SUNY Oswego

Complete this report only for <u>actual exposure</u> "contact" with blood/fluid to skin or mucous membranes.

BBP Exposure Incident Report

Name: _____   Job Title: _____

Date of Injury: _____   FM# _____

Supervisor: _____   Time of exposure: _____

Where did exposure incident occur (be specific):	
What task was being performed when the exposure occurred (describe the incident):	
What caused the exposure (it was the result of what condition or behavior):	
Who if known is the source individual (name and phone number):	Staff Faculty Student Other Name: Phone:
What part(s) of your body was exposed (circle): Specific Location:	Intact Skin Non Intact Skin Eyes Nose Mouth If skin: good condition abrasion/chapped/dermatitis
What body fluids were you exposed to (circle):	Blood Vomit Urine OPIM:
Did the body fluid (circle):	Touch unprotected skin Soak through clothing Other:
How much body fluid came in contact (circle):	< 1 teaspoon several teaspoons several tablespoons
What personal protective equipment were you wearing:	Latex/Vinyl Gloves Safety Glasses/Goggles Mask Other: No PPE
If no PPE was worn, explain clearly why it was not:	
Was a medical sharps device involved? Was it a "safety designed device" If yes, what failed to prevent injury:	No Yes Specific Device: Yes No
Have you received pre-exposure HBV vaccine:	No Yes Date:
How could this exposure have been prevented:	
Circle all BBP training you have received:	Written training module Classroom teaching Departmental Instruction on Job Related Tasks None
Employee Signature:	Date:
Supervisor Signature:	Date:
Human Resources Signature:	Date:
Safety Officer Signature:	Date:

Complete immediately. Exposure incident will be reviewed and exposed employee will be sent to Oswego Health for evaluation/treatment.

Complete immediately and proceed to "Emergency Room" for off hours or off campus incidents – exposed employee should sign consent form and request that all medical records be sent to: Oswego Health

Take a copy of this report to medical provider – a copy must also go to EHS and the Human Resources Office.