



MEETING REPORT – SCHOOL OF BUSINESS

REPORT DATE 20 February 2019
REPORT BY Sarah Mojzer
PROJECT SUNY Oswego
Facilities Master Plan Update
PROJECT NUMBER 1827
MEETING DATE 7 February 2019, 1:00 to 2:00 PM
MEETING LOCATION Park Hall 301
DISTRIBUTION Attendees

ATTENDING	OF
Richard Skolnik	Dean, School of Business
Irene Scruton	Assistant Dean, School of Business
Raihan Khan	Associate Dean, School of Business
Sarfraz Mian	Chair, Marketing and Management
Dean Crawford	Chair, Accounting, Finance, and Law
Kristi Eck	Chief of Staff
Mitch Fields	Associate Vice President for Facilities Services
Brittany Wallace	Junior Project Coordinator
John Inman	State University Construction Fund
Jean Stark	JMZ Architects and Planners
Sarah Mojzer	JMZ Architects and Planners

SUMMARY

Summary of Discussion

- The School of Business has 1,500 undergraduates, 250 graduates, and 250 minors. This is an enrollment increase from 2002, when there were a total of 1,200 students.
 - About 35% of graduate students live on campus; most student take courses online, but they do come to campus for group work and to get support for projects.
- The School teaches many evening courses.
- In 2003, the School moved into Rich Hall. While it has been well cared-for, Rich Hall is out of date and needs improvements.
 - More space is needed for group collaboration and informal study. Room 103 could be reconfigured for this purpose.
 - Classroom configuration is mostly lecture and furnishings are not flexible. Some spaces have fixed swivel chairs, which limit collaboration.
 - More power outlets are required. Wi-fi is adequate.
 - The air conditioning is frequently broken. Ventilation is reportedly poor, and the rooms do not have operable windows.

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- Video and audio production space is needed for graduate student projects. Staff said Room 110 is a media production room currently used by faculty, but the Department would like to provide access to students for their work. It could be moved elsewhere in the building.
- Graduate workspace/research space is needed: two workstations with a meeting table where students can work with faculty.
- Rich Hall would be a good location for a graduate student lounge.
- Classrooms are generally the right size for enrollments, but station sizes are too small; 24 SF to 28 SF per station is needed for an active learning environment. Most lectures are capped at 42 students; 36 is the average lecture enrollment. Rich 221 has 67 seats and it is needed for large sections.
- Rich 118 (A and B) is not a good teaching environment. The whiteboards are small, and the furnishings are heavy and cannot be rearranged easily. A column in the center of the room affects visibility.
- Rich 322 is a well utilized, 35-seat, open computer lab with specialized software that students require for course projects. The monitors obscure views and note taking space is tight. It is not scheduled for instruction often, but instructors would use a computer lab for courses if an appropriately-configured room were available. An ideal open computer lab for Rich Hall would have 16 seats and video capture equipment.
- An ideal computer classroom would have 35 seats and video capture equipment.
- Students are required to have their own laptops, although they can borrow Chromebooks from the School. There is a mobile lab (cart) with 25 Chromebooks; wi-fi is sufficient to support them.
- There was discussion about whether a trading room was desirable; feedback was mixed. It would be good to have a highly-visible active space to build interest, but the space must be multipurpose so it can be well utilized.
- A hands-on Data Analytics Lab would be well-received. The Bloomberg station, which is currently in an out of the way space, could be located in this room. Provide a central conference table with ten computer stations, multiple flat screen panels on the walls, and streaming “ticker tape” display. The space could be a showcase for the School; glass wall to corridor. Investment Club could use the space.
- There is extra space in the Advising Office (Suite 230; there is a Director and two Advisors) and in the Community Development office that could be repurposed.
- A new program in Entrepreneurship could drive the need for a business incubator (maker) space. The School would like the business incubator to be a collaboration with Communications, Liberal Arts, and Economics.
- Visiting scholars (five to six per year) have office space scattered throughout the building. Most are on the second floor in cubicles adjacent to Room 254. They sometimes occupy room 326 and some are on the first floor. Private offices are not required, but high-quality spaces are important so the visiting scholars can be on-campus and interact with faculty and students.
- The School needs access to event space for meetings of the Advisory Board, parents’ open houses and other events.
- Students have requested 24-hour access to the building, specifically to access a computer lab and informal study space; they like the basement lounge in Wilber. They currently use cubicles located in a hallway on the lower level.

JMZ WILL PROCEED ASSUMING THIS REPORT TO BE ACCURATE. DISCREPANCIES SHOULD BE REPORTED TO OUR OFFICE WITHIN SEVEN (7) DAYS.