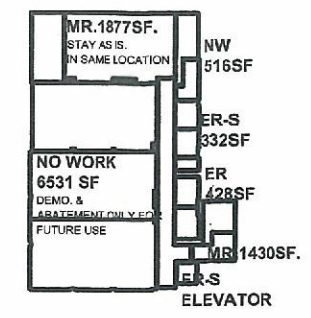


**INTERIOR SCOPE OF WORK**

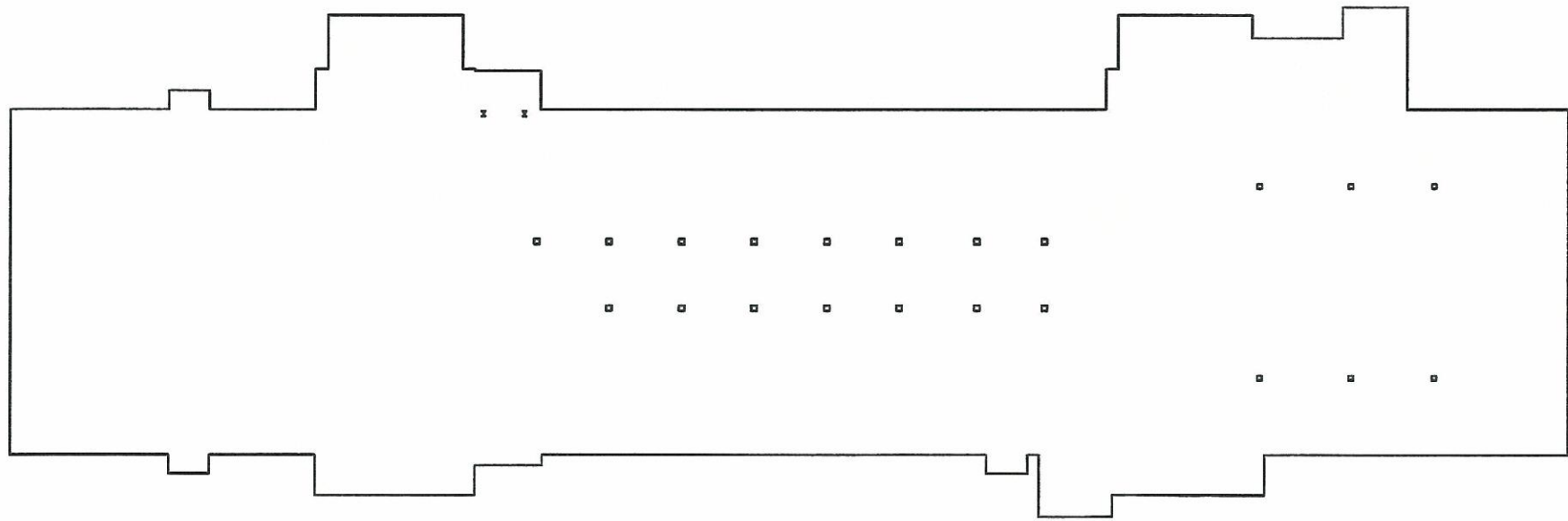


- NW : NO WORK
- MR : MINIMAL RENOVATION
- ER : EXTENSIVE RENOVATION
- ER-LAB: EXTENSIVE RENOVATION LABS
- ER-S : EXTENSIVE RENOVATION SPECIALTY

**COLOR INDEX**

- DEAN'S OFFICE [DO]
- COUNSELING & PSYCHOLOGICAL SERVICES-MAHAR HALL
- CURRICULUM & INSTRUCTION [C&I]
- EDUCATIONAL ADMINISTRATION [EdAd]
- HEALTH PROMOTION & WELLNESS [HPW]
- TECHNOLOGY [TECH]
- VOCATIONAL TEACHER PREPARATION [VTP]
- FIELD PLACEMENT OFFICES [FPO]
- BOCES [BOCES]
- SHARED CLASS ROOMS
- SHARED SPACES AND OPPORTUNITY FOR SHARING
- SHARED PUBLIC GATHERING SPACE
- BATHROOMS
- VERTICAL CIRCULATION
- CIRCULATION
- SERVICE/MECHANICAL
- ADDITION

DEMO. & ABATEMENT ONLY FOR FUTURE USE  
3-LGI



**ASHLEY  
McGRAW**  
ARCHITECTS, P.C

500 SOUTH SALINA STREET  
SYRACUSE, NEW YORK 13202

**SUNY OSWEGO  
SCHOOL OF EDUCATION  
OSWEGO, NY. 13126**

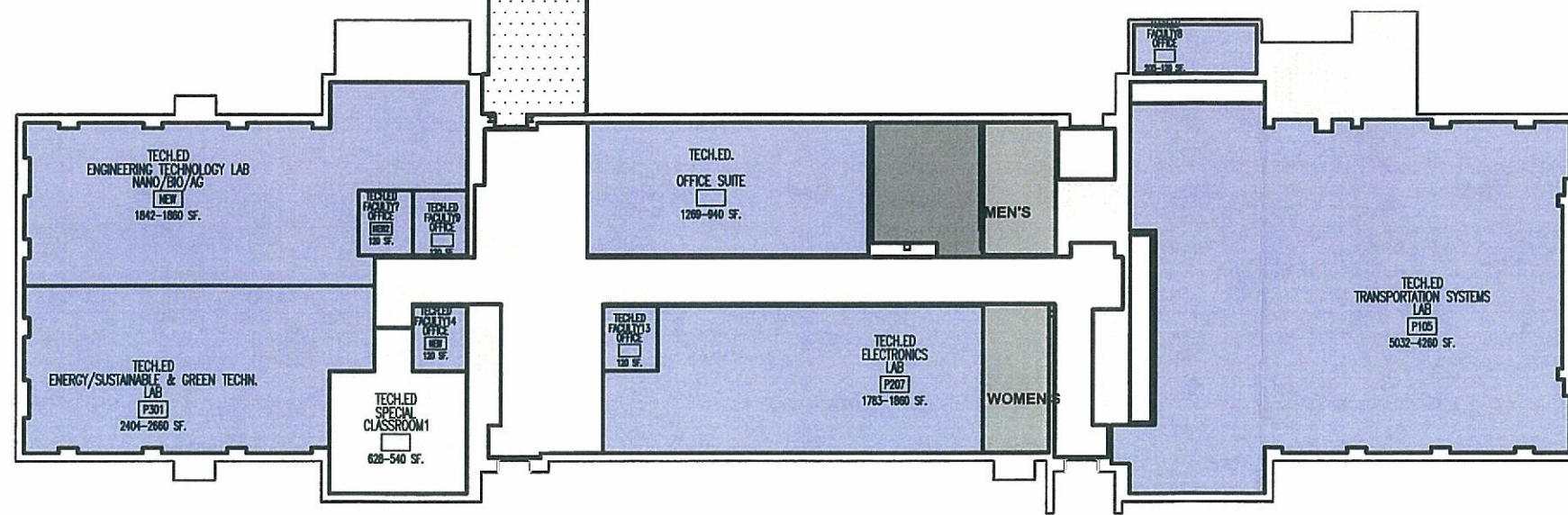
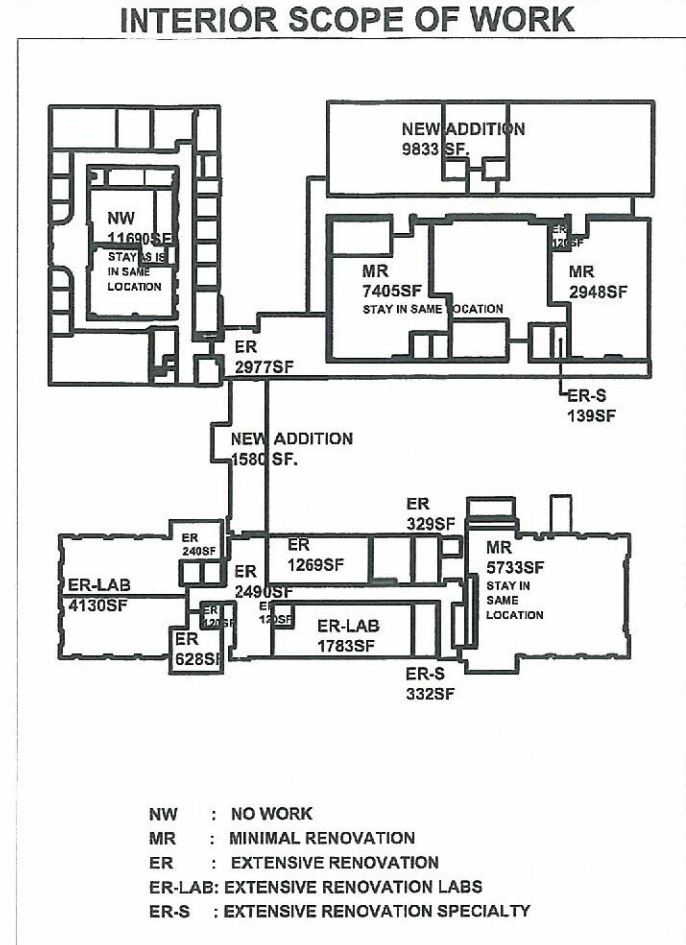
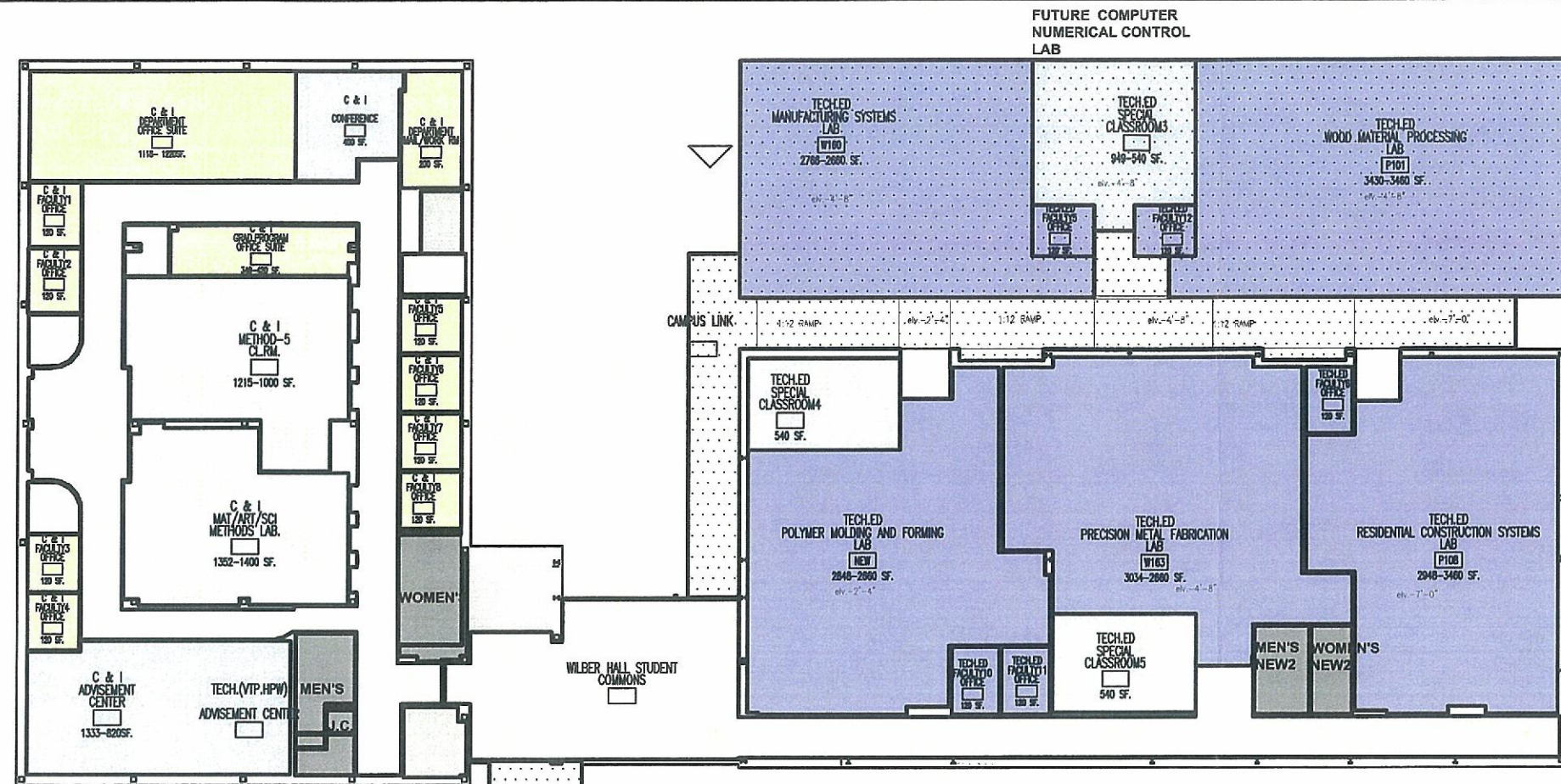
REVISION NO:	FINAL CONCEPT
AMA JOB NO.	0628
DRAWN BY:	
CHK'D BY:	
SCALE:	1/32" = 1'-0"
DATE ISSUED:	MAY/30/2008

**PLAN  
BASEMENT  
FLOOR**

DRAWING NO:  
**A - 0**







**GENERAL NOTE**

THE POLYMER MOLDING AND FORMING LAB IS CURRENTLY LOCATED IN THE MANUFACTURING SYSTEMS LAB. IN THE PROGRAM STUDY CONCEPTS, THESE TWO LABS ARE SPLIT INTO TWO SEPARATE SPACES DUE TO PROGRAM NEEDS. IN THE SHORT TERM, THESE TWO LABS WILL REMAIN IN ONE SPACE, ALLOWING FOR A PHASED RELOCATION OF THE FACILITIES DESIGN AND CONSTRUCTION SUITE.

**COLOR INDEX**

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SCALE:	1/32" = 1'-0"
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**PLAN FIRST FLOOR**

DRAWING NO:  
**A - 1**

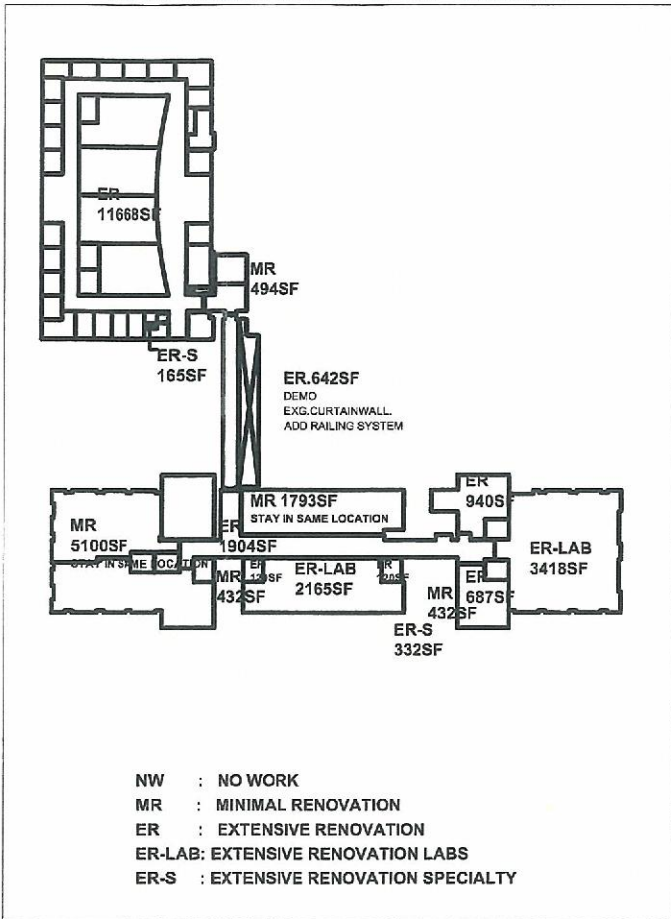


ALL MEASUREMENTS TO BE VERIFIED BY CONTRACTOR.



**SUNY OSWEGO  
SCHOOL OF EDUCATION  
OSWEGO, NY. 13126**

**INTERIOR SCOPE OF WORK**



- NW : NO WORK
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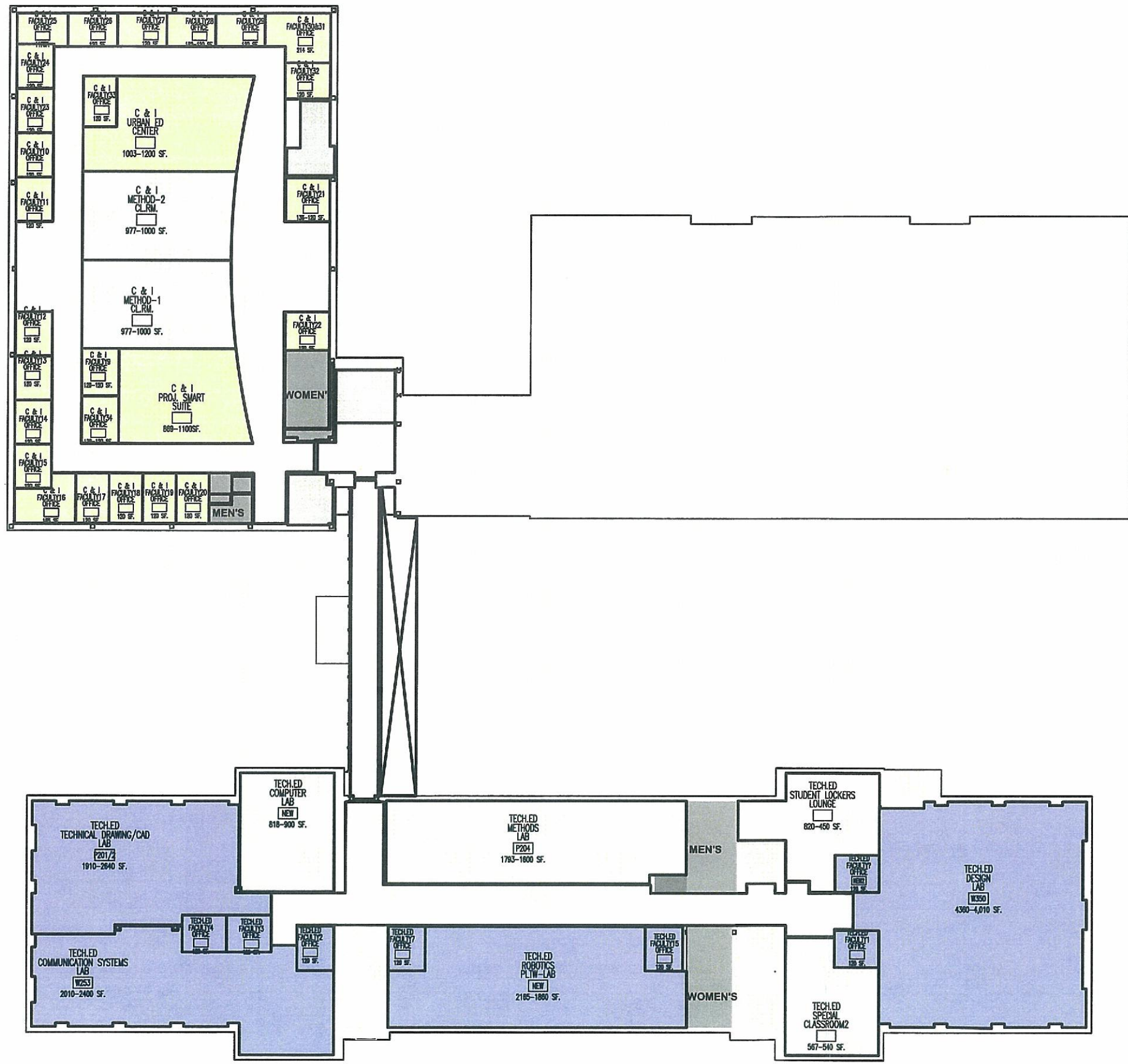
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CHK'D BY:	
SCALE:	1/32" = 1'-0"
DATE ISSUED:	MAY/30/2008

**PLAN  
SECOND  
FLOOR**

DRAWING NO:  
**A - 2**







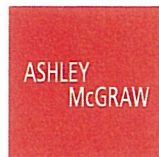




## 6. Conceptual Design

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### Concept Sketches



ARCHITECTS P.C.



ADDITION CONCEPT SKETCHES





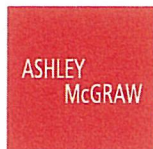






## 7. Cost Estimate

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ARCHITECTS P.C.

## COST ESTIMATE OVERVIEW

This is a full building renovation project that addresses all critical maintenance within Park and Wilber Halls. These buildings were originally older traditional Industrial Arts buildings, now an Educational complex. Park Hall was originally built in 1931 with additions constructed in 1963, and Wilber Hall was built in 1963. There have been no major renovations or system upgrades since. Currently, all systems are outdated and have outlived their useful life. Also, current life safety codes are not met and site and building accessibility is limited.

Because of the new use of the buildings, realignment of spaces is required. Current locations of technology labs and their support spaces pose significant conflicts with surrounding classrooms, offices, and department suites. The noise, odor, and large equipment and material/supply transport impose greatly on nearby spaces and interrupt their function. To remedy this, and other program needs, technology labs that are noisy and odorous are now grouped together, School of Education Departments are centralized, and general use classrooms are provided. To support other departments and programs in this area of campus, the general use space that is provided can be shared with other nearby Schools.

Due to space needs, phasing, improving accessibility, safety, ventilation, and providing sound isolation, renovations of the existing buildings and modest additions have been proposed to accommodate a unified School of Education. The cost estimate included is a general order of magnitude estimate for the full renovation of Park and Wilber Halls.



Ashley McGraw Architects  
500 South Salina Street  
Syracuse, NY  
13202-3320

Attention: Krista Hannacker  
Re: State University of New York School of Education

Dear Krista,

Please find enclosed our final cost estimate for the above project based on preliminary design information for.

Final Concept – Construction Type Breakdown

	Area (sf)	\$/sf	\$,000's
Lab Reconfiguration - New Construction	12,842	363	4,662
Extensive Renovation	43,102	162	6,982
Extensive Renovation – Lab	12,839	198	2,541
Extensive Renovation – Special	5,649	180	1,016
Minor Renovation	37,597	107	4,024
Limited Scope, Previously Renovated	29,089	20	580

Enclosure Improvements

Hazardous Materials	128,276	14	1,742
<b>Total Costs</b>	<b>141,118</b>	<b>162</b>	<b>22,833</b>

Final Concept – Construction Phase Breakdown

	Area (sf)	\$/sf	\$,000's
Wilber Hall Levels 1, 2, 3	40,047	111	4,464
Wilber Hall Level 1 – Single Story Lab Renovation	14,457	119	1,714
Wilber Hall Lab Reconfiguration	9,909	333	3,300
Connector – New Accessible Link	2,933	456	1,336
Park Hall – All Levels	59,722	135	8,066
Wilber Hall Basement	14,050	66	926

Enclosure Improvements

Hazardous Materials	128,276	14	1,742
<b>Subtotal Costs</b>	<b>141,118</b>	<b>162</b>	<b>22,833</b>
Phasing Premiums – escalation & temporary work			4,000
<b>Total Costs</b>	<b>141,118</b>	<b>190</b>	<b>26,833</b>

**Vermeulens**  
Cost Consultants

**Unit Cost Breakouts – Including Headend MEP**

Typical Office Renovation	\$162/sf
Typical Classroom Renovation	\$162/sf
Typical Lab Renovation	\$198/sf

This estimate includes all direct construction costs, general contractor's overhead and profit, design and construction contingencies. Cost escalation assumes January 2008 rates.

The basis of our cost estimate is as follows;

**Lab Reconfiguration - New Construction**

- Typical foundations and soil excavation (assumed no rock)
- Steel framed construction
- Brick cladding, curtain wall to South connector and storefront to North addition.
- All new interiors construction – excluding casework and lab equipment
- All new MEP systems including new headend systems
- Allowances for site paving, improvements and utilities.

**Extensive Renovation**

- Considered to be a gut demolition
- All new partitions, doors & finishes
- Minor allowances for casework and fittings
- New elevator in existing shaft at Wilber Hall
- Replacement of Mechanical and Plumbing systems including headend equipment
- Complete new control system
- New lighting, devices, tel/data and fire alarm (excluding main panel)

**Extensive Renovation - Lab**

- Considered to be a gut demolition
- All new partitions, doors, finish
- Allowances for casework, equipment and fittings
- Replacement of Mechanical and Plumbing systems including headend equipment
- Complete new control system
- New lighting, devices, tel/data and fire alarm (excluding main panel)



**Vermeulens**  
Cost Consultants

**Extensive Renovation - special**

- Considered to be a gut demolition
- All new partitions, doors, finish, casework and fittings
- Typically washroom replacement
- Replacement of Mechanical and Plumbing systems including headend equipment
- Complete new control system
- New lighting, devices, tel/data and fire alarm (excluding main panel)

**Minor Renovation**

- Minimal amounts of demolition
- Patch and repair drywall partitions
- Clean and repair existing doors
- Replace floors and ceilings
- Replacement/ Reuse of Mechanical and Plumbing headend
- Maintain local distribution and terminal units
- Complete new control system
- New lighting, devices, tel/data and fire alarm (excluding main panel)

**Enclosure Costs see page for details**

*Park Hall*

- Repair double hung windows
- New roof covering
- Clean and repair masonry
- Replace doors and miscellaneous repairs

*Wilber Hall*

- New windows
- Repair roof @ penthouse
- Clean and repair masonry
- Replace doors and miscellaneous repairs

**Vermeulens**  
Cost Consultants

Materials and labor rates for details  
The following scope of work and budget cost figures were obtained from the Pre-Renovation Survey completed by Watts Architecture & Engineering Inc.

*Park Hall 68,674sf @ \$2/sf = \$137K*

- Remove floor tile, black sinks, mud fittings etc.
- Allowance for Lead-Based paint provisions (\$1/sf)

*Wilber Hall 76,550sf @ \$15/sf = \$1.1M*

- Remove all fireproofing (\$15/sf)
- Remove plaster basecoat (\$10/sf)
- Remove black sinks, floor tiles, insulation, etc.

Excluded from the estimate are: loose furnishings and equipment, project contingency, architect's and engineer's fees, moving, administrative and financing costs.  
Bidding conditions are expected to reflect 6 to 8 pre-selected general contractors, open bidding for sub-contractors, open specifications for materials and manufacturers.

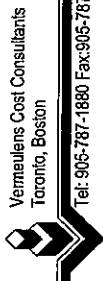
The above rates are order-of-magnitude (within 15% of later estimates based on detailed design information) for the purpose of program sizing and prioritization only.

If you have any questions or require further analysis please do not hesitate to contact us.

