	G	P	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	N/A	Floors
G	G	N/A	Walls
G	G	N/A	Ceilings
G	G	N/A	Doors/Hardware
G	G	N/A	Stairs
G	G	N/A	Painting

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	FX	PX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	GX	GX	Pumps/Motors/Compressors
G	GX	FX	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	GX	GX	Electric Lighting Systems
G	GX		Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip	___	_____

COMMENTS:

- ▶ Exterior is in good condition despite heavy ivy growth through-out the facades. This should be removed.
- ▶ Cracking was noted at the underside of the entrance soffit.
- ▶ All window sealant is cracked, dried-out and no longer serviceable. If the building is gut renovated the windows should be replaced.
- ▶ A renovation project for this building is currently under design.
- ▶ Same comment all M.E.P. work.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/1/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **KING HALL ALUMNI CENTER**
Building No.: 0022
GSF: 7,200
Const Type: WOOD FRAME - WITH MASONRY

Const. Year: 1935
Floors Above: 3 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
P	P	P	Roofs
G	G	G	Walls
G	FX	PX	Steps/Entrances
P	P	P	Windows
G	GX	GX	Doors/Hardware
G	F	P	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

N/A	N/A	N/A	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
N/A	N/A		Pumps/Motors/Compressors
N/A	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	G	Boiler & Boiler Controls
G	G		Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None None None

BUILDING CONDITION

F G G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

<u> </u> A	Roof	<u> </u>	Int Door/Hdwr	<u> </u>	HVAC Syst/Other
<u> </u> A	Ext/Wind/Door/Hdwr	<u> </u>	Elevators	<u> </u>	Safety Syst/Other
<u> </u> A	Steps	<u> </u>	Elec Syst/Equip	<u> </u>	<u> </u>
<u> </u>	Int Surf/Finish	<u> </u>	Plumb Syst/Equip	<u> </u>	<u> </u>

COMMENTS:

- ▶ Unfinished basement area should be cleaned of debris. This is a code violation.
- ▶ Roof leaks from the failed roof are severe on the top floor. The copper flashing and asbestos shingle roof have failed and require replacement. The wood soffit and fascias also require rehabilitation work.
- ▶ The remaining historic windows require resealing, reglazing and rehabilitation of their lead muntins.
- ▶ The entrance steps do not meet ADA codes and are in very poor condition.
- ▶ Fire alarm system should be upgraded to addressable type.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/1/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **WALKER INFIRMARY**
Building No.: 0010
GSF: 33,260
Const Type: Steel Construction

Const. Year: 1965
Floors Above: 1 Below: 1
Occup Codes: C6.2

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
F	F	F	Windows
G	F	F	Doors/Hardware
G	G	P	Painting & Caulking

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS			
G	G	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

_____	Roof	_____	Int Door/Hdwr	_____	HVAC Syst/Other
<u>A</u> _____	Ext/Wind/Door/Hdwr	_____	Elevators	_____	Safety Syst/Other
_____	Steps	_____	Elec Syst/Equip	_____	_____
_____	Int Surf/Finish	_____	Plumb Syst/Equip	_____	_____

COMMENTS:

- ▶ Exterior doors are not ADA compliant and have antiquated hardware. They should be replaced.
- ▶ Windows are rusted, have worn and cracked sealant, and require replacement. They also leak air and water into the building and do not function properly.
- ▶ Water leaks into the basement fall-out shelter through the exterior walls.
- ▶ A project to repair the heating system will be completed over the coming summer.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ Existing chiller disconnected and cooling coils removed from AHU's. AHU's and fans original and need to be replaced.
- ▶ Heating hot water pumps should be replaced.
- ▶ Fire Alarm system original. Should be upgraded to addressable type.
- ▶ Generator original and should be replaced.
- ▶ Incinerator no longer operational. Should be removed entirely.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/1/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **LAKER HALL**
Building No.: 0019
GSF: 196,608
Const Type: REINFORCED CONCRETE

Const. Year: 1968
Floors Above: 2 Below: 1
Occup Codes: C5.5

BUILDING EXTERIORS

1994	1996	1999	
G	G	F	Roofs
G	P	P	Walls
G	F	P	Steps/Entrances
G	G	N/A	Windows
G	G	F	Doors/Hardware
G	G	P	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	G	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	E	Fire Alarm/Emer Light/Generators
	F	F	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	E	E	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

_____	Roof	_____	Int Door/Hdwr	_____	HVAC Syst/Other
_____	Ext/Wind/Door/Hdwr	_____	Elevators	_____	Safety Syst/Other
_____	Steps	_____	Elec Syst/Equip	_____	_____
_____	Int Surf/Finish	_____	Plumb Syst/Equip	_____	_____

COMMENTS:

- ▶ Exterior poured-in-place concrete wall is spalling, cracking, and in generally poor condition. Sealant is typically cracked, dried-out and worn. A complete exterior rehabilitation project for the concrete and exterior panels is required. (Exterior panels are of asbestos as is caulking.)
- ▶ Roof leaks in Main Lobby from north and south interior courtyard 2nd floor roofs.
- ▶ The north entry plaza has failed evidencing deteriorated waterproofing and severe cracking and spalling of the concrete.
- ▶ A bleacher project for their replacement is complete as of 1/99. Gym floors were also refinished at this time.
- ▶ BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.
- ▶ H&V units and fans original and should be replaced. One Large Steam Boiler needs replacement. Hot water heating pumps and heat exchanger are original and should be replaced.
- ▶ Generator is original and should be replaced.
- ▶ Pool support equipment needs replacement.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/1/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO Const. Year: 1962
 Building Name: ROMNEY FIELD HOUSE Floors Above: 1 Below: 0
 Building No.: 0021 Occup Codes: C5.5
 GSF: 55,000
 Const Type: WOOD STRUCTURE W/MASONRY ADDITION FOR LOCKERS/ SHOWERS

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
P	P	P	Walls
G	G	G	Steps/Entrances
P	P	P	Windows
F	G	P	Doors/Hardware
F	G	G	Painting & Caulking

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	G	P	Heat/Cool Syst & Control
G	G	FX	Plumbing Syst & Fixtures
G	G	P	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	G	P	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

BUILDING INTERIORS

1994	1996	1999	
F	G	G	Floors
N/A	N/A	G	Walls
N/A	N/A	G	Ceilings
F	G	G	Doors/Hardware
N/A	N/A	G	Stairs
N/A	G	G	Painting

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

_____	Roof	_____	Int Door/Hdwr	_____	<u>A</u> HVAC Syst/Other
<u>A</u> _____	Ext/Wind/Door/Hdwr	_____	Elevators	_____	Safety Syst/Other
_____	Steps	_____	Elec Syst/Equip	_____	_____
_____	Int Surf/Finish	_____	Plumb Syst/Equip	_____	_____

COMMENTS:

- ▶ The severe moisture/humidity problem within the masonry addition is causing the exterior block to deteriorate. This requires correction immediately.
- ▶ There are serious moisture problems over the arena.
- ▶ All exterior doors at the field house are in dreadful condition and require replacement.
- ▶ The windows of the field house do not operate properly, leak air and water, have dried and cracked sealant through-out their perimeters and are boarded up in some cases. A window replacement project is required.
- ▶ The north and south facades of the field house evidence much deterioration and weathering of the wood siding. Some of it has come off and some holes were noted. A complete exterior wall rehabilitation project is required.
- ▶ BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.
- ▶ Boiler for hot water heating system needs replacement.
- ▶ Boiler for domestic hot water system is original and should be replaced. Condensate pump/tank, heat exchange and pups should be replaced.
- ▶ Boiler for ice melting with storage tank in poor condition and should be replaced.
- ▶ Fire alarm system is original and should be upgraded to addressable type.
- ▶ Ice rink refrigeration equipment is past expected life and should be replaced.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/23/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **LITTLE PAGE DH STAGE X**
Building No.: 0035
GSF: 33, 827
Const Type: REINFORCED CONCRETE

Const. Year: 1968
Floors Above: 1 Below: 1
Occup Codes: C5.2

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
G	G	G	Windows
G	G	G	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	G	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	FX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

G G Level Cleanliness

VANDALISM

None None None

BUILDING CONDITION

G G G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip	___	_____

COMMENTS:

- ▶ Leaks were reported through the penthouse louvers into the kitchen. These louvers need to be replaced with storm-proof units.
- ▶ The concrete exterior is beginning to spall, flake and crack. An exterior concrete rehabilitation program will be required in the next three years.
- ▶ A skunk was observed lurking about the property.
- ▶ A new door project is under design.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ AHU's, fans and absorption chiller original and should be replaced. Indoor cooling tower is fair but original and should be replaced.
- ▶ All pumping equipment is original and should be replaced.
- ▶ Fire alarm system is original and should be upgraded to addressable type. System on battery power. Provide new generator.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/23/99
Surveyor: SM, HArch

Campus:	28230 SUNY OSWEGO	Const. Year:	1967
Building Name:	PATHFINDER DH STAGE VIII	Floors Above:	1 Below: 1
Building No.:	0031	Occup Codes:	C5.2
GSF:	33, 827		
Const Type:	REINFORCED CONCRETE		

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
G	G	G	Windows
G	G	P	Doors/Hardware
G	G	P	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	FX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	G	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

CUSTODIAL

G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	_A_	Recaulking Building Exterior
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Leaks were reported through the penthouse louvers into the kitchen. These louvers need to be replaced with storm-proof units.
- ▶ The concrete exterior is beginning to spall, flack and crack. An exterior concrete rehabilitation program will be required in the next three years.
- ▶ The concrete ledges at the first floor have failed sealant at their joint to the building allowing water to penetrate into the dining space and severely saturating the floor. Recaulking is required as well as replacement of damaged carpet.
- ▶ Doors and hardware are broken, do not operate properly, are antiquated and are in need of replacement.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ AHU's, fans, absorption chiller original and should be replaced. Indoor cooling tower is in poor condition and must be replaced. Kitchen make-up unit located on roof is in very poor condition and must be replaced.
- ▶ All pumping equipment is original and should be replaced.
- ▶ Fire alarm system is original and should be upgraded to addressable type. System is on battery power. Provide new generator.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at “like new” level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/23/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **COOPER DH STAGE VII**
Building No.: 0047
GSF: 33,546
Const Type: STEEL CONSTRUCTION

Const. Year: 1967
Floors Above: 1 Below: 1
Occup Codes: C5.2

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
G	G	PX	Windows
G	G	G	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ The north steel curtain wall leaks water and air. This curtain wall is original to the building and is antiquated. Dried-out sealant, inoperable hardware and broken glass lights were noted.
- ▶ There is no ADA access to the dining hall. The elevator is of a freight elevator and cannot be used for the disabled.
- ▶ AHU's and fans original and should be replaced. Chiller and cooling tower replaced in 1995.
- ▶ Pumping equipment and heat exchanger for hot water heating are original and should be replaced.
- ▶ Fire alarm system is original and should be upgraded to addressable type. System is on battery power. Provide new generator.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/23/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **LAKESIDE DH STAGE III**
Building No.: 0042
GSF: 26,000
Const Type: STEEL CONSTRUCTION

Const. Year: 1959
Floors Above: 1 Below: 1
Occup Codes: C5.2

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
G	FX	PX	Windows
G	G	G	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
F	G	F	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	PX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	FX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

<u> </u>	Roof	<u> </u>	Int Door/Hdwr	<u> </u>	HVAC Syst/Other
<u> A </u>	Ext/Wind/Door/Hdwr	<u> </u>	Elevators	<u> </u>	Safety Syst/Other
<u> </u>	Steps	<u> </u>	Elec Syst/Equip	<u> </u>	<u> </u>
<u> </u>	Int Surf/Finish	<u> </u>	Plumb Syst/Equip	<u> </u>	<u> </u>

COMMENTS:

- ▶ The gutter was noted to be damaged at the southeast corner of the building, leaking water directly onto the building. This should be repaired immediately to prevent further brick deterioration.
- ▶ Leaks were noted at the east side of the roof. This is due to improper flashing and should be repaired under the roofing warranty.
- ▶ The windows on the south side of the building are in very poor condition and require replacement. (Window Project No. M10C56 was never completed.) Defects noted include leakage of water and air, broken and inoperable hardware, dried-out sealant, and antiquated window treatment.
- ▶ The dining room requires new flooring as the existing carpet is old, worn out and antiquated.
- ▶ All exterior vegetation should be removed from the exterior masonry as this is beginning to deteriorate the brick.
- ▶ AHU's and fans are original and in poor condition. They should be replaced. Supply and return piping must be insulated to alleviate condensation.
- ▶ All pumping equipment is original and should be replaced.
- ▶ Fire alarm system is original and should be upgraded to addressable type; system is on battery power. New generator should be provided.
- ▶ Basement lounge A/C unit is domestic water cooled and in poor condition. This unit should be replaced with a split air cooled system.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/24/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **MACKIN HALL STAGE I**
Building No.: 0015
GSF: 41,984
Const Type: STEEL CONSTRUCTION

Const. Year: 1951
Floors Above: 2 Below: 1
Occup Codes: C5.2

BUILDING EXTERIORS

1994	1996	1999	
G	E	E	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
P	P	P	Windows
G	G	FX	Doors/Hardware
G	G	P	Painting & Caulking

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	FX	FX	Heat/Cool Syst & Control
G	GX	GX	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

BUILDING INTERIORS

1994	1996	1999	
G	GX	GX	Floors
G	G	G	Walls
F	FX	FX	Ceilings
G	G	GX	Doors/Hardware
F	FX	FX	Stairs
G	G	G	Painting

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ The building appeared to be closed.
- ▶ ADA access is difficult.
- ▶ Windows are antiquated, sealant is dried-out, hardware does not work and units are in generally poor condition.
- ▶ Exterior wall defects noted include worn mortar joints, cracked limestone trim, and general deterioration.
- ▶ **BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.**
- ▶ H&V and exhaust fans original and in poor condition. They should be replaced.
- ▶ Heating hot water pumps and heat exchanger are original and should be replaced.
- ▶ Fire alarm original and should be upgraded to addressable type.
- ▶ Generator located in Lonis Hall.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/3/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
 Building Name: **RICE CREEK FIELD STATION**
 Building No.: 0023
 GSF: 3,859
 Const Type: WOOD FRAME

Const. Year: 1966
 Floors Above: 1 Below:
 Occup Codes: C5.1

BUILDING EXTERIORS

1994	1996	1999	
P	F	P	Roofs
G	FX	FX	Walls
G	G	G	Steps/Entrances
P	FX	PX	Windows
G	G	P	Doors/Hardware
F	G	P	Painting & Caulking

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

N/A	N/A	N/A	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
N/A	N/A	N/A	Pumps/Motors/Compressors
N/A	G	G	Electric Systems
N/A	N/A	N/A	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
N/A	N/A	G	Stairs
G	G	G	Painting

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None None None

BUILDING CONDITION

F G F

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

<u> A </u> Roof	<u> </u> Int Door/Hdwr	<u> </u> HVAC Syst/Other
<u> A </u> Ext/Wind/Door/Hdwr	<u> </u> Elevators	<u> </u> Safety Syst/Other
<u> </u> Steps	<u> </u> Elec Syst/Equip	<u> </u> _____
<u> </u> Int Surf/Finish	<u> </u> Plumb Syst/Equip	<u> </u> _____

COMMENTS:

- ▶ The roof is the original built-up membrane. Defects noted include ponding, blisters and vegetation. There is no pitch to the scupper; drainage is via evaporation.
- ▶ Windows, doors and exterior walls are of residential quality and have reached their life expectancy.
- ▶ A complete exterior modernization project would be required.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/3/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **BIO FIELD GARAGE**
Building No.: 0024
GSF: 576
Const Type: WOOD FRAME

Const. Year: 1984
Floors Above: 1 Below: 0
Occup Codes: C7

BUILDING EXTERIORS

1994	1996	1999	
Gar-Shed			
G	G	G-G	Roofs
G	G	G-P	Walls
N/A	F	N/A-P	Steps/Entrances
N/A	G	G-P	Windows
N/A	F	G-P	Doors/Hardware
G	G	G-P	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	Gar	Shed	
N/A	G	G	P		Floors
N/A	N/A	N/A	P		Walls
N/A	N/A	N/A	P		Ceilings
N/A	N/A	N/A	P		Doors/Hardware
N/A	N/A	N/A	P		Stairs
N/A	N/A	N/A	P		Painting

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

N/A	N/A	N/A	Heat/Cool Syst & Control
N/A	N/A	N/A	Plumbing Syst & Fixtures
N/A	N/A	N/A	Pumps/Motors/Compressors
N/A	G	G	Electric Systems
N/A	N/A	N/A	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
N/A	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

CUSTODIAL

N/A F G-G Level Cleanliness

VANDALISM

None None None-None

BUILDING CONDITION

F G G-P

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Both buildings are of residential quality.
- ▶ The shed should be replaced as it is literally falling apart.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/2/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **COMMISSARY BLDG**
Building No.: 0011
GSF: 30,836
Const Type: Reinforced Concrete

Const. Year: 1966
Floors Above: 1 Below: 0
Occup Codes: C4.1

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
G	G		Windows
G	G	F	Doors/Hardware
G	G	F	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
F	F	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	G	FX	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	GX	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A		Elevators/Escalators

CUSTODIAL

F F G Level Cleanliness

VANDALISM

None None None

BUILDING CONDITION

G G G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___ Roof	___ Int Door/Hdwr	___ HVAC Syst/Other
___ Ext/Wind/Door/Hdwr	___ Elevators	___ Safety Syst/Other
___ Steps	___ Elec Syst/Equip	___ _____
___ Int Surf/Finish	___ Plumb Syst/Equip	

COMMENTS:

- ▶ Worn and cracked/dried sealant were noted through-out the joints at the precast concrete panels joints and at the window perimeters.
- ▶ Some chips and rusting was noted on the precast concrete panels.
- ▶ Doors are old but serviceable. Painting is required.
- ▶ H&V unit is original and should be replaced.
- ▶ Hot water heating pumps are original and should be replaced.
- ▶ Indoor cooling tower serving cold room compressors is in poor condition and needs to be replaced.
- ▶ Fire alarm system original. Should be upgraded to addressable type.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/399
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
 Building Name: **FALL BROOK COMPLEX**
 Building No.: N/A
 GSF: N/A
 Const Type: WOOD FRAME

Const. Year: N/A
 Floors Above: 3 Below: 1
 Occup Codes: N/A

BUILDING EXTERIORS

1994 1996 1999

G Roofs
 G Walls
 G Steps/Entrances
 G Windows
 G Doors/Hardware
 G Painting & Caulking

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

NOT IN
SCOPE OF
WORK

Heat/Cool Syst & Control
 Plumbing Syst & Fixtures
 Pumps/Motors/Compressors
 Electric Systems
 Fire Alarm/Emer Light/Generators
 Boiler & Boiler Controls
 Electric Lighting Systems
 Elevators/Escalators

BUILDING INTERIORS

1994 1996 1999

G Floors
 G Walls
 G Ceilings
 G Doors/Hardware
 G Stairs
 G Painting

CUSTODIAL

E Level Cleanliness

VANDALISM

None None None

BUILDING CONDITION

G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___ Roof	___ Int Door/Hdwr	___ HVAC Syst/Other
___ Ext/Wind/Door/Hdwr	___ Elevators	___ Safety Syst/Other
___ Steps	___ Elec Syst/Equip	___ _____
___ Int Surf/Finish	___ Plumb Syst/Equip	

COMMENTS:

- ▶ This complex of wood frame buildings are in good condition and are vastly underutilized, potentially providing a grand complex for outdoor student activities.
- ▶ Some minor exterior painting and caulking is required.
- ▶ One building is currently undergoing renovation.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at “like new” level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/23/99
Surveyor: SM, HArch

Campus:	28230 SUNY OSWEGO	Const. Year:	1971
Building Name:	GAR-20	Floors Above:	1 Below: 1
Building No.:	0020	Occup Codes:	C3.1
GSF:	14,850		
Const Type:	LOAD BEARING MASONRY W/STEEL		

BUILDING EXTERIORS

1994	1996	1999	
P	E	E	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
G	G	G	Windows
G	G	G	Doors/Hardware
G	G	G	Painting & Caulking

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

G	G	G	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	G	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	E	G	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	G	GX	Elevators/Escalators

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

F	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ One-half of the first floor is scheduled to be renovated into offices in 1999.
- ▶ The lower area of the Shop/Garage area is not used.
- ▶ The Carpentry Shop vibrations have caused cracking at the building joint between structure and overhang.
- ▶ BUILDING SIGNAGE IS UNACCEPTABLE. AN OVERALL UPGRADE PACKAGE IS REQUIRED.
- ▶ There is no garage exhaust system. New system should be installed.
- ▶ Fire Alarm system should be upgraded to addressable type.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/22/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **LEE HALL (HEATING PLANT)**
Building No.: 004A
GSF: 21,980
Const Type: STEEL CONSTRUCTION

Const. Year: 1958
Floors Above: 1 Below:
Occup Codes: C3.1

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	F	P	Walls
G	G	G	Steps/Entrances
P	P	P	Windows
G	G	F	Doors/Hardware
G	G	P	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
N/A	N/A	F	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	G	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
G	G	G	Pumps/Motors/Compressors
G	G	G	Electric Systems
G	G	G	Fire Alarm/Emer Light/Generators
	G	G	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

P F G Level Cleanliness

VANDALISM

None None None

BUILDING CONDITION

G G G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___ Roof	___ Int Door/Hdwr	___ HVAC Syst/Other
___ Ext/Wind/Door/Hdwr	___ Elevators	___ Safety Syst/Other
___ Steps	___ Elec Syst/Equip	___ _____
___ Int Surf/Finish	___ Plumb Syst/Equip	

COMMENTS:

- ▶ The metal siding of the Boiler Plant is rusting and requires repainting.
- ▶ A portion of the roof is coming up due to high winds and inadequate installation of the insulation. This should be repaired under the roof warranty.
- ▶ Cracking of the exterior brick was noted at the southwest corner of the Boiler House due to the lack of a control joint. This should be repaired.
- ▶ New construction was underway on the south side of the Boiler House.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/2/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO
Building Name: **MAINTENANCE BUILDING**
Building No.: 0012
GSF: 20,664
Const Type: Reinforced Concrete

Const. Year: 1965
Floors Above: 1 Below:
Occup Codes: C4.2

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
G	G	G	Steps/Entrances
G	G	F	Windows
G	G	G	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
F	F	F	Ceilings
G	G	G	Doors/Hardware
G	G	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

