# MEETING REPORT – CAMPUS TECHNOLOGY SERVICES

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| REPORT DATE | 20 February 2019 |
| REPORT BY | Sarah Mojzer |
| PROJECT | SUNY Oswego |
| | Facilities Master Plan Update |
| PROJECT NUMBER | 1827 |
| MEETING DATE | 8 February 2019, 1:00 to 2:00 PM |
| MEETING LOCATION | Park Hall 301 |
| DISTRIBUTION | Attendees |

| ATTENDING | OF |
|---|---|
| Sean Moriarty | Chief Technology Officer |
| Mike Pisa | Associate Director, Infrastructure & Security |
| Tyrone Johnson-Neuland | Assistant Director, Classroom & Event Support |
| Kristi Eck | Chief of Staff |
| Mitch Fields | Associate Vice President for Facilities Services |
| Brittany Wallace | Junior Project Coordinator |
| John Inman | State University Construction Fund |
| Jean Stark | JMZ Architects and Planners |
| Sarah Mojzer | JMZ Architects and Planners |

SUMMARY

## Summary of Discussion

### CTS Offices
- The entire first floor of Culkin houses the Data Center and CTS offices. The area of the Data Center was recently reduced by half, so there is vacant space.
- Sean and Mike are located on the fifth floor of Culkin.
- As a location on campus, Lanigan is a good match for the Department.
- The lower level of Lanigan houses CTS client support, network support, hardware/software support, classroom/event support, and service areas. This is Tyrone's area. There currently is not sufficient space for the staging and storage of equipment. Storage space is needed to accommodate large shipments of equipment that come in twice each year.
- Five CTS staff are located in other buildings: Park, Rich, and Penfield Library.
- Network support (Nicole's area) has four staff with one additional starting soon. They require additional space.
- It could be beneficial to have all the staff at one location. Depending on the vision for Culkin, this could be possible. The programming group is in Culkin, and they work often with the other departments in Culkin.

Discussion
- Lecture halls in Lanigan need to be completely updated. The projection technology is old and outdated. As a result, the student experience in the lecture halls is poor. Lecture halls in-the-round, similar to those at Texas A&M and Oregon State, might be good for Oswego.
- The campus-wide fiber network was installed in the 1990s. There are hubs in Lee, Lanigan, and Culkin. The conduit is full, with no additional capacity, in the center of campus between Penfield and Lanigan.
- There are roughly 1,500 wireless Wi-Fi points in academic spaces on campus.
- The Department has four vehicles for moving staff and equipment around the campus.
- The study should reimagine the Penfield Library and Lanigan; combine them?

## Action Items

| Tasks to be Completed | Responsible | Status |
|---|---|---|
| Provide a list of staff, their office locations (building and room), and future staff expected through 2029 | Sean Moriarty | Pending |
| Describe the condition of the fiber network and indicate additional capacity needed in the next 20 years. | Sean Moriarty | Pending |

JMZ WILL PROCEED ASSUMING THIS REPORT TO BE ACCURATE. DISCREPANCIES SHOULD BE REPORTED TO OUR OFFICE WITHIN SEVEN (7) DAYS.