Yours very truly,

Richard Vermeulen, PQS  
Principal





Vermeulens Cost Consultants  
Toronto, Boston  
Tel: 905-787-1880 Fax: 905-787-9116

SUNY Oswego  
School of Education  
Final Concept

07318  
V03  
Estimate Date: Aug-19-08

Ashley McGraw Architects, P.C.  
(315) 425-1811  
Printed: Aug-19-08, 15:56

	\$/sf	\$	Element \$ %	Lab Reconfigure - New	Ext. Reno	Ext. Reno Lab	Ext. Reno Special	Limited - Previous Reno	Enclosure	Haz Mat
				\$/sf	\$/sf	\$/sf	\$/sf	\$/sf	\$/sf	\$/sf
<b>LEVEL 2 ELEMENTAL SUMMARY</b>										
<b>GROSS FLOOR AREA</b>		141,118 sf								
<b>A1 SUBSTRUCTURE</b>	1.71	241,921	1%	18.84	241,921	0.00	43,102	0.00	0.00	128,276
<b>A2 STRUCTURE</b>	3.07	433,033	2%	33.72	433,033	0.00	0.00	0.00	0.00	0.00
<b>A3 ENCLOSURE</b>	10.58	2,622,015	11%	86.49	1,110,715	1.95	84,180	1.02	68,046	1,310,000
<b>B1 PARTITIONS &amp; DOORS</b>	7.50	1,057,860	5%	12.38	159,000	12.69	547,000	1.41	94,000	0.00
<b>B2 FINISHES</b>	14.03	1,979,900	9%	26.44	339,500	17.52	755,000	8.55	570,000	0.00
<b>B3 FITTINGS &amp; EQUIPMENT</b>	5.24	739,067	3%	2.00	25,664	8.64	372,408	0.00	0.00	0.00
<b>C1 MECHANICAL</b>	40.43	5,705,511	25%	52.50	674,205	53.00	2,284,466	23.68	1,579,074	0.00
<b>C2 ELECTRICAL</b>	17.02	2,402,384	11%	25.00	321,050	23.00	991,346	9.58	639,146	0.00
<b>D1 SITE WORK</b>	1.42	200,000	1%	15.57	200,000	0.00	0.00	0.00	0.00	0.00
<b>D2 ANCILLARY WORK</b>	5.81	819,479	4%	0.00	0	5.00	215,510	7.67	511,528	0.00
<b>DIRECT CONSTRUCTION COST</b>	114.81	16,201,170	71%	272.94	3,505,108	121.80	5,249,850	51.91	3,461,792	0.00
<b>Z1 GENERAL REQUIREMENTS</b>	14.92	2,106,152	9%	35.48	455,564	15.83	682,481	6.75	450,035	0.00
<b>Z2 CONTINGENCIES</b>	22.96	3,240,234	14%	54.59	701,022	24.36	1,049,970	10.38	692,358	0.00
<b>Z3 OTHER COSTS</b>	9.11	1,285,000	6%	0.00	0	0.00	0	0.00	0.00	1,285,000
<b>INDIRECT CONSTRUCTION COST</b>										
<b>TOTAL CONSTRUCTION COST</b>	161.80	22,832,556	100%	363.01	4,661,794	161.99	6,982,301	69.04	4,604,183	10.02
						197.91	2,540,912	179.87	1,016,067	13.58
									1,742,300	1,285,000



ELEMENTAL SUMMARY		Subelemental \$	\$/sf	Lab Reconfigure - New	Ext. Reno	Ext. Reno Lab	Ext. Reno Special	Limited - Previous Reno	Enclosure	Haz Mat
GROSS FLOOR AREA				\$/sf	\$/sf	\$/sf	\$/sf	\$/sf	\$/sf	\$/sf
<b>A1 SUBSTRUCTURE</b>										
A11 Foundations		218,899	1.55	17.05	0.00	0.00	0.00	0.00	0.00	0.00
A12 Building Excavation		23,022	0.16	1.79	0.00	0.00	0.00	0.00	0.00	0.00
<b>A2 STRUCTURE</b>										
A21 Lowest Floor Structure		92,168	0.65	7.18	0.00	0.00	0.00	0.00	0.00	0.00
A22 Upper Floor Structure		52,840	0.37	4.11	0.00	0.00	0.00	0.00	0.00	0.00
A23 Roof Structure		288,025	2.04	22.43	0.00	0.00	0.00	0.00	0.00	0.00
<b>A3 ENCLOSURE</b>										
A31 Walls Below Grade		1,314,620	9.32	0.00	0.01	0.00	4.020	0.00	10.21	0.00
A32 Walls Above Grade		677,580	4.80	37.45	1.94	2.75	9,780	1.02	0.00	0.00
A33 Windows & Entrances		452,000	3.20	35.20	0.00	0.00	0.00	0.00	0.00	0.00
A34 Roof Covering		172,815	1.22	13.46	0.00	0.00	0.00	0.00	0.00	0.00
A35 Projections		5,000	0.04	0.39	0.00	0.00	0.00	0.00	0.00	0.00
<b>B1 PARTITIONS &amp; DOORS</b>										
B11 Partitions		806,360	5.71	9.34	9.98	10.13	69,360	0.85	0.00	0.00
B12 Doors		251,500	1.78	3.04	2.71	2.69	24,000	0.55	0.00	0.00
<b>B2 FINISHES</b>										
B21 Floor Finishes		1,004,000	7.11	14.56	8.58	4.28	72,000	4.80	0.00	0.00
B22 Ceiling Finishes		493,400	3.50	4.28	4.29	4.28	38,400	2.40	0.00	0.00
B23 Wall Finishes		482,500	3.42	7.59	4.64	4.67	35,000	1.35	0.00	0.00
<b>B3 FITTINGS &amp; EQUIPMENT</b>										
B31 Fittings		324,473	2.30	2.00	2.00	15.00	20,000	0.00	0.00	0.00
B32 Equipment		214,594	1.52	0.00	2.00	10.00	0.00	0.00	0.00	0.00
B33 Conveying Systems		200,000	1.42	0.00	4.64	0.00	0.00	0.00	0.00	0.00
<b>C1 MECHANICAL</b>										
C11 Plumbing & Drainage		475,898	3.37	5.00	5.00	10.00	67,788	0.00	0.00	0.00
C12 Fire Protection		510,478	3.62	4.50	5.00	5.00	22,596	2.26	0.00	0.00
C13 HVAC		3,797,225	26.91	35.00	35.00	40.00	197,715	16.91	0.00	0.00
C14 Controls		921,910	6.53	8.00	8.00	10.00	45,192	4.51	0.00	0.00
<b>C2 ELECTRICAL</b>										
C21 Service & Distribution		610,745	4.33	8.00	6.00	8.00	33,894	1.69	0.00	0.00
C22 Lighting, Devices & Heating		1,120,290	7.94	10.00	10.00	10.00	56,490	5.64	0.00	0.00
C23 Systems		671,349	4.76	7.00	6.99	7.00	39,480	2.26	0.00	0.00

ELEMENTAL SUMMARY	Subelemental \$	\$/sf	Lab Reconfigure - New	Ext. Reno	Ext. Reno Lab	Ext. Reno Special	Limited - Previous Reno	Enclosure	Haz Mat									
GROSS FLOOR AREA			\$/sf	\$/sf	\$/sf	\$/sf	\$/sf	\$/sf	\$/sf									
<b>D1 SITE WORK</b>																		
D11 Site Development	125,000	0.89	9.73	0.00	0.00	0.00	0.00	0.00	0.00									
D12 Mechanical Site Services	50,000	0.35	3.89	0.00	0.00	0.00	0.00	0.00	0.00									
D13 Electrical Site Services	25,000	0.18	1.95	0.00	0.00	0.00	0.00	0.00	0.00									
<b>D2 ANCILLARY WORK</b>																		
D21 Demolition	383,144	2.72	0.00	5.00	64,195	5.00	1.13	0.00	0.00									
D22 Alterations	436,335	3.09	0.00	0.00	0.00	0.00	6.54	0.00	0.00									
<b>DIRECT CONSTRUCTION COST</b>			<b>272.94</b>	<b>121.80</b>	<b>148.80</b>	<b>135.24</b>	<b>51.91</b>	<b>10.21</b>	<b>0.00</b>									
<b>Z1 GENERAL REQUIREMENTS</b>																		
Z11 General Requirements	10.0%	1,620,117	27.29	524,985	14.88	13.52	5.19	1.02	0.00									
Z12 Contractor's Fee	3.0%	486,035	8.19	157,496	4.46	4.06	1.56	0.31	0.00									
<b>Z2 CONTINGENCIES</b>																		
Z21 Design Contingency	15.0%	2,430,175	40.94	787,478	22.32	20.29	7.79	1.53	0.00									
Z22 Escalation Contingency	0.0%	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00									
Z23 Construction Contingency	5.0%	810,059	13.65	262,493	7.44	6.76	2.60	0.51	0.00									
<b>Z3 OTHER COSTS</b>																		
Z31 Other	7.9%	1,285,000	0.00	0.00	0.00	0.00	0.00	0.00	10.02									
<b>TOTAL CONSTRUCTION COST</b>			<b>161.80</b>	<b>22,832,556</b>	<b>100%</b>	<b>4,661,794</b>	<b>161.99</b>	<b>6,982,301</b>	<b>197.91</b>	<b>2,540,912</b>	<b>179.87</b>	<b>1,016,057</b>	<b>69.04</b>	<b>4,604,183</b>	<b>13.58</b>	<b>1,742,300</b>	<b>10.02</b>	<b>1,285,000</b>



**Wilber Hall**

repair damaged brick at Center Bay - East Wall	787 sf	25	\$19,675
repoint brick and repair cracking	4,109 sf	10	\$41,090
repair and replace damaged windows & panels at bridge	4,184 sf	30	\$125,520
repair mortar at building soffit	2,658 sf	20	\$53,160
replace exterior doors	9 no	1500	\$13,500
piers: repair significant cracks and repair bowing ( remove brick, investigate and repair)	415 sf	80	\$33,200
replace penthouse roof and add new walkway pads	13,123 sf	25	\$328,075
replace windows with new height performance aluminum windows	4,184 sf	50	\$209,200
replace fireproofing	25,000 ls	1	\$25,000
remove conduit, repair areaway, repair cracking at penthouse, clean soiled surface, repair entry soffit, remove ivy growth and clean, repair limestone sill, replace louver at South wall, repair cracked mortar to piers, remove tree, remove vines on building face & miscellaneous repairs	100,000 ls	1	\$100,000

**Subtotal Wilber Hall** **\$948,420**

**Park Hall**

repair limestone @ upper portion of cornice	283 sf	35	\$9,905
replace doors	7 no	4000	\$28,000
clean exterior building	17,983 sf	5	\$92,665
repoint masonry joints - 10% of area	1,798 sf	10	\$17,980
replace roof and install new walkway pads	4,602 sf	25	\$115,050
adjust double hung windows	4,798 sf	10	\$47,980
repair areaway, replace sealant at louvers, replace concrete ramp, replace overhead door, clean windows and miscellaneous repairs	50,000 ls	1	\$50,000

**Subtotal Park Hall** **\$361,580**

**Subtotal** **\$1,310,000**

General Requirements & Fee(13%)	\$170,300
Contingency (20%)	\$262,000
<b>Grand Total</b>	<b>\$1,742,300</b>

Wilber Hall

Wilber Hall

remove fireproofing	29,500 sf	15	\$442,500
remove plaster basecoat	45,000 sf	10	\$450,000
remove window and door caulking	31 no	250	\$7,750
remove sinks	6 no	100	\$600
floor tile & mastic	2,830 sf	7	\$19,810
remove vibration dampers	20 no	100	\$2,000
ductwork mastic	160 sf	15	\$2,400
pipe insulation	1,500 lf	20	\$30,000
tile and paper mastic	2,900 sf	7	\$20,300
expansion joint caulking	6,100 lf	5	\$30,500
foundation waterproofing	13,250 sf	1	\$13,250
elevator brake shoes	1 no	5000	\$5,000
elevator controls	2 no	5000	\$10,000
<b>Subtotal Wilber Hall</b>			<b>\$1,034,110</b>

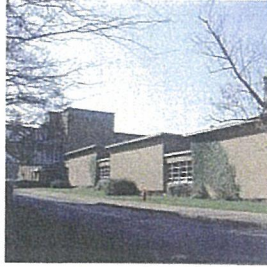
Park Hall

remove floor tile	8,500 sf	7	\$59,500
remove base	45 no	5	\$225
remove sinks	6 sf	100	\$600
remove caulking at louvers	150 sf	10	\$1,500
pipe and mud fittings	1,000 sf	10	\$10,000
tan sealant at duct in attic	120 sf	15	\$1,800
Allowance for previsions for lead paint	68,614 sf	1	\$68,614
<b>Subtotal Park Hall</b>			<b>\$142,239</b>

**Grand Total** **\$1,176,349**

Say Wilber \$15/sf	76,550 sf	15	\$1,148,250
Say Park \$2/sf	68,614 sf	2	\$137,228
			\$1,285,478





## 8. Exhibits

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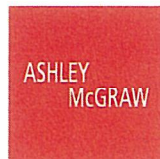
ARCHITECTS P.C.



## 8. Exhibits

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### Departmental Spatial Data Sheets



ARCHITECTS P.C.

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	Dean's office			<b>Space ID#</b>	356 D WIL	
	<b>Contact Person &amp; Title</b>	Dean of SOE, Prof. Linda Rae Markert		<b>email</b>	markert@oswego.edu			<b>Phone #</b>	312-2102	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta(+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
									WBHL0356D	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
	<b>Administrative</b>	Storage requirements:								
		Other uses & frequency:								
		<b>Title of Occupants:</b>		Dean of School Of Education						
<b>Office function/ service:</b>		Administrative supervision of school of Education								
<b>Users served (number, frequency, description, etc)</b>			Faculty, Staff, Alumni, k-12 Professors							
<b>Meeting functions (number, frequency, description, etc)</b>			Small groups (2-3 Colleagues)							
<b>Storage requirements:</b>										
<b>Building Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	SOE Offices, Dean's Secretary, Associate Deans								
	<b>Isolation req'd.</b>	Access limited to Main Offices								
	<b>Security needs</b>	Yes								
	<b>Privacy needs</b>	Yes								
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht:</b>					
	<b>Finish Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting</b>			<b>Dimmable</b>		
	<b>Temperature</b>				<b>Zone ctrl</b>			<b>Humidity</b>		
	<b>Air Pressure</b>				<b>Plumbing</b>			<b>Security</b>		
	<b>Communication</b>				<b>Data</b>			<b>Tech Tier</b>		
	<b>Other</b>									
<b>Other Remarks</b>	<ul style="list-style-type: none"> <li>- Current configuration does not provide for privacy since the wall do not extend to the ceiling.</li> <li>- S.O.E also needs a place for faculty and students for purchase food and beverage during time classes are break.</li> <li>- Need something like the Rich hall wall street Café.</li> </ul>									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	Dean's Secretary			<b>Space ID#</b>	356 D WIL	
	<b>Contact Person &amp; Title</b>	Deb Trionfero		<b>email</b>	trionfer@oswego.edu			<b>Phone #</b>	312-2102	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sqft</b>	<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	0		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
<b>Administrative</b>	<b>Title of Occupants:</b>		Dean's Secretary							
	<b>Office function/ service:</b>		Coordination of Dean's schedule and visitors, Office management							
	<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff						
	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>									
<b>Building Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Dean's office, Associate Dean's office, Reception Area, Work study Students							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>			
	<b>Finish</b>		<b>Floors:</b>		<b>Walls:</b>		<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>	Part of open office suite 1367 SF.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Assistant Dean's Secretary			<b>Space ID#</b>	356 C WIL		
	<b>Contact Person &amp; Title</b>	Deborah Jones			<b>email</b>	djones3@oswego.edu			<b>Phone #</b>	312-2103		
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) inst</b>		<b>No. of spaces</b>	<b>Total Area sqft</b>	<b>Existing Location</b>	<b>New Location</b>	
										WBHL0356		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>		<b>Staff:</b>		<b>Student:</b>		<b>Other:</b>	<b>Total:</b>	0	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>										
		<b>Instructional aids:</b>										
		<b>Special processes performed:</b>										
		<b>Storage requirements:</b>										
	<b>Administrative</b>	<b>Title of Occupants:</b>		Associate Dean's Secretary								
		<b>Office function/ service:</b>		Coordination of Assistant dean schedule and visitors								
	<b>Users served (number, frequency, description, etc)</b>			<b>Students, Faculty, Staff</b>								
	<b>Meeting functions (number, frequency, description, etc)</b>											
	<b>Storage requirements:</b>											
	<b>Building Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Dean's office, Associate Dean's office, Reception Area, Work study Students										
	<b>Isolation req'd.</b>											
	<b>Security needs</b>											
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>							
	<b>Finish Floors:</b>				<b>Walls:</b>							
	<b>Built-in furniture:</b>											
	<b>Freestanding Furniture:</b>											
	<b>Equipment:</b>											
	<b>Other:</b>											
<b>Mechanical/Electrical</b>	<b>Electrical:</b>				<b>Lighting:</b>	<b>Dimmable</b>						
	<b>Temperature:</b>				<b>Zone contrl:</b>	<b>Humidity</b>						
	<b>Air Pressure:</b>				<b>Plumbing:</b>	<b>Security</b>						
	<b>Communication:</b>				<b>Data:</b>	<b>Tech. Tier</b>						
	<b>Other:</b>											
<b>Other Remarks</b>	Part of open office suite 1367 S.											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Associate Dean's office			<b>Space ID#</b>	356 E WIL		
	<b>Contact Person &amp; Title</b>	Dr.Suzanne weber			<b>email</b>	swebert@oswego.edu			<b>Phone #</b>	312-3858		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta(4/5) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>	
										WBHL 0356E		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Student:</b>		<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:										
		Instructional aids:										
		Special processes performed:										
		Storage requirements:										
		Other uses & frequency:										
	<b>Administrative</b>	<b>Title of Occupants:</b>		Associate Dean								
<b>Office function/ service:</b>		Assist in Management of School of Education, oversee all Accreditation activities										
<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff									
<b>Meeting functions (number, frequency, description, etc)</b>			Small groups									
<b>Storage requirements:</b>												
<b>Building Services</b>	<b>Description:</b>											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Associate Dean's Secretary, Dean's office									
	<b>Isolation req'd.</b>											
	<b>Security needs</b>		yes									
	<b>Privacy needs</b>		yes									
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Floor load:</b>								<b>Ceiling ht.</b>			
	<b>Finish</b>		<b>Floors</b>			<b>Walls</b>			<b>Ceiling</b>			
	<b>Built-in furniture</b>											
	<b>Freestanding Furniture</b>											
	<b>Equipment</b>											
<b>Other</b>												
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable</b>						
	<b>Temperature</b>		<b>Zone ctrl</b>			<b>Humidity</b>						
	<b>Air Pressure</b>		<b>Pumbing</b>			<b>Security</b>						
	<b>Communication</b>		<b>Data</b>			<b>Tech Tier</b>						
	<b>Other</b>											
<b>Other Remarks</b>												



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Assistant Dean's Office			<b>Space ID#</b>	356 F WIL	
	<b>Contact Person &amp; Title</b>	Michael Leban			<b>email</b>	leban@oswego.edu			<b>Phone #</b>	312-2103	
<b>General Space Data</b>	<b>Basic Space Data</b>			Existing Area	Design Standard	Delta (+/-) inst		No. of spaces	Total Area nsf	Existing Location	New Location
										WBHL0356C	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Student:</b>		<b>Other:</b>	<b>Total:</b>	1
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	<b>Administrative</b>	Other uses & frequency:									
		<b>Title of Occupants:</b>		Assistant Dean							
<b>Office function/ service:</b>		Assist in Management of School of Education, Advise students Issues/ curriculum									
<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>			Small groups								
<b>Storage requirements:</b>											
<b>Building Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Reception Area, Associate Dean's Secretary									
	<b>Isolation req'd.</b>										
	<b>Security needs</b>	yes									
	<b>Privacy needs</b>	yes									
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>										
	<b>Finish Floors:</b>				<b>Walls:</b>				<b>Ceiling ht.:</b>		
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/ Electrical</b>	<b>Electrical</b>				<b>Lighting:</b>				<b>Dimmable</b>		
	<b>Temperature</b>				<b>Zone cntrl:</b>				<b>Humidity</b>		
	<b>Air Pressure</b>				<b>Plumbing</b>				<b>Security</b>		
	<b>Communication</b>				<b>Data</b>				<b>Tech. Net</b>		
	<b>Other</b>										
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Graduate Assistant			<b>Space ID#</b>	356 C WIL		
	<b>Contact Person &amp; Title</b>				<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
										WBHL0356?		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>		<b>Student:</b>	<b>Other:</b>	<b>1</b>	<b>Total:</b>	<b>1</b>		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>										
		<b>Instructional aids:</b>										
		<b>Special processes performed:</b>										
		<b>Storage requirements:</b>										
	<b>Other uses &amp; frequency:</b>											
<b>Administrative</b>	<b>Title of Occupants:</b>	Graduate Assistant										
	<b>Office function/ service:</b>	Assigned Tasks										
	<b>Users served (number, frequency, description, etc)</b>	Students, Faculty, Staff										
	<b>Meeting functions (number, frequency, description, etc)</b>											
<b>Storage requirements:</b>												
<b>Building Services</b>	<b>Description:</b>											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Reception Area, Secretaries										
	<b>Isolation req'd.</b>											
	<b>Security needs</b>											
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Floor load:</b>											
	<b>Finish Floors:</b>						<b>Walls:</b>					
	<b>Ceiling ht.:</b>											
	<b>Ceiling:</b>											
	<b>Built-in furniture</b>											
<b>Freestanding Furniture</b>												
<b>Equipment</b>												
<b>Other</b>												
<b>Mechanical/Electrical</b>	<b>Electrical</b>						<b>Lighting</b>					
	<b>Temperature</b>						<b>Zone cntrl.</b>					
	<b>Air Pressure</b>						<b>Plumbing</b>					
	<b>Communication</b>						<b>Data</b>					
	<b>Other</b>						<b>Dimmable</b>					
<b>Other Remarks</b>	Part of open office suite 1367 SF.											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	Reception Area			<b>Space ID#</b>	356 WIL	
	<b>Contact Person &amp; Title</b>	Deb Trimfero		<b>email</b>	educate@oswego.edu			<b>Phone #</b>	312-2102	
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sq ft</b>	<b>No. of spaces</b>	<b>Total Area sq ft</b>	<b>Existing Location</b>	<b>New Location</b>
									WBH103562	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	0		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
	<b>Administrative</b>	<b>Other uses &amp; frequency:</b>								
<b>Title of Occupants:</b>										
<b>Office function/ service:</b>										
<b>Users served (number, frequency, description, etc)</b>		Students, Faculty, Staff								
	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>									
<b>Building Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, Chairs office, Conference room							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>									
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Ceiling ht.:</b>					
	<b>Built-in furniture</b>		<b>Ceiling:</b>							
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>	Part of open office suite 1367 SF									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	Conference room			<b>Space ID#</b>	357 WIL			
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>				
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
										WBHL 0357		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	25	<b>Total:</b>	25			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Seminars								
		<b>Instructional aids:</b>										
		<b>Special processes performed:</b>										
		<b>Storage requirements:</b>										
		<b>Other uses &amp; frequency:</b>										
	<b>Administrative</b>	<b>Title of Occupants:</b>										
		<b>Office function/ service:</b>		Conference meetings								
		<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff							
		<b>Meeting functions (number, frequency, description, etc)</b>										
		<b>Storage requirements:</b>										
<b>Building Services</b>	<b>Description:</b>											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary									
	<b>Isolation req'd.</b>		yes									
	<b>Security needs</b>		yes									
	<b>Privacy needs</b>		yes									
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>			<b>Ceiling ht.:</b>						
			<b>Floors:</b>			<b>Ceiling:</b>						
	<b>Built-in furniture</b>											
	<b>Freestanding Furniture</b>											
	<b>Equipment</b>											
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable:</b>						
	<b>Temperature</b>		<b>Zone, ctrl</b>			<b>Humidity:</b>						
	<b>Air Pressure</b>		<b>Plumbing</b>			<b>Security:</b>						
	<b>Communication</b>		<b>Data</b>			<b>Tech. Tier:</b>						
	<b>Other</b>											
<b>Other Remarks</b>												



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	Work/ Storage room				<b>Space ID#</b>	356 A WIL		
	<b>Contact Person &amp; Title</b>			<b>email</b>					<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sqft</b>		<b>No. of spaces</b>	<b>Total Area sqft</b>	<b>Existing Location</b>	<b>New Location</b>	
										WBHL0356A		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	5	<b>Total:</b>	5			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>										
		<b>Instructional aids:</b>										
		<b>Special processes performed:</b>										
		<b>Storage requirements:</b>										
	<b>Administrative</b>	<b>Title of Occupants:</b>										
		<b>Office function/ service:</b>		Copy, Mail, Assembling of course workbooks								
<b>Users served (number, frequency, description, etc)</b>		Students, Faculty, Staff										
<b>Building Services</b>	<b>Meeting functions (number, frequency, description, etc)</b>											
	<b>Storage requirements:</b>											
	<b>Building Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>											
	<b>Isolation req'd.</b>											
	<b>Security needs</b>											
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>					
	<b>Finish Floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>					
	<b>Built-in furniture</b>											
	<b>Freestanding Furniture</b>											
	<b>Equipment</b>											
<b>Mechanical/ Electrical</b>	<b>Other</b>											
	<b>Electrical</b>		<b>Lighting:</b>		<b>Dimmable:</b>							
	<b>Temperature</b>		<b>Zone contrl:</b>		<b>Humidity:</b>							
	<b>Air Pressure</b>		<b>Plumbing:</b>		<b>Security:</b>							
	<b>Communication</b>		<b>Data:</b>		<b>tech. iter:</b>							
<b>Other Remarks</b>												

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	Work/ Storage room			<b>Space ID#</b>	356 WIL		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sq ft</b>	<b>No. of spaces</b>	<b>Total Area (sq ft)</b>	<b>Existing Location</b>	<b>New Location</b>	
									WBHL0356		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>5</b>	<b>Total:</b>	<b>5</b>		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
		Other uses & frequency:									
<b>Administrative</b>	Title of Occupants:										
	Office function/ service:		Storage								
	Users served (number, frequency, description, etc)			Students, Faculty, Staff							
	Meeting functions (number, frequency, description, etc)										
	Storage requirements:										
<b>Building Services</b>	Description:										
<b>Spatial Relationships</b>	Adjacencies req'd.										
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other										
<b>Architectural Characteristics</b>	Floor load:						Ceiling ht.:				
	Finish Floors:		Walls:				Ceiling:				
	Built-in furniture										
	Freestanding Furniture										
	Equipment										
<b>Mechanical/Electrical</b>	Electrical		Lighting				Dimmable				
	Temperature		Zone cntrl.				Humidity				
	Air Pressure		Plumbing				Security				
	Communication		Data				Tech. Tier				
	Other										
<b>Other Remarks</b>	Part of open office suite 1367 SF.										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Work/ Storage room			<b>Space ID#</b>	356 B WIL	
	Contact Person & Title				email				Phone #		
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location			
								WBHL0356B			
	Occupancy	Users	Faculty:	Staff:	Student:	Other:	5	Total:	5		
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	Administrative	Other uses & frequency:									
Title of Occupants:											
Office function/ service:		Storage									
Users served (number, frequency, description, etc)			Students, Faculty, Staff								
Building Services	Meeting functions (number, frequency, description, etc)										
	Storage requirements:										
Spatial Relationships	Building Description:										
	Adjacencies req'd.										
	Isolation req'd.										
	Security needs										
	Privacy needs										
Architectural Characteristics	Other										
	Floor load:		Walls:			Ceiling ht.:					
	Finish Floors:		Ceiling:								
	Built-in furniture										
	Freestanding Furniture										
	Equipment										
Mechanical/Electrical	Other										
	Electrical		Lighting			Dimmable					
	Temperature		Zone contrl			Humidity					
	Air Pressure		Plumbing			Security					
	Communication		Data			Tech. Tran.					
Other Remarks											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	Liberty Partnership Program				<b>Space ID#</b>	L	
	<b>Contact Person &amp; Title</b>			<b>email</b>					<b>Phone #</b>		
General Space Data	<b>Basic Space Data</b>		Existing Area	Design Standard	Delta(+/-) Inst.		No. of spaces	Total Area nsf		Existing Location	New Location
	<b>Occupancy</b>	Users	Faculty: 2	Staff:	Student:	Other:			Total:	2	
Description of Use	Educational	Instructional use:		Student recruitment, Advisement							
		Instructional aids:									
		Special processes preformed:									
	Administrative	Storage requirements:									
		Other uses & frequency:									
		Title of Occupants:		Faculty/Staff							
Building Services	Office function/ service:		Teaching, research, Student recruitment, Advisement								
	Users served (number, frequency, description, etc)		Students, Faculty, Staff								
	Meeting functions (number, frequency, description, etc)										
	Storage requirements:										
Spatial Relationships	Adjacencies req'd.		School of Education Offices								
	Isolation req'd.		Need easy Public access								
	Security needs		yes								
	Privacy needs		yes								
	Other										
Architectural Characteristics	Floorload						Ceiling ht.				
	Finish		Floors:		Walls:		Ceiling:				
	Built-in furniture										
	Freestanding Furniture										
Mechanical/Electrical	Equipment										
	Other										
	Electrical		Lighting		Dimmable						
	Temperature		Zone ctn.		Humidity						
	Air Pressure		Plumbing		Security						
Other Remarks	Communication		Data		Tech. Tier						
	Other										
Other Remarks	<p>These individuals have been in various locations over the past few years, they have worked recently in 257 Rich Hall. They are moving now to an office, Sheldon Hall, which will be very small for them. They need space; require to (2) faculty office with modular partitioning.</p>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	SOE Student Organization Center			<b>Space ID#</b>	356 D WIL			
	<b>Contact Person &amp; Title</b>				<b>email</b>				<b>Phone #</b>				
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>		<b>Student:</b>	12	<b>Other:</b>		<b>Total:</b>	12		
<b>Description of Use</b>	<b>Educational</b>	Instructional Use:											
		Instructional aids:											
		Special processes performed:											
		Storage requirements:											
	<b>Administrative</b>	Other uses & frequency:											
<b>Title of Occupants:</b>		Officers of student classes/organization/ honoring?											
<b>Office function/ service:</b>		meeting space for organization											
<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff										
<b>Building Services</b>	<b>Meeting functions (number, frequency, description, etc)</b>												
	<b>Storage requirements:</b>												
<b>Building Services</b>		<b>Description:</b>											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		School of Education Offices										
	<b>Isolation req'd.</b>		Need easy Public access										
	<b>Security needs</b>												
	<b>Privacy needs</b>												
	<b>Other</b>												
<b>Architectural Characteristics</b>	<b>Floor load:</b>									<b>Ceiling ht.:</b>			
	<b>Finish Floors:</b>		<b>Walls:</b>						<b>Ceiling:</b>				
	<b>Built-in furniture</b>												
	<b>Freestanding Furniture</b>												
	<b>Equipment</b>												
<b>Other</b>													
<b>Mechanical/ Electrical</b>	<b>Electrical</b>			<b>Lighting</b>			<b>Dimmable</b>						
	<b>Temperature</b>			<b>Zone cntrl</b>			<b>Humidity</b>						
	<b>Air Pressure</b>			<b>Plumbing</b>			<b>Security</b>						
	<b>Communication</b>			<b>Data</b>			<b>Tech. Tier</b>						
	<b>Other</b>												
<b>Other Remarks</b>													