G	G	FX	Heat/Cool Syst & Control
G	G	P	Plumbing Syst & Fixtures
G	G	G	Pumps/Motors/Compressors
G	G	FX	Electric Systems
G	G	GX	Fire Alarm/Emer Light/Generators
	N/A		Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

F	F	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Worn and cracked/dried sealant were noted through-out the joints at the precast concrete panels joints and at the window perimeters.
- ▶ Some chips and rusting was noted on the precast concrete panels.
- ▶ Doors are old but serviceable. Painting is required.
- ▶ Existing steam boiler installed in the 1970's.
- ▶ Existing domestic hot water heater is in poor condition and should be replaced.
- ▶ Existing electrical distribution panels are outdated and should be replaced.
- ▶ Fire alarm system original and should be upgraded to addressable type.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/2/99
Surveyor: SM,HArch

Campus:	28230 SUNY OSWEGO	Const. Year:	1987
Building Name:	PUBLIC RESTROOM	Floors Above:	1
Building No.:	0049	Below:	
GSF:	160	Occup Codes:	C5.5
Const Type:	LOAD BEARING MASONRY W/WOOD		

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
N/A	G	G	Steps/Entrances
N/A	G	G	Windows
G	G	G	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	G	Floors
G	G	G	Walls
G	G	G	Ceilings
G	G	G	Doors/Hardware
N/A	N/A	G	Stairs
G	G	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

N/A	N/A	N/A	Heat/Cool Syst & Control
G	G	G	Plumbing Syst & Fixtures
N/A	N/A	N/A	Pumps/Motors/Compressors
N/A	N/A	N/A	Electric Systems
N/A	N/A	N/A	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	N/A	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

G	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

___	Roof	___	Int Door/Hdwr	___	HVAC Syst/Other
___	Ext/Wind/Door/Hdwr	___	Elevators	___	Safety Syst/Other
___	Steps	___	Elec Syst/Equip	___	_____
___	Int Surf/Finish	___	Plumb Syst/Equip		

COMMENTS:

- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/24/99
Surveyor: SM, HArch

Campus:	28230 SUNY OSWEGO	Const. Year:	1964
Building Name:	SEWAGE PUMP STATION	Floors Above:	1 Below:
Building No.:	0028	Occup Codes:	C3.1
GSF:	790		
Const Type:	LOAD BEARING CONCRETE W/STEEL		

BUILDING EXTERIORS

1994	1996	1999	
G	G	P	Roofs
G	G	G	Walls
G	G	NA	Steps/Entrances
G	G	NA	Windows
F	F	G	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
G	G	N/A	Floors
G	G	N/A	Walls
N/A	N/A	N/A	Ceilings
N/A	N/A	N/A	Doors/Hardware
N/A	N/A	G	Stairs
N/A	N/A	G	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

N/A	N/A	N/A	Heat/Cool Syst & Control
N/A	N/A	N/A	Plumbing Syst & Fixtures
N/A	N/A	N/A	Pumps/Motors/Compressors
N/A	N/A	N/A	Electric Systems
N/A	N/A	N/A	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
N/A	G	N/A	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

G	G	G	Level Cleanliness
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VANDALISM

None	None	None
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BUILDING CONDITION

F	G	G
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CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

<u> A </u> Roof	_____ Int Door/Hdwr	_____ HVAC Syst/Other
_____ Ext/Wind/Door/Hdwr	_____ Elevators	_____ Safety Syst/Other
_____ Steps	_____ Elec Syst/Equip	_____
_____ Int Surf/Finish	_____ Plumb Syst/Equip	_____

COMMENTS:

- ▶ Roof is in very poor condition. Defects noted include accumulation of debris, ponding, vegetation, blisters and poor pitch. Replacement is required.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding , and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy . Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/24/99
Surveyor: SM, HArch

Campus: 28230 SUNY OSWEGO Const. Year: 1958
 Building Name: TUNNELS Floors Above: Below:
 Building No.: 0072T Occup Codes:
 GSF:
 Const Type: REINFORCED CONCRETE W/ STEEL FRAMING

BUILDING EXTERIORS

1994	1996	1999	
P	P	P	Roofs
F	P	P	Walls
N/A	N/A	N/A	Steps/Entrances
N/A	N/A	N/A	Windows
N/A	N/A	N/A	Doors/Hardware
N/A	N/A	N/A	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
N/A	N/A	N/A	Floors
N/A	N/A	N/A	Walls
N/A	N/A	N/A	Ceilings
N/A	N/A	N/A	Doors/Hardware
N/A	N/A	N/A	Stairs
N/A	N/A	N/A	Painting

BUILDING ELECTRICAL/MECHANICAL

PLUMBING SYSTEMS

N/A	N/A	N/A	Heat/Cool Syst & Control
N/A	N/A	N/A	Plumbing Syst & Fixtures
N/A	N/A	N/A	Pumps/Motors/Compressors
N/A	N/A	N/A	Electric Systems
N/A	N/A	N/A	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
N/A	G	N/A	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

P F F Level Cleanliness

VANDALISM

None None None

BUILDING CONDITION

F F P

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

<input type="checkbox"/> Roof	<input type="checkbox"/> Int Door/Hdwr	<input type="checkbox"/> HVAC Syst/Other
<input type="checkbox"/> Ext/Wind/Door/Hdwr	<input type="checkbox"/> Elevators	<input type="checkbox"/> Safety Syst/Other
<input type="checkbox"/> Steps	<input type="checkbox"/> Elec Syst/Equip	B <input type="checkbox"/> Plaza Waterproofing
<input type="checkbox"/> Int Surf/Finish	<input type="checkbox"/> Plumb Syst/Equip	

COMMENTS:

- ▶ The plaza above and structural steel supporting it are currently being repaired to stop the severe water infiltration problem.
- ▶ Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**CAMPUS SURVEY SYSTEM
BUILDING SURVEY FORM**

Survey Date: 3/3/99
Surveyor: SM, HArch

Campus:	28230 SUNY OSWEGO	Const. Year:	1979
Building Name:	VOLATILE STORAGE	Floors Above:	1 Below:
Building No.:	0106	Occup Codes:	C4.3
GSF:	400		
Const Type:	LOAD BEARING MASONRY W/STEEL		

BUILDING EXTERIORS

1994	1996	1999	
G	G	G	Roofs
G	G	G	Walls
N/A	G	G	Steps/Entrances
N/A	N/A	G	Windows
G	G	G	Doors/Hardware
G	G	G	Painting & Caulking

BUILDING INTERIORS

1994	1996	1999	
N/A	G	G	Floors
N/A	N/A	G	Walls
N/A	N/A	G	Ceilings
N/A	N/A	G	Doors/Hardware
N/A	N/A	G	Stairs
N/A	G	G	Painting

**BUILDING ELECTRICAL/MECHANICAL
PLUMBING SYSTEMS**

N/A	G	G	Heat/Cool Syst & Control
N/A	N/A	F	Plumbing Syst & Fixtures
N/A	G	N/A	Pumps/Motors/Compressors
N/A	G	G	Electric Systems
N/A	G	N/A	Fire Alarm/Emer Light/Generators
	N/A	N/A	Boiler & Boiler Controls
G	G	G	Electric Lighting Systems
N/A	N/A	N/A	Elevators/Escalators

CUSTODIAL

N/A F P Level Cleanliness

VANDALISM

None None None

BUILDING CONDITION

F G G

CAPITAL REPAIR/REHAB PROJECTS ("A" = required - no project identified; "B" = required - project identified)

<input type="checkbox"/> Roof	<input type="checkbox"/> Int Door/Hdwr	<input type="checkbox"/> HVAC Syst/Other
<input type="checkbox"/> Ext/Wind/Door/Hdwr	<input type="checkbox"/> Elevators	<input type="checkbox"/> Safety Syst/Other
<input type="checkbox"/> Steps	<input type="checkbox"/> Elec Syst/Equip	<input type="checkbox"/> _____
<input type="checkbox"/> Int Surf/Finish	<input type="checkbox"/> Plumb Syst/Equip	<input type="checkbox"/> _____

COMMENTS:

The Building is 400 square feet in size not 4,000.

- Existing floor drain and associated piping should be cleaned.
- Explosion proof lights not operational.
- Install RPZ backflow prevention equipment, water meter assembly and booster pump system.

CONDITION CODES:

- E - Excellent; conditions generally at "like new" level; exemplary maintenance and appropriate funding required to maintain this level.
- G - Good; conditions generally at an acceptable level. Routine maintenance effort and appropriate funding required to maintain this level.
- F - Fair; conditions at a minimally acceptable level. Improvements, involving greater than routine maintenance effort and additional funding required.
- P - Poor; conditions below minimally acceptable levels. Conditions require substantial capital, repair and M&O funding, and/or considerable maintenance effort to be improved.
- X - In addition to the condition code (E, G or F), X denotes element/system is of original design/construction, is of vintage age and has or is approaching the end of its normal life expectancy. Improvements may be required in the near future.

**Five-Year Capital Master Plan
SUNY Oswego College**

Exhibit 3 - Meeting Agenda & Meeting Minutes

Meeting Agenda

January 28, 1999

9:30 am Campus Concept Committee
11:00 am Department Chairs
2:30 pm Deans of Colleges

March 1, 1999

9:30 am Fine Arts Group - FA#1
11:00 am Science & Math Group - SM#1
1:15 pm Social Sciences Group - SS#1
2:45 pm Hi-Tech Media Group - HM#1

March 2, 1999

8:00 am Interdisciplinary Group - ID#1
9:30 am Foreign Languages - FL#1
11:00 am Integrative Programs - IP#1
1:15 pm Library #1
2:45 pm Education/Technology - ET#1

March 3, 1999

8:00 am Office of the Dean of Graduate Students-GS#1
9:30 am WRVO - WRVO#1
11:00 am Alumni Relations - AR#1
1:30 pm Children's Center & LEO Center - CCLC#1
2:45 pm Residence Life - RL#1

Meeting Agenda (cont.)

March 22, 1999

8:00 am Humanities - H#1
9:30 am Advanced Technology - AT#1
11:00 am Athletics & Recreation - AR#1
1:15 pm Center for Business & Community Programs & Continuing Education - CBC#1
2:45 pm Business Council - BC#1

March 23, 1999

8:00 am Provost Staff - PS#1
9:30 am Rice Creek Field Station - RC#1
1:15 pm Student Services - SS#1
2:45 pm Campus Life/Student Activities - SA#1
4:00 pm Campus Concept Committee - CCC#2

March 24, 1999

9:00 am Student Group - SG#1
10:30 am First Year/Student Advisement - A#1
12:00 pm Student Group - SG#2

April 20, 1999

10:00 am Progress Meeting - P#1

HELPERN ARCHITECTS

MINUTES OF MEETING No. 1

DATE: January 28, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan

TIME: 9:30 AM

HArch Project No.: 9813-00

LOCATION: President's office - SUNY Oswego

ATTENDEES:

Deborah F. Stanley (DS)	President, SUNY Oswego (Oswego)
Joseph F. Grant (JG)	Vice President, SUNY Oswego (Oswego)
Jerry J. DeSantis (JDS)	Assistant VP/Facilities, SUNY Oswego (Oswego)
Bernie G. Henderson (BH)	V.P. Finance & Budget, SUNY Oswego (Oswego)
Bryan B. Braun (BBB)	Capital Program Manager, SUCF (SUCF)
Jim Scharfenberger (JS)	Student Affairs, SUNY Oswego (Oswego)
Harvey Kaiser (HK)	HHK & Associates (HHK)
David P. Helpern (DPH)	Helpern Architects (HArch)
Margaret Castillo (MC)	Helpern Architects (HArch)
Leslie A. Barnett (LAB)	Helpern Architects (HArch)

The purpose of the meeting was to introduce the consultants to the Oswego Executive Council, to become familiar with the concerns and principles guiding Oswego's Five-Year Capital Master Plan (CMP) and to explain the process, schedule and funding that will be used in preparing the CMP.

HELPERN ARCHITECTS

MINUTES OF MEETING NO. 1

January 28, 1999

Page 2 of 7

<u>Item</u>	<u>Issues Discussed</u>
1.00	<p>Purpose of the CMP study was described briefly by JDS:</p> <ul style="list-style-type: none">A. Develop a consensus plan similar to the draft concept development plan formerly done by Oswego.B. Identify capital needs.C. Produce a prioritized list of building projects for Oswego which will include a space analysis and cost estimates.
1.01	<p>A brief history of funding projects was given by HK.</p> <p>The fund has established guidelines to follow based on pilot studies that were done by Ken Gifford through the SUCF. These studies led to the selection of the School of Forestry and SUNY Plattsburg to be used as templates for future funding from the SUCF. HK explained that reaching consensus in a planning study is crucial so continuity may be maintained throughout the process, regardless of changes in administration.</p> <p>HK stressed three points:</p> <ul style="list-style-type: none">1. Setting Goals2. Looking at possibilities in phasing over 5 years of funding.3. Building consensus based on a reasonable campus planning concept.
1.02	<p>DPH explained the process for achieving the CMP.</p> <ul style="list-style-type: none">A. Review Oswego's ideas from their draft plan.B. HArch and HHK will confirm/modify ideas through interviews and interaction with Oswego and its inhabitants.C. Develop a clear mission statement, keeping in mind that the Oswego campus vision must work in concert with its technical needs and target funds.

MINUTES OF MEETING NO. 1

January 28, 1999

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<p>1.03</p>	<p>DPH also clarified the extent of the CMP. It is in effect a shorthand Master Plan. The CMP will not provide detailed drawings of existing facilities and proposed changes. However, it will summarize goals, document priority projects, set forth a phasing plan and identify project program studies that should be undertaken. Focus will be on areas determined to need more detailed study. DPH stressed that HArch and HHK are process-oriented firms. Therefore, they will look for campus-wide input and will consider all ideas in the decision-making process. DPH emphasized the importance of generating support for the plan from the Oswego campus community and stressed the need for disseminating information about the study to the entire campus via email and regular updates.</p>
<p>1.04</p>	<p>DS described Oswego's focus and its future vision. Oswego will continue to serve as an undergraduate residential campus for at least the next twenty to thirty years. Over that time, emphasis will be placed on encouraging more student and community involvement as well as increasing technological sophistication. DS emphasized the goal of imbuing Oswego students with professional skills as well as providing them with a traditional, liberal arts education.</p> <p>A. Student Life Improvements:</p> <ol style="list-style-type: none"> 1. Renew residence halls to encourage students to live on-campus. 50% of all FT students live on campus currently. Price incentive program - No increase in housing costs if you stay on campus for four years. 2. Develop student living/learning centers to include interdisciplinary programs and encourage faculty-student interaction. 3. Create an activity/spirit building to house student organizations, community activities, gathering spaces. 4. Integrate technology within classrooms and other facilities.

MINUTES OF MEETING NO. 1

January 28, 1999

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1.04	<p>B. Regional goals:</p> <ol style="list-style-type: none">1. Protect the public service mission of the campus.2. Provide technologically sophisticated meeting and research areas for the community at large.3. Provide necessary infrastructure improvements to graduate programs, such as the School of Business and the School of Education, which will also benefit the residential campus.4. Encourage the integration of Oswego's educational community with the regional business community. <p>Note: the county government and the college are the two largest economic drivers in Oswego.</p> <ol style="list-style-type: none">4. Renew the regional residential community base.5. Expand interaction with the Dept. of Environmental Conservation (DEC) which currently has 60,000 sf on campus and a one-year contract. <p>C. Graduate programs:</p> <ol style="list-style-type: none">1. The MBA program currently provides over 800 internships and It has the potential to strengthen Oswego's global connections. is an economic asset and Oswego hopes to expand its purpose and impact on the regional community.2. The School of Education currently accounts for 25% of all graduate students.
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MINUTES OF MEETING NO. 1
 January 28, 1999
 Page 5 of 7

<p>1.05</p>	<p>Development concerns:</p> <p>A. Decision-making on capital expenditures is new to the Oswego campus community. There are first-time fears about the risks involved in taking action, and thus far, there has been no evaluation of lost opportunity risks - what losses have been incurred by not taking action. People are frustrated with the fact that they haven't seen any changes in the past, and it will be hard to win their faith that improvements will in fact be made.</p> <p>B. The development and use of Sheldon Hall is a sensitive subject, as it is one of the original buildings on the Oswego campus. It needs a long-term purpose. It had been given over to a developer in the past, instead of being used by Oswego for educational purposes, but it is now under the control of the college again.</p> <p>C. Undergraduate departments such as Arts & Sciences are being underutilized. Programs such as Life Sciences can provide new frontiers in research. Communications & Information Science should be tapped for expanding opportunities. Computer Science, Journalism and Graphic Arts could benefit by sharing integrated facilities.</p>
<p>1.06</p>	<p>Review of Phases of the CMP:</p> <p><u>Phase I</u> - Inventory & Analysis Collect and summarize information including space inventory, projected enrollment and other data relevant to the facilities' needs of the campus.</p> <p><u>Phase II</u> - Campus Issues & Priorities Do extensive interviewing. Solicit comments from campus communities. Summarize findings. Develop campus priorities.</p> <p><u>Phase III</u> - Goal Setting Confirm/Restate principles. Identify and confirm priorities.</p> <p><u>Phase IV</u> - Documentation Develop and agree on a five-year CMP. Produce five-year facilities and construction impact plans including SUNY Blue Sheets.</p>
<p>1.07</p>	<p>Schedule:</p> <p>Finish consensus-building by end of the spring 1999 semester. Finish documentation by the end of summer 1999.</p>

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January 28, 1999
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1.08	<p>Funding:</p> <p>A. SUCF BBB explained that the SUCF has given Oswego \$22 million in funding for the next five years for Capital Improvements. All funding must be encumbered by the end of the five-year period which began April 1, 1998. The five-year allocation is broken down into annual funds and Oswego should try to encumber target funds allocated per year. There is some flexibility within the five-year plan. If money is not encumbered in one year, the plan may be modified to roll over unencumbered money to the following year. However, money not spent in the five years will be reallocated by the SUCF and will no longer be guaranteed to Oswego.</p> <p>B. Fully funded Legislative Add-On Possible source of funding for projects not realized through SUCF money.</p> <p>C. Hewitt Union Fund This is a matching fund project that should be considered as a potential source of funding for projects that are not realized through the SUCF money.</p> <p>JDS recommended that during the CMP study, Oswego identify long-term needs and not be constrained by particular funding numbers. While the CMP will focus on priority items for the five-year SUCF plan, other parallel priorities may be identified for future studies to be done with alternate funding.</p>
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These Minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

HELPERN ARCHITECTS

MINUTES OF MEETING NO. 1
January 28, 1999
Page 7 of 7

cc: Jerry J. DeSantis
Bryan B. Braun
Harvey H. Kaiser
David P. Helpern
Margaret Castillo
Leslie A. Barnett

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HELPERN ARCHITECTS

MINUTES OF MEETING No. 2

DATE: January 28, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan

TIME: 11:00 AM

HArch Project No.: 9813-00

LOCATION: SUNY Oswego

ATTENDEES:

Jerry J. DeSantis (JDS)	Assistant V.P./Facilities, SUNY Oswego (Oswego)
Bernie G. Henderson (BH)	V.P. Finance Budget, SUNY Oswego (Oswego)
Bryan B. Braun (BBB)	Capital Program Manager, SUCF (SUCF)
James F. Scharfenberger (JS)	Associate V.P., Student Affairs, SUNY Oswego (Oswego)
Rhonda Mandel (RM)	Associate Provost; Assoc. Prof., Psychology, SUNY Oswego (Oswego)
David W. King (DK)	Chair, Faculty Assembly; Co-Chair, Campus Concept Comm. (CCC); Assoc. Professor & Chair, History (Oswego)
David Hill (DH)	Campus Concept Comm. (CCC); Prof., English (Oswego)
Wesley E. Boydston (WB)	School of Education, Tech Dept. Rep. (Oswego)
Carolyn Rush (CR)	Executive Director, Center for Business & Community Programs (Oswego)
Geraldine H. Forbes (GF)	Faculty Assembly Rep.; Prof., History (Oswego)
Tanya Bowen (TB)	Counseling Services Center (CSC) (Oswego)
Casey Walpole (CW)	Civil Services Employees Association (CSEA) (Oswego)
Craig Grasi (CG)	Associate Professor, Computer Scientist (Oswego)
Harvey Kaiser (HK)	HHK & Associates (HHK)
David P. Helpern (DPH)	Helpern Architects (HArch)
Margaret Castillo (MC)	Helpern Architects (HArch)
Leslie A. Barnett (LAB)	Helpern Architects (HArch)

MINUTES OF MEETING NO. 2

January 28, 1999

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The purpose of the meeting was to introduce the consultants to the Oswego Campus Concept Committee and to explain the approach Harch and HHK will use in preparing the Five-Year Capital Master Plan (CMP).