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	Department	Counseling and Psychology Services (CPS)		Space Name	Chair's office		Space ID#			
	Contact Person & Title	Chair Dr. Betsy B. Waterman		email	waterman@oswego.edu		Phone #	312-3172		
General Space Data	Basic Space Data		Existing	Design standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	
	Occupancy	Users	Faculty: 1	Staff:	Student:	Other:	Total:	1		
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	Administrative	Title of Occupants:		Chair						
Office function/service:		Research								
Users served (number, frequency, description, etc)										
Meeting functions (number, frequency, description, etc)		Student meetings, Advisement, Faculty consult								
Program Services	Storage Requirements:		files, book shelves							
	Description:									
Spatial Relationships	Adjacencies req'd.									
	Isolation req'd.									
	Security needs		Yes							
	Privacy needs		yes, floor to ceiling walls							
	Other									
Architectural Characteristics	Floorload:		Ceiling:							
	Finish Floors:									
	Built-in Furniture									
	Freestanding Furniture									
	Equipment									
Mechanical/Electrical	Other									
	Electrical		Lighting		Dimmable					
	Temperature		Zone ctrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Chair's Secretary Office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Ms. Vicki Parsnow		<b>email</b>	parsnow@oswego.edu			<b>Phone #</b>	312-4051	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta (+/-) insf	No. of spaces	Total Area insf	Existing Location	New Location	
								MHE10921		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational:</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
<b>Administrative</b>	<b>Title of Occupants:</b>	Secretary to Chair								
	<b>Office function/ service:</b>	Coordinate Department activities, Secretarial Support for Department Chair, Coordinate schedules and visitors.								
	<b>Users served (number, frequency, description, etc)</b>	Faculty, Students, Staff, Departmental visitors								
	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>	Lockable files for correspondence, course outline, forms, student files, records. Computer desk, (2) desks. Small bookcase								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Chair's Office, Reception, Conference room, Workroom								
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>	yes, floor to ceiling walls								
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>	Floor load:			Ceiling ht:					
		Floors:			Ceiling:					
	<b>Built-in furniture</b>	Walls:								
	<b>Built-in Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>	lighting			Dimmable					
	<b>Temperature</b>	Zone contrl			Humidity					
	<b>Air Pressure</b>	Plumbing			Security					
	<b>Communication</b>	Data			Tech. Tier					
	<b>Other</b>									
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Reception			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Ms. Vicki Parsnow		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing</b>	<b>Design standard</b>	<b>Delta (+/-) nsf</b>	<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	10	<b>Total:</b>	10	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>								
<b>Administrative</b>	<b>Title of Occupants:</b>		Secretary, Grad. Assistants, Students, Prospect students							
	<b>Office function/ service:</b>		Department Reception Area							
	<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff, Departmental visitors							
	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>		Sofa, tables							
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary and Chair's office, Conference room							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>									
	<b>Finish</b>	<b>Floors:</b>	<b>Walls:</b>	<b>Ceiling ht.:</b>						
	<b>Built-in furniture</b>			<b>Ceiling:</b>						
	<b>Built-in furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Other:</b>									
	<b>Electrical</b>	<b>Lighting:</b>					<b>Dimmable</b>			
	<b>Temperature</b>	<b>Zone cntl</b>					<b>Humidity:</b>			
	<b>Air Pressure</b>	<b>Plumbing:</b>					<b>Security:</b>			
	<b>Communication</b>	<b>Data:</b>					<b>Tech. tier:</b>			
<b>Other:</b>										
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)	<b>Space Name</b>	Secretary/ Graduate Assistant Offices			<b>Space ID#</b>	MHHL0321A	
	Contact Person & Title	Ms. Vicki Parsnow	email				Phone #		
General Space Data	Basic Space Data	Existing	Design standard	Delta (+/-) ins'	No. of spaces	Total Area insf	Existing Location	New Location	
							MHHL0321A		
	Occupancy	Users Faculty:	Staff: 1	Student:	Other: 2	Total:	3		
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
		Storage requirements:							
	Administrative	Other uses & frequency:							
Title of Occupants:		Secretary/Graduate Assistant, Adjuncts							
Office function/ service:		Sharing office for assigned tasks							
Users served (number, frequency, description, etc)		Faculty, Students, Staff							
Program Services	Meeting functions (number, frequency, description, etc)								
	Storage requirements:		Desk, files, storage cabinets, work table						
	Description:								
Spatial Relationships	Adjacencies req'd.		Secretary, reception area, workroom						
	Isolation req'd.								
	Security needs								
	Privacy needs								
Architectural Characteristics	Other								
	Floor load						Ceiling ht.		
	Finish Floors:		Walls:		Ceiling:				
	Built-in furniture								
	Built-in Furniture								
Mechanical/Electrical	Equipment								
	Other								
	Electrical		Lighting:		Dimmable				
	Temperature		Zone contr.		Humidity				
	Air Pressure		Plumbing		Security				
Communication		Data		Tech. Tier					
Other									
Other Remarks									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Faculty Adjunct/ Graduate Assistant Offices		<b>Space ID#</b>	MHHL0322D	
	<b>Contact Person &amp; Title</b>	Ms. Vicki Parsnow		<b>email</b>			<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design standard</b>	<b>Delta (+/-) sq. ft.</b>	<b>No. of spaces</b>	<b>Total Area sq. ft.</b>	<b>Existing Location</b>	<b>New Location</b>
								MHHL301B	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>5</b>	<b>Total:</b>	<b>5</b>
<b>Description of Use</b>	<b>Educational</b>	Instructional use:							
		Instructional aids:							
		Special processes performed:							
	Storage requirements:								
	Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty Adjunct and Graduate Assistant					
<b>Office function/ service:</b>		Sharing office for Assigned Task							
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff						
<b>Meeting functions (number, frequency, description, etc)</b>									
<b>Storage requirements:</b>		Desk, File cabinets							
<b>Program Services</b>	<b>Description:</b>								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department office, Secretary						
	<b>Isolation req'd.</b>								
	<b>Security needs</b>								
	<b>Privacy needs</b>								
	<b>Other</b>								
<b>Architectural Characteristics</b>	<b>Floor load:</b>								
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Ceiling ht. Ceiling:</b>				
	<b>Built-in furniture</b>								
	<b>Built-in Furniture</b>								
	<b>Equipment</b>								
<b>Other</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>				
	<b>Temperature</b>		<b>Zone ctrl.</b>		<b>Humidity</b>				
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>				
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>				
	<b>Other</b>								
<b>Other Remarks</b>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)	<b>Space Name</b>	Faculty office			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>	Admissions Coordinator Dr. Thomas Cushman	<b>email</b>	cushman@oswego.edu			<b>Phone #</b>	312-3282
<b>General Space Data</b>	<b>Basic Space Data</b>	Existing	<b>Design standard</b>	Delta (+/5) nsf	<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
							MHPL0205	
	<b>Occupancy</b>	<b>Users Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b> 1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:						
		Instructional aids:						
		Special processes performed:						
		Storage requirements:						
		Other uses & frequency:						
<b>Administrative</b>	<b>Title of Occupants:</b> Faculty							
	<b>Office function/ service:</b>		Teaching, research, recruitment, advisement					
	<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff					
	<b>Meeting functions (number, frequency, description, etc)</b>		Student Recruiting and Advisement					
	<b>Storage requirements:</b>							
<b>Program Services</b>	<b>Description:</b>							
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department main office, Faculty offices, Resource room					
	<b>Isolation req'd.</b>		need easy public access					
	<b>Security needs</b>							
	<b>Privacy needs</b>		Yes, Floor to ceiling walls for Confidentiality					
	<b>Other</b>							
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>	
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Callings:</b>			
	<b>Built-in furniture:</b>							
	<b>Built-in Furniture:</b>							
	<b>Equipment:</b>							
<b>Mechanical/Electrical</b>	<b>Electrical:</b>		<b>Lighting:</b>		<b>Dimmable:</b>			
	<b>Temperature:</b>		<b>Zone cntrl:</b>		<b>Humidity:</b>			
	<b>Air Pressure:</b>		<b>Plumbing:</b>		<b>Security:</b>			
	<b>Communication:</b>		<b>Data:</b>		<b>Tech. Tier:</b>			
	<b>Other:</b>							
<b>Other Remarks</b>								



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>		
	Contact Person & Title	Counseling services Program coordinator Dr. Michael Leblanc		email	leblanc@oswego.edu			Phone #	312-3494	
General Space Data	Basic Space Data		Existing	Design standard	Delta (+/-) ns!	No. of spaces	Total Area nsf		Existing Location	New Location
	Occupancy	Users	Faculty: 1	Staff:	Student:	Other:		Total:	1	
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	Administrative	Title of Occupants:		Faculty						
Office function/ service:		Teaching, research, recruitment, advisement								
Users served (number, frequency, description, etc)		Faculty, Students, Staff								
Meeting functions (number, frequency, description, etc)		Student Recruiting and Advisement								
Program Services	Storage requirements:		Files, bookshelves							
	Description:									
Spatial Relationships	Adjacencies req'd.	Department main office, Faculty offices, Resource room								
	Isolation req'd.	need easy public access								
	Security needs									
	Privacy needs	Need completely enclosed office								
	Other									
Architectural Characteristics	Floor load:									
	Finish Floors:	Walls:			Ceiling ht:					
					Ceiling:					
	Built-in furniture									
	Built-in Furniture									
Equipment										
Other										
Mechanical/ Electrical	Electrical	Lighting:			Dimmable					
	Temperature	Zone ctrl:			Humidity:					
	Air Pressure	Plumbing:			Security:					
	Communication	Data:			Tech. Tier:					
	Other									
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)			<b>Space Name</b>	Faculty office			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>	Human Services Dr. Jodi Mullen			<b>email</b>	jmullen@oswego.edu			<b>Phone #</b>	312-3496
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design standard</b>	Delta(+/-) nsf	<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>
									MH-H-0410	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
	Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, research, recruitment, advisement								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>		Student Recruiting and Advisement								
<b>Storage requirements:</b>		book shelves, file cabinets								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department main office, Faculty offices, Resource room							
	<b>Isolation req'd.</b>		need easy public access							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		yes, floor to ceiling walls.							
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht:</b>			
	<b>Finish Floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Built-in Furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>	Dr. Jean Casey		<b>email</b>	casey@oswego.edu			<b>Phone #</b>	312-3489
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design standard</b>	<b>Data (+/-) sq. ft.</b>	<b>No. of spaces</b>	<b>Total Area sq. ft.</b>	<b>Existing Location</b>	<b>New Location</b>
								MHHL0406	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>							
		<b>Instructional aids:</b>							
		<b>Special processes performed:</b>							
		<b>Storage requirements:</b>							
		<b>Other uses &amp; frequency:</b>							
	<b>Administrative</b>	<b>Title of Occupants:</b>	Faculty						
<b>Office function/ service:</b>		Teaching, research, recruitment, advisement							
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff							
<b>Meeting functions (number, frequency, description, etc)</b>		Student Recruiting and Advisement							
<b>Storage requirements:</b>									
<b>Program Services</b>	<b>Description:</b>								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Department main office, Faculty offices, Resource room							
	<b>Isolation req'd.</b>	need easy public access							
	<b>Security needs</b>								
	<b>Privacy needs</b>	yes, floor to ceiling walls							
	<b>Other</b>								
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.</b>				
	<b>Finish Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>		
	<b>Built-in furniture</b>								
	<b>Built-in Furniture</b>								
	<b>Equipment</b>								
<b>Other</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>				<b>Lighting</b>				
	<b>Temperature</b>				<b>Zone contr.</b>				
	<b>Air Pressure</b>				<b>Plumbing</b>				
	<b>Communication</b>				<b>Data</b>				
	<b>Other</b>				<b>Dimmable</b>				
<b>Other Remarks</b>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>	Dr. Jody Fiorini		<b>email</b>	jfiorini@oswego.edu			<b>Phone #</b>	312-3468		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta(+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location	
									MHH10409		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
		Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>	Faculty								
<b>Office function/ service:</b>		Teaching, research, recruitment, advisement									
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff									
<b>Meeting functions (number, frequency, description, etc)</b>		Student Recruiting and Advisement									
<b>Storage requirements:</b>		file cabinets and bookshelves									
<b>Program Services</b>	<b>Description</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Department main office, Faculty offices, Resource room									
	<b>Isolation req'd.</b>	need easy public access									
	<b>Security needs</b>	Yes, Locking door									
	<b>Privacy needs</b>	Yes, Office must have floor to ceiling walls- we deal w/ many private counseling issues									
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>						
	<b>Finish Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>				
	<b>Built-in furniture</b>										
	<b>Built-in Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/ Electrical</b>	<b>Other:</b>										
	<b>Electrical</b>				<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>				<b>Zone cntrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>				<b>Plumbing</b>			<b>Security</b>			
	<b>Communication</b>				<b>Data</b>			<b>Tech. Tier</b>			
<b>Other</b>											
<b>Other Remarks</b>											



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>	Dr. James McDougal		<b>email</b>	mcdougal@oswego.edu			<b>Phone #</b>	312-3275		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Student:</b>		<b>Other:</b>	<b>Total:</b>	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
		Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>	Faculty								
		<b>Office function/ service:</b>	Teaching, research, recruitment, advisement								
		<b>Users served (number, frequency, description, etc)</b>	Faculty, Students, Staff								
		<b>Meeting functions (number, frequency, description, etc)</b>	Student Recruiting and Advisement								
		<b>Storage requirements:</b>	(3) file cabinets, (2) book case, tall								
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Department main office, Faculty offices, Resource room									
	<b>Isolation req'd.</b>	need easy public access									
	<b>Security needs</b>	Yes, locks in doors and file cabinets									
	<b>Privacy needs</b>	floor to ceiling walls									
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>						
	<b>Finish Floors:</b>				<b>Walls:</b>						
	<b>Built-in furniture</b>										
	<b>Bullfin Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/ Electrical</b>	<b>Electrical</b>				<b>Lighting:</b>						
	<b>Temperature</b>				<b>Zone ctrl:</b>						
	<b>Air Pressure</b>				<b>Plumbing</b>						
	<b>Communication</b>				<b>Data</b>						
	<b>Other</b>										
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Dr. Terrance O'Brien		<b>email</b>	tobrien@oswego.edu			<b>Phone #</b>	312-3278	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design standard</b>	<b>Delta (+/-) sq ft</b>		<b>No. of spaces</b>	<b>Total Area sq ft</b>	<b>Existing Location</b>	<b>New Location</b>
									MHFL0463	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Student:</b>		<b>Other:</b>	<b>Total:</b> 1
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, research, recruitment, advisement								
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff							
<b>Meeting functions (number, frequency, description, etc)</b>			Student Recruiting and Advisement							
<b>Storage requirements:</b>			files, bookcases, desk, chairs							
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department main office, Faculty offices, Resource room							
	<b>Isolation req'd.</b>		need easy public access							
	<b>Security needs</b>									
	<b>Privacy needs</b>		walls floor to ceiling							
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>								<b>Ceiling ht:</b>	
	<b>Finish Floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Built-in Furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>			<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>			<b>Zone cntrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>			<b>Plumbing</b>			<b>Security</b>			
	<b>Communication</b>			<b>Data</b>			<b>Tech. Tier</b>			
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>	Dr. Gerald Porter		<b>email</b>	gporter@oswego.edu			<b>Phone #</b>	312-3298		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta(+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	Other uses & frequency:										
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty							
<b>Office function/ service:</b>		Teaching, research, recruitment, advisement									
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>			Student Recruiting and Advisement								
<b>Storage requirements:</b>			files, bookshelves								
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department main office, Faculty offices, Resource room								
	<b>Isolation req'd.</b>		need easy public access								
	<b>Security needs</b>										
	<b>Privacy needs</b>		floor to ceiling walls								
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>										
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Ceiling ht.:</b>						
	<b>Built-in furniture:</b>		<b>Ceiling:</b>								
	<b>Built-in Furniture:</b>										
	<b>Equipment:</b>										
<b>Mechanical/Electrical</b>	<b>Other:</b>										
	<b>Electrical</b>			<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>			<b>Zone contrl</b>		<b>Humidity:</b>					
	<b>Air Pressure</b>			<b>Plumbing</b>		<b>Security:</b>					
	<b>Communication</b>			<b>Data:</b>		<b>Tech. Tier:</b>					
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	unfilled position		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta (G/S) nsf	No. of spaces	Total Area nsf		Existing Location	New Location
									MHRL0105B	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b> 1			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
	Other uses & frequency:									
	<b>Administrative</b>	Title of Occupants:		Faculty						
Office function/ service:		Teaching, research, recruitment, advisement								
Users served (number, frequency, description, etc)		Faculty, Students, Staff								
Meeting functions (number, frequency, description, etc)		Student Recruiting and Advisement								
Storage requirements:										
<b>Program Services</b>	Description:									
<b>Spatial Relationships</b>	Adjacencies req'd.		Department main office, Faculty offices, Resource room							
	Isolation req'd.		need easy public access							
	Security needs									
	Privacy needs									
	Other									
<b>Architectural Characteristics</b>	Finish		Floor load:		Walls:		Ceiling ht:			
	Built-in furniture		Floors:		Ceiling:					
	Built-in Furniture									
	Equipment									
Other										
<b>Mechanical/ Electrical</b>	Electrical		Lighting		Dimmable					
	Temperature		Zone contrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
Other										
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Conference Room			<b>Space ID#</b>	MHHL0322F	
	<b>Contact Person &amp; Title</b>	Ms. Vicki Parsnow		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
									MHHL?	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	15	<b>Total:</b>	15	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
	Other uses & frequency:									
<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty, Graduate Assistants & graduate students							
	<b>Office function/ service:</b>		Conference room for department meetings. Classroom meetings, Presentations, New student interviews							
	<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff, Departmental visitors,							
	<b>Meeting functions (number, frequency, description, etc)</b>		Daily use for meetings, classes, new students interviews, presentations							
	<b>Storage requirements:</b>									
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Department Secretary, Reception area								
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>									
	<b>Temperature</b>	<b>Floors:</b>	<b>Walls:</b>	<b>Ceiling ht:</b>						
	<b>Built-in furniture</b>			<b>Ceiling:</b>						
	<b>Built-in Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>	<b>Lighting</b>	<b>Dimmable</b>							
	<b>Temperature</b>	<b>Zone contrl</b>	<b>Humidity</b>							
	<b>Air Pressure</b>	<b>Plumbing</b>	<b>Security</b>							
	<b>Communication</b>	<b>Data</b>	<b>Tech. tier</b>							
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Counseling Lab Facility			<b>Space ID#</b>	MHHL0301C	
	<b>Contact Person &amp; Title</b>	Ms. Vicki Parsnow		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
									MHHL7	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b> 2	<b>Student:</b>	<b>Other:</b> 27	<b>Total:</b>	30		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Group counseling and individual counseling training						
		<b>Instructional aids:</b>		1-way mirror for observation and microphones, computer for communication feed back						
		<b>Special processes preformed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>		Group counseling training						
	<b>Administrative</b>	<b>Title of Occupants:</b>		Graduate students						
		<b>Office function/ service:</b>		Trainings/Education						
		<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff, Departmental visitors						
		<b>Meeting functions (number, frequency, description, etc)</b>								
	<b>Storage requirements:</b>									
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Office							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load</b>						<b>Ceiling ht.</b>			
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Ceiling:</b>					
	<b>Built-in furniture</b>									
	<b>Built-in Furniture</b>									
<b>Equipment</b>										
<b>Other</b>										
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone ctrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>					
<b>Other</b>										
<b>Other Remarks</b>	Observation windows between all observation rooms and Classroom and between Observation rooms									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Test Equipment Storage Lucy Wing Memorial Library			<b>Space ID#</b>	MHHL 0301A			
	<b>Contact Person &amp; Title</b>	Ms. Vicki Parsnow		<b>email</b>				<b>Phone #</b>				
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta (sq ft)	No. of spaces	Total Area (sq ft)		Existing Location	New Location		
	<b>Occupancy</b>	Users	Faculty:	Staff:	Student:	Other:	5	Total:	5			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>										
		<b>Instructional aids:</b>		Computer Internet								
		<b>Special processes performed:</b>		Large Cabinets, files with locks to store confidential test materials, desks								
		<b>Storage requirements:</b>										
		<b>Other uses &amp; frequency:</b>		office, meeting room								
	<b>Administrative</b>	<b>Title of Occupants:</b>		graduate assistants, faculty								
		<b>Office function/ service:</b>		Storage of test equipment, library								
		<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff, Departmental visitors								
		<b>Meeting functions (number, frequency, description, etc)</b>		meetings for 4 to 6 people								
		<b>Storage requirements:</b>										
<b>Program Services</b>	<b>Description:</b>											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department main Office									
	<b>Isolation req'd.</b>											
	<b>Security needs</b>		yes									
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>		<b>Floors:</b>		<b>Walls:</b>		<b>Ceiling ht.:</b>			
	<b>Builder furniture</b>		<b>Lighting</b>		<b>Zone ctrl:</b>		<b>Dimmable:</b>		<b>Ceiling:</b>			
	<b>Builder furniture</b>		<b>Plumbing</b>		<b>Humidity</b>		<b>Security</b>					
	<b>Equipment</b>		<b>Data</b>		<b>Tech. tier:</b>							
	<b>Other</b>											
<b>Mechanical/ Electrical</b>	<b>Electrical</b>											
	<b>Temperature</b>											
	<b>Air Pressure</b>											
	<b>Communication</b>											
	<b>Other</b>											
<b>Other Remarks</b>												

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Storage/ Work room			<b>Space ID#</b>	MHHL0322A		
	<b>Contact Person &amp; Title</b>	Ms. Vicki Parsnow		<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location	
									MHHL?		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	5	<b>Total:</b>	5		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
	Special processes performed:										
	Storage requirements:										
<b>Administrative</b>	Other uses & frequency:										
	Title of Occupants:										
	Office function/ service:										
	Users served (number, frequency, description, etc):										
<b>Program Services</b>	Meeting functions (number, frequency, description, etc):										
	Storage requirements:										
	<b>Description:</b>		Storage space for copying and assembling of course workbooks								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, Reception Area, File, Storage								
	<b>Isolation req'd.</b>										
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>									<b>Ceiling ht.:</b>	
	<b>Finish Floors:</b>									<b>Ceiling:</b>	
	<b>Built-in furniture:</b>										
	<b>Built-in Furniture:</b>										
	<b>Equipment:</b>										
<b>Mechanical/ Electrical</b>	<b>Other:</b>										
	<b>Electrical:</b>									<b>Lighting:</b>	
	<b>Temperature:</b>									<b>Dimmable:</b>	
	<b>Air Pressure:</b>									<b>Humidity:</b>	
	<b>Communication:</b>									<b>Security:</b>	
<b>Other:</b>									<b>Tech. tier:</b>		
<b>Other Remarks</b>											



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	File room			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>	Future-Ms. Vicki Parsnow		<b>email</b>				<b>Phone #</b>	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design standard</b>	Delta(4-5) (ns)	<b>No. of spaces</b>	<b>Total Area (nsf)</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	0	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>							
		<b>Instructional aids:</b>							
		<b>Special processes performed:</b>							
		<b>Storage requirements:</b>							
	<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>							
<b>Office function/ service:</b>		Centralized file room							
<b>Users served (number, frequency, description, etc)</b>			Faculty, Staff						
<b>Meeting functions (number, frequency, description, etc)</b>									
<b>Storage requirements:</b>									
<b>Program Services</b>	<b>Description:</b>								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Department main office							
	<b>Isolation req'd.</b>								
	<b>Security needs</b>	yes							
	<b>Privacy needs</b>								
	<b>Other</b>								
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.</b>				
	<b>Finish Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>		
	<b>Built-in furniture</b>								
	<b>Built-in Furniture</b>								
	<b>Equipment</b>								
<b>Other</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>				<b>Lighting</b>				
	<b>Temperature</b>				<b>zone cntrl</b>				
	<b>Air Pressure</b>				<b>Plumbing</b>				
	<b>Communication</b>				<b>Data</b>				
	<b>Other</b>				<b>Dimmable</b>				
	<b>Humidity</b>								
	<b>Security</b>								
	<b>Tech. Tier</b>								
	<b>Other</b>								
<b>Other Remarks</b>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Counseling and Psychology Services (CPS)		<b>Space Name</b>	Community Clinic			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Developing Idea		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
									MHFL?	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>		0	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes preformed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>								
		<b>Office function/ service:</b>								
		<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff, Departmental visitors, public						
		<b>Meeting functions (number, frequency, description, etc)</b>								
		<b>Storage requirements:</b>								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Office							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floorload:</b>									
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Ceiling ht:</b>					
	<b>Built-in furniture</b>				<b>Ceiling:</b>					
	<b>Built-in Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone contrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Chair's Office			<b>Space ID#</b>	WBHL0110A		
	<b>Contact Person &amp; Title</b>	Chair, Dr. Pamela Michel		<b>email</b>	michel@oswego.edu			<b>Phone #</b>	312-4061		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design Standard</b>	<b>Delta (7/7) insf</b>		<b>No. of spaces</b>	<b>Total Area sq. ft.</b>	<b>Existing Location</b>	<b>New Location</b>	
									WBHL0101		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	0			
<b>Description of Use</b>	<b>Educational</b>	Instructional use									
		Instructional aids:									
		Special processes performed:									
		Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>	Chair, C & I department								
		<b>Office function/ service:</b>	Departmental supervision								
<b>Users served (number, frequency, description, etc)</b>		Students, Faculty, Staff, Departmental visitors									
<b>Meeting functions (number, frequency, description, etc)</b>		1-4 PEOPLE MEET FREQUENTLY									
	<b>Storage requirements:</b>	BOOKSHELVES, FILES									
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Secretaries, Reception Area, Conference room, Workroom, Storage									
	<b>Isolation req'd.</b>	yes									
	<b>Security needs</b>	yes									
	<b>Privacy needs</b>	yes									
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floorload:</b>	N/A			<b>Ceiling ht.</b>	8'-0"					
	<b>Finish Floors:</b>	Carpet	<b>Walls:</b>	Paint	<b>Ceiling:</b>	ACT					
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>	<b>Lighting</b>				<b>Dimmable</b>					
	<b>Temperature</b>	<b>Zone ctrl</b>				<b>Humidity</b>					
	<b>Air Pressure</b>	<b>Plumbing</b>				<b>Security</b>					
	<b>Communication</b>	<b>Data</b>				<b>Tech. Tier</b>					
	<b>Other</b>										
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Chair's Secretary			<b>Space ID#</b>	WBHL110	
	<b>Contact Person &amp; Title</b>	Secretary Ms. Janet Ormsby		<b>email</b>	ormsby@oswego.edu			<b>Phone #</b>	312-4061	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) %		No. of spaces	Total Area sqft	Existing Location	New Location
									WBHL0103	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	2	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	2	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Chair's secretary, C & I department						
<b>Office function/ service:</b>		Coordinate Department Activities, Secretarial support for department Chair, Receptionist, Supervision for Work Study Students								
<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff, Departmental visitors							
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Storage requirements:</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Chair's office, Reception area, Work/ Mail room							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>		N/A			<b>Ceiling ht.:</b>		8'-0"		
	<b>Finish</b>		Floors:	Carpet	Walls:	Paint	<b>Ceiling:</b>		ACT	
	<b>Built-in furniture</b>									
	<b>Freestanding furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>			<b>Lighting</b>		<b>Dimmable</b>				
	<b>Temperature</b>			<b>Zone cntrl</b>		<b>Humidity</b>				
	<b>Air Pressure</b>			<b>Plumbing</b>		<b>Security</b>				
	<b>Communication</b>			<b>Data</b>		<b>Tech. tier</b>				
	<b>Other</b>									
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Reception			<b>Space ID#</b>	WBHL0110			
	<b>Contact Person &amp; Title</b>	Receptionist, Ms. Kathy Klefbeck		<b>email</b>	klefbeck@oswego.edu			<b>Phone #</b>	312-4082			
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design Standard</b>	Delta (4/3)		<b>No. of Spaces</b>	<b>Total Area sq. ft.</b>	<b>Existing Location</b>	<b>New Location</b>		
									WBHL0103			
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	10	<b>Total:</b>	10			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:										
		Instructional aids:										
		Special processes performed:										
	<b>Administrative</b>	Other uses & frequency:										
		Title of Occupants:		Receptionist, C & I department								
		Office function/ service:		Reception, Waiting Room, Assist Faculty, Assist Secretary and Chair								
Users served (number, frequency, description, etc)		Students, Faculty, Staff, Departmental visitors										
<b>Program Services</b>	Meeting functions (number, frequency, description, etc)											
	Storage requirements:											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Chair's office, Secretary, Conference room, WORK ROOM, MAIL ROOM, STORAGE ROOM									
	<b>Isolation req'd.</b>											
	<b>Security needs</b>											
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Floorload:</b>		N/A			<b>Ceiling ht.:</b>		8'-0"				
	<b>Finish</b>		<b>Floors:</b>	Carpet	<b>Walls:</b>	Paint	<b>Ceiling:</b>	ACT				
	<b>Built-in furniture</b>											
	<b>Freestanding Furniture</b>											
	<b>Equipment</b>											
<b>Mechanical/Electrical</b>	<b>Other</b>											
	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable</b>						
	<b>Temperature</b>		<b>Zone ctrl.</b>			<b>Humidity</b>						
	<b>Air Pressure</b>		<b>Plumbing</b>			<b>Security</b>						
	<b>Communication</b>		<b>Data</b>			<b>Tech. Tier</b>						
<b>Other</b>												
<b>Other Remarks</b>												

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	
	Contact Person & Title	Professor		email	?@oswego.edu			Phone #	
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of Spaces	Total Area nsf	Existing Location	New Location	
					40				
Occupancy		Users	Faculty: 1	Staff:	Students:	Other:	Total:	1	
Description of Use	Educational	Instructional use:	Grant Program activity						
		Instructional aids:	3-Computer workstations w/ printer						
		Special processes performed:	Grant Program technology training activity						
		Other uses & frequency:	classroom						
	Administrative	Title of Occupants:	faculty, C & I department						
		Office function/ service:	Research, Student Recruitment and Advisement						
		Users served (number, frequency, description, etc)	Students, Faculty, Staff, Grant program participants						
		Meeting functions (number, frequency, description, etc)							
	Storage requirements:								
	Program Services	Description							
Spatial Relationships	Adjacencies req'd.	Department faculty offices, department office							
	Isolation req'd.	need easy public access							
	Security needs	yes							
	Privacy needs	yes							
	Other								
Architectural Characteristics	Finish	Floor load: N/A			Ceiling ht: 8'-0"				
	Built-in furniture	Floors: Carpet	Walls: Paint	Ceiling: ACT					
	Freestanding Furniture								
	Equipment								
	Other								
Mechanical/Electrical	Electrical	Lighting		Dimmable					
	Temperature	Zone ctrl: 1 for every 4		Humidity					
	Air Pressure	Plumbing		Security					
	Communication	Data		Tech. Tren.					
	Other								
Other Remarks									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Shared, Adjunct			<b>Space ID#</b>	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location
		Occupancy	Users	Faculty: 60	Staff:	Students:	Other:	Total:	60
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
	Administrative	Other uses & frequency:							
		Title of Occupants:		Chair, C & I department					
Office function/ service:		Assigned Task							
Users served (number, frequency, description, etc)		Students, Faculty, Staff,							
Program Services	Meeting functions (number, frequency, description, etc)								
	Storage requirements:								
Spatial Relationships	Program Description:								
	Adjacencies req'd.	Department Reception Area and Secretary							
	Isolation req'd.								
	Security needs								
	Privacy needs								
Architectural Characteristics	Other								
	Floorload:		N/A		Ceiling ht:		8'-0"		
	Finish		Floors:	Carpet	Walls:	Paint	Ceiling:	ACT	
	Built-in Furniture								
	Freestanding Furniture								
Mechanical/ Electrical	Equipment								
	Other								
	Electrical		Lighting:		Dimmable				
	Temperature		Zone ctrl:		Humidity				
	Air Pressure		Plumbing		Security				
Communication		Data		Tech. Tier					
Other									
Other Remarks									
	IS THIS THE 110 ADJUNCT AREA?								

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Storage for adjuncts			<b>Space ID#</b>		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location
	Occupancy	Users	Faculty: 60	Staff:	Students:	Other:		Total:	60	
Description of Use	Educational	Instructional use								
		Instructional aids:								
		Special processes performed:								
		Other uses & frequency:								
	Administrative	Title of Occupants:		Adjuncts						
Office function/ service:										
Users served (number, frequency, description, etc)			adjuncts							
Meeting functions (number, frequency, description, etc)										
	Storage requirements:		3 tier lockers 4sf per lockers 60/3 X 4sf += 80 sf.							
	Program Services	Description								
Spatial Relationships	Adjacencies req'd.		Adjuncts office							
	Isolation req'd.									
	Security needs		yes							
	Privacy needs									
	Other									
Architectural Characteristics	Floorload:		N/A				Ceiling ht:		8'-0"	
	Finish		Floors:	Carpel	Walls:	Paint	Ceiling:		ACT	
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/Electrical	Electrical		Lighting			Dimmable				
	Temperature		Zone chld			Humidity				
	Air Pressure		Plumbing			Security				
	Communication		Data			Tech. Tier				
	Other									
Other Remarks	Is this the 110 adjunct area?									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Work Study Student's work area			<b>Space ID#</b>	WBHL0110		
	<b>Contact Person &amp; Title</b>	Ms. Janet Ormsby		<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) list	No. of spaces	Total Area (sq. ft.)		Existing Location	New Location	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b> 2	<b>Other:</b>		<b>Total:</b>	2		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Senior Work Study Students, C & I department							
		<b>Office function/service:</b>		Assigned task							
<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff, Chair, Secretary, Receptionist, Work Study Students, Faculty								
<b>Meeting functions (number, frequency, description, etc)</b>											
<b>Program Services</b>	<b>Storage requirements:</b>										
	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Work room, Mail Room								
	<b>Isolation req'd.</b>										
	<b>Security needs</b>										
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>		N/A			<b>Ceiling ht:</b>		8'-0"			
	<b>Finish</b>		Floors:	Carpet	Walls:	Paint	<b>Ceiling:</b>	ACT			
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone contrl</b>			<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>			<b>Security</b>					
	<b>Communication</b>		<b>Data</b>			<b>Tech. tier</b>					
	<b>Other</b>										
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Storage Room			<b>Space ID#</b>	WBHL110B	
	<b>Contact Person &amp; Title</b>	Ms. Janet Ormsby		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design Standard</b>	<b>Delta (+/-) sqf</b>		<b>No. of Spaces</b>	<b>Total Area sqf</b>	<b>Existing Location</b>	<b>New Location</b>
									WBHL0102	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>		0	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Secretary, Receptionist, C & I department						
	<b>Office function/ service:</b>		Storage for office supplies							
	<b>Users served (number, frequency, description, etc)</b>			Chair, Secretary, Receptionist						
	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>									
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Reception Area and Secretary, Chair's office							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load: N/A</b>		<b>Walls: Paint</b>		<b>Ceiling ht: 8'-0"</b>			
	<b>Floors: Carpet</b>		<b>Walls: Paint</b>		<b>Ceiling: A/C</b>					
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>			<b>Lighting</b>		<b>Dimmable</b>				
	<b>Temperature</b>			<b>Zone ctrl</b>		<b>Humidity</b>				
	<b>Air Pressure</b>			<b>Plumbing</b>		<b>Security</b>				
	<b>Communication</b>			<b>Data</b>		<b>Tech. tier</b>				
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Work room / Mail			<b>Space ID#</b>	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total:	0	
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
	Administrative	Other uses & frequency:							
		Title of Occupants:	Chair, C & I department						
		Office function/ service:	Copying, assembling of course workbooks, Mail sorting						
Program Services	Users served (number, frequency, description, etc)	Faculty, Staff, WSS, GA							
	Meeting functions (number, frequency, description, etc)								
Spatial Relationships	Storage requirements:								
	Program Description:								
	Adjacencies req'd.	Department Reception Area and Secretary, Storage							
	Isolation req'd.	Limited Access by Department staff							
	Security needs	yes							
Architectural Characteristics	Privacy needs								
	Other								
	Floorload:	N/A			Ceiling ht.:	8'-0"			
	Finish Floors:	Carpet	Walls:	Paint	Ceiling:	ACT			
	Built-in furniture								
	Freestanding Furniture								
Mechanical/Electrical	Equipment								
	Other								
	Electrical	Lighting:	Dimmable						
	Temperature	Zone contrl:	Humidity:						
	Air Pressure	Plumbing:	Security:						
Communication	Data:	Technical:							
Other									
Other Remarks	I don't know what this is - C & I								

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Conference Room			<b>Space ID#</b>	WBHL0112	
	Contact Person & Title			email	?@oswego.edu			Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of Spaces	Total Area nsf		Existing Location	New Location	
								WBHL0104		
	Occupancy	Users	Faculty: 20	Staff:	Students:	Other:	Total:	20		
Description of Use	Educational	Instructional use:		Seminars						
		Instructional aids:								
		Special processes performed:								
		Other uses & frequency:								
	Administrative	Title of Occupants:		Chair, C & I department						
		Office function/ service:		Shared work area for Adjunct faculty						
		Users served (number, frequency, description, etc)		Students, Faculty, Staff, Departmental visitors						
Meeting functions (number, frequency, description, etc)										
Storage requirements:										
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.		Department Reception Area and Secretary							
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Floorload:		N/A			Ceiling ht:		8'-0"		
	Finish		Floors:	Carpet	Walls:	Paint	Ceiling:	ACT		
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/Electrical	Electrical		Lighting		Dimmable					
	Temperature		Zone ctrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
Other Remarks										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	Department	Curriculum and Instruction (C&I)		Space Name	Department storage			Space ID#			
	Contact Person & Title			email				Phone #			
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location		
	Occupancy	Users	Faculty:	Staff:	Students:	Other:		Total:	0		
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
	Administrative	Other uses & frequency:									
Title of Occupants:		Chair, C & I department									
Office function/ service:		Filing Storage of department material, Assembly of course material									
Users served (number, frequency, description, etc)		Faculty, Staff, WSS, GA									
Program Services	Meeting functions (number, frequency, description, etc)										
	Storage requirements:										
Spatial Relationships	Program Services		Description:								
	Adjacencies req'd.	Department Reception Area and Secretary, Storage									
	Isolation req'd.	Limited Access by Department staff									
	Security needs	yes									
	Privacy needs										
Architectural Characteristics	Other										
	Floor load:		N/A			Ceiling ht:		8'-0"			
	Finish		Floors:	Carpet	Walls:	Paint	Ceiling:		ACT		
	Built-in furniture										
	Freestanding furniture										
	Equipment										
Mechanical/ Electrical	Other										
	Electrical		Lighting			Dimmable					
	Temperature		Zone cntrl			Humidity					
	Air Pressure		Plumbing			Security					
	Communication		Data			Tech. tier					
Other Remarks	I don't know what this is - C & I										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Specialized Class Lab-C & I MAT Art/Science Methods Lab			<b>Space ID#</b>	WBHL0117	
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location	
		no	N/A							
	Occupancy	Users	Faculty: 1	Staff: 1	Students: 30	Other:		Total:	32	
Description of Use	Educational	Instructional use:		Teaching methods in Art and Science						
		Instructional aids:		Teaching workstations, LCD overhead projector, screen, work sink						
		Special processes preformed:		Science and Art methods						
		Other uses & frequency:		Classroom						
	Administrative	Title of Occupants:		Chair, C & I department						
		Office function/ service:								
		Users served (number, frequency, description, etc)		Students, Faculty, Staff, Departmental visitors for observation						
		Meeting functions (number, frequency, description, etc)								
	Storage requirements:									
	Program Services	Description								
Spatial Relationships	Adjacencies req'd.		School of Education							
	Isolation req'd.		Need easy public Access							
	Security needs		Yes							
	Privacy needs									
Other										
Architectural Characteristics	Floor load:		N/A			Ceiling ht.:		8'-0"		
	Finish		Floors:	Carpet	Walls:	Paint:	Ceiling:		ACT	
	Built-in furniture									
	Freestanding furniture									
	Equipment									
Other										
Mechanical/Electrical	Electrical		lighting		Dimmable					
	Temperature		zone cntrl		ventilation		Humidity			
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other		ventilation for Science and art materials							
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Specialized Classroom- Methods			<b>Space ID#</b>	WBHL0121	
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location		
		no	N/A							
	Occupancy	Users	Faculty: 1	Staff: 1	Students: 30	Other:	Total:	32		
Description of Use	Educational	Instructional use:	Teaching methods							
		Instructional aids:	Teaching workstations, LCD overhead projector, screen, work sink							
		Special processes preformed:	Science and Art methods							
		Other uses & frequency:	Classroom							
	Administrative	Title of Occupants:	Chair, C & I department							
		Office function/ service:								
		Users served (number, frequency, description, etc)	Students, Faculty, Staff, Departmental visitors for observation							
		Meeting functions (number, frequency, description, etc)								
		Storage requirements:								
	Program Services	Description:								
Spatial Relationships	Adjacencies req'd.	School of Education								
	Isolation req'd.	Need easy public Access								
	Security needs	Yes								
	Privacy needs									
	Other									
Architectural Characteristics	Floorload:	N/A								
	Finish Floors:	Carpet	Walls:	Paint	Ceiling ht:	8'-0"		Ceiling:		ACT
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/Electrical	Electrical	Lighting	Dimmable							
	Temperature	Zone cntrl	ventilation	Humidity						
	Air Pressure	Plumbing	Security							
	Communication	Data	Tech. Tier							
	Other	ventilation for Science and art materials								
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Graduate Programs Office			<b>Space ID#</b>	WBHL 0102		
	<b>Contact Person &amp; Title</b>	Joyce Smith, Coordinator		<b>email</b>	JSMITH@OSWEGO.EDU			<b>Phone #</b>	312-4052		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of Spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	10	<b>Total:</b>	10		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Coordinator Graduate Programs, Secretary, C & I department							
		<b>Office function/ service:</b>		General support space for Graduate PROGRAMS Office, Advisement for Graduate programs							
<b>Users served (number, frequency, description, etc)</b>		Graduate Students, Faculty, Staff, Departmental visitors									
<b>Meeting functions (number, frequency, description, etc)</b>		Meetings with graduate students. Access to files and graduate program literature									
<b>Storage requirements:</b>		Advisement Materials									
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b> Graduate Programs Coordinator, Secretary, 1- Graduate Assistants-5										
	<b>Isolation req'd.</b>										
	<b>Security needs</b> yes										
	<b>Privacy needs</b> yes										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>		N/A			<b>Ceiling ht:</b>		8'-0"			
	<b>Finish</b>	<b>Floors:</b>	Carpet	<b>Walls:</b>	Paint	<b>Ceiling:</b>	ACT				
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/Electrical</b>	<b>Other</b>										
	<b>Electrical</b>			<b>Lighting</b>			<b>Dimmable</b>				
	<b>Temperature</b>			<b>Zone ctrl</b>			<b>Humidity</b>				
	<b>Air Pressure</b>			<b>Plumbing</b>			<b>Security</b>				
	<b>Communication</b>			<b>Data</b>			<b>Technical</b>				
<b>Other Remarks</b>	Space shared with undergraduate advisement center 102 Wilber.										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Graduate Education Office Coordinator			<b>Space ID#</b>	WBHL0102		
	Contact Person & Title	Joyce Smith, Coordinator		email				Phone #			
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location		
	Occupancy	Users	Faculty: 1	Staff:	Students:	Other:	Total:	1			
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Other uses & frequency:									
	Administrative	Title of Occupants:		Coordinator, C & I department							
Office function/ service:		Advisement for graduate programs									
Users served (number, frequency, description, etc)			Graduate Students, Faculty, Staff, Departmental visitors								
Meeting functions (number, frequency, description, etc)			Meet with 3-4 Graduate Students, supervise 1- graduate assistants								
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.		Graduate Programs Coordinator, Secretary, 5- Graduate Assistants								
	Isolation req'd.										
	Security needs		yes								
	Privacy needs		yes								
Architectural Characteristics	Floor load:		N/A				Ceiling ht.:		8'-0"		
	Finish Floors:		Carpet	Walls:	Paint	Ceiling:		ACT			
	Built-in furniture										
	Freestanding Furniture										
	Equipment										
Mechanical/Electrical	Electrical		Lighting:		Dimmable						
	Temperature		Zone cntrl:		Humidity						
	Air Pressure		Plumbing		Security						
	Communication		Data		Tech. Tier						
	Other										
Other Remarks	Space shared with undergraduate advisement center 102 Wilber.										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Graduate PROGRAMS Office Secretary			<b>Space ID#</b>	WBHL0102	
	<b>Contact Person &amp; Title</b>	Stancy Smith, Secretary		<b>email</b>	ssmith@oswego.edu			<b>Phone #</b>	312-4052	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
	<b>Occupancy</b>	Users	Faculty:	Staff:	1	Students:	Other:	Total:	1	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Secretary, C & I department						
<b>Office function/ service:</b>		Administration support for Graduate Education Office.								
<b>Users served (number, frequency, description, etc)</b>			Graduate Students, Faculty, Staff, Departmental visitors							
<b>Meeting functions (number, frequency, description, etc)</b>			ASSIST MANY Graduate Students, supervise graduate assistants							
<b>Storage requirements:</b>		FILES, ADVISEMENT MATERIALS								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b> Graduate PROGRAM Coordinator, Secretary, Graduate Assistants									
	<b>Isolation req'd.</b>									
	<b>Security needs</b> yes									
	<b>Privacy needs</b> yes									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floorload:</b>		N/A			<b>Ceiling ht:</b>		8'-0"		
	<b>Finish</b>		Floors:	Carpet	Walls:	Paint	<b>Ceiling:</b>		ACT	
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>			<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>			<b>Zone ctrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>			<b>Plumbing</b>			<b>Security</b>			
	<b>Communication</b>			<b>Data</b>			<b>Tech Tier</b>			
	<b>Other</b>									
<b>Other Remarks</b>	Need work ARE for grad assistant. Space shared with undergraduate advisement center 102 Wilber.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Undergraduate Advisement Center Reception			<b>Space ID#</b>			
	Contact Person & Title			email				Phone #			
General Space Data	Basic Space Data	Existing	Design Standard	Data (sq) sqft	No. of spaces	Total Area sqft	Existing Location	New Location			
							WBHE0102				
	Occupancy	Users	Faculty:	Staff: 1	Students:	Other:	Total:	1			
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Other uses & frequency:									
	Administrative	Title of Occupants:		C & I department							
		Office function/ service:		Disseminate information about C & I program, Supervision of Center activities							
		Users served (number, frequency, description, etc)		Students, Faculty, Staff, Department visitors							
		Meeting functions (number, frequency, description, etc)		informal student meeting							
	Storage requirements:										
	Program Services	Description:									
Spatial Relationships	Adjacencies req'd.	C & I Main Office									
	Isolation req'd.										
	Security needs	yes									
	Privacy needs	yes									
	Other										
Architectural Characteristics	Floor/Load:	N/A			Ceiling ht:	8'-0"					
	Finish Floors:	Carpet	Walls:	Paint	Ceiling:	ACT					
	Built-in furniture										
	Freestanding Furniture										
	Equipment										
Other											
Mechanical/Electrical	Electrical	Lighting			Dimmable						
	Temperature	Zone ctrl:			Humidity						
	Air Pressure	Plumbing			Security						
	Communication	Data			Tech. Tier						
Other											
Other Remarks											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Undergraduate Advisement Center and Graduate Assistants Office		<b>Space ID#</b>	WBHL0102		
	<b>Contact Person &amp; Title</b>	Joyce Smith, Coordinator		<b>email</b>	jsmith@oswego.edu		<b>Phone #</b>	312-4052		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b> WBHL0131	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	5	<b>Total:</b>	5	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes preformed:</b>								
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Graduate Assistants, C & I department						
		<b>Office function/ service:</b>		Advisement for undergraduate program, Administrative support for Undergraduate Advisement Office, Reception						
<b>Users served (number, frequency, description, etc)</b>		Students, Faculty, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Storage requirements:</b>		File Cabinets								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		C & I Advisement center, Secretary, Director, work room							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		yes							
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>		N/A		<b>Ceiling ht.:</b>		8'-0"			
	<b>Finish</b>		<b>Floors:</b>	Carpet	<b>Walls:</b>	Paint	<b>Ceiling:</b>		ACT	
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting</b>	Dimmable				
	<b>Temperature</b>				<b>Zone control</b>	Humidity				
	<b>Air Pressure</b>				<b>Plumbing</b>	Security				
	<b>Communication</b>				<b>Data</b>	Tech. Tier				
	<b>Other</b>									
<b>Other Remarks</b>	Security needs? Needs additional exit route from area. There is one door and no functioning windows for center.									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Undergraduate Advisement Center Director's Office			<b>Space ID#</b>	WBHL0102A		
	<b>Contact Person &amp; Title</b>	Joyce Smith		<b>email</b>	jsmith@oswego.edu			<b>Phone #</b>	312-4052		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location		
								WBHL0129			
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>									
		<b>Instructional aids:</b>									
		<b>Special processes preformed:</b>									
	<b>Administrative</b>	<b>Other uses &amp; frequency:</b>									
		<b>Title of Occupants:</b>		Advisement Coordinator, C & I department							
		<b>Office function/ service:</b>		Meet with students for Graduate education Consultation, Advisement for undergraduate program							
		<b>Users served (number, frequency, description, etc)</b>		Students, Faculty, Staff, Department visitors							
<b>Meeting functions (number, frequency, description, etc)</b>		2-5 students									
<b>Storage requirements:</b>		File Cabinets, Book Shelves									
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	C & I Advisement center, Secretary, Graduate Assistant, work room									
	<b>Isolation req'd.</b>										
	<b>Security needs</b>	yes									
	<b>Privacy needs</b>	yes									
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floorload:</b>	N/A			<b>Ceiling ht.:</b>	8'-0"					
	<b>Finish Floors:</b>	Carpet	<b>Walls:</b>	Paint	<b>Ceiling:</b>	ACT					
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting:</b>	Dimmable					
	<b>Temperature</b>				<b>Zone/ctrl:</b>	Humidity					
	<b>Air Pressure</b>				<b>Plumbing:</b>	Security					
	<b>Communication</b>				<b>Data:</b>	Tech. Tier					
	<b>Other</b>										
<b>Other Remarks</b>	Director is also currently the graduate coordinator.										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Undergraduate Advisement Center Assistant Director's Office		<b>Space ID#</b>	WBHL0102C		
	<b>Contact Person &amp; Title</b>	Sandra Kyle		<b>email</b>	skyle@oswego.edu		<b>Phone #</b>	312-5641		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) %</b>	<b>No. of spaces</b>	<b>Total Area sqft</b>	<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes preformed:</b>								
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>		assistant coordinator, C & I department						
		<b>Office function/ service:</b>		Meet with students, Advisement for undergraduate program						
<b>Users served (number, frequency, description, etc)</b>		Students, Faculty, Staff, Department visitors								
<b>Meeting functions (number, frequency, description, etc)</b>		1-4 People, 10 -15 Times/Day For Academic Advising, Counsel and Admissions Council								
<b>Storage requirements:</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		C & I Advisement center, GRADUATE Secretary, Graduate Assistant, work room							
	<b>Isolation req'd.</b>		YES							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		yes							
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>		N/A			<b>Ceiling ht:</b>		8'-0"		
	<b>Finish</b>		<b>Floors:</b>	Carpet	<b>Walls:</b>	Paint	<b>Ceiling:</b>	ACT		
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>					
	<b>Other:</b>									
<b>Other Remarks</b>	Space is shared with C & I graduate advisement coordinator and C & I graduate program secretary.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Undergraduate Advisement Center Advising/storage			<b>Space ID#</b>	WBHL0102B		
	<b>Contact Person &amp; Title</b>	JOYCE SMITH, COORDINATOR		<b>email</b>	jsmith@oswego.edu			<b>Phone #</b>	312-4052		
	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location	
									WBHL0126		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Students:</b>	1	<b>Other:</b>	<b>Total:</b>	2	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
	Other uses & frequency:										
	<b>Administrative</b>	Title of Occupants: C & I department									
		Office function/ service:		Meet with students for Graduate education Consultation, Advisement for undergraduate program and storage							
Users served (number, frequency, description, etc)			Students, Faculty, Staff								
Meeting functions (number, frequency, description, etc)											
Storage requirements:		file cabinets									
<b>Program Services</b>	Description:										
<b>Spatial Relationships</b>	Adjacencies req'd. C & I Advisement center, Secretary, Graduate Assistant, work room										
	Isolation req'd. yes										
	Security needs yes										
	Privacy needs yes										
Other											
<b>Architectural Characteristics</b>	Floorload: N/A						Ceiling ht: 8'0"				
	Finish Floors: Carpet		Walls: Paint				Ceiling: ACT				
	Built-in furniture										
	Freestanding Furniture										
	Equipment										
Other											
<b>Mechanical/Electrical</b>	Electrical		Lighting				Dimmable				
	Temperature		Zone cntrl				Humidity				
	Air Pressure		Plumbing				Security				
	Communication		Data				Tech. Tie				
Other											
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Project SMART-Meeting Room/Work Room			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>	Beyerbach		<b>email</b>	beyerbac@oswego.edu			<b>Phone #</b>	312-2650
<b>General Space Data</b>	<b>Basic Space Data</b>	Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	
		no	N/A				WB-100252F		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	25	<b>Total:</b> 25	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Seminar, Grant Program Activity					
		<b>Instructional aids:</b>		8-Computer workstations with Printer					
		<b>Special processes preformed:</b>		Grant Program Technology training Activity					
		<b>Other uses &amp; frequency:</b>		Classroom					
	<b>Administrative</b>	<b>Title of Occupants:</b>		Chair, C & I department					
		<b>Office function/ service:</b>							
		<b>Users served (number, frequency, description, etc)</b>		Students, Faculty, Staff, Departmental visitors for projects, Superintendents					
<b>Meeting functions (number, frequency, description, etc)</b>		weekly meeting for 12 projects, staff meeting, Study Group, Monthly meeting IHP faculty meeting							
<b>Storage requirements:</b>		Need Secured Files- Office Space for G.A. and Undergraduate Students							
<b>Program Services</b>	<b>Description:</b>								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	School of Education, Directors' Faculty offices, Staff's Office, Secretary's, Computer Lab							
	<b>Isolation req'd.</b>	Need easy public Access							
	<b>Security needs</b>	Yes							
	<b>Privacy needs</b>								
	<b>Other</b>	Need Air Conditioning							
<b>Architectural Characteristics</b>	<b>Floor load:</b>	N/A			<b>Ceiling ht.:</b>	8'-0"			
	<b>Finish</b>	<b>Floors:</b>	Carpet	<b>Walls:</b>	Paint	<b>Ceiling:</b>	ACT		
	<b>Built-in furniture</b>								
	<b>Freesanding Furniture</b>								
	<b>Equipment</b>								
<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting</b>	Dimmable			
	<b>Temperature</b>				<b>Zone cntrl</b>	Humidity			
	<b>Air Pressure</b>				<b>Plumbing</b>	Security			
	<b>Communication</b>				<b>Data</b>	Tech. Tier			
	<b>Other</b>	Summer Institute needs: 4 classrooms for 70 participants with technology and airconditioning, in proximity to SMART center.							
<b>Other Remarks</b>									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Project SMART-Office			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>	Beyerbach		<b>email</b>				<b>Phone #</b>	
<b>General Space Data</b>	<b>Basic Space Data</b>	<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) sq ft</b>	<b>No. of spaces</b>	<b>Total Area sq ft</b>	<b>Existing Location</b>	<b>New Location</b>	
		no	N/A				WBH102522		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>	Grant Program Activity						
		<b>Instructional aids:</b>	3-Computer workstations with Printer						
		<b>Special processes performed:</b>	Grant Program Technology training Activity						
		<b>Other uses &amp; frequency:</b>	Classroom						
	<b>Administrative</b>	<b>Title of Occupants:</b>	Klefbeck, Okumu, Beyerbach, Zuccoloto, Burrell						
		<b>Office function/ service:</b>							
		<b>Users served (number, frequency, description, etc)</b>	Faculty, Staff, Departmental visitors for projects, Superintendents, 130 PER YEAR Grant Participants						
	<b>Meeting functions (number, frequency, description, etc)</b>	Weekly Staff Meetings, Multiple Team Meetings							
	<b>Storage requirements:</b>								
	<b>Program Services</b>	<b>Description:</b>							
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	School of Education, Meeting Room, Computer Lab							
	<b>Isolation req'd.</b>	Need easy public Access							
	<b>Security needs</b>	Yes							
	<b>Privacy needs</b>								
	<b>Other</b>	Need Air Conditioning -20 HR Week/12 Month Employees							
<b>Architectural Characteristics</b>	<b>Floor load:</b>	N/A							
	<b>Finish</b>	<b>Floors:</b>	Carpet	<b>Walls:</b>	Paint	<b>Ceiling ht:</b>	8'-0"	<b>Ceiling:</b>	ACT
	<b>Built-in furniture</b>								
	<b>Freestanding Furniture</b>								
	<b>Equipment</b>								
<b>Mechanical/Electrical</b>	<b>Electrical</b>	<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>	<b>Zone ctrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>	<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>	<b>Data</b>		<b>Tech. Tier</b>					
	<b>Other</b>								
<b>Other Remarks</b>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Literacy & Resource Center			<b>Space ID#</b>				
	Contact Person & Title			email				Phone #				
General Space Data	Basic Space Data	Existing	Design Standard	Delta (A/A) inst	No. of spaces	Total Area sqft	Existing Location	New Location				
		no	N/A									
Occupancy		Users	Faculty:	Staff:	Students:	Other:	12	Total:	12			
Description of Use	Educational	Instructional use:		Teaching a Practicum, Student Group Projects								
		Instructional aids:										
		Special processes performed:		Access to Reference materials								
		Other uses & frequency:		Classroom, conference room								
	Administrative	Title of Occupants:		Chair, C & I department								
		Office function/ service:										
		Users served (number, frequency, description, etc)			Students, Faculty, Staff, Departmental visitors							
Meeting functions (number, frequency, description, etc)												
Storage requirements:												
Program Services	Description:											
Spatial Relationships	Adjacencies req'd.		School of Education. C & I department Office									
	Isolation req'd.		Need easy public Access									
	Security needs		Yes									
	Privacy needs											
	Other											
Architectural Characteristics	Floor load:		N/A			Ceiling ht.		8'-0"				
	Finish		Floors:	Carpel	Walls:	Paint	Ceiling:		ACT			
	Built-in furniture											
	Freestanding Furniture											
	Equipment											
Mechanical/Electrical	Other											
	Electrical		Lighting			Dimmable						
	Temperature		Zone cntrl			Humidity						
	Air Pressure		Plumbing			Security						
	Communication		Data			Tech. Tier						
Other												
Other Remarks												