<u>Item</u>	<u>Issues Discussed</u>
2.00	<p>Purpose of the CMP study and the meeting with the executive committee was described briefly by JDS:</p> <ul style="list-style-type: none"> A. Develop a shared vision of the campus concept plan. B. Finalize a CMP similar to the 1997 draft concept development plan. C. Produce a defined set of Capital projects with cost estimates that will represent the commitment of the college. D. Encumber all money allotted by the SUCF to be used for said projects.
2.01	<p>HK reminded the committee that they are crucial to the CMP process as they represent broad constituencies and perspectives across the campus. The committee's key roles:</p> <ul style="list-style-type: none"> A. Source of direct information B. Source of review and comments C. Source of recommendations to the President of SUNY Oswego. D. Assist in reaching conclusions and assuring that the right plan is formed.
2.02	<p>DPH and HK explained the difference between a traditional Master Plan and the CMP. A traditional Master Plan is a detailed inventory showing the conditions of every level of every existing facility and the location of every new facility. A CMP examines underlying principles of campus organization. Based on the school's goals and principles, the CMP will identify specific areas of work and will establish a general space program with priorities for development and funding. In order to achieve consensus, many interviews will be required. This summary will be shared with the CCC for their review and comment. Focus will be on identifying areas that need more detailed program studies, as the funding at this time is not for a detailed Master Plan.</p>

HELPERN ARCHITECTS

MINUTES OF MEETING NO. 2

January 28, 1999

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2.03	<p>Review of Phases:</p> <p>Phase IV -Produce final documents when a consensus of goals has been achieved.</p> <p>Phase III - Set goals and priorities by reaching consensus.</p> <p>Phase II - Evaluate and analyze collected data.</p> <p>Phase I - Gather data and information.</p>
2.04	<p>Process:</p> <p>The CMP study will rely heavily on meetings and will also use site visits to get a sense of Oswego and the campus's needs.</p> <p>DK suggested making use of Oswego's academic support services in order to coalesce possible new survey data.</p> <p>HK said it will be necessary to meet with all Deans and many department chairs. HK reiterated the need for the proposed workshop and interviews for the exchange of information.</p> <p>DPH said that we must first look at Oswego's needs overall to develop an inventory of projects, and explore more intensely those that are deemed priorities.</p>
2.05	<p>Concerns:</p> <p>There is some concern over who will be included in the interview process. Non-academic departments have not been approached as of yet. There is also some concern over how project priorities will be established with regard to allotment of space for programs and new use of space.</p>
2.06	<p>Proposal:</p> <p>The proposal calls for critical maintenance improvements as well as programmatic improvements. DPH and HK explained that HArch will do an inspection of the campus to determine necessary maintenance work, which is the SUCF's highest priority. DPH and HK also explained that rehabilitation, programming and the space master plan will be blended with SUNY standards to reflect Oswego's vision.</p>
2.07	<p>Critical dates:</p> <p>JDS said that by 02/02/99, HArch, HHK and Oswego should determine who they will need to interview for their input and critical information for the CMP study.</p>

HELPERN ARCHITECTS

MINUTES OF MEETING NO. 2
January 28, 1999
Page 4 of 4

These Minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Bryan B. Braun
Harvey H. Kaiser
David P. Helpern
Margaret Castillo
Leslie A. Barnett

HELPERN ARCHITECTS

MINUTES OF MEETING No. 3

DATE: January 28, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan

TIME: 2:30 PM

HArch Project No.: 9813-00

LOCATION: Dean's meeting - SUNY Oswego

ATTENDEES:

Linda Rae Markert	Interim Dean, School of Education (Oswego)
Jean M. Salisbury	Administrative Asst., School of Education (Oswego)
Sara B. Varhus	Dean, College of Arts & Sciences (Oswego)
Lanny A. Karns	Dean, School of Business (Oswego)
David P. Helpern (DPH)	Helpern Architects (HArch)
Margaret Castillo (MC)	Helpern Architects (HArch)
Leslie A. Barnett (LAB)	Helpern Architects (HArch)

The purpose of the meeting was for the consultants to meet the Deans of the major departments at Oswego and explain the approach HArch and HHK will use in preparing the five-year Capital Master Plan.

<u>Item</u>	<u>Issues Discussed</u>
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MINUTES OF MEETING NO. 3

January 28, 1999

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3.00	<p>Five-year Capital Master Plan (CMP): DPH explained that HArch and HHK will be preparing the CMP for the \$22 million in funding allotted to Oswego State University Construction Fund (SUCF). The CMP will essentially be an abbreviated Master Plan with intensive dialogue and interviewing similar to a thorough Master Plan. Deans, the Campus Concept Committee (CCC), other department chairs, staff representatives and possibly students will be interviewed. A preliminary draft of the final CMP will hopefully be completed by the end of the spring 1999 semester including zoning of campus and a list of priority projects, with the report finalized by the end of summer 1999. The CMP will build on the School of Business report by HHK where it can. However, new questions will need to be answered and a building inspection will need to be conducted for the CMP to be completed. The February 6, 1997 draft plan that was submitted to the SUCF in order to get funding will be referred to, incorporated and modified in finalizing the CMP.</p>
3.01	<p>Review of Phases: <u>Phase I</u> - Prepare a drawing inventory. Gather data. Inspect buildings for deferred maintenance rehabilitation and space master plan. <u>Phase II</u> -Conduct interviews. Hear all potential ideas. Evaluate and analyze data. Develop preliminary priorities. <u>Phase III</u> - Set and finalize goals and objectives. <u>Phase IV</u> -Produce documents including a list of prioritized projects (Blue Sheet), a written five-year facilities plan and a five-year construction impact plan.</p>
3.02	<p>Zoning: DPH explained zoning as how buildings are organized internally, with respect to adjacencies and similarly, how the campus is organized with respect to locations of academic, administrative and student-life functions.</p>

MINUTES OF MEETING NO. 3
January 28, 1999
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3.03	State University Construction Fund (SUCF): MC pointed out that all funds allotted by the SUCF must be encumbered by the end of the five-year planning period or Oswego will lose those funds.
3.04	Building projects: The CMP will look mostly at academic programs and maintenance improvements. Residence Halls will not be included in the CBMP, though HArch will consider them in the overall outlook of the plan and may make suggestions for future projects which include Residence Halls. If possible, landscape and site issues should be addressed as a means to help tie the campus together and reinforce the overall plan that is developed. Currently, the campus plan does not take advantage of its setting, nor does it compensate for environmental factors. For example, the buildings aren't situated to provide views of Lake Ontario nor are there amenities such as covered or enclosed passageways to provide shelter from the harsh winter weather.

HELPERN ARCHITECTS

MINUTES OF MEETING NO. 3
January 28, 1999
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3.05	<p>Use & Space:</p> <p>MC explained that the CMP is a space inventory/projections plan as well as a building infrastructure and envelope study. LK expressed concern about the fact that the exteriors of the buildings are not attractive and only seem planned for interior classroom functionality. SV said that Hewitt is the only place for informal gathering, and it is a "grim" place. Deans expressed the need for lobbies to stop in, informal gathering spaces and places that accommodate interdisciplinary uses for students and faculty; student surveys reiterate the need for study spaces and gathering spaces. There was some discussion about how to arrange these gathering spaces so they are intermingled with offices and classrooms. Deans would like to see the introduction of flexible classrooms: rooms whose size and configuration can be easily modified for variable needs. LK and SV expressed the need for space improvements for the School of Business and the College of Arts & Sciences to help them gain a sense of identity, build a good reputation, and accommodate state-of-the-art equipment. LK would like to see changes made to stairwells, making them either open or with windows. LK wants HArch's thoughts about Lanigan Hall's use now and for the future.</p>
3.06	<p>Input:</p> <p>The more input, the better, though some input may not be fully documented as this is not a full-fledged Master Plan. HArch and HHK may reference previously compiled documentation such as HHK's School of Business plan for details. There was some discussion about who will be interviewed for the CMP. DPH suggested that the Deans compile a preliminary list of interviewees to give to JDS to help HArch organize a final list by 02/02/99. Deans should let HArch know if they feel any critical representation has been left out of the interviewing process. LK recommended that each school as a whole have representative input, but it may not be necessary to interview someone from every department within each school. MC told the deans that HArch will be providing them with questionnaires for themselves and for gathering information from others.</p>

HELPERN ARCHITECTS

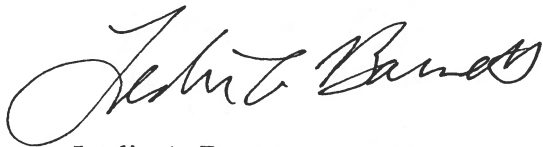
MINUTES OF MEETING NO. 3
January 28, 1999
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3.07	Attitude: Interdisciplinary fervor is strong amongst students and faculty, and there is also a strong commitment to particular disciplines and departments. It is considered important to accommodate both commitments programmatically and spatially.
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These Minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Bryan B. Braun
Harvey H. Kaiser
David P. Helpern
Margaret Castillo
Leslie A.. Barnett

HELPERN ARCHITECTS

MINUTES OF MEETING - FINE ARTS GROUP - FA #1

DATE: March 1, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan
HArch Project No.: 9813-00

TIME: 9:30 am

LOCATION: Tyler Hall- Rm. 230, SUNY Oswego

ATTENDEES:

James Wassenaar (JAW)

Assistant to President, SUNY Oswego

Sewall J. Oertling (SO)

Chair, Art Department, SUNY Oswego

Margaret Castillo (MC)

Helpern Architects (HArch)

Leslie A. Barnett (LAB)

Helpern Architects (HArch)

Harvey H. Kaiser (HHK)

HHK & Associates (HHK)

Mark Cole (COLE)

Chair, Theatre Department, SUNY Oswego

Stan Gosek (SG)

Chair, Music Department, SUNY Oswego

The purpose of the meeting was to interview members of the Fine Arts department to gain an understanding of issues that concern them overall and individually with regards to the priority of capital projects intended for the Five-Year Capital Master Plan (CMP).

<u>Item</u>	<u>Issues Discussed</u>
FA 1.00	Location: The Fine Arts Department, a department within the College of Arts & Sciences, currently resides in Tyler Hall with the exception of the Graphic Arts program which has 2500 sf in Wilber Hall.
FA 1.01	Interview Protocol: MC requested that all attendees fill out the Interview Protocol, including their student contact hours and return their forms to Jerry DeSantis who will forward them to HArch.

HELPERN ARCHITECTS

MINUTES OF MEETING FA#1
March 1, 1999
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FA 1.02	<p>Fine Arts Department Components: The department heads described the three main facets that make up the Fine Arts department:</p> <ol style="list-style-type: none">1. Studio time, e.g. small group contact2. Classes that serve the general educational needs of a diverse student population and help students fulfill their course requirements.3. The department is in charge of some performance organizations including the Gallery, which also acts as a community-related facility.
FA 1.03	<p>Events: Public interaction is great. Oswego has at least 120 theater, art and music events, receptions, gallery shows. Attendance population varies-some events are 50% students, 50% community; other events are more geared to students though the public is informed and welcome.</p>
FA 1.04	<p>Grievances: Culkin creates a windtunnel, the parking lot is too far away and too small. There's poor handicap access into and around Tyler, including a long walk to the elevator and lobby. There isn't enough rehearsal space for theater and music performances. The exterior of the building is not inviting. There are no views of the lakefront and you can't see into the gallery or the rest of the building because of the surrounding wall hiding the mechanical equipment outside. The windows need to be fixed. The gallery needs more wall space, and there's a need for a gathering space for students.</p>
FA 1.05	<p>Improvements: The interviewees were asked about improvements they're looking for as part of the campus and specifically as a department. They would like a new parking lot closer to Tyler with a walkway that provides some shelter. New landscaping to emphasize the natural grades. Need at least one more versatile rehearsal space. Would like a new garden area next to the gallery.</p>
FA 1.06	<p>Department relations: While students who take Fine Arts classes represent a complete cross-section of campus, the Fine Arts department could benefit by being located in the same building as communications, writing and learning resources.</p>

<p>FA 1.07</p>	<p>Future Computer Needs: There's a need to start a media program and perhaps open a computer facility for Arts, a shared facility with Information Sciences, Journalism, Business, Communications or Writing Arts. Tyler would be an ideal location except that clay dust and other art materials could create a bad environment for computers. Maybe it could be in Lanigan or Wilber. Another concern is who would run this facility. There needs to be a music lab with computer access to serve the needs of students interested in music businesses: public relations, producing, managing. This potentially would be a multifunction room that can serve the needs of all students. Facilities which provide computerized applications for design (4 stations) are currently shared between tech directors and students who do set design, lighting design, costume design. They need more stations, so they can separate students and tech directors.</p>
<p>FA 1.08</p>	<p>Students: Approximately 50% of music majors are double-majors with business, 50% of theater majors are double-majors with broadcasting, communication arts writing arts or business. Approximately 48 of 122 students are getting a BA, and 48 of 122 are getting a B.F.A.</p>
<p>FA 1.09</p>	<p>Programs: The Master's of Art and Teaching (MAT) is a 70-80 hour competitive master's level program in art and education classes. The School of Education is trying to get certification for an NCAAT program which requires one 3 hour hands-on Fine Arts course, not a survey/lecture course. This will bring connectivity between the School of Education and the Fine Arts department as approximately 900 Education majors will need to take Fine Arts courses. General education: 1 Fine Arts class is required for all undergraduates.</p>
<p>FA 1.10</p>	<p>Facilities: Lighting has been upgraded in the last few years, the tech. booth is in fair condition, acoustics in Watermill theater need upgrading. Acoustic treatment of the room needs to be versatile, i.e. sound baffles, to offer varied sound reverberation to use the space for music and speaking. The Fly system needs to be overhauled. Classrooms and rehearsal spaces adequately suit their functions.</p>

HELPERN ARCHITECTS

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FA 1.11	Rm. 102: This room would be a good smart classroom with access to visual aids such as video projection, slides, i.e. 104 in Lanigan, 5 Park could be used as rehearsal space/class/performance space for all three disciplines because it is large enough to accommodate these varied uses. However, the floor is flat and doesn't provide sight lines. Other problematic conditions: lots of windows, linoleum floor. Use is unsuitable now. It would be better to make it into a theater for recitals, readings, etc., plays.
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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-01-01M.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING - SCIENCE & MATH GROUP - SM #1

DATE: March 1, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan

TIME: 11:00 am

Harch Project No.: 9813-00

LOCATION: Snygg Hall - Rm. 204

ATTENDEES:

J. Alden Lackey (JAL)	Chair and Professor, Biology, SUNY Oswego
James Wassenaar (JW)	Assistant to the President, SUNY Oswego
Jerry DeSantis (JDS)	Assistant to the President, Facilities, SUNY Oswego
Terry Tiballi (TT)	Associate Professor of Math, SUNY Oswego
Roger Hinrichs (RH)	Chair and Professor of Physics, SUNY Oswego
Dave Thomas (DT)	Chair, Earth Sciences; Professor, Geology, SUNY Oswego
Larry Fuller (LF)	Sub-chair, Chemistry Dept., SUNY Oswego
Rameen Mohammadi (RM)	Chair and Associate Professor, Computer Science, SUNY Oswego
Augustine Silveira (GS)	Chair and Distinguished Teaching Professor, Chemistry, SUNY Oswego
Margaret Castillo (MC)	Helpern Architects (HArch)
Harvey H. Kaiser (HHK)	HHK & Associates (HHK)
Leslie A. Barnett (LAB)	Helpern Architects (HArch)

The purpose of the meeting was to interview members of the Science and Math departments to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

HELPERN ARCHITECTS

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<u>Item</u>	<u>Issues Discussed</u>
SM 1.00	<p>Location: Earth Sciences and Biology are located in Snygg, other science and math departments are located in Piez. This subdivision has had an effect on the ties within the science programs. They need a physical connection. Biology and psychology would also benefit from being located in the same building.</p>
SM 1.01	<p>Program relationships: The science departments are all dependent on each other for cognate courses (science courses that are requirements). Students don't currently integrate the disciplines in their minds because the buildings and departments are not integrated. Only statistics courses are integrated</p>
SM 1.02	<p>Department student population: Ratio of total contact hours to majors is 50/50 Oswego hasn't seen an impact yet, but the new general education program will affect this ratio. Earth Science, Biology and Physics all have upwards of 300 student majors. Earth Sciences teaches 1200-1400 students total per semester across four sub-programs: Geology, Geochemistry, Meteorology, Oceanography. Half of all students taking Physics courses are science, math or computer science majors. 90% of chemistry classes are service courses. Oswego is 18th in the country in ACS courses and first in NY state. Chemistry has 26 graduating majors this year.</p>
SM 1.03	<p>Needed Facilities: Students and teachers need a place to congregate, i.e. an eating place as well as an adjacent study/conference/collaboration/discussion/meeting place. There should be a student advisement center and more mid-size classrooms for 40-60 people, more computer facility space and more research space. There's a need for at least one smart classroom for demonstrations. Currently, the departments must use Park Rm. 205 or Lanigan which is totally inconvenient and dangerous at times because of transporting sensitive equipment and hazardous chemicals. Class offerings are limited by the lack of facilities. This is problematic as it forces some students to take classes out of sequence i.e. Meteorology courses. There is a general consensus that there is no point in retrofitting the old 1960's labs which are not equipped for modern science, which means that the Biology and Chemistry departments need a new building. It was suggested that the old labs could be used for the much needed mid-size lecture rooms.</p>

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SM 1.04	<p>Existing space: Snygg classrooms are used as a central pool. No department owns a classroom, all departments use them. There are only two or three classrooms that accommodate groups of approximately 60 people, and there are only two lecture halls for 120 students. Some rooms are reserved by priority. Piez classrooms are mostly limited to classes of 20-25 people. There are no room for 40-50 person classes. There is inadequate space for research and teaching. Geology classes make use of the lakefront.</p>
SM 1.05	<p>Computer facilities: Some departments have and need their own computer lab for special software that doesn't suit the needs of other departments and which needs to be available for that department's students. These computer labs are connected to a Local Area Network (LAN) but not the Internet. ICC serves the entire student body and should have Internet access for general use.</p>
SM 1.06	<p>Space issues: The division of programs between buildings has severely divided the science and math programs and caused grievances which blocks progress in the departments. Separation also limits the possibility of collective storage between departments. Space is limited so research areas have been used as preparation spaces. Departments need isolated, dedicated space for some equipment. The NSF often won't award funds if a program doesn't have the proper space/place for certain special equipment. Closer proximity to other programs would also be beneficial.</p>
SM 1.07	<p>Library: There is no space for department libraries, so science journals are at Penciled. Some of the new Chemistry journals/abstracts are in Snygg, but it's important to have more reference library materials conveniently located near to labs to access when doing experiments. This would need approval by the faculty assembly. The library has some outside funding sources i.e.—companies(Bristol-Myers Squibb) , federal—NSF, NIH</p>
SM 1.08	<p>Greenhouse: There is one that has not been maintained, and now it will be more economical to get a new one. There are four botany students. Their work is hampered by the absence of a functioning greenhouse, an herbarium is needed too.</p>

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SM 1.09	Concerns: Sea Grant, the environmental research center takes up space in Snygg & Piez because they need lab space. Retrofitting keeps eating up floor space and roof space because of ducts, etc. Rice Creek Field station is inconvenient to get to. Security is an issue, some students and faculty need access during hours that the building is closed.
SM 1.10	Nontraditional programs: A Natural History Museum behind Sheldon could house old specimens, papers, fossils with a planetarium. Distance learning is another program.
SM 1.11	Computer Science: The department has no research space as of now. They need rooms to do multimedia in spaces for 40-50 students. They also need small conference spaces for groups of 4 or 5 to work together, separated from other groups. The Computer Science department serves over 1200 students. They were an afterthought shoe-horned into a science space, 322 Snygg, where hazardous chemicals need to be contained. The Computer Science department needs to collaborate and fulfill a lot of people's needs at Oswego. The department is involved with the Business and Cognitive Science programs, not just natural sciences and math. Cognitive science includes Computer Science, Anthropology, Psychology and Philosophy. It doesn't include Biology, though it should. While Computer Science /Information Science is not a natural science, it is a science nonetheless and can contribute to a number of departments including Psychology in Mahar.

These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

HELPERN ARCHITECTS

MINUTES OF MEETING SM#1
March 1, 1999
Page 5 of 5

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-01-02m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING -SOCIAL SCIENCES GROUP - SS#1

DATE: March 1, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan

TIME: 1:15 PM

HArch Project No.: 9813-00

LOCATION: Lanigan Hall - Rm. 35A

ATTENDEES:

John Kane (JK)	SUNY Oswego
Cheryl Kaus (CK)	SUNY Oswego
Bruce Altschuler (BA)	SUNY Oswego
Celia Sgroi (CS)	SUNY Oswego
Dewight Middleton (DM)	SUNY Oswego
Richard Loder (RL)	SUNY Oswego
Leslie A. Barnett (LAB)	Helpern Architects (HArch)
Margaret Castillo (MC)	Helpern Architects (HArch)
Harvey H. Kaiser (HHK)	HHK & Associates (HHK)
Jerry DeSantis (JDS)	Assistant V.P. /Facilities, SUNY Oswego
David King (DK)	Chair of Faculty Assembly/ Professor, History Dept., SUNY Oswego

The purpose of the meeting was to interview members of the Social Sciences departments to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

HELPERN ARCHITECTS

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<u>Item</u>	<u>Issues Discussed</u>
SS 1.00	<p>Social Sciences: All the Social Sciences programs and Humanities departments are together in Mahar. Having these programs together is an efficient use of space because a lot of the programs/majors are interdisciplinary, i.e., the Public Justice program draws on all the Social Sciences departments. Another example is the Psychology department which works with the Counseling department through graduate Education studies, Computer Science and the School of Business.</p>
SS 1.01	<p>History: There are 150 majors and 150 minors in this department. 35% of students taking classes in the History department are majors, 65% are taking classes as part of the general core curriculum. All History faculty offices are in Mahar, but half of the classes are taught in Lanigan. There are 30 part-time graduate students and 4 full-time graduate students.</p>
SS 1.02	<p>Psychology: There are 500 majors in this department. All of the faculty offices are in Lanigan. This department draws some transfer students. They have been using some of their office space for research grant space.</p>
SS 1.03	<p>Public Justice: The undergraduate program is multi-disciplinary. Most of the students taking these courses are majors. The faculty offices are in Mahar. This department has a lot of student internships. The department does draw some transfer students.</p>
SS 1.04	<p>Political Science: There are 120 majors and minors in this department. There are between 600-800 students total taking courses within the Political Science department, which includes majors and general education requirement students. Most of these courses, which have 50 or less students, are taught in Mahar. They draw some pre-law students.</p>
SS 1.05	<p>Economics: There are 50 majors, and 60 minors. In the fall, there were 950 students taking Economics courses, and in the spring, there were 850 students taking Economics courses. 60% of the students are Business majors. Most of the classes are taught in Mahar.</p>

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SS 1.06	<p>Anthropology 700 students per semester take Anthropology courses, which includes Cultural and Physical Anthropology. There are only 10 majors this semester. Courses are taught in Mahar and Lanigan. The department is linked to visual media which calls on a need for a smart classroom. They want their department linked with Archaeology.</p>
SS 1.07	<p>Equipment: The Social Sciences departments have equipment such as TVs and VCRs all over the place, rather than stored in one location. The equipment is old and breaks a lot. The building's wiring is old and faulty and not all rooms can be darkened for using media equipment.</p>
SS 1.08	<p>Facilities: Social Sciences needs more 60 person classrooms; most classrooms only accommodate 40 students. They also need a couple of larger classrooms for lectures. There is one lounge in all of Mahar for students, and there is a faculty lounge on the 4th floor, which is sometimes used as a shared community space, but it's a dump. The faculty kitchen is not well-maintained either. There is no open public space in Mahar. There is one seminar room that can be used for meetings—rm. 18. It is underutilized because it is poorly designed, and hard to set up. Classrooms are not very soundproof. Faculty offices are sufficient but very unequal; those on the 3rd floor are very large, and those on the 4th floor are very small. Most classrooms are on the interior of the building and do not have windows, thus do not have good light or air. Ventilation is a problem in general in Mahar. Storage space is efficiently used.</p>
SS 1.09	<p>Special needs: More and more students are working which calls on a need for more evening classes. However, some faculty won't teach evening courses, and department offices are not open in the evenings. Also, some non-traditional students need a childcare program.</p>

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SS 1.10	<p>Advisement: There is a communal advisement center in Mahar., which acts as an arm of the peer advisement program on campus. Oswego is considering restructuring advisement for freshmen. Currently, it is departmental, but there is no uniformity across departments. Advisement should be much more formally structured across departments, which would probably help for utilizing advisement space more efficiently.</p>
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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-01-03m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING - Hi-Tech MEDIA GROUP - HM #1

DATE: March 1, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan

TIME: 2:45 pm

HArch Project No.: 9813-00

LOCATION: Lanigan Hall - Rm. 35A

ATTENDEES:

Fritz Messere (FM)	Coordinator, Broadcasting, SUNY Oswego
David Faux (DF)	Coordinator, Graphic Design Art Dept., SUNY Oswego
James Wassenaar (JW)	Asst. to President, SUNY Oswego
Joe McConkey (JM)	Learning Resources Technician, SUNY Oswego
Brian Betz (BB)	Dept. Chair - Communication Studies, SUNY Oswego
Mary Glick (MG)	Journalism Director, SUNY Oswego
Michael Ameigh (MA)	Assistant Provost, SUNY Oswego
Jerry DeSantis (JDS)	Facilities, SUNY Oswego
Leslie A. Barnett (LAB)	Helpern Architects (HArch)
Margaret Castillo (MC)	Helpern Architects (HArch)
Harvey H. Kaiser (HHK)	HHK & Associates (HHK)

The purpose of the meeting was to interview members of the Hi-tech Media groups to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

<u>Item</u>	<u>Issues Discussed</u>
HM 1.00	Introduction: MC explained that part of the information we are looking to gather regards a breakdown of student enrollment by lower and upper division undergraduates, graduates and by majors/non-majors in terms of contact hours. HArch is also interested in future growth and space needs of their departments as well as potential beneficial links to other departments.