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	Department	Curriculum and Instruction (C&I)		Space Name	CENTER FOR URBAN SCHOOL-Meeting Room			Space ID#		
	Contact Person & Title	PAT RUSSO		email				Phone #	312-2632	
General Space Data	Basic Space Data	Existing	Design Standard	Delta (#/A) nsr	No. of spaces	Total Area nsr	Existing Location	New Location		
		no	N/A				WBH10252A			
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	30	Total:	30	
Description of Use	Educational	Instructional use:	Evening Class, Seminars							
		Instructional aids:	Audio, Video, Could Use Smart Classroom Setup							
		Special processes preformed:	Access to Reference materials, Orientation Sessions For Urban Education							
		Other uses & frequency:	Graduate Assistants' Work area, Display Projects and information's, Event Reception, waiting room Urban ED Resource Room, Committee Meetings							
	Administrative	Title of Occupants:	Chair, C & I department							
		Office function/ service:								
		Users served (number, frequency, description, etc)	Students, Faculty, Staff, Departmental visitors							
	Meeting functions (number, frequency, description, etc)	OFTEN								
	Storage requirements:	Filing Cabinets, Bookshelves, Bulletin Boards								
	Program Services	Description:								
Spatial Relationships	Adjacencies req'd.	School of Education. COORDINATOR CENTER FOR URBAN SCHOOL								
	Isolation req'd.	Need easy public Access								
	Security needs	Yes								
	Privacy needs									
	Other	To be more visible for School of Education and Entire CAMPUS								
Architectural Characteristics	Floor load:	N/A			Ceiling ht:	8'-0"				
	Finish	Floors:	Carpet	Walls:	Paint	Ceiling:	ACT			
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/ Electrical	Electrical	Lighting	Dimmable							
	Temperature	Zone cntrl.	ventilation	Humidity						
	Air Pressure	Plumbing	Security							
	Communication	Data	Tech. tier							
	Other									
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Center for Urban School Coordinator			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>	PAT RUSSO		<b>email</b>	prusso@oswego.edu			<b>Phone #</b>	312-2632		
<b>General Space Data</b>	<b>Basic Space Data</b>	<b>Existing</b>	no	<b>Design Standard</b>	<b>Delta (A/A) nsf</b>	<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	WBH 0252G		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty: 1</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>		PROFESSOR/ COORDINATOR							
		<b>Office function/ service:</b>									
<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff, Departmental visitors								
<b>Meeting functions (number, frequency, description, etc)</b>			4-6 PEOPLE MEETINGS, ADVISEMENT MEETINGS								
<b>Program Services</b>	<b>Storage requirements:</b>		FILES, BOOKSHELVES								
	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		CENTER FOR URBAN SCHOOL								
	<b>Isolation req'd.</b>		YES								
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>		yes								
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>		N/A		<b>CENTRE</b>		<b>Celling ht:</b>		8'-0"		
	<b>Finish</b>		Floors: Carpet		Walls: Paint		<b>Celling:</b>		ACT		
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/ Electrical</b>	<b>Other</b>										
	<b>Electrical</b>		Lighting		Dimmable:		Humidity				
	<b>Temperature</b>		Zone/ctrl		Security		Tech. tier				
	<b>Air Pressure</b>		Plumbing								
	<b>Communication</b>		Data								
<b>Other Remarks</b>	<b>Other</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Curriculum and Instruction (C&I)		<b>Space Name</b>	Urban Center Secretary (GRADUATE STUDENT RECEPTIONIST)			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Pat Russo		<b>email</b>				<b>Phone #</b>	312-2632	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) insf		No. of spaces	Total Area insf	Existing Location WBHL0252A	
	<b>Occupancy</b>	Users	Faculty:	Staff:	Students:	Other:	1	Total:	1	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>	Receptionist							
		<b>Office function/ service:</b>	Secretarial support for Coordinator, Receptionist,							
	<b>Users served (number, frequency, description, etc)</b>	Students, Faculty, Staff, Departmental visitors, Several Daily								
	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>	File Cabinets, Shelves								
	<b>Program Services</b>	Description:								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Coordinator's office, Reception area, Work room								
	<b>Isolation req'd.</b>	NO								
	<b>Security needs</b>	YES								
	<b>Privacy needs</b>	NO								
	<b>Other</b>	PHONE/ COMPUTER/ PRINTER								
<b>Architectural Characteristics</b>	<b>Floor load:</b>	N/A			<b>Ceiling ht.:</b>	8'-0"				
	<b>Finish</b>	Floors:	Carpet	Walls:	Paint	<b>Ceiling:</b>	ACT			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>			Lighting			Dimmable			
	<b>Temperature</b>			Zone cntrl			Humidity			
	<b>Air Pressure</b>			Plumbing			Security			
	<b>Communication</b>			Data			Tech. Trer.			
	<b>Other</b>									
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)		<b>Space Name</b>	Chair's office			<b>Space ID#</b>	303F	
	<b>Contact Person &amp; Title</b>	Chair and Program coordinator Dr. Suzanne Gilmour		<b>email</b>	gilmour@oswego.edu			<b>Phone #</b>	312-2264	
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>		<b>No. of spaces</b>	<b>Total Area sqft</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty</b>	1	<b>Staff</b>		<b>Student</b>	<b>Other</b>	<b>Total</b>	1
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		EdAm. Department Chair's office						
<b>Office function/ service:</b>		Departmental supervision								
<b>Users served (number, frequency, description, etc)</b>			Faculty, Staff, Students							
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Conference room							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floorload:</b>			<b>Ceiling ht.</b>				
			<b>Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>	
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable</b>				
	<b>Temperature</b>		<b>Zone contrl</b>			<b>Humidity</b>				
	<b>Air Pressure</b>		<b>Plumbing</b>			<b>Security</b>				
	<b>Communication</b>		<b>Data</b>			<b>Tech. Tier</b>				
	<b>Other</b>									
<b>Other Remarks</b>	Part of Chair 429 SF. office/ Conference									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)		<b>Space Name</b>	Secretary			<b>Space ID#</b>	303	
	<b>Contact Person &amp; Title</b>	Ms.Christina Taylor		<b>email</b>	c1taylor@oswego.edu			<b>Phone #</b>	312-2264	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sq. ft.</b>	<b>No. of spaces</b>	<b>Total Area sq. ft.</b>		<b>Existing Location</b>	<b>New Location</b>
									RKHL0303	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty</b>	<b>1</b>	<b>Staff</b>	<b>Student</b>	<b>Other</b>	<b>Total</b>	<b>1</b>	
<b>Description of Use</b>	<b>Educational</b>	Instructional use								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
<b>Administrative</b>	<b>Title of Occupants:</b>	Secretary Office								
	<b>Office function/ service:</b>	Coordinate Department activities, Secretarial Support for Department Chair, Coordinate schedules and visitors.								
	<b>Users served (number, frequency, description, etc)</b>	Staff, Students, Faculty, Departmental visitors								
	<b>Meeting functions (number, frequency, description, etc)</b>									
<b>Storage requirements:</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Reception Area, Secretary, Conference room								
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>	<b>Floor load</b>			<b>Walls</b>			<b>Ceiling ht.</b>		
	<b>Built-in furniture</b>	<b>Floors</b>			<b>Ceiling</b>					
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>	<b>Lighting</b>			<b>Dimmable</b>					
	<b>Temperature</b>	<b>Zone ctrl</b>			<b>Humidity</b>					
	<b>Air Pressure</b>	<b>Plumbing</b>			<b>Security</b>					
	<b>Communication</b>	<b>Data</b>			<b>Tech Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>	Part of open 577 SF. EdAm Office suite									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)		<b>Space Name</b>	Faculty office				<b>Space ID#</b>	303C	
	<b>Contact Person &amp;</b>	Dr. William Silky		<b>email</b>	silky@oswego.edu				<b>Phone #</b>	312-2264	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing Area	Design Standard	Delta (+/-) sq ft		No. of spaces	Total Area sq ft		Existing Location	New Location
										RKHL0303C	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty</b>	1	<b>Staff</b>		<b>Student</b>		<b>Other</b>	<b>Total</b>	1
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
		Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty							
<b>Office function/ service:</b>		Teaching, research, recruitment, advisement, student counseling									
<b>Users served (number, frequency, description, etc)</b>			Staff, Students, Faculty								
<b>Meeting functions (number, frequency, description, etc)</b>											
	<b>Storage requirements:</b>										
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Faculty offices								
	<b>Isolation req'd.</b>										
	<b>Security needs</b>										
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>				<b>Ceiling ht.:</b>				
	<b>Built-in furniture</b>		<b>Floors:</b>		<b>Walls:</b>		<b>Ceiling:</b>				
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable:</b>						
	<b>Temperature</b>		<b>Zone ctrl.</b>		<b>Humidity</b>						
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>						
	<b>Communication</b>		<b>Data</b>		<b>Tech. tier</b>						
	<b>Other</b>										
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)				<b>Space Name</b>	Faculty office		<b>Space ID#</b>	303G	
	<b>Contact Person &amp; Title</b>	Dr. Glenn F. Wachter				<b>email</b>	wachter@oswego.edu		<b>Phone #</b>	312-2264	
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sq. ft.</b>	<b>No. of spaces</b>	<b>Total Area sq. ft.</b>		<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty</b>	1	<b>Staff</b>		<b>Student</b>	<b>Other</b>		<b>Total</b>	1
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements: Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty							
<b>Office function/ service:</b>		Teaching, research, recruitment, advisement, student counseling									
<b>Users served (number, frequency, description, etc)</b>			Staff, Students, Faculty								
<b>Meeting functions (number, frequency, description, etc)</b>											
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b> Reception Area, Secretary, Faculty offices										
	<b>Isolation req'd.</b>										
	<b>Security needs</b>										
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floorload</b>				<b>Ceiling</b>				
			Floors:				Walls:				
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>				<b>Dimmable</b>				
	<b>Temperature</b>		<b>Zone control</b>				<b>Humidity</b>				
	<b>Air Pressure</b>		<b>Plumbing</b>				<b>Security</b>				
	<b>Communication</b>		<b>Data</b>				<b>Tech. Tier</b>				
	<b>Other</b>										
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Educational Administration (EAD)			<b>Space Name</b>	Faculty office (new)			<b>Space ID#</b>	
	Contact Person & Title				email				Phone #	
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (A/A) nst	No. of Spaces	Total Area nst	Existing Location	New Location		
							PKHLOS03G			
	Occupancy	Users	Faculty	1	Staff	Student	Other	Total	1	
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
	Other uses & frequency:									
Administrative	Title of Occupants:									
	Office function/ service:									
	Users served (number, frequency, description, etc)									
	Meeting functions (number, frequency, description, etc)									
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.									
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Floor load:				Ceiling ht.					
	Finish		Floors:		Walls:		Ceiling:			
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Mechanical/Electrical	Other									
	Electrical				Lighting		Dimmable			
	Temperature				Zone ctrl		Humidity			
	Air Pressure				Plumbing		Security			
	Communication				Data		Tech tier			
Other										
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)		<b>Space Name</b>	Graduate Assistant office			<b>Space ID#</b>	303	
	Contact Person & Title			email				Phone #	312-2264	
General Space Data	Basic Space Data		Existing Area	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
	Occupancy	Users	Faculty	Staff	Student		Other	2	Total	2
Description of Use	Educational	Instructional use								
		Instructional aids:								
	Special processes performed:									
	Storage requirements:									
	Other uses & frequency:									
Administrative	Title of Occupants:		Faculty Adjunct, Graduate assistants							
	Office function/ service:		Assigned Tasks							
	Users served (number, frequency, description, etc)		Staff, Students, Faculty							
	Meeting functions (number, frequency, description, etc)									
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.		Reception Area, Secretary, Workroom							
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Floor load:						Ceiling ht.:			
	Finish Floors:		Walls:				Ceiling:			
	Built-in furniture									
	Freestanding Furniture									
Mechanical/Electrical	Electrical		Lighting		Dimmable					
	Temperature		Zone ctrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
Other Remarks	Part of open 577 SF. EdAm Office suite									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)		<b>Space Name</b>	Conference			<b>Space ID#</b>	303PKHLE		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>	312-2264		
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sq ft</b>		<b>No. of spaces</b>	<b>Total Area sq ft</b>	<b>Existing Location</b>	<b>New Location</b>
										PKHLE0303E	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty</b>	8	<b>Staff</b>	2	<b>Student</b>		<b>Other</b>	<b>Total</b>	10
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Seminars							
		<b>Instructional aids:</b>		Meetings							
		<b>Special processes performed:</b>									
		<b>Storage requirements:</b>									
	<b>Other uses &amp; frequency:</b>		Curriculum materials								
	<b>Administrative</b>	<b>Title of Occupants:</b>									
		<b>Office function/ service:</b>									
		<b>Users served (number, frequency, description, etc)</b>		Staff, Students, Faculty, Departmental visitors							
		<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>										
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Chair's Office								
	<b>Isolation req'd.</b>										
	<b>Security needs</b>										
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>				
	<b>Finish Floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>				
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Other</b>											
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>						
	<b>Temperature</b>		<b>Zone control</b>		<b>Humidity</b>						
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>						
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>						
	<b>Other</b>										
<b>Other Remarks</b>	Part of Chair 429 SF.office/ Conference										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)				<b>Space Name</b>	Reception			<b>Space ID#</b>	PKHL0303	
	<b>Contact Person &amp;</b>					<b>email</b>				<b>Phone #</b>	312-2264	
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sqft</b>		<b>No. of spaces</b>	<b>Total Area sqft</b>		<b>Existing Location</b>	<b>New Location</b>
											PKHL0303	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty</b>		<b>Staff</b>		<b>Student</b>		<b>Other</b>	<b>4</b>	<b>Total</b>	<b>4</b>
<b>Description of Use</b>	<b>Educational</b>	Instructional use:										
		Instructional aids:										
		Special processes performed:										
		Storage requirements:										
	<b>Administrative</b>	Other uses & frequency:										
Title of Occupants:												
Office function/ service:												
Users served (number, frequency, description, etc)				Staff, Students, Faculty, Departmental visitors								
<b>Program Services</b>	Meeting functions (number, frequency, description, etc)											
	Storage requirements:											
	<b>Program Services</b>	Description:										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b> Secretary, Conference room, Chair's Office											
	<b>Isolation req'd.</b>											
	<b>Security needs</b>											
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Floor load:</b>											
	<b>Finish Floors:</b>											
	<b>Walls:</b>											
	<b>Ceiling ht.:</b>											
	<b>Ceiling:</b>											
<b>Mechanical/Electrical</b>	<b>Built-in furniture</b>											
	<b>Freestanding Furniture</b>											
	<b>Equipment</b>											
	<b>Other</b>											
		<b>Electrical</b>				<b>Lighting</b>				<b>Dimmable</b>		
	<b>Temperature</b>				<b>Zone cntrl</b>				<b>Humidity</b>			
	<b>Air Pressure</b>				<b>Plumbing</b>				<b>Security</b>			
	<b>Communication</b>				<b>Data</b>				<b>Tech. Tier</b>			
	<b>Other</b>											
<b>Other Remarks</b>	Part of open 577 SF. EdAm Office suite											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)		<b>Space Name</b>	Work/Kitchenette			<b>Space ID#</b>	PKHL0307	
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>	312-2264	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing Area	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	
	<b>Occupancy</b>	Users	Faculty	Staff	Student	Other	Total	0		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
	<b>Administrative</b>	Storage requirements:								
		Other uses & frequency:								
		Title of Occupants:								
		Office function/service:								
	<b>Program Services</b>	Users served (number, frequency, description, etc):								
		Meeting functions (number, frequency, description, etc):								
		Storage requirements:								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Conference room							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>	Floor load:			Ceiling ht.					
	<b>Built-in furniture</b>	Floors	Walls		Ceiling					
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>	Lighting			Dimmable					
	<b>Temperature</b>	Zone cntrl			Humidity					
	<b>Air Pressure</b>	Plumbing			Security					
	<b>Communication</b>	Data			Tech. Tier					
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Educational Administration (EAD)		<b>Space Name</b>	Work room			<b>Space ID#</b>	PKHL0307		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>	312-2264		
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b> PKHL0307	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty</b>		<b>Staff</b>		<b>Student</b>		<b>Other</b>	<b>Total</b>	<b>0</b>
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
	<b>Administrative</b>	<b>Storage requirements:</b>									
		<b>Other uses &amp; frequency:</b>									
<b>Program Services</b>	<b>Title of Occupants:</b>		Faculty and Administration								
	<b>Office function/ service:</b>		Filing and storage of department material, Copying Assembling of course workbooks								
	<b>Users served (number, frequency, description, etc)</b>										
	<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Storage room								
	<b>Isolation req'd.</b>										
	<b>Security needs</b>										
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load</b>				<b>Floors</b>		<b>Walls</b>		<b>Ceiling ht.</b>
	<b>Built-in furniture</b>										<b>Ceiling:</b>
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>						
	<b>Temperature</b>		<b>Zone contrl</b>		<b>Humidity</b>						
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>						
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>						
	<b>Other</b>										
<b>Other Remarks</b>											



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	Department	Educational Administration (EAD)		Space Name	File/storage				Space ID#	PKHL0303A	
	Contact Person & Title			email					Phone #	312-2264	
General Space Data	Basic Space Data			Existing Area	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
	Occupancy	Users	Faculty	1	Staff		Student		Other	Total	1
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed: Storage requirements: Other uses & frequency:									
	Administrative	Title of Occupants:									
		Office function/service: Users served (number, frequency, description, etc) Meeting functions (number, frequency, description, etc) Storage requirements:									
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.										
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other										
Architectural Characteristics	Floor load:										
	Finish	Floors:				Walls:		Ceiling ht.:			
	Built-in furniture							Ceiling:			
	Freestanding Furniture										
	Equipment										
	Other										
Mechanical/Electrical	Electrical										
	Temperature				Lighting:				Dimmable		
	Air Pressure				Zone cntrl:				Humidity		
	Communication				Plumbing				Security		
	Other				Data				Tech. Tier		
Other Remarks											



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Chair's office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Chair and Program coordinator Dr.Sandra Moore		<b>email</b>	smoore@oswego.edu			<b>Phone #</b>	312-2162	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta(+/-) sqf</b>	<b>No. of spaces</b>	<b>Total Area sqf</b>	<b>Existing Location</b>	<b>New Location</b>	
								WBHL0354D		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Chair, Coordinator of HPW						
		<b>Office function/ service:</b>		Department Supervision, Teaching, Advisement, Counseling						
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff, Department visitors								
	<b>Meeting functions (number, frequency, description, etc)</b>		Daily meetings Faculty/ Staff/ Students/ Visitors							
	<b>Storage requirements:</b>		Department Storage Area							
	<b>Program Services</b>	<b>Description:</b>								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Reception Area, Secretary, work room								
	<b>Isolation req'd.</b>	Need easy public access								
	<b>Security needs</b>	Yes								
	<b>Privacy needs</b>	Wall to ceiling in office for privacy								
	<b>Other</b>	rear exit								
<b>Architectural Characteristics</b>	<b>Floor load:</b>							<b>Ceiling ht.:</b>		
	<b>Finish Floors:</b>				<b>Walls:</b>				<b>Ceiling:</b>	
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting</b>				<b>Dimmable</b>	
	<b>Temperature</b>				<b>Zone ctrl</b>				<b>Humidity</b>	
	<b>Air Pressure</b>				<b>Plumbing</b>				<b>Security</b>	
	<b>Communication</b>				<b>Data</b>				<b>Tech. Tier</b>	
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Secretary			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	TBA		<b>email</b>				<b>Phone #</b>	312-6386	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing Area	Design Standard	Delta(+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>	Chair's Secretary/Department secretary							
<b>Office function/ service:</b>		Coordinate Departmental Activities, Secretarial Support for Chair and Faculty schedule and visitors, as Receptionist								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff, Department visitors								
<b>Meeting functions (number, frequency, description, etc)</b>		Daily contact faculty/ staff/ students/ visitors								
<b>Storage requirements:</b>		department storage area								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Reception Area, Chair's office, Workroom, Storage								
	<b>Isolation req'd.</b>	Public access								
	<b>Security needs</b>	yes								
	<b>Privacy needs</b>									
	<b>Other</b>	rear exit								
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Finish</b>	<b>Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>		
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting</b>			<b>Dimmable</b>		
	<b>Temperature</b>				<b>Zone ctrl</b>			<b>Humidity</b>		
	<b>Air Pressure</b>				<b>Plumbing</b>			<b>Security</b>		
	<b>Communication</b>				<b>Data</b>			<b>Tech Tier</b>		
	<b>Other</b>									
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	WBHL0354C		
	Contact Person & Title	Dr. Bernard L. Boozer		email	blboozer@oswego.edu			Phone #	312-4025		
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	WBHL0354C		
	Occupancy	Users	Faculty: 1	Staff:	Student:	Other:	Total:	1			
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	Administrative	Title of Occupants:		Faculty							
		Office function/ service:		Teaching, Research, Recruitment, Advisement, Counseling							
Users served (number, frequency, description, etc)		Faculty, Students, Staff									
Program Services	Meeting functions (number, frequency, description, etc)		Daily contact faculty/ staff/ students/ visitors								
	Storage requirements:		need one more file/book case								
Spatial Relationships	Adjacencies req'd.		Reception Area, Secretary, Faculty offices, Chair's office								
	Isolation req'd.		need easy public access								
	Security needs		yes								
	Privacy needs		walls to ceiling in office for privacy								
	Other		Rear exit								
Architectural Characteristics	Floor load:						Ceiling ht.				
	Finish Floors:		Walls:				Ceiling:				
	Built-in furniture										
	Freestanding furniture										
	Equipment										
Mechanical/ Electrical	Electrical		Lighting				Dimmable:				
	Temperature		Zone ctrl				Humidity:				
	Air Pressure		Plumbing				Security:				
	Communication		Data				Tech. Tier:				
	Other										
Other Remarks											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Dr. Corey Brouse		<b>email</b>	cbrouse@oswego.edu			<b>Phone #</b>	312-3400	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing Area	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location
									WBHL0354E	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional Use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement, Counseling								
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff							
<b>Meeting functions (number, frequency, description, etc)</b>			Daily contact faculty/ staff/ students/ visitors							
<b>Storage requirements:</b>			department storage area							
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Faculty offices, Chair's office							
	<b>Isolation req'd.</b>		need easy public access							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		walls to ceiling in office for privacy							
	<b>Other</b>		rear exit							
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>			
	<b>Finish</b>		<b>Floors:</b>		<b>Walls:</b>		<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable</b>				
	<b>Temperature</b>		<b>Zone control</b>			<b>Humidity</b>				
	<b>Air Pressure</b>		<b>Plumbing</b>			<b>Security</b>				
	<b>Communication</b>		<b>Data</b>			<b>Tech. tier</b>				
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	future TBA		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement, Counseling								
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff							
<b>Meeting functions (number, frequency, description, etc)</b>			Daily contact faculty/ staff/ students/ visitors							
<b>Storage requirements:</b>			New space, new furniture							
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Faculty offices, Chair's office							
	<b>Isolation req'd.</b>		need easy public access							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		Walls to the ceiling in office for privacy							
	<b>Other</b>		Rear exit							
<b>Architectural Characteristics</b>	<b>Floorload:</b>						<b>Ceiling ht.</b>			
	<b>Finish Floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting:</b>		<b>Dimmable:</b>					
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. iter</b>					
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	WBHL0354E		
	<b>Contact Person &amp; Title</b>	Mr. Kenneth Peterson		<b>email</b>	kpeterson@oswego.edu			<b>Phone #</b>	312-2291		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
									WBHL0354B		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	<b>Total:</b>	1			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>									
		<b>Instructional aids</b>									
		<b>Special processes performed:</b>									
		<b>Storage requirements:</b>									
		<b>Other uses &amp; frequency:</b>									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty							
		<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement, Counseling							
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff									
<b>Meeting functions (number, frequency, description, etc)</b>		Daily contact faculty/ staff/ students/ visitors									
	<b>Storage requirements:</b>		Department storage area								
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Reception Area, Secretary, Faculty offices, Chair's office									
	<b>Isolation req'd.</b>	need easy public access									
	<b>Security needs</b>	yes									
	<b>Privacy needs</b>	walls to ceiling in office for privacy									
	<b>Other</b>	Rear exit									
<b>Architectural Characteristics</b>	<b>Floor load:</b>								<b>Ceiling ht:</b>		
	<b>Finish Floors:</b>					<b>Walls:</b>					
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>				<b>Zone ctrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>				<b>Plumbing</b>			<b>Security</b>			
	<b>Communication</b>				<b>Data</b>			<b>Tech. Tier</b>			
	<b>Other</b>										
<b>Other Remarks</b>											



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Faculty Adjunct office			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>	Future -TBA		<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta(+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	6	<b>Total:</b>	6		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>									
		<b>Instructional aids:</b>									
		<b>Special processes performed:</b>									
		<b>Storage requirements:</b>									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty Adjunct, Graduate Assistants							
		<b>Office function/ service:</b>		Assigned Task							
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff									
<b>Meeting functions (number, frequency, description, etc)</b>		Daily contact faculty/ staff/ students/ visitors									
<b>Program Services</b>	<b>Storage requirements:</b>		New space, new furniture								
	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Secretary, Faculty offices, Chair's office								
	<b>Isolation req'd.</b>		Public Access								
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>		walls to ceiling in office for privacy								
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>				
	<b>Finish Floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>				
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/ Electrical</b>	<b>Other</b>										
	<b>Electrical</b>		<b>Lighting</b>				<b>Dimmable:</b>				
	<b>Temperature</b>		<b>Zone contr.</b>				<b>Humidity:</b>				
	<b>Air Pressure</b>		<b>Plumbing</b>				<b>Security:</b>				
	<b>Communication</b>		<b>Data</b>				<b>Tech. Tier:</b>				
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Conference Room			<b>Space ID#</b>			
	Contact Person & Title	future- TBA		email				Phone #			
General Space Data	Basic Space Data		Existing Area	Design Standard	Delta(+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location	
	Occupancy	Users	Faculty:	Staff:	Student:	Other:	12	Total:	12		
Description of Use	Educational	Instructional use:		Seminar							
		Instructional aids:									
		Special processes performed:		Student recruitment and advisement							
		Storage requirements:		New space, new furniture							
		Other uses & frequency:		Classroom and Adjunct Office/ Dept. Meetings							
	Administrative	Title of Occupants:									
		Office function/ service:									
Users served (number, frequency, description, etc)		Faculty, Students, Staff, Departmental visitors									
Meeting functions (number, frequency, description, etc)		Daily use by faculty/ Staff									
Storage requirements:		New space, new furniture									
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.		Reception Area, Secretary, Faculty offices, Chair's office								
	Isolation req'd.		need easy public access								
	Security needs		yes								
	Privacy needs		walls to ceiling for privacy								
	Other		rear exit								
Architectural Characteristics	Finish		Floor load:		Ceiling ht:						
	Built-in furniture		Floors:		Walls:		Ceiling:				
	Freestanding Furniture										
	Equipment										
	Other										
Mechanical/Electrical	Electrical		Lighting		Dimmable						
	Temperature		Zone ctrl		Humidity						
	Air Pressure		Plumbing		Security						
	Communication		Data		Tech Tier						
	Other										
Other Remarks											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Foyer			<b>Space ID#</b>		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data		Existing Area	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location
	Occupancy	Users	Faculty:	Staff:	Student:	Other:	Total:		0	
Description of Use	Educational	Instructional use:								
		Instructional aids:								
	Special processes performed:									
	Storage requirements:									
	Other uses & frequency:									
	Administrative	Title of Occupants:								
Office function/ service:										
Users served (number, frequency, description, etc)		Faculty, Students, Staff, Department visitors								
Meeting functions (number, frequency, description, etc)										
Program Services	Storage requirements:									
	Description:									
Spatial Relationships	Adjacencies req'd.		Reception Area, Secretary, Classroom							
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Floor load:						Ceiling ht:			
	Finish Floors:		Walls:				Ceiling:			
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Mechanical/Electrical	Other									
	Electrical		Lighting:				Dimmable:			
	Temperature		Zone cntrl:				Humidity:			
	Air Pressure		Plumbing:				Security:			
	Communication		Data:				Tech. iter:			
Other										
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Reception			<b>Space ID#</b>	
	Contact Person & Title	TBA		email				Phone #	
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	
							WBHL0354		
	Occupancy	Users	Faculty:	Staff:	Student:	Other: 4	Total: 4		
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
		Storage requirements:							
		Other uses & frequency:							
	Administrative	Title of Occupants:		secretary					
Office function/ service:									
Users served (number, frequency, description, etc)		Faculty, Students, Staff, Department visitors							
Meeting functions (number, frequency, description, etc)									
Program Services	Description:								
Spatial Relationships	Adjacencies req'd.		Secretary, Chair's office						
	Isolation req'd.		Public access						
	Security needs		yes						
	Privacy needs								
	Other								
Architectural Characteristics	Floor load:					Ceiling ht:			
	Finish		Floors:		Walls:		Ceiling:		
	Built-in furniture								
	Freestanding furniture								
	Equipment								
Mechanical/Electrical	Electrical		Lighting			Dimmable			
	Temperature		Zone ctrl			Humidity			
	Air Pressure		Plumbing			Security			
	Communication		Data			Tech. Tier			
	Other								
Other Remarks									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Health Promotion & Wellness (HPW)		<b>Space Name</b>	Work room/Storage/file				<b>Space ID#</b>		
	Contact Person & Title	TBA		email					Phone #		
General Space Data	Basic Space Data		Existing Area	Design Standard	Delta(4/5) nsf		No. of spaces	Total Area nsf	Existing Location	New Location	
									WBHL0352		
	Occupancy	Users	Faculty:	Staff:	Student:	Other:	5	Total:	5		
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	Administrative	Other uses & frequency:									
Title of Occupants:											
Office function/ service:		copying, assembling of course workbooks									
	Users served (number, frequency, description, etc)			Faculty, Staff							
	Meeting functions (number, frequency, description, etc)										
	Storage requirements:										
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.		Reception Area, Secretary, File, Office								
	Isolation req'd.		yes								
	Security needs		yes								
	Privacy needs										
	Other										
Architectural Characteristics	Floor load:						Ceiling ht.:				
	Finish Floors:		Walls:				Ceiling:				
	Built-in furniture										
	Freestanding furniture										
	Equipment										
	Other										
Mechanical/Electrical	Electrical		Lighting		Dimmable						
	Temperature		Zone ctrl		Humidity						
	Air Pressure		Plumbing		Security						
	Communication		Data		Tech. iter.						
	Other										
Other Remarks											



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Chair's Office			<b>Space ID#</b>	Park 209A	
	<b>Contact Person &amp; Title</b>	Mr. Philip Gaines		<b>email</b>	gaines@oswego.edu			<b>Phone #</b>	312-3011	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (4/3) inst		No. of spaces	Total Area sq ft	Existing Location: PK0209A	New Location:
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Technology Education Chair's office						
<b>Office function/ service:</b>		Departmental Supervision								
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff, Departmental Visitors							
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Storage requirements:</b>		Desk with file drawer, computer station book cases, five (5) drawer files.								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Reception Area, Chair's Secretary, Conference room							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		yes							
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>								<b>Ceiling ht.:</b>	
	<b>Finish</b>		<b>Floors:</b>		<b>Walls:</b>		<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting:</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone contrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data:</b>		<b>Tech. Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>	Current department Chair Office and department Secretary's Office should be exchanged (flip-flopped).									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Secretary's Office			<b>Space ID#</b>	Park 209C	
	<b>Contact Person &amp; Title</b>	Ms. Teri Livermon		<b>email</b>	livermon@oswego.edu			<b>Phone #</b>	312-3011	
<b>General Space Data</b>	<b>Basic Space Data</b>	Existing	Design Standard	Delta (+/-) Inst	No. of spaces	Total Area nsf		Existing Location	New Location	
	<b>Occupancy</b>	Users	Faculty:	Staff: 1	Students:	Other:	Total:	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
	<b>Administrative</b>	Other uses & frequency:								
<b>Title of Occupants:</b>		Chair's Secretary								
<b>Office function/ service:</b>		Coordinate Department activities, Secretarial Support for Department Chair, Coordinate schedules and visitors.								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff, Departmental Visitors								
<b>Program Services</b>	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>		Workstation with counter for students use. 2 to 3 - 36" wide lateral file cabinets, overhead storage.							
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Chair's Office, Reception, Conference room, Workroom							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>		<b>Walls:</b>		<b>Ceiling ht.</b>			
	<b>Floors:</b>		<b>Ceiling:</b>							
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
<b>Mechanical/Electrical</b>	<b>Equipment</b>									
	<b>Other</b>									
	<b>Electrical</b>			<b>Lighting</b>		<b>Dimmable</b>				
	<b>Temperature</b>			<b>Zone cntrl</b>		<b>Humidity</b>				
	<b>Air Pressure</b>			<b>Plumbing</b>		<b>Security</b>				
<b>Communication</b>			<b>Data</b>		<b>Tech. Tier</b>					
<b>Other</b>										
<b>Other Remarks</b>	Secretary should be flip-flopped with Chair's Office and open to the public. Reception area.								Combine with	



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Park 105A	
	<b>Contact Person &amp; Title</b>	Mr. Earl Billings		<b>email</b>	jllloyd@bville.org			<b>Phone #</b>	312-6258	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design Standard</b>	<b>Delta (+/-) inst</b>		<b>No. of spaces</b>	<b>Total Area inst</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty: 1</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	<b>1</b>		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty Adjunct						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Storage requirements:</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Faculty offices, main office, related lab							
	<b>Isolation req'd.</b>		need door from Corridor and lab							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>									
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Ceiling height:</b>					
	<b>Built-in furniture</b>		<b>Ceiling:</b>							
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone control</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Park 201B		
	<b>Contact Person &amp; Title</b>	JL		<b>email</b>	kbisbee1@twcny.rr.com			<b>Phone #</b>	312-3011		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) insf		No. of spaces	Total Area nsf	Existing Location	New Location	
									RKHL201B		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	<b>Administrative</b>	Other uses & frequency:									
<b>Title of Occupants:</b>		Faculty Adjunct									
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement									
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff									
	<b>Meeting functions (number, frequency, description, etc)</b>										
	<b>Storage requirements:</b>										
	<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Faculty offices, main office, related lab								
	<b>Isolation req'd.</b>		need door from Corridor and lab								
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load</b>			<b>Floors</b>			<b>Walls:</b>		
	<b>Built-in furniture</b>		<b>Lighting</b>			<b>Dimmable</b>			<b>Ceiling ht:</b>		
	<b>Freestanding Furniture</b>		<b>Zone cntrl</b>			<b>Humidity</b>			<b>Ceiling</b>		
	<b>Equipment</b>		<b>Plumbing</b>			<b>Security</b>					
	<b>Other</b>		<b>Data</b>			<b>Tech Tier</b>					
<b>Mechanical/ Electrical</b>	<b>Electrical</b>										
	<b>Temperature</b>										
	<b>Air Pressure</b>										
	<b>Communication</b>										
	<b>Other</b>										
<b>Other Remarks</b>	This office is slated for use by a new faculty member 2007-2008										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Park 304A	
	<b>Contact Person &amp; Title</b>	Mr. John Belt		<b>email</b>	belt@oswego.edu			<b>Phone #</b>	312-2868	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design Standard</b>	<b>Delta (474) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>		<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>	Faculty - Asst. Prof - Advisement coord.							
	<b>Office function/ service:</b>	Teaching, Research, Recruitment, Advisement <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>								
	<b>Users served (number, frequency, description, etc)</b>	Faculty, Students, Staff - 1 no more than 3 per visit because of space.								
	<b>Meeting functions (number, frequency, description, etc)</b>	Advisement 1 on 1 - Class or instructional adv during office hours								
	<b>Storage requirements:</b>	Fills are adequate.								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Department Faculty offices, main office, related lab(Design Studio) <input checked="" type="checkbox"/>								
	<b>Isolation req'd.</b>	Need door from Corridor and lab <input checked="" type="checkbox"/> Difficult to accommodate with elevator and back room location								
	<b>Security needs</b>	yes								
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.</b>					
	<b>Finish</b>	<b>Floors:</b>	<b>Walls:</b>		<b>Ceiling:</b>					
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>	<b>Lighting</b>			<b>Dimmable</b>					
	<b>Temperature</b>	<b>Zone contrl</b>			<b>Humidity</b>					
	<b>Air Pressure</b>	<b>Plumbing</b>			<b>Security</b>					
	<b>Communication</b>	<b>Data</b>			<b>Tech. Inter</b>					
	<b>Other</b>									
<b>Other Remarks</b>	The office space is adequate for advisement and meeting no more than 3 students. The roof has leaked into the ceiling multiple times causing tiles to fall and damage to contents of shelves. Heating and cooling are always an issue as well as the difficult windows.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)			<b>Space Name</b>	Faculty office		<b>Space ID#</b>	Park 205		
	<b>Contact Person &amp; Title</b>	Dr. Mark Springston			<b>email</b>	springst@oswego.edu		<b>Phone #</b>	312-2860		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>	<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	Other uses & frequency:										
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty							
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement									
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>			see below								
<b>Storage requirements:</b>		see below									
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Faculty offices, main office, related lab (Micro- Method)								
	<b>Isolation req'd.</b>		need door from Corridor and lab								
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>			<b>Floors:</b>		<b>Walls:</b>		<b>Ceiling:</b>	
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable</b>		<b>Humidity</b>		<b>Security</b>	
	<b>Temperature</b>		<b>Zone cntrl.</b>			<b>Plumbing</b>		<b>Data</b>		<b>Tech. Tier</b>	
	<b>Air Pressure</b>										
	<b>Communication</b>										
	<b>Other</b>										
<b>Other Remarks</b>	M. Springston 205 Park - Office I prefer the 2 entrances to my office, It is convenient to be able to access the resources in my office as students request them. Although my office may be larger than some, I currently use it to store instructional and material resources for the graduate and methods courses.,										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Wilber 161		
	<b>Contact Person &amp; Title</b>	Mr. Daniel Tryon		<b>email</b>	tryon@oswego.edu			<b>Phone #</b>	312-2832		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) inst	No. of spaces	Total Area sqft		Existing Location	New Location	
									WBHL161		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>		<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	<b>Administrative</b>	Title of Occupants:		Faculty							
		Office function/ service:		Teaching, Research, Recruitment, Advisement							
Users served (number, frequency, description, etc)		Faculty, Students, Staff									
Meeting functions (number, frequency, description, etc)											
<b>Program Services</b>	Description:										
<b>Spatial Relationships</b>	Adjacencies req'd.		Department Faculty offices, main office, related lab(Material Molding)								
	Isolation req'd.		need door from Corridor and lab								
	Security needs		yes								
	Privacy needs										
	Other										
<b>Architectural Characteristics</b>	Finish		Floorload:		Ceiling ht.						
	Built-in furniture		Floors:		Walls:		Ceiling:				
	Freestanding Furniture										
	Equipment										
	Other										
<b>Mechanical/Electrical</b>	Electrical		Lighting		Dimmable						
	Temperature		Zone Contr		Humidity						
	Air Pressure		Plumbing		Security						
	Communication		Data		Tech. Elec						
	Other										
<b>Other Remarks</b>	This office reaches 98° F in the warm months and ruins ink jet print heads in office printer. Would be nice if temperature could be controlled.										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Park 202A	
	<b>Contact Person &amp; Title</b>	Ms. Donna Matteson		<b>email</b>	matteson82@aol.com			<b>Phone #</b>	312-2128	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) Inst	No. of spaces	Total Area nsf		Existing Location	New Location
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b> 1			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Program Services</b>	<b>Storage requirements:</b>		books, confed. materials and documents, expensive small equipment/supplies/tools, i.e. measurement tools, cameras, etc.							
	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Faculty offices, main office, related lab(Computer lab)							
	<b>Isolation req'd.</b>		need door from Corridor and lab							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>		<b>Walls:</b>		<b>Ceiling ht:</b>			
							<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Other</b>									
	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone ctrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>					
<b>Other Remarks</b>	Leak - corner of office, leaked, ceiling damage.									
	end faculty office: Office is located within a classroom and does not allow for access or meeting with students while classroom is in use by another instructor. Heating unit has a need for repeated repair. Hot room in warm weather - noise from wood lab, loud noise from Sheldon playground when windows are open.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Park 301B	
	<b>Contact Person &amp; Title</b>	Mr. Thomas Kubicki		<b>email</b>	kubicki@oswego.edu			<b>Phone #</b>	312-2841	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) inst		No. of spaces	Total Area sqft	Existing Location	New Location
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement								
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff							
<b>Meeting functions (number, frequency, description, etc)</b>			25 - 30 hour a week in use							
<b>Storage requirements:</b>			Book cases are old and inadequate							
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Department Faculty offices, main office, related lab(Energy Technology)								
	<b>Isolation req'd.</b>	need door from Corridor and lab								
	<b>Security needs</b>	yes								
	<b>Privacy needs</b>									
	<b>Other</b>	HVAC								
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Finish Floors:</b>				<b>Walls:</b>					
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting</b>					
	<b>Temperature</b>				<b>Zone ctrl</b>					
	<b>Air Pressure</b>				<b>Plumbing</b>					
	<b>Communication</b>				<b>Data</b>					
	<b>Other</b>									
<b>Other Remarks</b>	<p>1. The office has no heat nor does it have proper ventilation. Due to conducted heat from below, it often is above 85 degrees F in early fall and late spring when the building heat is on. Update electrical to provide even lighting and plug access for flexibility of furniture placement.</p>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Park 207A	
	<b>Contact Person &amp; Title</b>	Mr. Mark Hardy		<b>email</b>	hardy@oswego.edu			<b>Phone #</b>	312-5796	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) inst	No. of spaces	Total Area nsf		Existing Location	New Location
									PKH1207A	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Program Services</b>	<b>Storage requirements:</b>									
	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Faculty offices, main office, related lab(Electronics)							
	<b>Isolation req'd.</b>		need door from Corridor and lab							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>									
<b>Architectural Characteristics</b>	<b>Other</b>									
	<b>Floor load:</b>									
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Ceiling ht:</b>					
	<b>Built-in furniture</b>		<b>Ceiling:</b>							
	<b>Freestanding Furniture</b>									
<b>Mechanical/Electrical</b>	<b>Equipment</b>									
	<b>Other</b>									
	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone cntrl:</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>						
<b>Other</b>										
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Wilber 162	
	<b>Contact Person &amp; Title</b>	Mr. Richard Bush		<b>email</b>	rbush@oswego.edu			<b>Phone #</b>	312-3990	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design Standard</b>	<b>Delta (+/-) inst</b>		<b>No. of spaces</b>	<b>Total Area sqf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Faculty offices, main office, related lab (Materials precision production)							
	<b>Isolation req'd.</b>		need door from Corridor and lab							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>									
	<b>Other</b>		A window in the door for light?							
<b>Architectural Characteristics</b>	<b>Floorload:</b>									
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Lighting:</b>		<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>iTech. Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>	Prof. Bush's 2nd Office?									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Park 108B	
	<b>Contact Person &amp; Title</b>	P. Gaines		<b>email</b>	gaines@oswego.edu			<b>Phone #</b>	312-3011	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (W) nsf	No. of spaces	Total Area nsf		Existing Location	New Location
									WBHL 162	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>										
	<b>Storage requirements:</b>									
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Department Faculty offices, main office, related lab (Materials precision production)								
	<b>Isolation req'd.</b>	need door from Corridor and lab								
	<b>Security needs</b>	yes								
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>	<b>Floor load:</b>		<b>Walls:</b>		<b>Ceiling ht.:</b>				
	<b>Built-in furniture</b>	<b>Floors:</b>		<b>Ceiling:</b>						
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>	<b>Lighting</b>		<b>Dimmable</b>						
	<b>Temperature</b>	<b>Zone contrl.</b>		<b>Humidity</b>						
	<b>Air Pressure</b>	<b>Plumbing</b>		<b>Security</b>						
	<b>Communication</b>	<b>Data</b>		<b>Tech. Tier</b>						
	<b>Other</b>									
<b>Other Remarks</b>	This office is currently used by two faculty members sharing instruction duties for construction systems. Slated for faculty department office 2008-09									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Wilber 361	
	<b>Contact Person &amp; Title</b>	Ms. Judith Belt		<b>email</b>	jbelt@oswego.edu			<b>Phone #</b>	312-3162	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) Inst		No. of spaces	Total Area sqft	Existing Location	New Location
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Faculty, Asst. Prof. - advisement coord.						
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement								
<b>Users served (number, frequency, description, etc)</b>			Faculty, Students, Staff, no more than 3 per visit because of space							
<b>Meeting functions (number, frequency, description, etc)</b>			advisement 1 On 1, class or instructional adv. During office hours							
<b>Program Services</b>	<b>Storage requirements:</b>		files are adequate							
	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Faculty offices, main office, related lab							
	<b>Isolation req'd.</b>		need door from Corridor and lab, difficult to accommodate w/visitor & because of room location							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>			<b>Ceiling htk:</b>				
	<b>Built-in furniture</b>		<b>Floors:</b>			<b>Walls:</b>				
	<b>Freestanding Furniture</b>		<b>Lighting:</b>			<b>Ceiling:</b>				
	<b>Equipment</b>		<b>Zone cntrl:</b>							
	<b>Other</b>		<b>Plumbing:</b>							
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Plumbing:</b>			<b>Data:</b>				
	<b>Temperature</b>		<b>Lighting:</b>			<b>Dimmable:</b>				
	<b>Air Pressure</b>		<b>Zone cntrl:</b>			<b>Humidity:</b>				
	<b>Communication</b>		<b>Plumbing:</b>			<b>Security:</b>				
	<b>Other</b>		<b>Data:</b>			<b>Tech. Tier:</b>				
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	Wilber 253A	
	<b>Contact Person &amp; Title</b>	Dr. Kolan Bisbee		<b>email</b>	kbisbee1@twcny.rr.com			<b>Phone #</b>	312-3011	
<b>General Space Data</b>	<b>Basic Space Data</b>	Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location	
	<b>Occupancy</b>	Users	Faculty: 1	Staff:	Students:	Other:	Total:	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
	<b>Administrative</b>	Storage requirements:								
		Other uses & frequency:								
Title of Occupants:		Faculty								
Office function/ service:		Teaching, Research, Recruitment, Advisement								
Users served (number, frequency, description, etc)		Faculty, Students, Staff								
Meeting functions (number, frequency, description, etc)										
Storage requirements:										
<b>Program Services</b>	Description:									
<b>Spatial Relationships</b>	Adjacencies req'd.	Department Faculty offices, main office, related lab(Computer application)								
	Isolation req'd.	need door from Corridor and lab								
	Security needs	yes								
	Privacy needs									
	Other									
<b>Architectural Characteristics</b>	Finish	Floor load:			Ceiling ht:					
	Built-in furniture	Floors:			Walls:			Ceiling		
	Freestanding Furniture									
	Equipment									
<b>Mechanical/Electrical</b>	Other									
	Electrical	Lighting			Dimmable					
	Temperature	Zone ctrl			Humidity					
	Air Pressure	Plumbing			Security					
	Communication	Data			Tech. Tier					
Other										
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) Inst		No. of spaces	Total Area sqf	Existing Location	New Location
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b> 1			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
	<b>Administrative</b>	Storage requirements:								
		Other uses & frequency:								
<b>Spatial Relationships</b>	Title of Occupants:		Faculty							
	Office function/ service:		Teaching, Research, Recruitment, Advisement							
	Users served (number, frequency, description, etc)		Faculty, Students, Staff							
	Meeting functions (number, frequency, description, etc)									
<b>Architectural Characteristics</b>	Storage requirements:									
	Program Services		Description:							
	Adjacencies req'd.									
	Isolation req'd.									
	Security needs									
<b>Mechanical/Electrical</b>	Privacy needs									
	Other									
	Floor load:						Ceiling ht:			
	Finish Floors:		Walls:		Ceiling:					
	Built-in furniture									
<b>Other Remarks</b>	Freestanding Furniture									
	Equipment									
	Other									
	Electrical		Lighting		Dimmable:					
	Temperature		Zone ctrl		Humidity					
Air Pressure		Plumbing		Security						
Communication		Data		Tech. Tier						
Other										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty: 1</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total: 1</b>			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>	Faculty							
<b>Office function/ service:</b>		Teaching, Research, Recruitment, Advisement								
<b>Users served (number, frequency, description, etc)</b>		Faculty, Students, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>									
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>	<b>Floor load:</b>			<b>Walls:</b>			<b>Ceiling ht:</b>		
	<b>Built-in furniture</b>	<b>Floors:</b>			<b>Ceiling:</b>					
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>	<b>Lighting</b>			<b>Dimmable</b>					
	<b>Temperature</b>	<b>Zone ctrl</b>			<b>Humidity</b>					
	<b>Air Pressure</b>	<b>Plumbing</b>			<b>Security</b>					
	<b>Communication</b>	<b>Data</b>			<b>Tech Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>			
	Contact Person & Title			email				Phone #			
General Space Data	Basic Space Data		Existing	Design Standard	Delta (#/%)		No. of spaces	Total Area (sq. ft.)	Existing Location	New Location	
	Occupancy	Users	Faculty: 1	Staff:	Students:	Other:	Total:	1			
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements: Other uses & frequency:									
	Administrative	Title of Occupants:		Faculty							
		Office function/service:		Teaching, Research, Recruitment, Advisement							
Users served (number, frequency, description, etc)		Faculty, Students, Staff									
Meeting functions (number, frequency, description, etc)											
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.										
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other										
Architectural Characteristics	Finish		Floor load:			Ceiling ht.					
	Built-in furniture		Floors:			Walls:			Ceiling:		
	Freestanding Furniture										
	Equipment										
	Other										
Mechanical/Electrical	Electrical		Lighting			Dimmable					
	Temperature		Zone ctrl			Humidity					
	Air Pressure		Plumbing			Security					
	Communication		Data			Tech. Tier					
	Other										
Other Remarks											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Work Study Student			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>			<b>email</b>	gaines@oswego.edu			<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location	
	<b>Occupancy</b>	Users	Faculty:	Staff:	Students:	Other:	2	Total:	2		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	<b>Administrative</b>	Other uses & frequency:									
Title of Occupants:		Work Study Students									
Office function/ service:		Assigned tasks									
Users served (number, frequency, description, etc)		Faculty, Students, Staff									
Meeting functions (number, frequency, description, etc)											
Storage requirements:											
<b>Program Services</b>	Description:										
<b>Spatial Relationships</b>	Adjacencies req'd.	Department reception area, Secretary, faculty offices									
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other										
<b>Architectural Characteristics</b>	Finish	Floor load:			Walls:		Ceiling ht.				
	Built-in furniture	Floors:			Ceiling:						
	Freestanding Furniture										
	Equipment										
<b>Mechanical/Electrical</b>	Other										
	Electrical	Lighting			Dimmable						
	Temperature	Zone cntrl			Humidity						
	Air Pressure	Plumbing			Security						
	Communication	Data			Tech. Tier						
Other											
<b>Other Remarks</b>	Dept. has not had a Work Study Student in the office for several years. When one was used no space was ever dedicated to the individual.										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Faculty Adjunct/ Graduate Assistant			<b>Space ID#</b>		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) sq ft	No. of spaces	Total Area sq ft		Existing Location	New Location	
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	6	Total:	6	
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
	Other uses & frequency:									
	Administrative	Title of Occupants:		Faculty Adjunct, Graduate Assistant						
Office function/ service:		Assigned Tasks								
Users served (number, frequency, description, etc)		Faculty, Students, Staff								
Meeting functions (number, frequency, description, etc)										
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.		Department Main Office, Related Lab.							
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Finish		Floor load:		Ceiling ht.					
	Built-in furniture		Floors	Walls	Ceiling					
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/Electrical	Electrical		Lighting		Dimmable					
	Temperature		Zone ctrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
Other Remarks	Existing GA's office PKHL -0206A, 128 SF are more adjuncts than we could ever provide offices for. not campus-based.								There Most adjuncts are	