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HM 1.01	<p>Location: The departments included in High Tech Media are located in Lanigan and Wilber.</p>
HM 1.02	<p>Facilities: Space for some of the existing facilities are too cramped such as the copy facility. The departments would like a peer advisement center and better accommodations for handicapped students. The group is concerned about the infrastructure of Lanigan and Wilber: air quality, duct work, moisture problems, old equipment, falling tiles. Classrooms are not outfitted for modern technological equipment and lack adequate power in the rooms and ceiling. The core of Lanigan is now obsolete and could be redesigned to be used as store-rooms offices and labs, however one major problem is this space was not designed for people to be in, so it may be noisy because it's near chillers and other mechanical equipment. The core of Lanigan was originally designed to keep noisy equipment away from users. There is a concern not just for redesigning the building but for anticipating the costs of maintenance as well.</p>
HM 1.03	<p>Graphic Design: They have good space in Wilber, but it needs updating, i.e., a paint job, sanded floors, new window blinds, new floor tiles, new furniture and removal of extraneous plumbing so some spaces could be converted to media production spaces. There are no wet photo spaces in Wilber, they're in Tyler. These spaces should ideally be in one building but no one wants them moved at the expense of improving programs. Graphic Design needs special computer equipment and connections as well as more space for their classes. The department has had to turn away students for graphics & media communications classes because they don't have the space or facilities for non-majors. They would like to be adjacent to other Communications departments.</p>
HM 1.04	<p>Learning Resources Center: Its focus is to aid large group instruction, and support campus-wide media needs.</p>

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HM 1.05	<p>Journalism department: They rely on the Information Science, Communications, English/Writing and Broadcasting departments. They have projected there will be 150 majors within the next 5 yrs. They currently have a computer lab that they share with the Modern Language program but they have a lot of the same software that graphic arts has, i.e. Adobe Photoshop. Journalism is interested in converting one of their classrooms, which used to be a storage room, into a computer lab. They need space for research/study, studios, a teaching facility, space to put the paper together, a place for students to work on publications as well as facilities to use the web more extensively.</p>
HM 1.06	<p>Programs: Oswego is the only SUNY to offer a BA in Broadcasting and a BA in journalism as different programs. 40 % of Communications Studies majors are in Journalism or Broadcasting. There are 150 Journalism majors, 200-240 Broadcast majors, 50 Public Relations majors. There are 16-22 different media courses offered per year.</p>
HM 1.07	<p>Broadcasting facilities: Classrooms still have 30 year old equipment. Lanigan was designed using the 1960's Weitek & Schuler model which had TV studios for instructional support, not for instruction. The standard building model acted as a production facility to make TV shows for instruction and was not designed as a learning lab for students to come in and out of. It had TV, audio, video, film facilities for instructional support only. There could be a radio complex in Swetman combining the two radio studios/support as an open lab and some space to teach courses there. The current disparate facilities don't foster the teaching of broadcasting, etc. A Coordinated media laboratory with desktop video, audio, and online programs would benefit graphic design and broadcasting. Nowadays everything overlaps with digital information. Oswego has media certified design majors which is unique to the state.</p>

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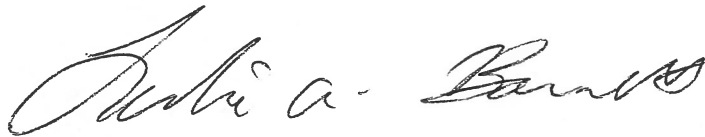
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HM 1.08	New Plan: There is a need for a unified multimedia center and a new plan has been conceived using available space or space currently utilized in Lanigan to create this comprehensive center. It would essentially be a center in the round. New functions such as satellite teleconferencing could take place there which would encourage professionals to come to the campus to use the conferencing facilities. Some good models to look at include labs at: Columbia, Northwestern University, U.S.C., U.S.F., as well as the Chicago Tribune Foundations. More is happening in Broadcasting in the professional arena than at the schools because there's more money there. Interest was expressed in creating a fishbowl environment where audio/video and teleconferencing could be brought together for a Broadcasting session.
HM 1.09	Student media presence: Student media is a strong presence on campus. The TV station does two or three newscasts per day, and there are two radio stations on campus. One of every seven students is involved with new media. Lanigan is a very public and heavily used building for public service.

These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

HELPERN ARCHITECTS

MINUTES OF MEETING - INTERDISCIPLINARY PROGRAMS-ID #1

DATE: March 2, 1999 **PROJECT:** SUNY Oswego Five Year
Capital Master Plan

TIME: 8:00 am HArch Project No.: 9813-00

LOCATION: Lee Hall, Rm. 110

ATTENDEES:

Gerry Forbes	SUNY Oswego
Donald Vanouse	SUNY Oswego
Steve Rosow	SUNY Oswego
Virginia Fichera	SUNY Oswego
Norm Weiner	SUNY Oswego
Frances Gray	SUNY Oswego
Susan Ansara	SUNY Oswego
Jerry DeSantis (JDS)	Assistant V.P./Facilities, SUNY Oswego
Harvey H. Kaiser (HHK)	HHK & Associates (HHK)
Margaret Castillo (MC)	Helpern Architect (HARCH)

The purpose of the meeting was to interview Directors of Interdisciplinary Programs to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

HELPERN ARCHITECTS

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Item	Issues Discussed
ID 1.00	<p>Office for Interdisciplinary Programs: The space they have now is adequate. There is an office in Swetman-Poucher, which is a convenient central area that most students walk through. The location makes it easy to work with the Business School and the School of Education. They can hang flyers, use the web and set up kiosks in the building to recruit people for programs. They also have office space in Rich Hall for 10 people. The office runs 45 programs just for SUNY Oswego, and they want more students participating in them. Some of the programs are language-based for the international student populations, others are student internships that have faculty directors. There is no specific interdisciplinary major right now. There are minors in various programs such as: Women's Studies, International Studies, Ethnic Studies, Linguistics, Humanities, English. There are so many interconnections that a specific building for Interdisciplinary Studies wouldn't work.</p>
IP 1.01	<p>Women's Studies: There are two courses unique to women's studies that are not required for a Women's Studies minor. There is a Women's Studies major in the works. There have been lots of meetings and emails regarding the matter though there is no expectation that the program is growing. Women's Studies classes are held in Mahar. The program is linked to courses in Humanities, Social Sciences, Business, Physical Education, Wellness.</p>
ID 1.02	<p>International Studies: The space for Asian studies is not currently used. There is no requirement for Language currently. International Studies is divided into 3 tracks-Politics, Economics and Language. They have a corner in Hewitt Union where there is room for 50 International students to meet.</p>
ID 1.03	<p>Ethnic Studies: Could combine with African and Black Studies or with the Interdisciplinary office.</p>
ID 1.04	<p>Linguistics: This is a purely Interdisciplinary program, with no specific location. Mostly the classes are in Rich Hall. Only the Honor's program and Interdisciplinary Program themselves have offices. Linguistics includes Communications and Anthropology classes. The Linguistics lab is used to teach English as a Second Language. Linguistics would like to be located near the Computer Science department. They need more common space to sit and talk, and they need more honor's students in their classes. This program is 40 students and is expected to triple in size within the next three years.</p>

ID 1.05	<p>Human and Social Sciences: English is located in Swetman. American Studies is affiliated with the English department, but it could be affiliated with the History department. American Studies would like to move towards more self-sufficiency. They already keep their own records. They need more seminar space. English and American Studies currently are very isolated.</p>
ID 1.06	<p>Asian Studies: There is no specific interdisciplinary program right now. They don't even use the space that they've been allotted.</p>
ID 1.07	<p>Honor's program: There are 225 students in the Honor's program. Their space includes more than just an office. They also have a lounge with computers in Mahar, but they need staff. The student's in this program take courses all over campus. Honor's is not seen as a track. The office would like to be more centrally located, so that students could easily drop in between classes to be advised. They are concerned at times with losing their space, so they let other groups use it for presentations. The space is an office and lounge, and they have computers connected to Penfield Library, but they feel the need to be connected to the Internet. Honor's students are not a clique but going on Study Abroad programs does create bonds between them, as does the fact that they all work on a senior thesis.</p>
ID 1.08	<p>Advising: GF is the one adviser for all Interdisciplinary students. She advises them in Mahar and has no permanent staff to help her. GF says they need a lounge for the InterdiscIDlinary Studies Office that could accommodate approximately five people at a time.</p>
ID 1.09	<p>Problems/Needed Improvements: Each building needs lounges for interaction amongst students and between students and faculty. Some teachers would like to teach class in a circle or with chairs clustered, but custodians don't like the chairs being moved around all the time. A general departmental concern is that department heads can't all have a second office and be in two places at once. Women's Studies and Honor's need full-time directors. Swetman has heating system problems and water leaks. Half of the lights are missing in Mahar that should be in place. Overall, the academic spaces are deserted because they are depressing and not intellectually enriching environments. Students trash them because they have no respect for the buildings as they are. There are ADA issues that need to be addressed too such as paving problems. The Green House on campus is broken.</p>

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ID 1.10	Outdoors: The campus needs new landscaping. There is a fund Oswego may be able to use for this purpose—The Salisbury-Perdue money. The greens staff would take care of new landscaping. The lake coast has become dangerous because it is a problem to maintain.
ID 1.11	Programs: Oswego would like to do a SUNY scholar exchange program but there may not be any money for it.

These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-02-01m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING - FOREIGN LANGUAGES - FL#1

DATE: March 2, 1999 **PROJECT:** SUNY Oswego Five Year Capital Master Plan

TIME: 9:30 am **HArch Project No.:** 9813-00

LOCATION: Lanigan, Rm. 35A

ATTENDEES:

Tracy Lewis SUNY Oswego
Jean Ana SUNY Oswego
Doug Lea SUNY Oswego
Gary Klatsky SUNY Oswego
Jerry DeSantis (JDS) Assistant V.P./Facilities, SUNY Oswego
Margaret Castillo (MC) Helpern Architects (HArch)
Harvey H. Kaiser (HHK) HHK & Associates (HHK)

The purpose of the meeting was to interview Residence Hall Directors to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

Item	Issues Discussed
FL 1.00	Priorities: Funding for next five years is top priority.
FL 1.01	Language department: 90% of the language classes and facilities are located in Rich. The computer lab is in Wilber. When HHK did his last study, he didn't talk to the Language department. The Language department wants to be in the same building as the other Humanities, but they see potential links with the Social Sciences department too. There are a lot of double-majors between Language and: Communications, Psychology, Public Justice, Education, Social Sciences, Athletics. There is also a new major within the Language department linked with Business and Economics.

HELPERN ARCHITECTS

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FL 1.02	<p>Computer Facilities: There are computer stations in Penfield Library, Snygg, and Wilber which get used the most. There are interactive language CDs and audio-tapes on reserve that can be listened to in Penfield</p>
FL 1.03	<p>Rich Hall: Sea Grant and Community Development will stay. In 1998, HHK's study showed that students are dissatisfied with the classroom space in Rich, which makes a difference in how much students pay attention. Most of the classrooms are interior windowless rooms, while the faculty offices are on the outside. HHK wants to see the layout changed or to see that those classrooms are relocated to Swetman. Swetman is close to the other Humanities and Social Sciences departments. This would be a good location for the Business School because it is a well-established program and is pretty self sufficient.</p>
FL 1.04	<p>Size of department: Spanish has 60 majors and other languages have 35 majors combined. However, due to the new mandate from the state, there are new General Education requirements and all students will have to take one foreign language course which will increase the number of classes dramatically and the use of classrooms. There is also a growing interest in summer continuing education courses and evening classes.</p>
FL 1.05	<p>Information Sciences: It is a major but not a department. There are two programs within Information Sciences - Computer Science and Public Justice. Information Sciences is a multi-disciplinary field including Psychology, Communications, and Business courses. Students connect to the Computer Science department in a number of ways—through the sciences and through Psychology classes.</p>
FL 1.06	<p>Cognitive Science: It is a rapidly growing field. It is a component of Linguistics and is also connected to Computer Science, Anthropology, Social Sciences and Psychology.</p>
FL 1.07	<p>Master's: Oswego is trying to start a few new Master's programs: a planning program, psychology, computer science and graphic design. Also, the college is looking to attract more faculty and students to graduate research.</p>
FL 1.08	<p>Faculty Club: There is a need for a place for faculty interaction where faculty can come together to exchange views amidst their professional life. The faculty would like it to be in a central location like on the second floor of Hewitt Union or in Sheldon Hall.</p>

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MINUTES OF MEETING FL#1
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FL 1.09	Concerns: Snow removal, summer cooling requirements, ADA compliance and moving were issues the group felt are important to address.
FL 1.10	Administrative Offices: The Bursar's office, and Registrar should be in a student service center that provides one stop service for students. It is not easy getting around Culkin, especially because there is one slow elevator. Eventually, Oswego intends to have students access the Bursar's and Registrar's offices using computer services.
FL 1.11	Swetman: Swetman was one suggestion for the location of a new student union because it is very central. It has also been suggested that a department with a lot of participation from students as well as strong linkages to other disciplines be located in Swetman because of its central location.
FL 1.12	Psychology department: They have 500 majors. The Psychology department includes Child Development, which is studied by a lot of Education majors. The department has a lounge for peer advisement, but they would rather have faculty advising. The space for classrooms and labs is inadequate.
FL 1.13	Campus organization and environment: Academics should be at the center of campus with departments radiating from a student center. The Library used to be the center on the old campus. The area between Swetman and Hewitt is windswept. There are a few trees, but it still looks like the frozen tundra. There is very little landscaping. The prettiest part of campus is between Rich and Shady Shore.
FL 1.14	SUNY standards: The present policy is a minimum of 120 sf for faculty offices and 180 sf per chair.

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<p>IP 1.02</p>	<p>Existing Space: Room 319 is used to teach a big class, such as Shakespeare when it's offered as a lecture class of 75-90 students. Here, the teacher can use a large screen, but it's harder to control this size class. Swetman 222 is a room that can be used for 40 students if they cart in a VCR, but it's hard to see a screen or board in this room because of the light coming off the lake. English 204 for Honor's freshmen and sophomores is in a room that's too small for 26 students. It's cramped and hot or too cold with the windows open. Right now English uses Lanigan for lecture classes, but they cannot fit more than 35 students comfortably, 45 maximum. Sometimes, 400 level classes use the English library because the light is good. Swetman is an old elementary school. It has offices with small windows and offices without windows. Some of the spaces are completely internal and have no ventilation whatsoever.</p>
<p>IP 1.03</p>	<p>Future Space: The English department would like the space where the Business School is currently when they move out. They need small classrooms for 10-15 person graduate classes as well as large lecture halls for 90-120 student classes and a computer lab. The English department needs a seminar room for 400 level classes which are cross-listed as graduate and upper division undergraduate classes for 20 students. They would like a room that would allow teachers to do different types of lectures or seminars using power point and various multimedia equipment such as video, laser disks and software. Every office should have a window.</p>
<p>IP 1.04</p>	<p>Affinities with English department: Philosophy, History and Social Sciences are departments that have connections with English and could be housed together. However, the Philosophy department is happy being located with the Natural Sciences departments.</p>
<p>IP 1.05</p>	<p>Literary Studies: Core courses include English 204, 366, 465. Majors need to take 6-9 hours of text courses, 6-9 hours of context courses, and 6-9 hours of theory courses.</p>
<p>IP 1.06</p>	<p>Writing Arts: Most of these classes which include poetry, fiction, non-fiction and drama are small. Students get more attention in Writing Arts courses than they do in Literary Studies courses. The classrooms used are pleasant places for 35-40 students except they need new desks or tables and better acoustical treatment of floors, walls and ceiling.</p>

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IP 1.07	Center for Advanced Study: This center doesn't necessarily need a space, but if they had one, faculty could meet there to discuss ideas. The center could be staffed by a graduate research assistant. They help link different groups together by organizing colloquia, fostering Interdisciplinary programs and improving faculty research. The center encourages faculty to work on projects of their own and write papers that can then be developed into a group publication. This center would help faculty members to team teach.
IP 1.08	Facilities: A President's Hall with a faculty lounge would probably be underutilized. Secretaries might meet there. Penfield Library is hard to get into during odd hours, but students often need a space to study late. It would be good to have a 24 hour library or to keep Hewitt Union open 24 hours.
IP 1.09	Advising: The English department has a need for advising, but they don't have a good space for students to go to for advising. They need a small coffee lounge type of space for informal advising. Most advisors do advising out of their offices or over the phone.

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Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-02-03m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING - LIBRARY - L#1

DATE: March 2, 1999 **PROJECT:** SUNY Oswego
Five Year Capital Master Plan

TIME: 1:15 pm **HArch Project No.:** 9813-00

LOCATION: Lee Hall Training Rm., Basement Level

ATTENDEES:

Blanche Judd (BJ) SUNY Oswego
Tom Larson (TL) SUNY Oswego
Harvey H. Kaiser (HHK) HHK & Associates (HHK)
Jerry DeSantis (JDS) Assistant V.P./Facilities, SUNY Oswego
Margaret Castillo (MC) Helpern Architects (HArch)

The purpose of the meeting was to interview Library staff to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

Item	Issues Discussed
L 1.00	Renovation: Penfield Library will be renovated using \$100,000 in alumni donations. The staff would like an auxiliary services café/lounge area with full-height walls to be put in the library. Right now they have one that is partitioned off with 6' dividers, and it is ugly. Most rooms in the library do not have these dividers.

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L 1.01	<p>Library Materials: Journals are on the second floor. The first floor is oriented mostly towards computer use. There is an on-line card catalogue. Penfield Library was built to house 500,000 volumes which is not big enough to archive back issues of journals. University of California is developing an electronic list of all journals, and then other schools can tell them which journals they want archives of. The SUNY system could keep a database of journals and purchase the journals as a group.</p>
L 1.02	<p>Facilities: Penfield Library is run by Learning Resources. It is 31 years old and is a physically unattractive building, with cracks in the walls and old furniture. There are 150 carrolls. The library should have a place to socialize and it should also be a quiet place to go to away from the dorms. There is a media library in Lanigan run by Learning Resources. It would be good to move the media library to Penfield, however, such a move would require HVAC and electrical work to be done so Penfield would be a suitable environment for the media equipment. At the very least, there should be a sheltered connection built between Penfield Library and Lanigan.</p>
L 1.03	<p>Programs: There is a research and sponsor program in the basement, and there is instruction for librarians to learn new library technology.</p>
L 1.04	<p>Classrooms: There are classrooms in Penfield - Rooms 102, 110 and 113 and 204 that each hold 5-6 classes per day. It's a fire hazard to have more than 35 people in a classroom, so they have to have many small sized classes instead of a few larger ones. There are 14 rooms in the basement of the library that would be good to use for classes because of the central location. However, there are no windows in these rooms and they don't meet seating standards established by ACRO so they can't be used for classes.</p>
L 1.05	<p>Archives: New York state gave \$25,000 to SUNY Oswego for special environmental controls because Penfield provides archives for two collections: Iroquois collection and Safe Havens for Refugees of WWII in 1944. There needs to be a better plan for permanent archiving. Oswego lost their New York State Women's Historical Archives because they didn't have money to keep the collection open more than two afternoons per week.</p>

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L 1.06	Hours: Penfield Library closes at 11pm. There should be a 24 hour room in Penfield, but HVAC systems would have to be on all night in the building, which is an issue, especially because the building would need to accommodate HVAC loads generated by 24 hour computer usage. Commuters especially need access to computer facilities 24 hours a day.
L 1.07	Redesign/Layout: The library staff would like to be able to use the second floor for closed stacks because they need some stacks to have tighter security. Study areas should be redesigned to be more intimate spaces and to be better integrated with the stack system. They could use the basement for study areas if it were reconfigured. Right now, half of the basement is used as storage, and the other half of the space is unused.

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Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

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Margaret Castillo

3-02-04m.wpd

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MINUTES OF MEETING - EDUCATION / TECHNOLOGY - ET#1

DATE: March 2, 1999 **PROJECT:** SUNY Oswego Five Year
Capital Master Plan

TIME: 2:45 pm **HArch Project No.:** 9813-00

LOCATION: Lee Hall Training Room
Basement Level

ATTENDEES:

Phil Gaines	SUNY Oswego
Tom Cushman	SUNY Oswego
Susan Camp	SUNY Oswego
Jim Bennett	SUNY Oswego
Pamela Michel	SUNY Oswego
Wes Boydston	Technical Dept., School of Education, SUNY Oswego
Linda Rae Markert	Dean, School of Education, SUNY Oswego
Harvey H. Kaiser (HHK)	HHK & Associates (HHK)
Jerry DeSantis (JDS)	Assistant V.P./Facilities, SUNY Oswego
Margaret Castillo (MC)	Helpern Architect (HArch)

The purpose of the meeting was to interview members of the School of Education and the department of Technology to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

Item	Issues Discussed
ET 1.00	Department of Technology: This department is housed in Park and Wilber. Most classes are labs, other classes use the auditorium in Park for lectures. In this department, there are 12 faculty, 308 undergraduates, and 100 graduates, most of whom take classes in the summertime. When the department was 900 students, they had twice the amount of lab space. Space was reduced when the department dropped to 300 students.

ET 1.01	<p>Technology Programs: SUNY Oswego's program is 1 of 2 in the country. They have a comprehensive program, and a Technology Education program. The Vocational Technology courses are held in Rich. They have their own CAD training programs. There are 50 undergraduate majors in Vocational Technology and graduate students as well. There is a Vocational Technology graduate program offered in Syracuse with several hundred students who video-conference or meet off-campus with adjunct professors. The program wants a lab for video and other equipment.</p>
ET 1.02	<p>Careers: A lot of the Technology and Education majors teach at the Health Sciences Center, or at a Community Health Facility. The State is planning to institute occupational testing and may soon require that you have a Bachelor's degree in order to teach. There is a definite demand for teachers. If the school had more faculty, they would probably have more Education majors. Students are getting 10-12 offers for jobs when they graduate.</p>
ET 1.03	<p>Programs of prestige in Technology: The most prestigious program is Technology Education. Next is Industrial Training, and third is Technology Management. These programs could share space with the School of Business. Technology Education could create a partnership with the High School for teaching Driver's Education for graduate credit. The Technology department does not have any income.</p>
ET 1.04	<p>School of Education: The department has programs in elementary and secondary education. Currently, they have 1300 undergraduate students and between 700-800 graduate students. The School of Education is based in Poucher, but large classes are held in Lanigan. There are 30 full-time faculty and 30 adjuncts. Teachers from outside the school come to Oswego for reading conferences and clinics which are held off-campus due to the current space limitations.</p>
ET 1.05	<p>Facilities: The School of Education needs more space for faculty and graduate studies. The wood shop has very limited space. The School of Education has good lab space for small groups, with small classrooms surrounding them as well as some conference rooms.</p>

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MINUTES OF MEETING ET#1

March 2, 1999

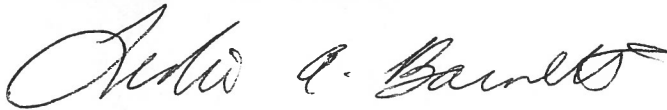
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ET 1.06	School of Education departments: There are six departments, only four of which are represented at Oswego: 1. Educational Administration 2. Health and Physical Education 3. C.P.S. 4. C.H.I. Students are also getting training for other State Education programs like The Liberty Partnership, which is an outreach program for kids at risk. Also, some Education students work with the day care facility, which is not actually part of the School of Education.
ET 1.07	Links: In the future, the School of Education would like to have students go outside for training in counseling interaction. C.P.S. would like to be near C.H.I. in Poucher, and work with the Psychology department which is in Mahar. It has been recommended that a study be done to figure out which spaces and programs within the School of Education can be consolidated.
ET 1.08	CPS: This program could consolidate within the School of Education. There are three programs within C.P.S.: School Psychology, School Counseling and Human Services Counseling, which focuses on a great deal of advisement.

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Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

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MINUTES OF MEETING - OFFICE OF THE DEAN OF GRADUATE STUDENTS - GS#1

DATE: March 3, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan

TIME: 8:00 am

HArch Project No: 9813-00

LOCATION: Lanigan Hall- Rm. 35A

ATTENDEES:

Maria Semchuk (MS)	Research & Sponsored Programs, SUNY Oswego
Colette G. Hunt (CGH)	Graduate Studies/Research, SUNY Oswego
Kevi McNeilly (KN)	Graduate Studies, SUNY Oswego
Ting Xu (TX)	State University Construction Fund (SUCF)
Jack Narayan (JN)	Graduate Studies/Research, SUNY Oswego
Verlan V. Fondren (VVF)	Graduate Business Students Association, SUNY Oswego
James Wassenaar (JW)	Assistant to the President, SUNY Oswego
Margaret Castillo (MC)	Helpern Architects (HArch)
Harvey H Kaiser (HHK)	HHK & Associates (HHK)
Leslie A. Barnett (LAB)	Helpern Architects (HARCH)

The purpose of the meeting was to interview members of the Social Sciences departments to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

<u>Item</u>	<u>Issues Discussed</u>
GS 1.00	Location: The members of this group have offices in Culkin and Penfield.

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<p>GS 1.01</p>	<p>Research Funding: This office searches for grant opportunities for research. Currently, they have two million dollars in funds which was granted by organizations such as the NSF, NIEHS, Dept. of Education, the Great Lakes Consortium, and other federal and private funds. Their goal is to get 3.5 million dollars in research grant funds in the next 10 years. None of the funding has come from SUNY. Some grants have overhead and some do not. 74% of salaries and wages is factored into overhead costs, and they try to find other external funds to support facilities. They've gotten some significant equipment grants from NSF. NSF grants are 50% matching grants. They've never gotten construction grants, and they see a need to launch a capital campaign for a new building.</p>
<p>GS 1.02</p>	<p>Facilities: Space is a rare commodity. Air quality is bad. Science labs and equipment need updating. Furniture in Swetman needs to be updated. There's a need for a cluster space in every department for people to hang out, gather and study in. A graduate space in the Hewitt student union would be a welcome addition. The Office of the Dean for Graduate Students would like to be located near the registrar, bursar, and other administrative offices. Their needs to be earlier access to the Library. It's not open until 8am which makes life difficult for some faculty who have to wait to get into their offices in Penfield in the morning.</p>
<p>GS 1.03</p>	<p>Programs: Division of neurotoxicology which is in the psychology department is in Mahar. The Environmental Research Center is in Piez. Teleconferencing and distance learning have been used but currently it is difficult for students to get access to computers. The SUNY learning network offers courses via the Internet, and there's a SUNY-wide agreement about what courses can be offered/accepted by the SUNY schools.</p>
<p>GS 1.04</p>	<p>Statistics: There are currently 1000 grad students. - 240 full-time. The biggest program is in Education - 70% of all graduate students. Other programs include Business Administration, Art, History, English, Chemistry, School Psychology, Human Services, Counseling, and the MBA program which has the most potential for growth. Teleconferencing and distance learning is helping the MBA program grow.</p>

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GS 1.05	<p>Graduate Student Life: Very few graduate students live on campus. There are probably 15 that act as RA's and about 10 others. The Graduate Students Association is trying to develop a sense of community among the full-time graduate students, but there's no place for them to gather or study. The History department has a place for students to hang out and study. It would be better for students to have places to gather by department out of convenience. It's more practical and realistic that students would congregate in their department area, but an area for the whole graduate community to gather would be nice. There is a SUNY-WIDE Graduate Student Union Association which offers legal help, health insurance and assistantships that the graduate students may be able to tap for funds to establish a campus-wide gathering space.</p>
GS 1.06	<p>Business School: Lanny Karns is the Dean. The Business School Graduate Association helps him stay in touch with the graduate Business students' needs. Rich Hall is being considered as a new location for the Business Program but would require the addition of computer access in the building.</p>
GS 1.07	<p>Computers: Access is limited in general. Penfield Library has computers, but the library is open only till 11pm. Swetman and Snygg have computers too but both are closed on the weekends.</p>

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Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
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Margaret Castillo

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MINUTES OF MEETING - WRVO -WRVO #1

DATE: March 3, 1999

PROJECT: SUNY Oswego
Five-Year Capital Master Plan

HArch Project No.: 9813-00

TIME: 9:30 am

LOCATION: Lanigan Hall - Rm. 35A

ATTENDEES:

John Krauss (JK)	WRVO, SUNY Oswego
Bob Hanson (BH)	WRVO, SUNY Oswego
Jeff Windsor (JW)	WRVO, SUNY Oswego
Ting Xu (TX)	State University Construction Fund (SUCF)
James Wassenaar (JW)	Assistant to Provost, SUNY Oswego
Harvey Kaiser	HHK & Associates (HHK)
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview WRVO staff to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

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MINUTES OF MEETING WRVO#1

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<u>Item</u>	<u>Issues Discussed</u>
WRVO 1.00	<p>WRVO radio station: WRVO is a public service radio station located in Lanigan. It serves a good portion of Central New York and north to Canada. The staff consists of about 30 people, 16 of whom are full-time. The station gets 17% of its funding from SUNY Oswego and the rest from federal and state grants and advertisements. Two staffer' salaries are paid for by the college. They have 4-5 internship positions per semester.</p>
WRVO 1.01	<p>Concerns: As a 24 hour, 7 day a week operation, security is an issue especially because the station is within a building used by the entire campus. WRVO needs a line of sight from the roof of their building to their transmitter which is on the ski hill south of Oswego. They also need reception for their satellite which is by the parking lot between Penfield Library and Swetman. There is also some concern over sufficient parking; the group says you can only get spots nearby if you're in early. Otherwise you have to park far away.</p>
WRVO 1.02	<p>Facilities: The Radio room is not soundproof. Climate control is a problem in Lanigan; it has been since they shut down the pressurized system. The air quality is terrible, there are no windows and lots of dirt. People get sick and complain of respiratory problems all the time. The ventilation system was designed for the original spaces and uses which have changed, but the ventilation system hasn't changed or been redesigned to reflect that. Lighting and security isn't adequate during off-hours. There should be a blue light system with pager technology and a hot button. There is a need for more smart classrooms, the only one in Lanigan is room 104. WRVO needs more office space, space for news interns, part-time and full-time. They need new engineering spaces and more room for storage because they are required to keep financial documents, FCC documents, program storage, direct mailing, fund-raising materials. Current usable space is 2600 sf. Their equipment is not high-tech enough for today.</p>

WRVO 1.03	<p>Cooperative efforts: It is difficult to do any work or programming with the other radio station and TV stations because the Communication Studies Lab is in Poucher. The Student TV and radio stations are supported by student fees and are located in Hewitt Union. There could be some type of linkage between WRVO and WNYO which would provide better quality of programming for both stations and some economies of scale, however WNYO has a small production room! It is time to put like things together instead of having them all over the place, i.e. the telephone hub is in Mahar.</p>
WRVO 1.04	<p>Future Growth: WRVO is expanding, probably doubling in the next 3 months. Customer service will increase and business support is growing. The station would be willing to relocate as long as they can stay on the air during a move. The key is being with the other communications technologies. WRVO has asked for a chunk of Sheldon Hall as a permanent location. They'd like their own external WRVO entrance for community volunteers and visitors with internal corridor access for school people.</p>
WRVO 1.05	<p>Sharing facilities: The staff doesn't want to have students handling WRVO equipment because they are reckless. Equipment probably cannot be shared. They could be commonly located with separate identities and separate critical equipment. There has to be some separation between WRVO and WNYO even if they share some facilities. Radio labs could be in one building and then all soundproof walls would be in one building. Perhaps broadcasting and communications could be in one location too.</p>
WRVO 1.06	<p>Mission: WRVO is a professional station; student training is secondary. A Public Service/Community Service station is primary to serve inhabitants of Central New York.</p>

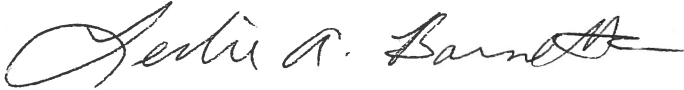
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MINUTES OF MEETING WRVO#1
March 3, 1999
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Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
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Harvey H. Kaiser
Margaret Castillo

3-03-02m.wpd

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MINUTES OF MEETING - ALUMNI RELATIONS -AR #1

DATE: March 3, 1999 **PROJECT:** SUNY Oswego
Five Year Capital Master Plan

TIME: 11:00 am **HArch Project No.:** 9813-00

LOCATION: Lanigan Hall - Rm. 35A

ATTENDEES:

Julie Blissert (JB)	Assistant to President for Community relations Director of Public Affairs, SUNY Oswego
Jody Longeill (JL)	Publications, Assistant Director, SUNY Oswego
Peg Lowery (PL)	Alumni and University Development, SUNY Oswego
Betsy O'Berst (BO)	Alumni Office, SUNY Oswego
Donna Herrmann (DH)	Advancement Services, SUNY Oswego
Greg Herrmann (GH)	Alumni and University Development, SUNY Oswego
James Wassenaar (JW)	Assistant to President, SUNY Oswego
Ting Xu (TX)	State University Construction Fund (SUCF)
Harvey H. Kaiser (HHK)	HHK & Associates (HHK)
Margaret Castillo (MC)	Helpern Architects (HArch)
Leslie A. Barnett (LAB)	Helpern Architects (HArch)

The purpose of the meeting was to interview Alumni Relations Board Members to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

HELPERN ARCHITECTS

MINUTES OF MEETING AR#1

March 3, 1999

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<u>Item</u>	<u>Issues Discussed</u>
AR 1.00	<p>Publications:</p> <p>It would be good to have Public Relations, Alumni Relations and Publications in one building. Publications is in Rich with the print shop. It used to be in the basement of Culkin. If Publications is moved, at least Design services and Customer Service should be more centrally located, perhaps in Hewitt Union. There is room for discussion as to whether Design services and Customer service need to be where production is done. The Publications Graphics department should be located where printing is done. A print shop on campus requires a loading dock and ground floor space because there is a lot of heavy equipment as well as materials delivered in bulk. The print shop needs space for machinery and maneuvering. The current print shop has air conditioning, but they may need additional electronics capabilities. Ventilation and lighting are critical issues for the print shop. The staff would like to be involved in figuring out the layout of any new space they get. Currently, Publications does campus work and some non-profit community work. In the future, they might send offset printing work off campus. If they do printing off site, they will need to reorganize and set up contracts. Currently, some designing is done in-house. Pre-press set-up and layout accounts for 75% of work done, 25% is already camera ready. Occasionally an intern from the Graphics department or Publications gives a lecture to Graphics students.</p>

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AR 1.01	<p>Office of University Development: Other names for this office include: Public Relations/Public affairs/Community Relations. This office should be near the President's office. Alumni and University development is currently in King Hall, and the telefund site is in Poucher. This office is affiliated with Alumni and Parent Services as well as The Office of Advancement Services. Five years ago, the school year '94-'95, the Office of University Development had between \$800,000 - \$900,000. Now they have \$1.3 million and with 5% growth over the next 7 years, they will have \$1.5 million. They are planning a capital campaign that will start July 1, 1999 to get \$50 million. They need more staff: 2 gift-giving officers, 1 plant-giving officer and 1 researcher. Other SUNYs have had successful campaigns. It's not necessary to put new affiliations and services in King Alumni Hall. Five years ago, the University Development Office was moved from Culkin to King to be with Alumni Relations. They would like to be in Sheldon if they could get a wing there and they'd like to put the telefund site in same location/building as Advancement Services. These offices are trying to build external relations and in so doing, are working with the central computer center. They provide research on leads and keep a database of financial information for corporations' and associations' gift entry.</p>
AR 1.02	<p>Projects: The school is dreary and is deteriorating. The #1 project in terms of Capital facilities is attending to the appearance and upkeep of the exteriors of buildings. A Museum with an emphasis on teaching where historical data and documents could be stored would be nice too.</p>
AR 1.03	<p>Problems: Ventilation is a big issue for most buildings. The shore line is eroding six inches per year.</p>

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AR 1.04	<p>Alumni Fund-raising: Infrastructure improvements have been made but aren't necessarily readily apparent because a lot of the work has been done on the interiors. There is a need to make the campus physically more attractive in order to attract alumni funds. The campus is not an aesthetically pleasing place, new landscaping would help. Alumni want something to be done with Sheldon Hall, it could act as the anchor in a Capital campaign to raise funds. There are some Fund-raising events at reunions: luncheons at the Forum or in the Hewitt Union ballroom or in a tent in front of Sheldon Hall. Reunions take place separately from commencement week, but there is a torchlight ceremony during commencement week that 1000 people. There is also a torchlight ceremony for new students in fall that draws about 2500 people.</p>
AR 1.05	<p>Intercollegiate Athletics Commission (IAC): There has been a suggestion to build a new athletic arena /theater arts complex/student center where the Swetman parking lot is to help fuse the two campuses. They could invite the Syracuse or Eastman Symphony for the summer or perhaps a NYC dance group to use this new facility. How would this affect Hewitt Union.</p>
AR 1.06	<p>Image/Attractions: What are other potential uses for Sheldon Hall? It could be used for Alumni or community conference spaces, for board meetings, as a Faculty club or President's club where portraits of past presidents could be maintained and displayed. Johnson Hall is currently used for board meetings, for the Alumni Board, the Foundation Board, the College Council. These groups could all meet in Sheldon. Parking is a problem right now for athletic events or when space is set up for conferences. People park at Romney or Laker and walk up to the athletic event such as Basketball at Laker. The Campus needs a symbol for the logo to use in publications.</p>

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AR 1.07	<p>Community: Current location and space for Theater events which are open to the community do not provide good handicap access: The walk is too far from parking, and the elevator is in the back of Tyler, so people don't know it's there. Culkin lot fills up. An expanding arts/music program has the potential to attract people, but if there's no place to park, people will go home. The college is the community hub for the arts. When they had a Lakeside dinner theater, they drew crowds from other towns in central NY; they converted a dining hall which looked out on the lake. An outdoor amphitheater would be great for torchlight ceremonies, someplace open but covered, a tiered landscape or enclosed atrium which could also be used for student recitals and concerts.</p>
AR 1.08	<p>Alumni Office: King Hall satisfies the space needs of the Alumni office however they need to provide handicap access inside and outside of the building. They want a loading dock for deliveries, but it needs to look good because they are in a residential area. Also, they need dry storage for financial records which they are required to keep by law. Right now, they have to box and bag everything because they don't have dry storage.</p>

These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

- cc: Jerry J. DeSantis
 Brian B. Braun
 Harvey H. Kaiser
 Margaret Castillo

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CCLC 1.01	<p>LEO: The Learning Enhancement Office for students with disabilities is in 210 Swetman. It served about 80 students in 1984 and now it serves 326 students in the same facility. They provide resources for learning and physical disabled students. They have adaptive computer technology. This semester they helped administer 112 exams in their facility, had 340 visits and provided 891 hours of counseling and academic advising.</p>
CCLC 1.02	<p>Space and location for LEO: Their location is fine but they should be near the tutoring/teaching center as well as the math center which is in 9 Poucher. They need more space. Right now they borrow space that's empty: offices and classrooms. They are hoping to expand and their growth needs include: 12 soundproof rooms-at least 2 with wheelchair access, an area for computer workstations within the center, a counseling arena and office space for staff. Currently they have three graduate students and some temp. service workers, but they need more help and they have no funding for a weekend staff.</p>
CCLC 1.03	<p>ADA: In 1984 Oswego did an ADA compliance self-study. There are some outstanding issues but no code compliance issues because of items that have been grandfathered in. Items outstanding are being done as renovations move forward. A Physical facilities study should be done to determine which bathrooms, spaces, doors, ramps, elevators, should be converted to comply with ADA and how much it will cost. Physical access is difficult because the campus is old and wasn't planned for handicap accessibility, but the buses are all accessible. Visually and mobility impaired students have a hard time getting around, but they have a whole class period in between classes to negotiate the campus.</p>
CCLC 1.04	<p>SEED: This is the disabled students organization which is trying to get space in the student union, but there is no room. Physically impaired students seem to have fewer problems negotiating the campus core, but more in the outlying areas. Some renovated rooms have strobe lights to accommodate fire safety for deaf students, but areas of refuge still need to be established.</p>

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MINUTES OF MEETING CCLC#1
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Respectfully submitted,

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Leslie A. Barnett

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3-03-04m.wpd

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MINUTES OF MEETING - RESIDENCE LIFE -RL #1

DATE: March 3, 1999 **PROJECT:** SUNY Oswego Five Year Capital Master Plan

TIME: 2:45 pm **HArch Project No.:** 9813-00

LOCATION: Lee Hall, Rm. 110

ATTENDEES:

Chuck Weeks	Residence Life, SUNY Oswego
Theresa Jones	Residence Life, SUNY Oswego
Jean Wiggins	Residence Life, SUNY Oswego
Marie Lewis	Residence Life, SUNY Oswego
Anthony R. Henderson	Residence Life, SUNY Oswego
Rina M. Hernandez	Residence Life, SUNY Oswego
Eliezer Hernandez	Residence Life, SUNY Oswego
Eric L. White	Residence Life, SUNY Oswego
Chaneta Duhart	Residence Life, SUNY Oswego
Betta Risa	Residence Life, SUNY Oswego
Jerry DeSantis (JDS)	Assistant V.P./Facilities, SUNY Oswego
Margaret Castillo (MC)	Helpern Architects (HARCH)
Leslie A. Barnett (LAB)	Helpern Architects (HArch)

The purpose of the meeting was to interview Residence Hall Directors to gain an understanding of the issues that concern them with respect to the priority of Capital projects intended for the Five-year Capital Master Plan (CMP).