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Reception			<b>Space ID#</b>	Park 209		
	<b>Contact Person &amp; Title</b>	P. Gaines		<b>email</b>	gaines@oswego.edu			<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design Standard</b>	Delta (4/4) inst.	<b>No. of spaces</b>	<b>Total Area (rsf)</b>		<b>Existing Location</b>	<b>New Location</b>	
									RKHL0209		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	4	<b>Total:</b>	4		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
		Other uses & frequency:									
	<b>Administrative</b>	Title of Occupants:									
Office function/service:											
Users served (number, frequency, description, etc)			Faculty, Students, Staff, Departmental visitors								
Meeting functions (number, frequency, description, etc)											
	Storage requirements:										
<b>Program Services</b>	Description:										
<b>Spatial Relationships</b>	Adjacencies req'd.		Secretary, Chair's office								
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other										
<b>Architectural Characteristics</b>	Finish		Floor load:			Ceiling ht.					
	Built-in furniture		Floors			Walls		Ceiling			
	Freestanding Furniture										
	Equipment										
	Other										
<b>Mechanical/Electrical</b>	Electrical		Lighting			Dimmable					
	Temperature		Zone cntrl			Humidity					
	Air Pressure		Plumbing			Security					
	Communication		Data			Tech. tier					
	Other										
<b>Other Remarks</b>	Combine with Secretary's space.										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Work/ Mail room			<b>Space ID#</b>	<b>Park 207F</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>	gaines@oswego.edu			<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	0			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>									
		<b>Instructional aids:</b>									
		<b>Special processes performed:</b>									
		<b>Storage requirements:</b>									
	<b>Administrative</b>	<b>Title of Occupants:</b>									
		<b>Office function/ service:</b>		Filing and storage of department materials, Assembly of course material							
<b>Users served (number, frequency, description, etc)</b>		Faculty, Staff									
<b>Program Services</b>	<b>Meeting functions (number, frequency, description, etc)</b>										
	<b>Storage requirements:</b>		4-42" Laterals with work counter, 1-36" wide lateral with storage (3 drawer).								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department Secretary, Reception Area, Storage room								
	<b>Isolation req'd.</b>		yes								
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>							<b>Ceiling ht:</b>			
	<b>Finish Floors:</b>		<b>Walls:</b>			<b>Ceiling:</b>					
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/Electrical</b>	<b>Other</b>										
	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable:</b>					
	<b>Temperature</b>		<b>Zone ctrl</b>			<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>			<b>Security</b>					
	<b>Communication</b>		<b>Data</b>			<b>Tech Tier</b>					
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	File/storage/Copy Room			<b>Space ID#</b>	Park 209B	
	<b>Contact Person &amp; Title</b>			<b>email</b>	gaines@oswego.edu			<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location
									PK110209B	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>		0	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements: Other uses & frequency:								
	<b>Administrative</b>	Title of Occupants:								
		Office function/ service:		Filing and storage of department materials, Assembly of course material						
Users served (number, frequency, description, etc) Meeting functions (number, frequency, description, etc) Storage requirements:			Faculty, Staff						1 locking supply cabinet, 3 cabinets for paper and other supplies, work counter for collating, cutting. Fax Machine table.	
<b>Program Services</b>	Description:									
<b>Spatial Relationships</b>	Adjacencies req'd.		Department main office							
	Isolation req'd.									
	Security needs		yes							
	Privacy needs									
	Other									
<b>Architectural Characteristics</b>	Finish		Floor load		Walls		Ceiling ht.			
	Built-in furniture		Floors				Ceiling			
	Freestanding Furniture									
	Equipment									
	Other									
<b>Mechanical/Electrical</b>	Electrical		Lighting		Dimmable					
	Temperature		Zone cntl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	Department	Technology Education (TechEd)		Space Name	Storage			Space ID#	PKHL103	
	Contact Person & Title	Prof. Bush/Hardy/Billings		email				Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (4/3) rsi	No. of spaces	Total Area rsi		Existing Location	New Location	
								PKHL103		
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total:	0		
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
	Administrative	Other uses & frequency:								
Title of Occupants:										
Office function/service:										
Program Services	Users served (number, frequency, description, etc)									
	Meeting functions (number, frequency, description, etc)									
	Storage requirements:									
	Program Services	Description:	Storage for Faculty and Staff							
Spatial Relationships	Adjacencies req'd.		New wood lab and outside door							
	Isolation req'd.									
	Security needs									
	Privacy needs									
Architectural Characteristics	Other									
	Floor load:									
	Finish floors:		Walls:		Ceiling/light:					
	Built-in furniture:				Ceiling:					
	Freestanding Furniture:									
Mechanical/Electrical	Equipment:									
	Other:									
	Electrical:		Lighting:		Dimmable:					
	Temperature:		Zone cntrl:		Humidity:					
	Air Pressure:		Plumbing:		Security:					
Communication:		Data:		Tech. Tier:						
Other:										
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Advisement Center			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) sqft		No. of spaces	Total Area sqft	Existing Location	New Location
									PKH10103	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>		<b>Total:</b>	<b>0</b>	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
	<b>Administrative</b>	Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
		Title of Occupants:								
		Office function/ service:								
		Users served (number, frequency, description, etc):								
		Meeting functions (number, frequency, description, etc):								
		Storage requirements:								
	<b>Program Services</b>	<b>Description:</b>								
<b>Spatial Relationships</b>	Adjacencies req'd.									
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
<b>Architectural Characteristics</b>	Finish		Floor load:		Floors:		Walls:		Ceiling ht.	
	Built-in furniture								Ceiling	
	Freestanding Furniture									
	Equipment									
	Other									
<b>Mechanical/ Electrical</b>	Electrical		Lighting		Dimmable					
	Temperature		Zone cntrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. iter.					
	Other									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Conference/Presentation Room			<b>Space ID#</b>	Park 306	
	<b>Contact Person &amp; Title</b>	P. Gaines		<b>email</b>	gaines@oswego.edu			<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf		No. of Spaces	Total Area nsf	Existing Location	New Location
	<b>Occupancy</b>	Users	Faculty: 20	Staff:	Students:		Other:	Total:	20	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:		Seminars						
		Instructional aids:								
		Special processes performed:								
	<b>Administrative</b>	Storage requirements:								
		Other uses & frequency:								
		Title of Occupants:								
Office function/service:										
Users served (number, frequency, description, etc)		Faculty, Students, Staff, Departmental visitors								
Meeting functions (number, frequency, description, etc)		Department meeting, Conference Park 306j / Chair's Conference Room								
Storage requirements:										
<b>Program Services</b>	Description:									
<b>Spatial Relationships</b>	Adjacencies req'd.		Department Reception Area, Department Secretary, Chair's office							
	Isolation req'd.		yes							
	Security needs		yes							
	Privacy needs		yes							
Other										
<b>Architectural Characteristics</b>	Finish		Floorload		Ceiling ht.					
	Built-in furniture		Floors		Walls		Ceiling			
	Freestanding Furniture									
	Equipment									
	Other									
<b>Mechanical/Electrical</b>	Electrical		Lighting		Dimmable					
	Temperature		Zone contrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
Other										
<b>Other Remarks</b>	Existing room with 42 SF. Storage room-P-0306A the right configuration and new walls in the main office complex a Chair's Conference area. I am not aware of conference space in Wilber (523 sq. ft.) line 23 on data sheet. <span style="float: right;">With</span>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Technology Student Lounge/Lockers			<b>Space ID#</b>		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) insf	No. of spaces	Total Area insf		Existing Location	New Location	
Occupancy		Users	Faculty:	Staff:	Students: 15	Other:	Total:	15		
Description of Use	Educational	Instructional use:		Student meetings, group project, study hall, lounge area						
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
	Administrative	Title of Occupants:		Students						
		Office function/service:								
Users served (number, frequency, description, etc)		Students								
Meeting functions (number, frequency, description, etc)										
Storage requirements:										
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.		Department Main Office							
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Finish		Floor load:		Walls:		Ceiling ht.:			
	Floors:						Ceiling:			
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Other										
Mechanical/Electrical	Electrical		Lighting		Dimmable					
	Temperature		Zone cntrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
Other Remarks	Unable to address this area.									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (Etched)		<b>Space Name</b>	Specialized Class Lab-Transportation Systems			<b>Space ID#</b>	Park 105		
	Contact Person & Title	Mr. Earl Billings		email				Phone #			
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location			
							Pk10105				
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total:	0			
Description of Use	Educational	Instructional use:	Faculty, Students, Staff, Department Visitors for observation								
		Instructional aids:	Teaching Station, LCD overhead projector, projection screen								
		Special processes performed:									
		Storage requirements:									
	Other uses & frequency:	Lab, Classroom; Prep Rooms, Storage and Machine Rooms included									
	Administrative	Title of Occupants:									
		Office function/ service:									
Users served (number, frequency, description, etc):											
Meeting functions (number, frequency, description, etc):											
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.	Overhead door requested and locate on Ground Floor									
	Isolation req'd.	Noise and Fumes, therefore isolate from sensitive areas.									
	Security needs										
	Privacy needs										
	Other										
Architectural Characteristics	Finish	Floor load:				Ceiling ht.:					
	Built-in furniture	Floors:	Walls:			Ceiling:					
	Freestanding Furniture										
	Equipment										
	Other										
Mechanical/Electrical	Electrical	Lighting				Dimmable					
	Temperature	Zone cntrl				Humidity					
	Air Pressure	Plumbing				Security					
	Communication	Data				Tech. Tier					
	Other										
	Existing Lab has 343 SF. Storage (P-0105D), 115 SF. Flight Simulator Lab (P-0105B), 225 SF. Work RM (P-105C) over doors must be replaced (should be electric). needs to be replaced. replacement. Equipment replacement included drill presses, band saw, valve grinder, milling machine. storeroom needs to be replaced. (cracks, holes) and resurfaced. New structural seating needed. New carpet in both offices.									Two Engine dyno Freight elevator needs Labs need paint job. Lighting in Floors need to be fixed	

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specilized Class Lab-Energy & Sustainable Technologies			<b>Space ID#</b>	Park 301	
	Contact Person & Title	Prof. Kubicki		email				Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of Spaces	Total Area nsf		Existing Location	New Location	
								PKHL0301		
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total:	0		
Description of Use	Educational	Instructional use:	Faculty, Students, Staff, Department Visitors for observation							
		Instructional aids:	Teaching Station, LCD overhead projector, projection screen							
		Special processes preformed:	Student independent studies							
		Storage requirements:								
		Other uses & frequency:	Lab, Classroom; Prep Rooms, Storage and Machine Rooms included							
	Administrative	Title of Occupants:								
		Office function/ service:								
Users served (number, frequency, description, etc) Meeting functions (number, frequency, description, etc) Storage requirements:										
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.	Egress to the outside needed, overhead door requested, natural light & rooftop access								
	Isolation req'd.	Noise and fumes, therefore isolate from sensitive areas.								
	Security needs									
	Privacy needs									
	Other	Floor space for solar/electric cars required. Consider green roof demonstration area.								
Architectural Characteristics	Finish	Floor load:			Ceiling ht.:					
	Built-in furniture	Floors:	Walls:		Ceiling:					
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/ Electrical	Electrical	Lighting			Dimmable					
	Temperature	Zone cntrl			Humidity					
	Air Pressure	Plumbing			Security					
	Communication	Data			Tech. Tier					
	Other									
Other Remarks	<p>Existing lab has 142 SF. Storage (P-0301A) and 125 SF. Foyer.  Environmental / HVAC control is a priority need, improved general lighting, improved electrical system with appropriate circuits, GFCI  lyketsm safety / Panic Interloc switches and ceiling drops over over work stations, large item storage capability - (small vehicles -  Hydronics - Wind turbine, etc.) Student storage for medium-sized activities, outside Egress is essential, instruction area furniture is in  need of replacement. It is beyond repair. Appropriate white board and display board areas (bulletin boards) needed. New wall screen with  mount for? Paint neutral colors on wall and repair the ceiling where there is water damage and mold. Repair broken floor tiles and check  and insure compressed air is operational and has water separator installed.</p>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp Classroom -Transportation/Power/Energy Systems			<b>Space ID#</b>	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) sqft	No. of spaces	Total Area sqft	Existing Location	New Location	
	Occupancy	Users	Faculty: 1	Staff:	Students:	Other:	Total:	1	
Description of Use	Educational	Instructional use:	Classroom						
		Instructional aids:							
		Special processes performed:							
		Storage requirements:							
	Other uses & frequency:								
Administrative	Title of Occupants:								
	Office function/service								
	Users served (number, frequency, description, etc)								
	Meeting functions (number, frequency, description, etc)								
Program Services	Storage requirements:								
Spatial Relationships	Adjacencies req'd.	Transporation/Power/Energy System Labs							
	Isolation req'd.								
	Security needs								
	Privacy needs								
	Other								
Architectural Characteristics	Finish	Floor load:		Ceiling ht.:					
	Built-in furniture	Floors:	Walls:	Ceiling:					
	Freestanding Furniture								
	Equipment								
	Other								
Mechanical/Electrical	Electrical	Lighting	Dimmable						
	Temperature	Zone cntrl	Humidity						
	Air Pressure	Plumbing	Security						
	Communication	Data	Tech. Tier						
	Other								
Other Remarks									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Class Lab-Design			<b>Space ID#</b>	Wilber 352/353		
	<b>Contact Person &amp; Title</b>	Prof. Belt		<b>email</b>	designprobe@gmail.com (i.c.) - belt@oswego.edu (i.c)			<b>Phone #</b>	315.312.2867		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location	
									WBHL0352	WBHL0353	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	0			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>	Faculty, Students, Staff, Department Visitors for observation								
		<b>Instructional aids:</b>	Teaching Station, LCD overhead projector, projection screen. High -2 Projector - to floor to project computer images (fum. & human factor) (Dedicated to Design)								
		<b>Special processes performed:</b>	Floor to ceiling / push pin display (-2ft)								
		<b>Storage requirements:</b>	Sheet Metals - concealed, sliding barn doors								
		<b>Other uses &amp; frequency:</b>	Lab, Classroom - industrial vernacular in and as Technology Education; Model Shop, Prototype area, Prep Rooms, Storage and Machine Rooms included. Large meeting area required.								
	<b>Administrative</b>	<b>Title of Occupants:</b>									
	<b>Office function/service:</b>										
	<b>Users served (number, frequency, description, etc)</b>										
	<b>Meeting functions (number, frequency, description, etc)</b>										
	<b>Storage requirements:</b>										
	<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>										
	<b>Isolation req'd.</b>	Outside access design area only - desired should space change									
	<b>Security needs</b>	Outside access and inside hallway - 24/7 - desired should space change									
	<b>Privacy needs</b>	Unisex toilet in facility - desired should space change									
	<b>Other</b>	Existing concept to remain the same. Provide area for "toys"									
<b>Architectural Characteristics</b>	<b>Finish</b>	<b>Floor load:</b>					<b>Ceiling ht.:</b>				
		<b>Floors:</b>	<b>Walls:</b>				<b>Ceiling:</b>				
	<b>Built-in furniture</b>	Flat files - better student storage lockable									
	<b>Freestanding Furniture</b>	Mobile - changeable - but not from school furniture catalogs									
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>	Ceiling drops 110V	<b>Lighting</b>	Ceiling & Track	<b>Dimmable</b>	Yes					
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>						
	<b>Air Pressure</b>	model Shop/Studio 10	<b>Plumbing</b>		<b>Security</b>						
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>						
	<b>Other</b>										
<b>Other Remarks</b>	<p>Existing 3933 SF. Include - 1281 SF. Design Studio WO353 abd 685 SF. Design Model Shop WO353A, 1269 SF. Design Studio WO52 and 698 SF. Design model stop WO352A. Current areas:</p> <p>Group meeting - Lecture, Discussion, Media Projection &amp; Monitors, Critique Panels</p> <p>Individual Work Spaces (27)</p> <p>Shops</p> <p>Team area</p> <p>many graduates say the space made a difference in what they currently do professionally.</p> <p style="text-align: right;">Model Break area &amp; Current space works well,</p>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Technology Education (TechEd)			<b>Space Name</b>	Specialized Class Lab-Technical & Computer Drafting			<b>Space ID#</b>	Park 201/202		
	Contact Person & Title	Prof. Matteson/Bisbee			email				Phone #			
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf		Existing Location	New Location	
	Occupancy	Users	Faculty:	Staff:	Students:	Other:			Total:	0		
Description of Use	Educational	Instructional use:		Faculty, Students, Staff, Department Visitors for observation - Need presentation space								
		Instructional aids:		Teaching Station, LCD overhead projector, projection screen - Tools model/bench top -Need instruction space								
		Special processes performed:		CAD printing/plotting/CNC/Prototypes, paper sizing - Portfolio development, paper roll & ink cart storage.								
		Storage requirements:		Paper rolls, paper, ink cart, laser cart, resource books, file cabinet, Model materials, Student work display - resource books and drawings								
		Other uses & frequency:		Lab, Classroom - Student work displays, Lab, Group work, Architect models. U shaped instruction preferred.								
	Administrative	Title of Occupants:										
	Office function/ service:											
	Users served (number, frequency, description, etc):											
	Meeting functions (number, frequency, description, etc):											
	Storage requirements:											
Program Services	Description:											
Spatial Relationships	Adjacencies req'd.		Office, CNC Laser, Storage, Crafting Lab, overhead door, locate at ground floor									
	Isolation req'd.		Noise and Fumes are produced, therefore consider isolated from sensitive areas.									
	Security needs											
	Privacy needs											
	Other											
Architectural Characteristics	Floor load:								Ceiling ht.:			
	Finish Floors:		Walls:				Ceiling:					
	Built-in furniture											
	Freestanding Furniture											
	Equipment											
Mechanical/Electrical	Other											
	Electrical		Lighting				Dimmable					
	Temperature		Zone cntrl				Humidity					
	Air Pressure		Plumbing				Security					
	Communication		Data				Tech. Tier					
Other Remarks	Existing 2898SF. Include 2617 SF. Lab area(PKHL-0201), 281SF.Shop area( P-0201A), Also has 75 SF. Storage(P-0202B)W/window need coverings - reduce glare model building area, student work areas work/discussion group reassessment of space allotment for student activity - what is the square footage per student?											
	CAD LAB: Existing 1883SF. Including 802 SF.CAD Classroom .(P-0202) and 1081SF. Computer Lab.(P-0202C) - quality - Hot and humid Summer Dust from first floor wood vac system Hot & dry: Winter - Noise from wood/vac - Sheldon Playground - must have windows oopen year round. Limited visability of student accessibility - Need white board in CAD Lab - remove chalkboard/dust Recommend re-assessment of allotted space.											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Class Lab-Communication Systems			<b>Space ID#</b>	Wilber 253/Park 304	
	<b>Contact Person &amp; Title</b>	Dr. Bisbee/Sprinston/Belt		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	
	<b>Occupancy</b>	Users	Faculty:	Staff:	Students:	Other:	Total:	0		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>	Faculty, Students, Staff, Department Visitors for observation							
		<b>Instructional aids:</b>	Teaching Station, LCD overhead projector, projection screen, Smart podium needed - document camera needed. Computer access for each student required							
		<b>Special processes preformed:</b>	see below. Screen printing and book binding. Instruction and student presentations which need more instructional technician.							
		<b>Storage requirements:</b>	see below. Storage for advisement and recruitment materials							
		<b>Other uses &amp; frequency:</b>	Lab, ClassroomLab, and Advisement "Center" for technical students - every day use							
	<b>Administrative</b>	<b>Title of Occupants:</b>								
		<b>Office function/ service:</b>								
<b>Users served (number, frequency, description, etc)</b>										
<b>Program Services</b>	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>									
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Finish</b>	<b>Floors:</b>			<b>Walls:</b>					
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Other</b>									
	<b>Electrical</b>			<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>			<b>Zone cntrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>			<b>Plumbing</b>			<b>Security</b>			
	<b>Communication</b>			<b>Data</b>			<b>Tech. Tier</b>			
<b>Other Remarks</b>	Existing Lab has 318SF. Vestibule Area(WBHL-0253D) and 150 SF. Storage, 164 SF. Storage(-0252B)									
	<p>M. Springston - 253 Wilber - Communication Systems Laboratory: I would prefer not having the middle island of computers, so I could have a formal lecture or demonstration area. These 4 computers, which make the middle station, could be moved to desks against the wall. Folding chairs with writeable desk space would be nice in this area. I want to lecture with students facing me, and the projection screen behind me. I plan to add more hands on instructional activities to the curriculum in the near future, such as light tables, t-shirt presses, wide format printers, etc., so I need the space that is currently with the laboratory. The entranceway is a place that could be used for part of this, plus this is a nice place for students to take a short break, so they are not standing out in the hall. I need a moderate amount of storage, and have not seen what is currently available as far as storage. We are planning on using this classroom in the summer to teach graduate level electives (e.g., this summer), so AC is needed.</p> <p>If 304 is continued to be used as an advisement of recruitment base, additional storage is necessary. The room will not accommodate more than 25 students and 1 instructor rising tables and chairs which is preferred because of "movability". With the office space attached and no other access, 304 is the logical advisement space for the department.</p>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp Classroom -Computer Lab				<b>Space ID#</b>		
	Contact Person & Title			email					Phone #		
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) sqft		No. of spaces	Total Area sqft		Existing Location	New Location
	Occupancy	Users	Faculty: 1	Staff:	Students:	Other:	Total: 1				
Description of Use	Educational	Instructional use:	Computer Lab								
		Instructional aids:	Computers, smart equipment and teaching stations.								
		Special processes performed:									
		Storage requirements:									
	Other uses & frequency:	To be used by all faculty.									
	Administrative	Title of Occupants:									
Office function/ service:											
Users served (number, frequency, description, etc):											
Meeting functions (number, frequency, description, etc):											
Storage requirements:											
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.										
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other										
Architectural Characteristics	Floor load:				Ceiling ht.						
	Finish Floors:			Walls:			Ceiling:				
	Built-in furniture										
	Freestanding Furniture										
	Equipment										
Other											
Mechanical/Electrical	Electrical				Lighting			Dimmable			
	Temperature				Zone ctrl			Humidity			
	Air Pressure				Plumbing			Security			
	Communication				Data			Tech. Tier			
	Other										
Other Remarks											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Class Lab-Residential Construction Systems			<b>Space ID#</b>	Park 108	
	<b>Contact Person &amp; Title</b>	Prof. Bush/Hardy		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (w/o) Inst.		No. of spaces	Total Area rsf.	Existing Location	New Location
									PKHL108 PKHL108A	
	<b>Occupancy</b>	Users	Faculty:	Staff:	Students:	Other:		Total:	0	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:		Faculty, Students, Staff, Department Visitors for observation						
		Instructional aids:		Teaching Station, LCD overhead projector, projection screen - 6 PC Workstations						
		Special processes preformed:								
		Storage requirements:		Excessive materials of large sizes; need to get them in and out of building and room.						
	Other uses & frequency:		Lab, Classroom. Prep rooms, storage, and machine rooms included.							
	<b>Administrative</b>	Title of Occupants:								
		Office function/service:								
Users served (number, frequency, description, etc):										
<b>Program Services</b>	Meeting functions (number, frequency, description, etc):									
	Storage requirements:									
<b>Spatial Relationships</b>	Adjacencies req'd.		Overhead door requested. Locate on ground floor with truck access. Outdoor area for making structure							
	Isolation req'd.		Noise and fumes, therefore isolate from sensitive areas.							
	Security needs									
	Privacy needs									
	Other									
<b>Architectural Characteristics</b>	Floor load:						Ceiling ht.:			
	Finish		Floors:		Walls:		Ceiling:			
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
<b>Mechanical/Electrical</b>	Electrical		Lighting		Dimmable					
	Temperature		Zone cntrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
<b>Other Remarks</b>	<p>Existing 2018 SF. Including 1511SF.Construction systems Lab.(P-0108) and 507 SF. Instructional Cad Lab(-0108A)          Materials storage needed - with direct access for loading and unloading.          Overhead garage door requested for bringing in materials and removing structures.          Additional floor space requested to be commensurate with other systems/mfg. cabs. Compare:          Transportation - 5,000 s.f. - construction should be at 3,200 not 2,400.          160 Wilber - 3,700 s.f. - construction should be at 3,200 not 2,400.          103 Wilber - 3,200 s.f. - construction should be at 3,200 not 2,400.</p>									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Class Lab-Manufacturing Systems			<b>Space ID#</b>	Wilber 160	
	Contact Person & Title	Prof. Tryon		email				Phone #		
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) nsr		No. of spaces	Total Area sq ft	Existing Location	New Location
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total:	0		
Description of Use	Educational	Instructional use:		Faculty, Students, Staff, Department Visitors for observation						
		Instructional aids:		Teaching Station, LCD overhead projector, projection screen						
		Special processes performed:								
		Storage requirements:		Additional storage space needed for material and Project storage. Excessive materials of large sizes; need to get them in and out of building and room.						
		Other uses & frequency:		Lab, Classroom. Prep rooms, storage, and machine rooms included						
	Administrative	Title of Occupants:								
		Office function/ service								
Users served (number, frequency, description, etc)										
Meeting functions (number, frequency, description, etc)										
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.		Needs to remain close to Metals Lab with CNC Mill. Outdoor area for making structures requested							
	Isolation req'd.		Noise and fumes, therefore locate away from sensitive areas							
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Floor load:						Ceiling ht.:			
	Finish		Floors:		Walls:		Ceiling:			
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Mechanical/ Electrical	Electrical		Lighting		Dimmable					
	Temperature		Zone cntrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
Other Remarks	Existing Lab has 160 SF.Computer lab(W-0160?), 317SF.Oven RM(W-0160?), 145SF.Composite RM(W0160?), 188 SF. Storage(0160?) to have dust collection and air handling equipment for ventilation of resin fumes.									Needs

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp Classroom - Construction and Manufacturing Systems			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>	<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Classroom use for Construction and Manufacturing Systems Labs					
		<b>Instructional aids:</b>							
		<b>Special processes preformed:</b>							
		<b>Storage requirements:</b>							
		<b>Other uses &amp; frequency:</b>							
	<b>Administrative</b>	<b>Title of Occupants:</b>							
		<b>Office function/ Service:</b>							
<b>Users served (number, frequency, description, etc):</b>									
<b>Meeting functions (number, frequency, description, etc):</b>									
<b>Program Services</b>	<b>Storage requirements:</b>								
	<b>Description:</b>								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>								
	<b>Isolation req'd.</b>								
	<b>Security needs</b>								
	<b>Privacy needs</b>								
	<b>Other</b>								
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>		<b>Walls:</b>		<b>Ceiling ht.:</b>		
	<b>Built-in furniture</b>		<b>Floors:</b>		<b>Ceiling:</b>				
	<b>Freestanding Furniture</b>								
	<b>Equipment</b>								
	<b>Other</b>								
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>				
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>				
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>				
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>				
	<b>Other</b>								
<b>Other Remarks</b>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Class Lab-Electronics			<b>Space ID#</b>	Park 207		
	Contact Person & Title	Hardy		email				Phone #			
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location	
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total:	0			
Description of Use	Educational	Instructional use:	Faculty, Students, Staff, Department Visitors for observation								
		Instructional aids:	Teaching Station, LCD overhead projector, projection screen - 14 PC Workstations								
		Special processes performed:	Electronics Instruction - PC Board Fabrication								
		Storage requirements:	2 Storage Rooms Included with labs.								
		Other uses & frequency:	Lab, Classroom. Prep rooms, storage, and machine rooms included								
	Administrative	Title of Occupants:									
		Office function/ service:									
Users served (number, frequency, description, etc):											
Meeting functions (number, frequency, description, etc):											
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.										
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other										
Architectural Characteristics	Finish	Floor load:				Ceiling ht.:					
	Built-in furniture	Floors:	Walls:			Ceiling:					
	Freestanding Furniture										
	Equipment										
	Other										
Mechanical/Electrical	Electrical	Lighting				Dimmable					
	Temperature	Zone cntrl				Humidity					
	Air Pressure	Plumbing				Security					
	Communication	Data				Tech. Tier					
	Other										
Other Remarks	Existing Lab Has 77 SF. Storage(P-0207C), 102SF. Storage(-0207B). 2277SF. Include 1696SF. Electronic Lab(P-0207), and 581 SF.Class RM(P-0207D), 79 SF. Ventilation Hoods needed for PC Board Fabrication - Chemical Processing and soldering.								Existing Circulation Area		