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<u>Item</u>	<u>Issues Discussed</u>
RL 1.00	<p>Miscellaneous Information: Some students take the Centro bus system, others walk between classes. Some students eat at Pathfinder if they have time to get there. There is only a mini-mart on campus, so students have to go off campus for food shopping. Many students use the kitchenettes in the Residence Halls to make dinner.</p>
RL 1.01	<p>Hewitt Union: Hewitt is packed for lunch. Resident students go home in the evenings or if they have long breaks between classes, but commuter/nontraditional students hang-out at Hewitt. However, there is no coffeeshop/pub type of space to hang out in. Th upstairs of Hewitt Union is underutilized and is currently not an inviting atmosphere. Commuters feel disconnected, because they have no place of their own to hang out in at Hewitt Union.</p>
RL 1.02	<p>Cooper: Cooper Dining Hall is packed for lunch and has a gym that's used a lot, but you have to be a member to use the gym. Cooper fitness center has 1900 members, 1400 are on campus and 30-40% of members are off-campus students.</p>
RL 1.03	<p>Lakeside Hall: It's a good location for events.</p>
RL 1.04	<p>Hart Hall: It's a living/learning environment. You have to be pre-approved to get in and you have to take an IST course. Residents are also required to attend a certain % of events, and help create a community. Most students are living there because they were interested in the new accommodations, but some students have moved in for the program itself. There is now a concern about Internet hookups and fees in Hart. Hart lounge gets used for group dinners and group TV watching.</p>
RL 1.05	<p>Libraries: student use varies, but between 6pm and 9pm Penfield Library is very busy. The 24 hr. room in Penfield gets used a lot by residents and commuters especially during midterms and finals, though it's not quiet. Some halls have quiet study rooms but some are out of the way or have a funny smell. Oneida has a library lounge that gets used a lot.</p>

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RL 1.06	Sports events and facilities: hockey and basketball are big crowd draws. A lot of students participate in intramurals (IMs). IMS take place during evenings and weekends. IM Rugby is popular. There is no place to jog, there are only two racquetball courts, the sauna's broken, there are no track & field facilities. More open hours in the gym would be used.
RL 1.07	Culkin: Administrative offices are clustered there. It's a convenient location and it's good having all of the offices together, but you get the bureaucratic run-around going between the Bursar's, the Registrar's and the Financial Aid office.
RL 1.08	Classes: There is some consideration to start holding earlier classes, but there is concern about whether students will show up. Apparently, there has been some indication that students come to classes more only if there is mandatory attendance, and that it doesn't matter what time a class is held. Earlier classes could cause some difficulty for the schedule of commuter students, some of whom travel far to get to school.
RL 1.09	Advisement: Peer advisement is good, but students are not getting enough of what they need. They need Faculty advisement because it gives them contact with another faculty besides their teachers. Now the advisement/scheduling system is set up so that students can do it themselves over the phone and don't even need to see their advisor. This takes away an opportunity for people to interact and learn to understand each other. Everyone's doing their own thing. There is some concern that this system is making it easier for people to isolate themselves and limit their exposure to new human interaction.
RL 1.10	Program incentive plan (PIP): Students get PIP points, points for coming to events, and then they get a prize. This is a system intended to encourage students to become involved in activities, especially extracurricular academic activities.

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RL 1.11	<p>Events: Oswego is trying to increase activities that people want to attend on campus, so they have alternatives to drinking. They have found that dancing and acting events are good draws. There is a club called Ozone in the Union for students to hang out at but it's only open on Fridays now. It used to be open all week. Sometimes students will go to Tyler for a play. Typically, athletic and theater events are the best attended events.</p>
RL 1.12	<p>Community: The campus has no anchors. School functions are all separated and decentralized so no one runs into each other; everyone is their own island. There is a feeling that there would be more success in combining programming inside individual residence halls, like what's been done in Hart Hall rather than in trying to draw students to other buildings on campus to attend events. The learning and living environments are very separate. There is no special image nor any Oswego traditions tying everyone together. There are no school-wide spirit events, no homecoming and no campus-wide events to create community.</p>
RL 1.13	<p>Problems/Complaints: There are too many small dining centers which has caused the campus to lose connectivity. The campus is very dark, and the escort service is not sufficient. There aren't enough blue light phones in case of emergencies. There should be a more inviting walkway through the middle of campus with better lighting and landscaping. The sidewalks are in need of repair and some ADA accessibility improvements are needed.</p>

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Respectfully submitted,

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Leslie A. Barnett

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MINUTES OF MEETING RL#1
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cc: Jerry J. DeSantis
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3-03-05m.wpd

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MINUTES OF MEETING – HUMANITIES - H#1

DATE: March 22, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: HEWITT UNION - rm. 220 **HArch Project No.:** 9813-00

TIME: 8:00 am

ATTENDEES:

Robert Moore	Chair & Professor, English, SUNY Oswego
Charles Echelbarger	Chair & Professor, Philosophy, SUNY Oswego
David King	Chair, Faculty Assembly; History, SUNY Oswego
Tracy Lewis	Associate Professor, Spanish, SUNY Oswego
Jerry DeSantis	Assistant V.P./Facilities, SUNY Oswego
Harvey H. Kaiser	HHK & Associates (HHK)
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview members of the Humanities department to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

Item	Issue Discussed
H 1.00	Mahar: There is no longer adequate space here for all of the departments located there. There is no conference space nor any common space, and the offices are cramped.

<p>H 1.01</p>	<p>History Department: It is located in Mahar, with the Social Sciences and Humanities departments. History has more affinities with Humanities, but based on registration should be near the Social Sciences. The faculty and staff see more of a relationship between history and social sciences. There is a need for History to facilitate a relationship with both departments and a desire to emphasize interdisciplinary studies. The physical environment is not the only impediment; budget and course offerings are too. Programmatically, the departments want to interact more. There are a lot of linkages between social science programs such as Women's Studies, Native American Studies, Asian Studies, Public Justice and History. These departments would like to see an interdisciplinary office opened that would act as a facilitator for interdisciplinary studies.</p>
<p>H 1.02</p>	<p>English Department: They have a library which people come to from all over campus to use for meetings because it is a very comfortable room, but they need more rooms like this especially for larger groups or clubs to gather in, have meetings or conferences. For the Master's degree program, they need a seminar room for small classes and a large room for 75-125 person lectures. There is no big lecture hall in Swetman, so they go to Lanigan, but the theater style seating is not conducive to teaching these classes. This department is interested in Swetman becoming a center for advanced studies and interdisciplinary studies, for which they'd need to have classrooms that accommodate 20-40 students as well as a few large lecture classes.</p>
<p>H 1.03</p>	<p>Philosophy: This department has been located in Piez for more than ten years with Earth Sciences and Biology, and they want to stay there. It is a department that always gets moved around. Philosophy has strong affinities with the Sciences, Computer Science and Social Sciences. They have strong interdisciplinary connections with Psychology as well. There are core courses given in Linguistics, Women's Studies, Business and the department has recently launched a new multi-disciplinary program in Cognitive Science. Philosophy serves the general education program; 60% of the courses offered are service courses, and the rest of the courses serve small percentages over a number of different majors. While they are happy being located in Piez, the spaces are dingy and aging.</p>

H 1.04	<p>Swetman-Poucher:</p> <p>English is one of two Arts & Sciences programs in Swetman. They want to stay there, but they want all the Humanities disciplines brought together under one roof. In many Humanities classes, teaching is geared towards freshmen and sophomores as they satisfy a lot of general education and writing requirements. Also, English shares an affinity with Education; many students concentrating in English are in the Education program. The School of Business is in Swetman but will be moving to Rich, and the School of Education is in Poucher but may be consolidating and moving out too. There are plenty of classrooms in Swetman-Poucher, all with windows, but they are small. There is a need for larger classrooms to accommodate groups of 35-40 students, and for breaking out smaller groups within a classroom. The classrooms in Poucher get a little too much road noise because they are along Centennial Rd.</p>
H 1.05	<p>Modern Languages:</p> <p>This department has affinities with humanities and non-humanities classes. They need spaces for highly interactive classes that have good acoustics, windows and good ventilation. They also need a smart seminar classroom to further develop technologically advanced courses. They share a lab in Wilber with Journalism that is equipped with Foreign Language software, and there is another lab with the software in Snygg, but they need a place for audio-tape making. Currently, this department is in Rich Hall, but when the School of Business moves in, they will probably move out. They feel isolated in Rich and want proximity with colleagues in other departments. Modern Languages shares affinities with English and Philosophy.</p>
H 1.06	<p>Campus Concept Committee:</p> <p>The committee has talked about promoting interdisciplinary studies and focusing on creating spaces for delivering curriculum to freshmen and sophomores. The idea is to block schedule first year students so they can be in one building near the advising, general education and interdisciplinary offices to easily access the support they need. The Humanities disciplines want to create a comprehensive teaching/learning environment with nice classrooms and good support services, which they feel is more important than providing teachers with classrooms near their home offices. Not everyone will like it, but the idea is to create a student learning centered environment as opposed to a faculty-office centered one. Of course, some faculty feel it is important to have their classrooms and offices by each other because it facilitates conferencing with students in their office. Humanities wants to focus on departments that are core to the effort.</p>

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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

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MINUTES OF MEETING AT#1

March 22, 1999

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<u>Item</u>	<u>Issues Discussed</u>
AT 1.00	<p>Advanced Technology: All the people involved in this group deal with information management; most are affiliated with offices in Culkin.</p>
AT 1.01	<p>Telecommunications: This office is on the first floor of Culkin. It is a good location for students to come pay their phone bills, but the office is in a small cramped space, and they have not been able to do some projects because of lack of space. However, according to the Department of Health, telecommunications has 65 sf more than the minimum allowed by the state. Any long-term renovations will require built-in Internet access. There are blowouts or shutdowns in the Telecom office at least once a month</p>
AT 1.02	<p>Computing Center: This center is located on the first floor of Culkin, which was designed for computing. They have enough space, but the space needs updating. This is a convenient location for the office because mostly they deal with other administrative offices in Culkin such as the registrar, bursar, financial aid, admissions and Alumni Development, which is in King Hall.</p>
AT 1.03	<p>Penfield Library: There are 80 computer workstations, mostly on the first floor, which is all student use, and 20% of workstations are on the second floor. These have library network access, but no Internet access. There is space on the first floor that has been allotted for a café/discussion lounge with 20 PCs that have the library database on CD rom, but for email access, students need to go to an ICC lab. There currently is a 24 hour room in Penfield library, but it's not staffed. The Penfield ICC lab expansion calls for additional computers and the lab will be open more which will help computer usage loads. Right now labs are either big with limited access, or small with greater access. It doesn't accommodate enough students for enough hours. There is an air chiller problem here too: moisture drips down the walls, the books are getting mildewed and the shelves are rusting.</p>

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AT 1.04	<p>Instructional Computing Center (ICC):</p> <p>There are four main ICC labs. They are located in: Snygg, Penfield, Mahar and Swetman. The ICC hopes to expand the Penfield lab, doubling it from 26 to 50 machines. There are between 50-60 machines in the three other labs. The Mahar lab needs new lighting. The Swetman lab need new window treatments. There is no air conditioning in the Mahar or Snygg labs, and Swetman has HVAC problems too. The ICC in Snygg is limited in growth by the location of immovable equipment in the chemistry and biology labs and is also bounded by the history of Snygg housing the Computer Science department, which currently needs reconfiguring. The ICC office could be in another building, but it should at least remain near one of the computer labs, for management purposes. Snygg is a good location in terms of security and 24-hour access because the ICC is in a secured area. It can be open while keeping the rest of the building locked. If the Center were moved to Swetman or Mahar, security gates would need to be installed to secure parts of the building while keeping an ICC lab open. ICC labs to check Email in Snygg, could have free-standing kiosks. Every building should have walk-in stand-up stations especially in the library. 3,500 people on campus are online.</p>
AT 1.05	<p>Learning Resources Center (LRC):</p> <p>The main goal is to support A/V and large group instruction. It is based in Lanigan, which has a legacy as lecture halls, audio/visual equipment, rear-screen projection, slides, but it's all old now and needs updating to smart classrooms like in Piez and 102 Snygg. The core of Lanigan used to be for noisy equipment which is outdated, and this space should be redesigned to provide for modern needs. There is also a desire to have portable smart classroom equipment that can be carted around. There is a major debate raging about how to use Lanigan. A portable classroom works for some faculty who like having all the control to run equipment themselves, however, with all the stuff going on in the core, there needs to be a permanent set-up. Also, some faculty would like someone pushing all the buttons for them and providing media support, which requires an actual smart classroom with a core for rear projection, etc. In addition, a portable setup is said to not work well in large classrooms, and there is concern that mobile situations won't work across campus.</p>
AT 1.06	<p>Mahar:</p> <p>Windows need to be replaced.</p>

AT 1.07	<p>Lanigan:</p> <p>The lower concourse of Lanigan is mainly used by Journalism. On the lower level, there is a classroom and a new lab for Journalism and a distance learning room with incoming ISDN lines for classes and meetings. There were plans for a telecourse with a TV studio, and the LRC got a grant for videoconferencing in 34 Lanigan and at the Phoenix conference center. They are gravitating towards web-based distance learning. Distance learning will soon be on the desks of all faculty that are involved via their computers and then 34 Lanigan could become something else. However, faculty-wide access to computers doesn't necessarily make using the web less expensive because you need more lines to support all the usage. The core of Lanigan should be redone. Cable TV comes in via the LRC; they are still the local access provider for Cable Television in Oswego. LRC offices for the Director and Secretary could move from where they are to use the space more efficiently. Electrical service is a problem in Lanigan. There is a lighting grid in Studio A that is welded to the electrical system and can't be removed. In the summer, there are chiller problems; moisture doesn't evaporate. Doors need to be replaced on the lecture halls where they are missing. Floor tiles are separating and ceiling tiles are falling out. Space is being used in ways that it wasn't designed for: storage has been turned into classes and offices. Electrical usage is strained. There are air chilling problems and there's high humidity which is bad for most equipment.</p>
AT 1.08	<p>Hewitt:</p> <p>The Student Union is run by the Department of Campus Life. There is partial 24 hr. access to Hewitt, at least for the radio and T.V. station in the basement, which calls on issues of security. Lighting, climate control, space and exposure are all issues that need attention. The building doesn't work as is. There is a need for more flexible spaces, a need to be able to subdivide the ballroom. There are at least 60 computers in Hewitt, some for students, some for office use, but it would be good to have a computer lab for students in Hewitt. Perhaps, there could be a walk-up facility for quickly checking information/email and other computer terminals for long-term use. Students are so desperate for computer time that they try to borrow office computers in Hewitt if they can. In the future, there will be more need for computers as registration, which has been by phone, will shift to computer/web based. There is also a campus-wide calendar being developed for the computer. Hewitt has been holding more conferences, and the technological support required has been a challenge. The Department of Campus Life works with the LRC in terms of buying and repairing technological equipment.</p>

<p>AT 1.09</p>	<p>Publicity: There is a monthly calendar that goes out to departments to find out what is going on in Hewitt, but mostly people find out by word of mouth. There is an email list of activities that goes out to those who request it which has the potential to become an even greater vehicle for publicizing events. There are designated bulletin boards in each building and department to post events and there are advertisements in the student newspaper and on the student TV and radio stations. Some TV monitors show what's going on but not in too many places.</p>
<p>AT 1.10</p>	<p>Media connections: Most of the dorms have Internet ports through existing telephone lines that are doubled up lines. This is not according to SUNY standards, but it works. Internet connections are done this way in King Hall. Classrooms all have network access. Not all are live connections, though they can be turned into live connections. Also, there are cable connections in all classes. There are fiber connections going to all buildings. Snygg and Lanigan and Culkin are the main fiber network connections for all the buildings. To move some of these facilities would mean retrenching. Cable TV and networking comes in through the same rack in the buildings. There are currently around 400 students online in the dorms. More faculty continue to become interested in having an online presence as more students become interested in being online.</p>
<p>AT 1.11</p>	<p>General complaints: There is not enough power in the buildings nor enough receptacles. Climate control and air circulation is a problem across campus. In general, conditioned air needs to be rethought because in the winter, spaces are way too dry, and in the summer, spaces are way too humid, so photocopiers and printers jam and the walls sweat. Window treatments should be redone across campus. In general, there are electrical problems in most buildings. Ceilings are falling apart. Lighting is a problem in many classrooms and needs to be redesigned. When using the portable projectors and a/v equipment, the lights need to be off, but with the lights off, it is too dark to take notes. The Chemistry department has no GFIs over the wet labs. There are leaks in some buildings especially Wilber, where a steam line broke and the Journalism department computer lab got wet.</p>

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AT 1.12	Special purpose labs: Currently, there is no organization or monitoring of special departmental labs, but there are a lot of departments that need these labs to accommodate the use of special software, i.e., graphic arts. These facilities typically cannot be for open use as the available workstations with the department specific software are limited.
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Respectfully submitted,

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Leslie A. Barnett

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MINUTES OF MEETING – ATHLETICS & RECREATION - AR#1

DATE: March 22, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: HEWITT UNION – rm. 220 **HArch Project No.:** 9813-00

TIME: 11:00 am

ATTENDEES:

Brian Kelley	Assistant, Intramurals & Recreation, SUNY Oswego
Dick Benjamin	Experience-based Education, SUNY Oswego
Cindy Smith	Assistant Director, Fitness Centers, SUNY Oswego
Jean Conway	Athletics, SUNY Oswego
Sandy Moore	Director of Athletics, SUNY Oswego
Jerry DeSantis	Assistant V.P./Facilities, SUNY Oswego
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview members of the Athletics & Recreation groups to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

<u>Item</u>	<u>Issues Discussed</u>
AR 1.00	Fitness Centers: There are two fitness centers, one beneath Cooper Dining Hall and one beneath Littlepage Dining Hall. There is a membership fee to use the fitness centers, but joining entitles a person to use either facility. Approximately 2100 students are members. Both centers have reached maximum capacity for holding equipment, but neither are planning to expand right now anyway. However, for long-term expansion, this will be an issue.

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MINUTES OF MEETING AR#1

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AR 1.01	<p>Lee Hall: Lee Hall is used for recreation. A lot of sports clubs keep equipment there. The gym is used for open recreation and Intramurals and was redone last year with new basketball nets/backboards, as well as a new wood floor. There is no fee to use the facilities, which includes the gym, some fitness equipment, a pool, dance studio and three racquetball courts. There is also a softball field, rugby field, and three tennis courts behind Lee Hall.</p>
AR 1.02	<p>Swetman Hall Gym: This gym is used for Intramurals as well as club sports practice.</p>
AR 1.03	<p>Romney: There are 6 outdoor tennis courts at Romney and an Indoor Ice Rink Arena which seats 2500. The facility needs dehumidification and heating. Romney facilities and events would draw more people if it was more centrally located on campus. There is some talk that Oswego may change the Hockey program to Division One and add a women's ice hockey team. This would require a number of new improvements, which may call for a new facility altogether. Romney could then potentially be used as an indoor track and tennis facility.</p>
AR 1.04	<p>Laker: Laker is located behind Romney, removed from the center of campus which detracts people from attending games. There are three racquetball courts at Laker and a weight room that they hope to expand. Laker has a renovated gym and locker room facilities. Office space is tight. It would be good for the teams to have kitchen facilities at Laker for them to utilize since they spend a lot of time at Laker, and it is far from any dining facilities. While there is currently a lounge/conference space on the second floor of Laker, a separate study space and computer lab has been recommended to make computer use and studying more convenient for athletes around practice times. Outside Laker, there is a baseball diamond, a new softball field and a track with drainage problems. Because it is difficult to get to Laker, it sits empty all day, but it could be used for open recreation by students. Oswego is trying to get a Project Adventure ropes course on campus which would be done in the Auxiliary gym attached to Laker, which would require some type of pre- and post-workshop area to be briefed on the course.</p>

AR 1.05	<p>Statistics: There are 400 athletes listed on the Intercollegiate Athletic Roster. It has been estimated that around 4000 students play Intramurals, but we are awaiting more accurate figures from the Intramurals coordinator. Of those playing Intramurals, it is a 50/50 split of on-campus and off-campus students.</p>
AR 1.06	<p>Events: Ice Hockey and Basketball are the most widely attended, but because these games take place away from the main part of campus and it is tough to find parking, a lot of people don't go. Also, there are no sports traditions to draw people.</p>
AR 1.07	<p>Wellness: While Wellness Management has been approved recently as a new major, there is no central facility on campus to get wellness information. The health center is in one area of campus, health education classes are spread out, and the nutritionist is at another end of campus. It would be beneficial for students to have these resources all in one place.</p>
AR 1.08	<p>Health Science: A lot of students are deterred from taking Health Science classes because the classes are held at Laker, but the bus does not run on a schedule compatible with class schedules, making it difficult to get back to campus to other classes in the middle of the day. However, some of these Health Science classes need the facilities at Laker. There are Health Science lecture classes held at Laker too which could easily be moved to a more central location on campus.</p>
AR 1.09	<p>Location for a new sports facility: The space between Culkin and Penfield, utilizing the current site of Hewitt Union and the open spaces in between could be a potential site for a new facility. Another suggested location for a new facility has been the space between Swetman and Funnelle. Such a centrally located place for sports and other events would draw more people, especially if a number of facilities could be located together in one building. For instance, it would be good to have an indoor track, indoor tennis courts, and space for indoor baseball and softball and track & field practice especially since indoor practice space is currently at a premium. There are two Tennis courts at Seneca.</p>

HELPERN ARCHITECTS

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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-22-03m.wpd

HELPERN ARCHITECTS

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MINUTES OF MEETING – CENTER FOR BUSINESS & COMMUNITY PROGRAMS & CONTINUING EDUCATION - CBC#1

DATE: March 22, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: HEWITT UNION – rm. 220 **HArch Project No.:** 9813-00

TIME: 1:15 pm

ATTENDEES:

Carolyn Rush	Executive Director, Center for Business & Community Programs, SUNY Oswego
Nancy Bellow	Director of Workforce Development, Center for Business & Community Programs , SUNY Oswego
Sandy Resnick	Director of Community Programs, Center for Business & Community Programs, SUNY Oswego
Ellen Wahl	Director of RSVP, SUNY Oswego
Yvonne Petrella	Director of Continuing Education, SUNY Oswego
Jerry DeSantis	Assistant V.P./Facilities, SUNY Oswego
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview members of the Center for Business & Community Programs and Continuing Education office to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

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Item	Issues Discussed
CBC 1.00	<p>Center for Business & Community Programs and Continuing Education: In 1994, the Continuing Education office split into three cross-linked entities that work closely with graduate studies. These offices are cross-functional; everything they do requires another group's participation, and they have close relations with many administrative offices. 2600 students are involved in summer programs, most of whom are part-time including evening students. These summer students account for 14,000 credit hours and utilize housing the most of any program. Traditional full-time enrollment is not an issue for these offices and does not determine how they establish their programs.</p>
CBC 1.01	<p>Continuing Education: Continuing Education deals with credit bearing programs such as the five evening degree programs, the winter and summer programs, and the off-campus learning programs. ESL is a credit-bearing or non-credit bearing summer program, primarily made up of residential students for 6 weeks.</p>
CBC 1.02	<p>Community Programs: Community Programs deals with services that don't relate to the students. They're in charge of the Resource Allocation Method (RAM) which is facilities management. They deliver personal development and enrichment courses, SAT prep courses, conferencing activities, an elder hostel and classes such as antiquing. They put together public issues groups, the Sheldon-roundtable, 6-12 times a year on topics such as: the economy and charter schools. For these groups, they use the Forum, and the Ballroom in Hewitt, which may be occupied by other events such as Career Day. Unlike the rest of campus, their office runs on a twelve month operation. 75% of what's delivered from this office is to external customers.</p>
CBC 1.03	<p>Programs: This office handles dealings with the Department of Environmental Conservation. Some of the programs are developed by their offices and some come in already developed. For instance, a Domestic Violence group came in with an established program. If Swetman became a student resource center, it would be a good location for the Continuing Education office. They are responsible for some publications, a College for Kids program for children ages 5-8 and a retiring seniors volunteer program.</p>

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CBC 1.04	<p>Space needs: Right now, the three offices aren't together, but they want to be consolidated, which would free up space, allow them to share staffing and save time on doing typical staff functions. They propose that their offices be located in Rich Hall. The training for business and industry, which is another activity the office handles, can move around and programs can sometimes be delivered off-campus. They have space for core business and one dedicated classroom, and if they owned another classroom, they would do more and fill it up. However, they don't really need dedication of space, just a lot of access to spaces. Finding available classroom space is generally easy, but it's a struggle to find adequate conference facilities and access during the day, especially for a number of consecutive days for business and conference needs. For most night or weekend programs, space is available. If they could get conference space for consecutive days, they could house people downtown and bring them up to campus.</p>
CBC 1.05	<p>Access: There is a need for easy to find places and easier access to events for the community. New road signs would help to direct people to the right places. Students need more food serviceability and easier access to the Hewitt bookstore, such as an entry from outside. There is also a need for easy access parking and a safe drop-off/pick-up spot for the College for Kids program.</p>
CBC 1.06	<p>Facilities: These combined offices are not looking for future growth space right now but probably will need it eventually. They need more restrooms especially to accommodate business people coming for conferences who can't be expected to share with 900 students. The campus needs better and more external signage identifying buildings, clear directories inside buildings, windbreaks, lighted signs and clearly marked pedestrian paths. People drive instead of walk because it is unclear where to go and people want to park close to where they're going. An internal tram system was recommended for getting people around campus. It could have side curtains for use in bad weather. There is a need for nice conference spaces with greater technology because Lanigan Hall is not a conducive place to hold Business conferences. They need a place where guests would want to reside if they were to have more than a one day conference, and they need parking for programs which have been established to benefit the community.</p>

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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

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Margaret Castillo

3-22-04m.wpd

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MINUTES OF MEETING – BUSINESS COUNCIL - BC#1

DATE: March 22, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: HEWITT UNION – rm. 220 **HArch Project No.:** 9813-00

TIME: 2:45 PM

ATTENDEES:

Midge Sternberg	Director of Financial Aid, SUNY Oswego
Emily Crane	Purchasing Associate, SUNY Oswego
Marta Santiago	Human Resource Manager, SUNY Oswego
Byron Patton	Director, Environmental Health & Safety, SUNY Oswego
Thomas M. Ryan	University Police Chief, SUNY Oswego
Byron Smith	Assistant V.P., Finance, SUNY Oswego
Bill Gruszka	Director, Telecommunications, SUNY Oswego
Cheryl R. Smith	Bursar, SUNY Oswego
Bernie Henderson	V.P. , Administration, SUNY Oswego
Jerry DeSantis	Assistant V.P./Facilities, SUNY Oswego
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview members of the Business Council to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

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<u>Item</u>	<u>Issue Discussed</u>
BC 1.00	<p>Business offices: These offices generally have two components: student services and administrative services. These offices are scattered around Culkin but moving some of them to the same floor would their facilitate operations and improve their services to students. Offices that should be in proximity to each other include: the office of admissions, financial aid, the bursar, registrar, food service, housing and the transfer office. These offices are not all handicap accessible. Because these offices are all on different floors, students sometimes spend all day going up and down the elevator or stairs in Culkin in order to take care of their student service needs and financial responsibilities. Sometimes, students even get sent by one of these offices to another building like Hewitt, Penfield Library or the Public safety office in order to clear up an issue before finishing any business they have in Culkin.</p>
BC 1.01	<p>Culkin as location for student services: Culkin is not a friendly building. It is not laid out well. There is no place to wait to take care of business in any office, so lines form in the hallways around corners. The business offices need a conference room for staff meetings. The site itself is good for these offices because it is the first place people approach when they drive up to campus, but no one knows where to go within the building because there is no information booth in the lobby of Culkin. There is a only a directory which still seems confusing to people. There used to be an information kiosk, but it got walled-in to make more office space.</p>
BC 1.02	<p>Bursar's& Financial Aid: The Bursar's office and the Financial Aid office need areas for counselors to talk to students about private matters. The Bursar's office deals with student employment also. Their office is cramped for the size of the staff. They need a conference room. There are issues with storage. The office should be near the safe, so they don't have far to transport money.</p>
BC 1.03	<p>7th floor of Culkin - Human Resources, need another space for private meetings, and office space.</p>

BC 1.04	<p>Business and Administrative offices: These offices, all located on the fourth floor in Culkin, do not provide student services: Finance, Accounts payable, Personnel, Purchasing department. These offices all need fire-protected secure archival storage areas for records they are required to keep. Currently, all the storage is in the basement, and there can be water damage problems down there. Human Resources is on the seventh floor, but should be on the fourth with the rest of these offices.</p>
BC 1.05	<p>Telecommunications office: This office is on the first floor of Culkin. They bring in new business and deal with students.</p>
BC 1.06	<p>Security: Lighting on campus has recently been redone. There is a blue light system that directly calls the campus police in case there is an incident on campus. There are also plans to implement a public safety beeper system which will provide beepers for students to carry to contact the police directly in case of emergency. Every semester a safety escort service starts up but there is never enough desire for it, so it becomes defunct. Police offices are in two locations: parking & information is located at the main entrance to the campus, and all other police offices are located in Rich Hall.</p>
BC 1.07	<p>Environmental Health and Safety: Located in Lee Hall, this office has no student contact. They deal with Regulatory affairs, i.e., OSHA, Asbestos testing.</p>
BC 1.08	<p>Rearranging Culkin: Offices considered moveable from Culkin to free up office space include: Auxiliary Services, Career Planning and Placement, Community and Business Programs, Administrative Computing, Telecommunications and Housing if necessary.</p>

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BC 1.09	<p>Mailroom Operation: This operation is located in the commissary building. There is a need for a center where bulk-mailings can be prepared in their entirety. Currently, mailings get done in steps around campus. First, most mailings get designed in the Publications office in Rich, then they are taken to Culkin to be put together, then they go to the bulk-mail office to be put through the bar-coding machine. The entirety of these operations were designed to go into Culkin: publications, printing, mailroom, switchboard, however, due to growth there's no longer enough room in Culkin for all of the services. Because the facilities are scattered now, people get discouraged from preparing economical mailings and a lot of money gets wasted.</p>
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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
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3-22-05m.wpd

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MINUTES OF MEETING – PROVOST STAFF - PS#1

DATE: March 23, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: SNYGG – rm. 204 **HArch No.:** 9813-00

TIME: 8:00 am

ATTENDEES:

Doug Deal	Director, General Education, SUNY Oswego
Linda Rae Markert	Interim Dean, School of Education, SUNY Oswego
Hubert Smith	Assistant Provost, Learning Support, SUNY Oswego
Lanny Karns	Dean, School of Business, SUNY Oswego
David Bozak	Associate Dean, College of Arts & Sciences, SUNY Oswego
John W. Presley	Provost, NPAA, SUNY Oswego
Harvey H. Kaiser	HHK & Associates (HHK)
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview members of the Provost Staff to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

Item	Issue Discussed
PS 1.00	<p>School of Education: They would like to have the department housed in Sheldon, Wilber and Park. One concern is that the Schools of Business and Education do not end up at one end of campus with the College of Arts & Sciences at the other end because it will divide the school. The programs in the School of Education include: Vocational Technology, Health Education and Athletics, School and Counseling Psychology, Curriculum Instruction and Educational Administration. Educational Administration and graduate programs mostly needs offices and some seminar space, while the Center for Psychological Studies and Curriculum Instruction have a greater need for classrooms.</p>
PS 1.01	<p>Wilber: Two pieces of the College of Arts & Sciences are located in Wilber; the Graphic Design lab is on the first floor, and the Journalism computer lab is on the third floor. One communications studies class is also in Wilber - rm. 354. It would be beneficial for these labs to be in Tyler and Lanigan where the rest of Art, Journalism and Communications classes and facilities are located. Modern Languages ought to be relocated near the rest of the Arts and Sciences programs too. Business and Community Development, and the outreach office are on the second floor and United University Professors is on the first floor.</p>
PS 1.02	<p>Snygg: The Science departments want to stay in Snygg and Piez, but they need more space. They need more intermediate spaces for 40 -50 person classes. Most classrooms in Snygg seat only around 20 people. Philosophy is the only non-science program in either of the two science buildings. Computer Science, Math, Chem, ICC and some Physics facilities are in Snygg. There is a joint Master's program for Computer Science and Psychology.</p>
PS 1.03	<p>Computer Labs: 322 Snygg was a Computer Science hardware facility and now it has become a lab to help support the computer literacy component of the general education requirements. It's a teaching lab that supports Information Sciences classes. It's not used for open lab time. 103 Snygg houses Java stations, supports some programming labs and for any open time can be used for general lab use. There is also an ICC facility in the basement of Snygg which has approximately 50 machines.</p>

<p>PS 1.04</p>	<p>Sheldon: A number of good proposals for using Sheldon are being explored. A large part of Sheldon should be used as a conference center with general purpose rooms as originally intended. It could also house the graduate deans office, the admissions office, and classrooms and seminar rooms for seniors, graduate students and the general community. Sheldon is the only building on campus with any character. It should be a prestigious place that presents a good face to industry and the community. It should be a drawing card, a marketing tool used by all the departments. We should have nice classrooms for seniors, super-seniors, and graduate students to make them feel special. Perhaps honor's classes could be held there. Sheldon could also house a Faculty Club, a Center for Interdisciplinary Studies which would help tie all departments together, and a nice gathering space.</p>
<p>PS 1.05</p>	<p>Swetman-Poucher: This is a good place for interdisciplinary studies. It is centrally located and has three wings that all feed into each other. The building's location is advantageous because it is central to the campus and it gets a lot of traffic. Swetman-Poucher could be used in part as a visitor center with information, displays, and views of the lake to attract people. Student Services could be in this building too.</p>
<p>PS 1.06</p>	<p>Advisement center: This center is currently on the fifth floor of Culkin. There is some discussion about whether they should split the center into small satellite offices around campus for students to easily access with a central office or stay in only one location.</p>
<p>PS 1.07</p>	<p>Swetman as Humanities/Advisement Center: Potential services could include career planning and placement, the book store, a main advisement center, the international education office, a learning support services center, tutoring space and classrooms for freshmen, so they can be near the student support services.</p>

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MINUTES OF MEETING PS#1

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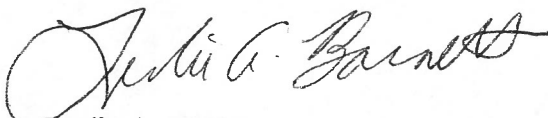
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PS 1.08	<p>Student Activities Center: There was some overlap in discussing what functions or offices should be housed in a Student Activities Center and in a Humanities/Advisement Center. Facilities desired in an activities center include: an Ice Hockey rink, learning support services, a book store, advisement center, faculty club, and Indoor track. It was suggested that we look at the activities center at Clarkson to see how it works. The Ice Rink is a controversial topic. Should it be in the center of campus or not? There should be cultural events, sporting events and concerts held in the Student Activities Center.</p>
PS 1.09	<p>Food Service: Food service is a bit unusual at Oswego. There are snack bars in many of the academic buildings, so food is accessible all over campus. This detracts from the notion of food "Centers" on campus. There should be more faculty/student interaction on campus and food is a good venue to make this interaction happen.</p>
PS 1.10	<p>Hewitt Union: The building has lost its flair. It is no longer a place for formal activity or for student activities. Some people want to tear Hewitt down and build a new building that they believe will better accommodate current needs.</p>
PS 1.11	<p>Media facilities and programs: Graphic Arts, Journalism, Broadcasting, and other media programs/departments should be consolidated, but no one knows where they could fit if they were all housed together. If they were combined, somehow they might be able to serve interdisciplinary programs such as Cognitive Science which makes use of the Philosophy, Computer Science, Linguistics and English departments.</p>

These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS


Leslie A. Barnett

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cc: Jerry J. DeSantis
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3-23-01m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING – SCIENCES - RICE CREEK - RC#1

DATE: March 23, 1999

PROJECT: SUNY Oswego
Five-Year Capital Plan

LOCATION: SNYGG – rm. 204

TIME: 9:30 am

ATTENDEES:

Andy Nelson	Director, Rice Creek Field Station, SUNY Oswego
Peter A. Rosenbaum	Associate Professor, Biology Department, SUNY Oswego
J. Alden Lackey	Chair and Professor, Biology, SUNY Oswego
Alfred Stamm	Professor, Earth Sciences, SUNY Oswego
Harvey H. Kaiser	HHK & Associates (HHK)
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview faculty who utilize the Rice Creek Field Station to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

Item	Issue Discussed
RC 1.00	<p>Space: The sciences need more space for their programs. Expansion sites to think about are: Swetman which will have about 12,000 sf of space freed up, and Sheldon has space. One suggestion was uniting Snygg and Piez with a new structure between the two buildings for lab space which would accommodate new needs. The science departments don't have the resources to maintain the natural history of the area. The bulk of the collections now in Piez shouldn't be stored there; only a small teaching/research collection should remain in Piez. Currently, the collections are in a fire safety zone.</p>

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RC 1.01	<p>Rice Creek Use:</p> <p>The Rice Creek Field Station is used by the biology and earth sciences departments. It was developed by the biology department thirty years ago. The School of Education also hosts some classes there and art classes sometimes come out to the field station to draw. Public schools use the field station. The Field Station gets a lot of use because it is an easy commute from campus, and it is not so remote to impede having classes there in the middle of the day. This is beneficial for classes there that need the facilities because the field is immediately at hand. Students can go do field work directly outside the classroom lab. The heaviest usage is in the fall and summer because of the weather. The lowest usage is in the spring because there is less desire to do field work then. Also, there are limited facilities, so only one class can meet at a time, and the size of classes is limited. They could have more classes and do more if they had more resources and facilities.</p>
RC 1.02	<p>Property:</p> <p>Rice Creek Field Station manages 300 acres of property. It is approximately 1 to 1 ½ miles from campus. There are 500 acres of campus property off of Thompson Rd., the remaining 200 acres is at Fallbrook which is run by Auxiliary services.</p>
RC 1.03	<p>Funding:</p> <p>Rice Creek has a separate budget from the college. They get some private funding and run fee-supported programs. They get funds for research from the continuing education office of research and sponsored programs and they've gotten some private funds that can provide a small research grant. There's potential to get research funds from outside people who use the facilities and there would be an opportunity to get NSF grants if the facilities were better.</p>
RC 1.04	<p>Programs:</p> <p>There is no formalized environmental conservation program at Rice Creek. They have a fifteen passenger van for transportation to and from the school which they also use for field trips to go other places. There are weekend programs during the academic year, summer programs for elementary school children during three weeks in July, and biology and education summer school classes that use the facility. Trails are open to the public for hiking, cross-country skiing, walking. There are Great Lakes courses in the summer offered by biology. The Great Lakes program is centered on the Lake. Rice Creek keeps and maintains some boats, including a Boston Whaler.</p>

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RC 1.05	<p>Natural History Collection: The field station houses the Natural History Collection and is a good place to keep the collection but there isn't adequate space for it. Some of the collection is in Piez in storage and could be used in classroom labs, but most of it should be housed in a main collection because of the needs for protection and curatorial work.</p>
RC 1.06	<p>Expansion: Rice Creek field station has great potential to grow. Drawings have been done for the expansion of Rice Creek field station. Originally, it was conceived in the 60's as a building twice the size of what was built. Programmatically, Rice Creek is used for what it was intended but usage is limited. There is rarely more than one class a day, a three hour lab, because space is limited. Because the same space cannot be used for teaching and research, not much research takes place there. In the summer, there are plenty of research opportunities for students, but there is no research lab to do work in. There are hopes of putting in a GIS system, but currently there is no place to put it. The field station could also offer a public education program and technology training if they had the space.</p>
RC 1.07	<p>Piez: Office space is cramped in general, with room only for a desk a phone and a few records. The offices are too small to meet with a student. The Earth Sciences department is dependent on computers now but has no space for a computer lab. Anatomy classes require equipment such as fans and hoods that are specially designed for an anatomy lab, and currently there are no ventilation facilities for this specifically. There recently was a renovation, but no new hoods or ventilation scheme was installed. Existing hoods were updated or refurbished, but the alteration of hoods put in 30 years ago, will not accommodate today's needs. In some areas, the existing hoods are okay for chemical work but not for other types of work. No one in the administration talked to members of the science departments about what should be done for the renovation/refurbishment of hoods/ventilation. It was a top-down approach and the administration said new ventilation was not in the budget. The science departments tried to suggest modifications but no one would listen. They want Piez and Snygg refurbished with an addition between the two buildings for new labs, and they need a working greenhouse facility for the biologists.</p>

HELPERN ARCHITECTS

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RC 1.08	Computer labs: In Piez, there is a lab for the sciences as well as for open usage. There is a dedicated computer lab in Piez, but there's a need for a lab for certain advanced studies, i.e., GPS –global positioning system. GIS – geographic information systems. Meteorology has 2 rooms for their lab with one computer workstation per two students, and Geology has computers in a different lab because of their needs using different software.
RC 1.09	DEC: The DEC uses the grounds and facilities. They do orienteering there. They could use GIS and GPS for training if the facilities were available.

37 Initiatives?

These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



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3-23-02m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING – STUDENT SERVICES - SS#1

DATE: March 23, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: HEWITT UNION – rm. 217 **HArch Project No.:** 9813-00

TIME: 1:15 PM

ATTENDEES:

Nancy Hale Director, Counseling Services Center, SUNY Oswego
Jim Scharfenberger Student Affairs, SUNY Oswego
Tanya Bowen Counseling Center
Richard Thompson Director, Student Health Services, SUNY Oswego
Katsura Kurita Judicial Affairs, SUNY Oswego
Andy Westfall Assistant Registrar, SUNY Oswego
Barbara St. Michel Campus Life, SUNY Oswego
Bob Casper Career Services, SUNY Oswego
Bob Schell Associate Dean of Students, SUNY Oswego
Harvey H. Kaiser HHK & Associates, SUNY Oswego
Margaret Castillo Helpern Architects (HArch)
Leslie A. Barnett Helpern Architects (HArch)

The purpose of the meeting was to interview members of Student Services to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

Item	Issue Discussed
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HELPERN ARCHITECTS

MINUTES OF MEETING SS#1
March 23, 1999
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SS 1.00	<p>Sheldon:</p> <p>Sheldon will either be a gateway or a barrier. It is an icon and a bridge between the external campus and the internal campus. It should be seen first when new students arrive, but the area by Sheldon may not be able to handle the student traffic created by having student services in the building. Parking availability should be considered too. The admissions and alumni relations offices could be in Sheldon, however Sheldon should not become the center for all student activities because it is at the opposite end of campus from many residences, and it is far separated from the academic buildings.</p>
SS 1.01	<p>Space allocation:</p> <p>Teachers do not want to go to teach in buildings that are not near their offices. Teachers and students need more spaces to gather in central locations like the formal lounge in Hewitt.</p>
SS 1.02	<p>Clustered offices:</p> <p>Many of the following offices are in Culkin: Learning center, Developmental services, Orientation, Leadership services, Academic office, Advisement center, First year student program, Career services, Experiential education, Veteran services, Registrar, OLS – developmental programs, ESP and RSP, Learning support services, LEO - disability, volunteer services, Residence Life, Honor's college, Dining office, ID card and Telecommunications. They all have an administrative component and a student contact component. Perhaps some of these offices could be rearranged so the student contact component of the offices could be clustered in an environment that is student-centered, especially those services having something to do with student retention.</p>
SS 1.03	<p>Swetman:</p> <p>This building could become a bridge and be used in part to house Student support services such as: Financial, Student support, Advisement and Residence Life. These services might act as a bridge between the academic and social components of campus life, which should be integrated. There could also be a Dean of Students office here, which doesn't currently exist. Swetman would have a new focus as a student-centered place with student-centered education and student-centered activities. There should also be specific places planned as meeting rooms in Swetman, not classrooms used as meeting rooms.</p>

HELPERN ARCHITECTS

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SS 1.04	<p>Student activity center: Students need good food and a variety of choices. Food used to be the center but now food has been decentralized and there need to be other draws. The student activity center needs a diversity of comfortable lounge spaces to hang out in: loud places, quiet study spaces, a café or cyber café. It should also have a computer lab, meeting rooms with at least minimal technology, student offices, a book store, recreation and wellness facilities in some form, 24 hour reading rooms, performance type spaces and a movie theater. There is also a need for a place to bring a group of students together for instructional use by the advisement center. There is also a need for service access hallways for setups of performances and storage because moving equipment down main corridors is difficult and dangerous to passersby. Currently in Hewitt, there are recitals, panel discussions, practices, movies, club offices, meeting rooms and open music labs.</p>
SS 1.05	<p>Hewitt: Hewitt used to suit its needs when it opened; they had big dances in the ballroom. Hewitt needs greater flexibility. There should be banquet services with flexible space. Dinner theater has held dinners in Hewitt after performances at Waterman theater. Non-traditional students have an office in Hewitt. Hewitt could be used as a central information site for students taking evening classes because they have no access to administrative offices to get information at night.</p>
SS 1.06	<p>Recreation and Student Activities: Recreation needs to be looked at holistically. Lifestyles, wellness (which includes physical fitness and mental health) health and health education are a cluster. Fitness centers should center their programs and facilities around health, wellness and sports as a package.</p>

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SS 1.07	<p>Health and Counseling centers: The counseling center has a beneficial relationship with the health center; they are both in Walker, out of the mainstream. Here, the counseling center has privacy that it would not have in a student activities center. Students view it as detrimental to be seen entering the medical/counseling facility, so they need to feel a sense of privacy. Having the health and counseling centers together has facilitated referrals and continuity. They need parking for off-campus students, integration with a wellness and lifestyles component of campus life, ambulance service at their facility, delivery access, biohazard storage and disposal, dead record space for the required seven years of record keeping. They need clinical space, a family planning clinic, storage space for supplies and equipment, an internal library, internal laboratory, space for lab testing and a pharmacy.</p>
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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-23-03m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING - CAMPUS LIFE/STUDENT ACTIVITIES - SA#1

DATE: March 23, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: Hewitt 217 **HArch Project No.:** 9813-00

TIME: 2:45 pm

ATTENDEES:

Brian Kelley	Coordinator, Intramurals, SUNY Oswego
Cyndia Donovan	Student Services, SUNY Oswego
Scott Stratton	Editor-in-Chief, Oswegonian, SUNY Oswego
Dana Segall	General Manager, WNYO, SUNY Oswego
Maria Leaf	Staff Reporter, WTOP, SUNY Oswego
Mary Jo Ford	Staff, Student Association, SUNY Oswego
Matt Silverman	President-elect, Student Association, SUNY Oswego
Roosevelt Muhammad	Assistant Dean of Students, SUNY Oswego
Samuel C. Haynes	Assistant Director of Campus Life, SUNY Oswego
Cara Marshall	Women's Center, SUNY Oswego
Jen Parkinson	BiGala, SUNY Oswego
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview members of the Campus Life and Student Activities groups to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

HELPERN ARCHITECTS

MINUTES OF MEETING SA#1
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Item	Issue Discussed
SA 1.00	<p>Basement of Hewitt: All the media centers are here, WNYO, WTOP, The Oswegonian and the year book. They work well together for news stories, advertising, etc., but in terms of the facility itself, a more visible area would be beneficial to help make students aware of what's going on on campus and to help get them involved. The Student government office and other student offices are all hidden. They want more visible space to encourage new people who go by to join or at least come in and see what's going on. There is no incentive to go past these offices in the basement of Hewitt except to go to the bookstore. The off-campus association is the only visible office. It's on the first floor. The basement and second floor need to be more open without offices all tucked into corners.</p>
SA 1.01	<p>Media centers: WTOP, the tv station, does 2 live newscasts and 1 taped newscast per day. They have way too much noise above them, noise of chairs moving and pipes, and it's very distracting. WNYO needs a lot of outlets and connecting rooms next to each other. There was a question about whether WNYO could share facilities with WRVO and the WNYO staff says that the two stations have different needs, so they couldn't share.</p>
SA 1.02	<p>Should Media Centers be near related departments?: It was suggested that it would deter people from getting involved with one of the media centers if they were to be located near specific departments such as broadcasting or journalism especially since a less diverse grouping of the student population would be around those facilities. Also, these media centers need around-the-clock access to their spaces which might be more difficult in an academic building. In addition, none of the offices currently work with Broadcasting which is in Lanigan though it might benefit them to be adjacent.</p>
SA 1.03	<p>How do you attract students to join clubs and organizations?: Freshmen surveys, word of mouth, newspaper, calling recruitment, posters. Student offices should be more visible on the first floor of Hewitt maybe near food, so they would attract more people. Students would benefit by clubs and organizations such as: the media centers, BiGala, women's center, Latin students association and the non-traditional student's office being centrally located together.</p>

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SA 1.04	<p>Recreation:</p> <p>Many schools are using high profile Atrium style Student Union buildings such as: Indiana University of Pennsylvania and University of Maryland. UMaryland is using their Recreation center as a model to refurbish their student union. For recreation and club sports, students use Lee Hall. It's a great location for recreation and draws students from all over campus, but they need more space. Rugby and flag football use the hidden fields. Some recreation classes or groups could be in a student center if there was space.</p>
SA 1.05	<p>Organization of space:</p> <p>The LEAD center is the leadership office, which manages the campus life complex and the auxiliary services complex, which means they oversee: student activities, recreation and club sports, reservations, copy center, leadership services, student government and other groups that need meeting space. Their services are intertwined with all the student organizations, and this relationship should be reflected in the arrangement and design of the space they use. The offices/organizations could share space in a complex where they would be in a senatorial style room next to each other.</p>
SA 1.06	<p>Hewitt Union:</p> <p>It is very central, but needs a living room type of space, someplace comfortable, with a TV. Hewitt needs computer facilities especially for nontraditional students. There should be a bank branch, not just an ATM because with one ATM only, the line is ridiculous. The cafeteria in Hewitt needs to be modernized. New conference rooms should be built with a conference style setting and high tech equipment. The lounges on the second floor don't get used much. The ballroom and cafeteria are too tall, so a lot of space is lost for potential conference style setups. The formal lounge, while popular, gets a lot of noise from the people traffic going by. The ballroom gets consistent use but usage would probably be heavier if it were a more aesthetically pleasing space. Entrance is an issue.</p> <p>Student Association services on the first floor include the corner store and check cashing. If a room gets used for a meeting by an outside party, Hewitt Union will get the fees. There is not too much competition on campus for conference facilities and the fees taken in for the use of space.</p>

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SA 1.07	<p>Student Activity Center: Oswego needs a place where they could house a large number of people for graduation, inaugurations or a large concert. Currently that takes place in the Ballroom or in Laker Hall which has bad acoustics. This center should have a theater facility, movie theater, and conference facilities. It should also have locker, storage and support spaces for any event spaces. The book store could be in this building and should be more visible than it is in the basement of Hewitt. Rooms should be multipurpose as much as possible in such a center.</p>
SA 1.08	<p>What's popular for a student event on the weekend? The campus population is diverse and would draw people for concerts and athletics, but they don't have much of either. The belief is that attendance at events would increase if the events were held in centrally located places. A big concert would draw from Syracuse, Rochester, Buffalo and Albany too. Those are the places that Oswego students travel to for concerts. Also, there is a need for better signage such as lit signs that show events and programs during the course of the day. Right now, the primary way to market events is to post notices on bulletin boards.</p>
SA 1.09	<p>Location: Oswego doesn't market and maximize their geographic location; they don't take advantage of the Lake. There are a lot of indoor facilities that complement the cold areas, but Oswego doesn't have enough of these indoor facilities. There is no community college in Oswego, so SUNY Oswego could meet the needs of the community more.</p>
SA 1.10	<p>Sheldon: Sheldon would be a great location for conference spaces, and it would benefit the Union to be able to use it that way. Sheldon could house a lot of organizations for the City of Oswego especially since the small hotels in Oswego don't really have conference facilities for major conferences Oswego doesn't capitalize on summer camp programs like sports groups.</p>
SA 1.11	<p>Women's center and BIGALA: Both of these offices have libraries dealing with their specific subjects. BIGALA needs more space, and a private space at that, because not all of the people who come there have come out yet and they want privacy.</p>

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SA 1.12	Swetman-Poucher: Lots of people walk through Swetman; it gets a lot of use because it is centrally located. It is not a bad walk from Hewitt to Swetman and it's not too far for other offices and west campus residences either. BASAC – the business advisement and student administration center was visible in Swetman. However, the building needs an extensive renovation to house new offices and functions.
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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-23-04m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING – CAMPUS CONCEPT COMMITTEE - CCC#2

DATE: March 23, 1999

PROJECT: SUNY Oswego
Five-Year Capital Plan

LOCATION: President's Conference room
Culkin - Rm. 706

HArch Project No.: 9813-00

TIME: 4:00 PM

ATTENDEES:

David Hill	Professor, English, SUNY Oswego
Jim Scharfenberger	Student Affairs, SUNY Oswego
Wes Boydston	Technology Department, SUNY Oswego
David King (DK)	Chair, Faculty Assembly, History, SUNY Oswego
Susan S. Camp	Chair/Professor, Vocational Technical Ed., SUNY Oswego
Roberta M. Lipsig	Associate Professor, Accounting, Finance and Law, SUNY Oswego
Craig Graci	Computer Scientist, SUNY Oswego
Dave Meirowitch	Off-Campus Senator, SUNY Oswego
Carolyn Rush	Ctr. for Business & Community Programs, SUNY Oswego
Mike Flaherty	Auxiliary Services
Geraldine Forbes	Professor, Women's Studies and History, SUNY Oswego
Jerry DeSantis	Assistant V.P./Facilities, SUNY Oswego
Harvey H. Kaiser (HHK)	HHK & Associates (HHK)
Margaret Castillo (MC)	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview members of the Campus Concept Committee to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

HELPERN ARCHITECTS

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Item	Issues Discussed
CCC 2.00	<p>Introduction: HHK started by expressing the goals of the Five-Year Capital Master Plan and the hopes of extending the plan to include projects to work towards over the next ten years. He addressed concerns and asked for input about Sheldon and Swetman-Poucher with regards to building program because the future programming of these buildings seems to be the least defined.</p>
CCC 2.01	<p>Planning principles: MC presented basic planning principles and explained that a composite plan with layers of information will be put together after all interview input has been synthesized and the committee has reached consensus. The plan will then be presented to the President for changes and approval.</p>
CCC 2.02	<p>Academic Core: Most likely there will be no need to go outside the existing core boundary. The Residential Zone is a separate zone and is not part of this plan.</p>
CCC 2.03	<p>Landscaping: There may be some money in the operations/maintenance budget for landscaping. Each building project will have a sitework component, but the school will try to get capital projects later to pick up more of the landscape component. Most likely, landscaping changes/improvements will be implemented incrementally. Green spaces will be an overlay used as an attempt to tie things together. It's important to keep the weather in mind as for 6 months, it is a driving force on the campus. Anything to make it easier to maneuver through the campus would be great; it is very windy to walk from the new campus - the west residences, to Hewitt and the rest of campus. There need to be windbreaks to shield the wind.</p>

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CCC 2.04	HHK mapped out programming of buildings thus far determined: Rich will house the School of Business, the Center for Business and Community Programs and the Police/Safety offices. Wilber and Park will house the School of Education which may have enough space in these two buildings only when Niagara-Mohawk moves out. The state criteria are 140 sf/per faculty office and 20 sf/per student, but SUNY Oswego can try to make a case for special needs after the capital plan is finished for such programs such as Vocational Technology because the equipment takes up a lot of space. Basic programming for Penfield Library, Lee Hall, Mahar, Tyler, Snygg, Piez and Culkin are fine as they stand. Hewitt's program will remain as a student/faculty activities center, but may be revamped.
CCC 2.05	Undetermined buildings: Sheldon, Swetman or Hewitt could house attractive high-end classrooms to draw people. Many faculty members will go to other buildings to get good services and facilities as well as to teach in classrooms with windows for light and air. Some of the buildings have no windows, no skilled technical staff and broken lights. Sheldon or Hewitt could house a faculty lounge. There is a lot of undeveloped space in Sheldon which could be used for part of the School of Education, perhaps for the office of the Dean of Curriculum Instruction. However, the space the DEC uses in Sheldon is accounted for. It will either continue to be used by the DEC or it will be conference space. The space was built as hotel rooms, but no feasibility study was ever done on it being a hotel.
CCC 2.06	School of Education: They want to pull their space together. Health, physical education and technology will stay where they are but other programs in the school could move. A study, like the School of Business study, should be done for the School of Education.

HELPERN ARCHITECTS


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CCC 2.07	<p>Campus Center:</p> <p>There was some discussion about whether the present site of Hewitt or Swetman should be where the locus of student activity takes place and whether a new "center of campus" should be an academic center or an activities center. A program study should be done to help develop a program for this center. Access routes to campus should be considered as well. Swetman, which is very centrally located, could be used for a combination of student related services and as an academic center. Suggested programming includes: instructional computing center, humanities cluster, cluster of student financial services, advisement cluster, student learning center cluster, residential life cluster, honor's program, judicial affairs, classrooms, open use computer labs. There is a concern that the student support service offices considered for Swetman would have no effect on enlivening the campus environment because students only need some of these student services on a daily basis. These services could remain in Culkin, especially since most of the services can be accessed via phone or computer from a student's room. An interactive learning environment needs to be fostered and should be the focus of a revamped student-centered building. See Draft 4 by the CCC which maps out a center with spaces for advisement, academics, services and commons. However, there is a need to provide easy access to information and computer services especially for nontraditional students, which could be accomplished via an electronic information kiosk.</p>
CCC 2.08	<p>Process:</p> <p>HArch and HHK will create a list of buildings and programs, an overall campus concept, which needs to be approved by the CCC and then by the President of SUNY Oswego.</p>

These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

HELPERN ARCHITECTS

MINUTES OF MEETING CCC#2
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cc: Jerry J. DeSantis
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3-23-05m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING – STUDENT GROUP - SG#1

DATE: March 24, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: HEWITT UNION – rm. 217 **HArch No.:** 9813-00

TIME: 9:00 AM

ATTENDEES:

Peter Naughton	WTOP-TV News Director, SUNY Oswego
Maria Leaf	WTOP-TV Staff Representative, SUNY Oswego
Stacy Kay	V.P. of Psi Chi, SUNY Oswego
Tracy Carrig	NYPIRG, PSA
Shelly Vanshyke	C.A.R.E./Violence Peer Ed./ Lifestyles, SUNY Oswego
Jon Rowlands	Alcohol & other drugs Peer Education, SUNY Oswego
Liz Kearsing	IEE, SUNY Oswego
Allison Peacock	Off-campus living, SUNY Oswego
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview students to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

Item	Issue Discussed
SG 1.00	Residence Halls: Funnelle's and Hart's locations are great. 50% of the students like living in Hart, the other's think it's too much work because they're required to take a class to live there - IST 190/390. Onondaga is the only building with suites. West campus residents don't have much reason to go back to campus if they don't have meetings, and there's a windtunnel over the bridge to the main campus. It takes between 5-10 minutes to walk from west campus to Hewitt and 15 minutes to Rich. Some students traverse campus all day.

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SG 1.01	<p>Student life: Students who belong to clubs tend to meet people from all over campus. Students who don't belong to clubs mostly know people in their dorms.</p>
SG 1.02	<p>Hewitt Union: It's the center. The Student Union should have a food court with specially food shops including Dunkin Donuts, a bagel shop and a coffee shop. Off-campus students would hang out at Hewitt more if a variety of good foods were available. A lot of faculty pass through Hewitt and eat there too. Service stores such as a post office, bank, grocery store, dry cleaners, music store and pharmacy would draw students also if they were affordable. There should be more places and activities in the Union. Timepieces used to draw a good crowd. It was a casual restaurant in the basement of Hewitt that had entertainment such as comedy acts and late night hours with good food.</p>
SG 1.03	<p>Accessibility: The campus is very difficult to maneuver in a wheelchair or on crutches. If you are coming from the west campus on crutches, you'll lose them when heavy winds pick up over the bridge. The snow gets plowed but not enough is cleared and chunks of ice pile up that do not get shoveled. Dirt gets put down on ice, but no salt. Swetman doesn't have an elevator. It takes too long to get from one end of Snygg, by the elevator, to the other end. Most buildings need more railings especially on wide sets of steps. It's confusing to get from the second floor to the first floor in Swetman. Lakeside is not accessible at all; the stairs to the water are steep and dangerous.</p>
SG 1.04	<p>Facilities: Students and faculty like having all the snack places in the academic buildings. Swetman is a better building to be in than Lanigan because there's air and windows and the size of classrooms in Swetman are good. There is no conference area for meetings for the TV station in Hewitt and their office is small, however, it's not hard to get meeting space. Not too many groups meet in Hewitt. Academic clubs meet in their departments.</p>
SG 1.05	<p>Johnson Hall: The new plans to add rooms where the lounge/living spaces are located, such as the main lounge where everyone hangs out, will destroy the friendly, family atmosphere. This is one of the few residence halls where the lounges actually get used.</p>

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SG 1.06	<p>Culkin: Students feel the location of the student services offices in Culkin is adequate however the offices should be more open. Offices are set up in a cold impersonal manner which is a turn off, but at least the building presents a professional front. Most students don't go there often and don't know what's there. The directory by the elevator is okay.</p>
SG 1.07	<p>Fitness centers: People are into fitness, and more people would go to use the gym facilities if they were easier to get to. Students like the fitness centers near their dorms because they are easy to get to. Lee Hall is too far to go to from most dorms, but people would probably use the pool more if it were more central.</p>
SG 1.08	<p>Activities and events: Students do not go to Laker or Romney often; they might go more if they knew what was there and there was easier access, such as better bus service on the weekends. People would go if there were good concerts there. OLS - lifestyles would like to get the bars to be more strict. The campus needs to provide more events and activities such as roller skating, laser tag, video store, paint ball, bowling, and rock-climbing. Currently, students go to Rochester to avail themselves of these activities.</p>
SG 1.09	<p>Schedule: Most students do not have early or late classes; they won't go to them. There's only 15 minutes between classes which can cause a crunch for students and teachers to get to class on time, especially if they have to traverse campus. They can't stop and talk to anyone. This is especially a problem for teachers who may have to talk to a student after class.</p>
SG 1.10	<p>Outdoors: The Sundial doesn't get used often, only for candle passing twice a year. Most green spaces don't get used during most of the semester, but some teachers use them for classes in good weather. Some of these spaces need to be turned into more of a meeting place with benches and tables; a place to hang out, study, hold classes. A lot of people are outside as soon as the weather is good. The quad behind Hewitt in front of Lanigan is nice and would be a good place to hang out if there were some picnic tables.</p>

HELPERN ARCHITECTS

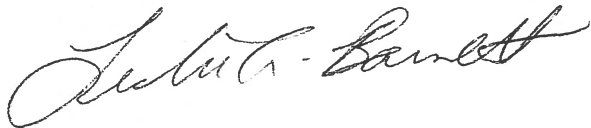
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SG 1.11	Parking: Parking is a huge problem. Half of the students are commuters. For evening classes, people will drive from New campus because it is easy to get a spot after 3pm. Most SUNY don't have freshmen parking.
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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

cc: Jerry J. DeSantis
Brian B. Braun
Harvey H. Kaiser
Margaret Castillo

3-24-01m.wpd

HELPERN ARCHITECTS

MINUTES OF MEETING – FIRST YEAR STUDENT ADVISEMENT - A#1

DATE: March 24, 1999 **PROJECT:** SUNY Oswego
Five-Year Capital Plan

LOCATION: HEWITT UNION – rm. 217 **HArch Project No.:** 9813-00

TIME: 10:30 am

ATTENDEES:

Paul Roodin	Experience-based Education, SUNY Oswego
Kathy Evans	Interim V.P. Student Affairs, SUNY Oswego
Robin McAleese	Assistant Dean of Students, Coordinator of Orientation, SUNY Oswego
Rhonda Mandel	Associate Provost, SUNY Oswego
Bob Casper	Career Services, SUNY Oswego
Harry Shock	Student Advisement Center, SUNY Oswego
Margaret Castillo	Helpern Architects (HArch)
Leslie A. Barnett	Helpern Architects (HArch)

The purpose of the meeting was to interview first year student advisement coordinators to gain an understanding of issues that concern them with regards to the priority of Capital projects intended for the Five-Year Capital Master Plan (CMP).

Item	Issues Discussed
A 1.00	GST: This is a one credit freshmen course that is mandatory for all Johnson residents. This class helps students get oriented with the campus in order to help ensure their success. The class is intended to help students with time management, study skills, and getting familiar with the available resources and career services.

HELPERN ARCHITECTS

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A 1.01	<p>Experience based education: This office works with the undergraduate population. Currently, the office is in Swetman which is a good location but they have a bad set-up. Traffic is heavy in Swetman and the noise can be disruptive. Their office is also too small. The office has been developing an externship program, which is an academic program. Students can get up to 15 credits for externships, 21 including career awareness classes. Students will find the office anywhere on campus if they are motivated. However, some students don't realize how important an internship is and how much internships help with getting jobs when they are finished with school. SUNY Oswego is trying to remedy the lack of awareness by instituting the preceptor and GST classes.</p>
A 1.02	<p>Multipurpose space: There is a need to break down categorical separations of space. A place should not have to be an instructional or social space only. Students need social spaces where their classes are. Also, computers could be in informal spaces such as lounges for students to access the web and email friends they made during study abroad programs. Commuter students in particular don't feel comfortable going to a lot of the labs to use computers. Swetman cafeteria complex - the cafetorium - needs to be reorganized as does Hewitt Union. Hewitt is not meeting the functions of today's student.</p>
A 1.03	<p>Preceptor program for first year students: This program integrates success issues within a regular context based course. Peer educators help with these classes. The classes are like the GST course. providing active learning and academic planning within a small group to help students integrate into a new environment. Students need to feel a sense of community as freshmen, and they need a building where they can become aware of all the stuff going on, so they can start planning for the years ahead. The school should provide a college orientation and success program for all freshmen to help break down barriers between faculty, staff and students and to help students with programs and concerns including: internships, going abroad, dealing with disabilities, career options.</p>

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A 1.09	<p>Culkin:</p> <p>It is not a welcoming place, especially to new students. It is a bad place for the admissions office. It's not a showcase or an information place. No one knows cross-information between these offices. The offices in Culkin have two aspects. They function as public contact places, and they have an administrative side. Electronic files make it so that there is no need to be near the actual files which means that the public relations side of an office can be separated out from the paperwork side. There's a need for flexible spaces perhaps through the use of partitions to divide the big ballroom space.</p>
A 1.10	<p>Center of campus:</p> <p>Where is the center of campus in the student's perception? There's no perceived center. For students, the center varies depending on where they spend their time. It could be the department they are studying in, their residence hall or the gym, for athletes.</p>
A 1.11	<p>Swetman:</p> <p>Swetman is very busy in the evening with graduate students and with some undergraduate students just hanging out. The commuter lounge became storage. More programs are taking up more offices. Swetman cafetorium is hard to schedule. It's an inhospitable environment with a bad lounge. There are five evening undergraduate degree programs which could all have classes in a central location such as Swetman. The school is putting a greater focus on graduate studies, so enrollment is increasing. The vision for Swetman is to be an academic center with classrooms and student services together. These services would include: a math center, writing center, office of learning support, first-year program activities, career services, international education, tutorial services, experience-based education and the office for undeclared student majors.</p>
A 1.12	<p>General comments:</p> <p>There are no good entrances to campus. The map in front of Culkin is illegible and there are no directions to let people know where to go. Binghamton and Syracuse have good entrances. The bookstore is a natural draw and perhaps it could be located as to have direct access from the outdoors.</p> <p>The campus is not set up to integrate the community at large. More programs are taking up more offices, so students are getting squeezed out of informal spaces. The commuter lounge became storage.</p>

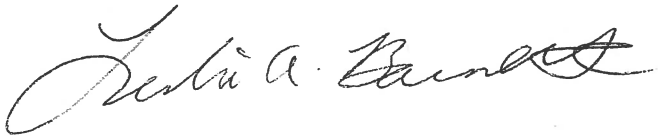
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These minutes reflect discussions and decisions that were made at this Meeting. Upon receipt, if you note any discrepancies to what is recorded, please advise Helpern Architects in writing within 10 days.

Respectfully submitted,

HELPERN ARCHITECTS



Leslie A. Barnett

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