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp CI Lab - Robotics			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>	
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) %	No. of spaces	Total Area (sq ft)	Existing Location	New Location
	<b>Occupancy</b>	Users	Faculty: 1	Staff:	Students:	Other:	Total:	1	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Faculty, Students, Staff, Department Visitors for observation					
		<b>Instructional aids:</b>							
		<b>Special processes performed:</b>							
		<b>Storage requirements:</b>							
	<b>Other uses &amp; frequency:</b>		Lab, Classroom. Prep rooms, storage, and machine rooms included						
	<b>Administrative</b>	<b>Title of Occupants:</b>							
		<b>Office function/service:</b>							
<b>Users served (number, frequency, description, etc):</b>									
<b>Program Services</b>	<b>Meeting functions (number, frequency, description, etc):</b>								
	<b>Storage requirements:</b>								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>								
	<b>Isolation req'd.</b>								
	<b>Security needs</b>								
	<b>Privacy needs</b>								
	<b>Other</b>								
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>		<b>Walls:</b>		<b>Ceiling ht.:</b>		
	<b>Built-in furniture</b>						<b>Ceiling:</b>		
	<b>Freestanding Furniture</b>								
	<b>Equipment</b>								
	<b>Other</b>								
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>				
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>				
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>				
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>				
	<b>Other</b>								
<b>Other Remarks</b>									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp Cl Lab - Engineering Technology			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b> 1			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>	Faculty, Students, Staff, Department Visitors for observation							
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
	<b>Other uses &amp; frequency:</b>	Lab, Classroom. Prep rooms, storage, and machine rooms included								
	<b>Administrative</b>	<b>Title of Occupants:</b>								
<b>Office function/ service:</b>										
<b>Users served (number, frequency, description, etc):</b>										
<b>Meeting functions (number, frequency, description, etc):</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>									
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Finish</b>	<b>Floors:</b>	<b>Walls:</b>		<b>Ceiling:</b>					
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>			<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>			<b>Zone cntrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>			<b>Plumbing</b>			<b>Security</b>			
	<b>Communication</b>			<b>Data</b>			<b>Tech. Tier</b>			
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp Cl Rm - Emerging Technology			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>	
<b>General Space Data</b>	<b>Basic Space Data</b>	Existing	Design Standard	Delta (+/-) inst	No. of spaces	Total Area sqf	Existing Location	New Location	
	<b>Occupancy</b>	Users	Faculty: 1	Staff:	Students:	Other:	Total:	1	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:		Classroom to be shared with Emerging Technology Labs					
		Instructional aids:							
		Special processes performed:							
		Storage requirements:							
	Other uses & frequency:								
	<b>Administrative</b>	Title of Occupants:							
		Office function/service:							
Users served (number, frequency, description, etc)									
<b>Program Services</b>	Meeting functions (number, frequency, description, etc)								
	Storage requirements:								
<b>Spatial Relationships</b>	Adjacencies req'd.								
	Isolation req'd.								
	Security needs								
	Privacy needs								
	Other								
<b>Architectural Characteristics</b>	Floor load:				Ceiling ht.:				
	Finish		Floors:	Walls:	Ceiling:				
	Built-in furniture								
	Freestanding Furniture								
	Equipment								
<b>Mechanical/Electrical</b>	Other								
	Electrical		Lighting			Dimmable			
	Temperature		Zone cntrl			Humidity			
	Air Pressure		Plumbing			Security			
	Communication		Data			Tech. Tier			
<b>Other Remarks</b>									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp Cl Rm - Emerging Technology			<b>Space ID#</b>		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) inst	No. of spaces	Total Area sq ft	Existing Location	New Location		
	Occupancy	Users	Faculty: 1	Staff:	Students:	Other:	Total:	1		
Description of Use	Educational	Instructional use:	Classroom to be shared with Emerging Technology Labs							
		Instructional aids:								
		Special processes preformed:								
		Storage requirements:								
		Other uses & frequency:								
	Administrative	Title of Occupants:								
		Office function/ service:								
Users served (number, frequency, description, etc):										
Meeting functions (number, frequency, description, etc):										
Program Services	Storage requirements:									
	Program Services	Description:								
Spatial Relationships	Adjacencies req'd.									
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Finish	Floor load:		Ceiling ht.:						
	Built-in furniture	Floors:	Walls:	Ceiling:						
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/ Electrical	Electrical	Lighting		Dimmable						
	Temperature	Zone cntrl		Humidity						
	Air Pressure	Plumbing		Security						
	Communication	Data		Tech. Tier						
	Other									
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Class Lab-Precision Metal Fabrication			<b>Space ID#</b>	Wilber 163	
	<b>Contact Person &amp; Title</b>	Prof. Bush		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) inst		No. of spaces	Total Area nsf	Existing Location	New Location
									WBHL0163	
	<b>Occupancy</b>	Users	Faculty:	Staff:	Students:	Other:	<b>Total:</b>		0	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Faculty, Students, Staff, Department Visitors for observation						
		<b>Instructional aids:</b>		Teaching Station, LCD overhead projector, projection screen						
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>		Lab, Classroom; Prep Rooms, Storage and Machine Rooms included						
	<b>Administrative</b>	<b>Title of Occupants:</b>								
		<b>Office function/ service:</b>								
<b>Users served (number, frequency, description, etc):</b>										
	<b>Meeting functions (number, frequency, description, etc):</b>									
	<b>Storage requirements:</b>									
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Locate on Ground Floor, provide truck access, provide shared bulk material storage								
	<b>Isolation req'd.</b>	Fumes and dust are part of this lab. Therefore, isolate from sensitive spaces								
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>	Provide dust control								
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Finish Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>	3-phase/110		<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>			<b>Zone cntrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>	yes		<b>Plumbing</b>			<b>Security</b>			
	<b>Communication</b>			<b>Data</b>			<b>Tech. Tier</b>			
	<b>Other</b>	Exhaust fans, welding, finishing, painting								
<b>Other Remarks</b>	Existing Lab has 150SF. Spray RM(W-0163A), 165SF. Welding RM(W0163?), 233SF. Welding RM(W0163?) 124 SF. Storage(0163?), 190SF. Storage(0163E) Need a large door to the outside - 6' wide - 8' to 9' tall.									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Technology Education (Etched)		<b>Space Name</b>	Specialized Class Lab-Wood Material Processing			<b>Space ID#</b>	Park 101		
	<b>Contact Person &amp; Title</b>	Bush		<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (%%) Insr.		No. of spaces	Total Area nsf	Existing Location	New Location	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>		0		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>	Faculty, Students, Staff, Department Visitors for observation								
		<b>Instructional aids:</b>									
		<b>Special processes performed:</b>	Wood Lab - Lots of room for students, machinery and projects								
		<b>Storage requirements:</b>	Provide shared bulk material storage area.								
	<b>Other uses &amp; frequency:</b>	Lab, Classroom. Prep rooms, Storage, and Machine Rooms included.									
	<b>Administrative</b>	<b>Title of Occupants:</b>									
<b>Office function/ service</b>											
<b>Users served (number, frequency, description, etc)</b>											
<b>Meeting functions (number, frequency, description, etc)</b>											
<b>Program Services</b>	<b>Storage requirements:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Locate on Ground Floor, provide truck access									
	<b>Isolation req'd.</b>	Isolate from entry. Noise, dust and fumes, therefore isolate from sensitive areas.									
	<b>Security needs</b>										
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Finish</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Built-in furniture</b>	<b>Floors:</b>	<b>Walls:</b>				<b>Ceiling:</b>				
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/ Electrical</b>	<b>Electrical</b>	<b>Lighting</b>				<b>Dimmable</b>					
	<b>Temperature</b>	Major Problem - way to hot 120° some days	<b>Zone cntrl</b>				<b>Humidity</b>				
	<b>Air Pressure</b>	yes	<b>Plumbing</b>				<b>Security</b>				
	<b>Communication</b>		<b>Data</b>				<b>Tech. Tier</b>				
	<b>Other</b>	Provide dust control									
<b>Other Remarks</b>	Existing Lab 5403SF. Including - 2231SF. Bench RM(P-0101), 125SF. Hand Processing RM(-0101E), 100SF. 0101F), 410SF. Finish RM (-0101D), 230 SF. 2 -Preparation Offices (-0101C,-B) 302SF. 1294SF.Machine RM(-0102),389SF.Lumber RM(-0102B),119SF.83SF.120SF.StorageRM(P-0102A,0121,0122)										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp Cl Lab - Polymer Molding and Forming			<b>Space ID#</b>	Wilber 160	
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>	Faculty, Students, Staff, Department Visitors for observation							
		<b>Instructional aids:</b>	Teaching Station, LCD overhead projector, projection screen							
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>	Provide shared bulk material storage area. Prep rooms, Storage, and Machine Rooms included							
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>								
		<b>Office function/ service</b>								
<b>Users served (number, frequency, description, etc)</b>										
<b>Meeting functions (number, frequency, description, etc)</b>										
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Access to Precision Metal Lab and CNC Lab								
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>	<b>Floor load:</b>					<b>Ceiling ht.:</b>			
	<b>Built-in furniture</b>	<b>Floors:</b>	<b>Walls:</b>		<b>Ceiling:</b>					
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>	<b>Lighting</b>			<b>Dimmable</b>					
	<b>Temperature</b>	<b>Zone cntrl</b>			<b>Humidity</b>					
	<b>Air Pressure</b>	<b>Plumbing</b>			<b>Security</b>					
	<b>Communication</b>	<b>Data</b>			<b>Tech. Tier</b>					
	<b>Other</b>	Provide dust control.								
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Sp Cl Lab - Computer Numeriacal Control			<b>Space ID#</b>		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data		Existing	Design Standard	Delta (1/3) nst		No. of spaces	Total Area sq/	Existing Location	New Location
	Occupancy	Users	Faculty: 1	Staff:	Students:	Other:		Total:	1	
Description of Use	Educational	Instructional use:	Faculty, Students, Staff, Department Visitors for observation							
		Instructional aids:								
		Special processes performed:								
		Storage requirements:	Prep Rooms, Storage, and Machine Rooms included.							
		Other uses & frequency:								
	Administrative	Title of Occupants:								
	Office function/ service:									
	Users served (number, frequency, description, etc):									
	Meeting functions (number, frequency, description, etc):									
	Storage requirements:									
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.	Access to Precesion Metal Lab and Polymer Molding Lab								
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Finish	Floor load:					Ceiling ht.:			
	Built-in furniture	Floors:		Walls:			Ceiling:			
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/ Electrical	Electrical		Lighting		Dimmable					
	Temperature		Zone cntrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Classroom-Material Science			<b>Space ID#</b>	Park 104	
	<b>Contact Person &amp; Title</b>	Prof. Bush/Hardy/Billings		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (±%) nsf		No. of spaces	Total Area nsf	Existing Location	New Location
									PKH10104	
	<b>Occupancy</b>	Users	Faculty:	Staff:	Students:	Other:	<b>Total:</b>		0	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Faculty, Students, Staff, Department Visitors for observation						
		<b>Instructional aids:</b>		Teaching Station, LCD overhead projector, projection screen						
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>		Lots Instructors samples for woods and construction systems						
		<b>Other uses &amp; frequency:</b>		Lab, Classroom						
	<b>Administrative</b>	<b>Title of Occupants:</b>								
		<b>Office function/ service:</b>								
<b>Users served (number, frequency, description, etc):</b>										
<b>Meeting functions (number, frequency, description, etc):</b>										
<b>Program Services</b>	<b>Storage requirements:</b>									
	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>									
	<b>Isolation req'd.</b>									
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>		<b>Walls:</b>		<b>Ceiling ht.:</b>			
	<b>Built-in furniture</b>		<b>Floors:</b>		<b>Ceiling:</b>					
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Security</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Classroom-Material Science			<b>Space ID#</b>	
	Contact Person & Title	Prof. Bush/Hardy/Billings		email				Phone #	
General Space Data	Basic Space Data		Existing	Design Standard	Delta (%)		No. of spaces	Total Area sq. ft.	Existing Location PKH10104
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total: 0		
Description of Use	Educational	Instructional use:	Faculty, Students, Staff, Department Visitors for observation						
		Instructional aids:	Teaching Station, LCD overhead projector, projection screen						
		Special processes preformed:							
		Storage requirements:	Lots Instructors samples for woods and construction systems						
		Other uses & frequency:	Lab, Classroom						
	Administrative	Title of Occupants:							
Office function/ service									
Users served (number, frequency, description, etc)									
Meeting functions (number, frequency, description, etc)									
Program Services	Storage requirements:								
	Description:								
Spatial Relationships	Adjacencies req'd.								
	Isolation req'd.								
	Security needs								
	Privacy needs								
	Other								
Architectural Characteristics	Finish	Floor load:				Ceiling ht.:			
	Built-in furniture	Floors:		Walls:		Ceiling:			
	Freestanding Furniture								
	Equipment								
	Other								
Mechanical/ Electrical	Electrical		Lighting			Dimmable			
	Temperature	very hot!	Zone cntrl			Humidity			
	Air Pressure		Plumbing			Security			
	Communication		Data			Tech. Tier			
	Other								
Other Remarks									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Class Lab-Micro Teaching/ Method			<b>Space ID#</b>	Park 204		
	<b>Contact Person &amp; Title</b>	Prof.Springston/Matteson		<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (4/2) inst		No. of spaces	Total Area nsf	Existing Location	New Location	
									BKHL0204	BKHL0203	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	0			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>	Faculty, Students, Staff, Department Visitors for observation								
		<b>Instructional aids:</b>	Teaching Station, LCD overhead projector, projection screen								
		<b>Special processes performed:</b>	see below								
		<b>Storage requirements:</b>	see below								
		<b>Other uses &amp; frequency:</b>	Lab, Classroom. Prep Rooms, Storage, and Machine Rooms included.								
	<b>Administrative</b>	<b>Title of Occupants:</b>									
		<b>Office/function/service:</b>									
		<b>Users served (number, frequency, description, etc):</b>									
		<b>Meeting functions (number, frequency, description, etc):</b>									
	<b>Program Services</b>	<b>Storage requirements:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Can be shared with C&I									
	<b>Isolation req'd.</b>										
	<b>Security needs</b>										
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Finish</b>	<b>Floor load:</b>					<b>Ceiling ht.:</b>				
	<b>Built-in furniture</b>	<b>Floors:</b>	<b>Walls:</b>				<b>Ceiling:</b>				
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
	<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>	<b>Lighting</b>			<b>Dimmable</b>						
	<b>Temperature</b>	<b>Zone cntrl</b>			<b>Humidity</b>						
	<b>Air Pressure</b>	<b>Plumbing</b>			<b>Security</b>						
	<b>Communication</b>	<b>Data</b>			<b>Tech. Tier</b>						
	<b>Other</b>										
<b>Other Remarks</b>	<p>Existing 1580 including 492SF. (P-0203), 1088SF. Micro-teaching / Metod Lab (P-0204), Mr. Springsteen: 204 Park Teaching Methods Laboratory and Graduate Classroom: Space functions reasonably well. Biggest problem is too much heat (as high as 84 degrees) and the heating system sometimes makes noises. Windows are very difficult to open and close. Computer area in the back of the room is great for undergraduate and graduate teams to conduct research for in class assignments. Over half of our graduate courses are offered in the summer, so this room needs AC. When methods students are giving lessons, more spaces are needed, so a movable partition halfway in the room would add functionality (not for multiple classes at the same time, but to have different areas for students to practice lessons). We need to retain the micro teaching laboratory off of the methods classroom for students to gain demonstrating tools and processes, which in unique to our field.</p>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Technology Education (TechEd)		<b>Space Name</b>	Specialized Classroom-Auditorium			<b>Space ID#</b>	Park 305			
	Contact Person & Title			email				Phone #				
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	Design Standard	Delta (+/-) sqft		No. of spaces	Total Area (sq)	Existing Location	New Location		
									PKHL0305			
	<b>Occupancy</b>	Users	Faculty:	Staff:	Students:	200	Other:	Total:	200			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:										
		Instructional aids:		Teaching Station, LCD overhead projector, projection screen								
		Special processes preformed:										
		Storage requirements:										
		Other uses & frequency:		Lab, Classroom								
	<b>Administrative</b>	Title of Occupants:										
		Office function/ service:										
Users served (number, frequency, description, etc)		Faculty, Students, Staff, Department Visitors for observation										
Meeting functions (number, frequency, description, etc)												
<b>Program Services</b>	Description:											
<b>Spatial Relationships</b>	Adjacencies req'd.											
	Isolation req'd.											
	Security needs											
	Privacy needs											
	Other											
<b>Architectural Characteristics</b>	Floor load:						Ceiling ht.:					
	Finish Floors:		Walls:				Ceiling:					
	Built-in furniture											
	Freestanding Furniture											
	Equipment											
<b>Mechanical/Electrical</b>	Electrical		Lighting				Dimmable					
	Temperature		Zone contrl				Humidity					
	Air Pressure		Plumbing				Security					
	Communication		Data				Tech. Tier					
	Other											
<b>Other Remarks</b>	Existing Auditorium has 110 SF. Storage(P-0309),48 SF.Storage(P-0310) - SMART classroom: Part of campus wide classroom inventory. housed in Park used by Technology Department but "ownership" is campus control.											





SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Chair's Office			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>	Prof. Margaret Hill Martin		<b>email</b>	mmartin4@oswego.edu			<b>Phone #</b>	312-2480		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b> PKHL0308A	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b>		<b>Students:</b> 1	<b>Other:</b>	<b>Total:</b>	2		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>									
		<b>Instructional aids:</b>									
		<b>Special processes preformed:</b>	On-line Courses								
		<b>Storage requirements:</b>									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Chair, Professor							
		<b>Office function/ service:</b>		Department supervision, office work, preparation teaching, research, Recruitment, Advisement, Off campus duties( paper work)							
<b>Users served (number, frequency, description, etc)</b>		faculty, students, staff									
<b>Meeting functions (number, frequency, description, etc)</b>		private meetings only									
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Secretary, Conference, reception area, Curriculum Materials/ research									
	<b>Isolation req'd.</b>	yes									
	<b>Security needs</b>	yes									
	<b>Privacy needs</b>	yes									
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floorload</b>								<b>Ceiling ht.</b>		
	<b>Finish Floors</b>				<b>Walls</b>				<b>Ceiling</b>		
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/ Electrical</b>	<b>Electrical</b>				<b>Lighting</b>				<b>Dimmable</b>		
	<b>Temperature</b>				<b>Zone contrl</b>				<b>Humidity</b>		
	<b>Air Pressure</b>				<b>Plumbing</b>				<b>Safety</b>		
	<b>Communication</b>				<b>Data</b>				<b>tech. Tier</b>		
	<b>Other</b>										
<b>Other Remarks</b>	Inability to open windows causes dramatic and unhealthy increases in office temperatures (recorded high 86 degree - 88 degree). Current bulletin boards are inaccessible due to placement of furniture, however re-positioning is a challenge due to radiator, air exchanger and electrical outlet locations.										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Secretary			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Ms. White Terri		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) Inst</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
									PKH1-63077	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional Use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Secretary						
<b>Office function/ service:</b>		Coordinate Departmental activities, Secretarial support for chair								
<b>Users served (number, frequency, description, etc)</b>		faculty, students, staff, Departmental visitors								
<b>Meeting functions (number, frequency, description, etc)</b>										
	<b>Storage requirements</b>									
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, Conference, reception area, Curriculum Materials/ research							
	<b>Isolation req'd.</b>									
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		yes							
	<b>Other</b>									
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>			
	<b>Finish Floors:</b>						<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable:</b>					
	<b>Temperature</b>		<b>Zone ctrl.</b>		<b>Humidity:</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Safety:</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier:</b>					
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>	
	Contact Person & Title	Prof. Susan Camp		email	susanc@oswego.edu			Phone #	312-2481
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) sq ft	No. of spaces	Total Area sq ft	Existing Location	New Location	
	Occupancy	Users	Faculty: 1	Staff:	Students: 1	Other:	Total:	2	
Description of Use	Educational	Instructional use:	teach on line						
		Instructional aids:							
		Special processes performed:	On- line Courses						
	Administrative	Storage requirements:							
		Other uses & frequency:							
		Title of Occupants:	Professor						
Program Services	Office function/ service:	office work, preparation teaching, computer work, research, recruitment, advisement, counseling							
	Users served (number, frequency, description, etc)	faculty, students, staff							
	Meeting functions (number, frequency, description, etc)	no room really							
	Storage requirements								
Spatial Relationships	Adjacencies req'd.	Department faculty offices,							
	Isolation req'd.								
	Security needs	yes							
	Privacy needs	yes							
	Other								
Architectural Characteristics	Floor load:								
	Finish Floors:	Walls:			Ceiling ht:				
	Built-in furniture								
	Freestanding Furniture								
	Equipment								
Mechanical/ Electrical	Other								
	Electrical	Lighting			Dimmable				
	Temperature	Zone contr:			Humidity				
	Air Pressure	Plumbing			Safety				
	Communication	Data			Tech. Tier				
Other Remarks	Other								
	Heating and cooling are inconsistent, air from vent ( cool, loud, breezy in winter), several unbearable days in summer.								

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>				
	<b>Contact Person &amp; Title</b>	graduate coordinator Prof. Eugenio Basualdo		<b>email</b>	basualdo@oswego.edu			<b>Phone #</b>	312-2229			
<b>General Space Data</b>	<b>Basic Space Data</b>	Existing Area	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location				
	<b>Occupancy</b>	Users	Faculty:	Staff:	Students:	Other:	Total:	0				
<b>Description of Use</b>	<b>Educational</b>	Instructional use:										
		Instructional aids:										
		Special processes performed:		On- line Courses								
		Storage requirements:										
	<b>Administrative</b>	Title of Occupants:		Graduate coordinator, Professor								
		Office function/ service:		office work, preparation teaching, computer work, research, recruitment, advisement, counseling								
Users served (number, frequency, description, etc)		faculty, students, staff										
<b>Program Services</b>	Description:											
<b>Spatial Relationships</b>	Adjacencies req'd.		Department faculty offices, Students files									
	Isolation req'd.											
	Security needs		yes									
	Privacy needs		yes									
	Other											
<b>Architectural Characteristics</b>	Floor load:											
	Finish Floors:		Walls:		Ceiling ht.							
	Built-in furniture											
	Freestanding Furniture											
<b>Mechanical/Electrical</b>	Electrical		Lighting		Dimmable							
	Temperature		Zone cntrl		Humidity							
	Air Pressure		Plumbing		Safety							
	Communication		Data		Tech. Tier							
<b>Other Remarks</b>	<p>Extreme heat.          No male bathrooms.          Need room to put small conference table in office to advise students in privacy.          Concerned that the back exit door is blocked should anything occur in main office area, no means of exiting.</p>											



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Faculty office			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>	Prof. Harold Folls		<b>email</b>	folls@oswego.edu			<b>Phone #</b>	312-2298		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>		0		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>									
		<b>Instructional aids:</b>									
		<b>Special processes performed:</b>	On-line Courses								
		<b>Storage requirements:</b>									
	<b>Administrative</b>	<b>Other uses &amp; frequency:</b>									
		<b>Title of Occupants:</b>		Professor							
		<b>Office function/ service:</b>		office work, preparation teaching, computer work, research, recruitment, advisement, counseling							
<b>Program Services</b>	<b>Users served (number, frequency, description, etc)</b>		faculty, students, staff								
	<b>Meeting functions (number, frequency, description, etc)</b>										
	<b>Storage requirements</b>										
	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Department faculty offices,								
	<b>Isolation req'd.</b>										
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>		yes								
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>				
	<b>Finish</b>		<b>Floors:</b>		<b>Walls:</b>		<b>Ceiling:</b>				
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/Electrical</b>	<b>Other</b>										
	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>						
	<b>Temperature</b>		<b>Zone contrl</b>		<b>Humidity</b>						
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Safety</b>						
	<b>Communication</b>		<b>Data</b>		<b>Tech. tier</b>						
<b>Other Remarks</b>	Cannot open windows										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Faculty office		<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>	Prof. Matthew Spindler		<b>email</b>	spindler@oswego.edu		<b>Phone #</b>	312-3108		
<b>General Space Data</b>	<b>Basic Space Data</b>	Existing Area	Design Standard	Delta (±%)	No. of spaces	Total Area	Existing Location	New Location		
	<b>Occupancy</b>	Users	Faculty: 1	Staff:	Students:	Other:	Total:	1		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:	On-line Courses							
		Storage requirements:	Equipment used off campus during semester							
		Other uses & frequency:								
	<b>Administrative</b>	Title of Occupants:	Professor							
Office function/ service:		office work, preparation teaching, computer work, research, recruitment, advisement, counseling								
Users served (number, frequency, description, etc)		faculty, students, staff								
Meeting functions (number, frequency, description, etc)		private meetings								
<b>Program Services</b>	Description:	file cabinets, bookshelves								
<b>Spatial Relationships</b>	Adjacencies req'd.	Department faculty offices,								
	Isolation req'd.									
	Security needs	yes								
	Privacy needs	yes								
	Other									
<b>Architectural Characteristics</b>	Finish	Floor load:	Walls:	Ceiling ht.:						
	Built-in furniture	Floors:	Ceiling:							
	Freestanding Furniture									
	Equipment									
	Other									
<b>Mechanical/Electrical</b>	Electrical	Lighting	Dimmable							
	Temperature	Zone cntrl	Humidity							
	Air Pressure	Plumbing	Safety							
	Communication	Data	Tech. Her.							
	Other									
<b>Other Remarks</b>	Air circulation is very poor, cannot open windows. male bat room facilities on this floor.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Adjunct Professor's office			<b>Space ID#</b>		
	Contact Person & Title	(numerous)		email				Phone #		
General Space Data	Basic Space Data		Existing Area	Design Standard	Delta (4/4) nst		No. of spaces	Total Area nst	Existing Location	New Location
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	?	Total:	0	
Description of Use	Educational	Instructional use								
		Instructional aids								
		Special processes performed								
		Storage requirements								
	Administrative	Other uses & frequency								
		Title of Occupants:								
Office function/ service:		Preparation for teaching, Research								
Users served (number, frequency, description, etc)		1-2 at a time								
Meeting functions (number, frequency, description, etc)		meet one-on- one with students								
Storage requirements		General storage of supplies, materials								
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.		work area							
	Isolation req'd.									
	Security needs		yes							
	Privacy needs		yes							
	Other									
Architectural Characteristics	Floor load:					Ceiling ht:				
	Finish		Floors:		Walls:		Ceiling:			
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Other										
Mechanical/ Electrical	Electrical		Lighting:		Dimmable:					
	Temperature		Zone cntrl:		Humidity:					
	Air Pressure		Plumbing:		Safety:					
	Communication		Data:		Tech. Tier:					
	Other:									
Other Remarks	This office space does not currently exist and adjuncts are limited to doing their work off- site. They do however access to the copy machine and printer.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Work Study Students work Area			<b>Space ID#</b>		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) Inst	No. of spaces	Total Area Inst		Existing Location	New Location	
Occupancy		Users	Faculty:	Staff:	Students:	Other:	Total:	0		
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
Administrative	Title of Occupants:		Work Study Students							
	Office function/ service:		Assigned tasks							
	Users served (number, frequency, description, etc)			faculty, students, staff						
	Meeting functions (number, frequency, description, etc)									
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.		Department reception area, Secretary, faculty offices							
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
Architectural Characteristics	Floor load:					Ceiling height:				
	Finish Floors:		Walls:			Ceiling:				
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Mechanical/Electrical	Electrical		Lighting			Dimmable				
	Temperature		Zone ctrl			Humidity				
	Air Pressure		Plumbing			Safety				
	Communication		Data			Tech Tier				
	Other									
Other Remarks	Part of Existing 794SF. Open work area PKHL0307).									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Graduate Assistant office			<b>Space ID#</b>			
	Contact Person & Title			email				Phone #			
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-)	No. of Spaces	Total Area (sq ft)	Existing Location	New Location			
							PKHL0307				
Occupancy		Users	Faculty:	Staff:	Students:	Other:	Total:	0			
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:	On-line Courses								
		Storage requirements:									
		Other uses & frequency:									
	Administrative	Title of Occupants:		Graduate Assistants							
		Office function/ service:		Assigned tasks							
		Users served (number, frequency, description, etc)			faculty, students, staff, Adjuncts						
		Meeting functions (number, frequency, description, etc)									
		Storage requirements									
Program Services	Description:										
Spatial Relationships	Adjacencies req'd.		Department reception area, Secretary, faculty offices								
	Isolation req'd.										
	Security needs		yes								
	Privacy needs		yes								
	Other										
Architectural Characteristics	Floor load:					Ceiling ht:					
	Finish	Floors:	Walls:			Ceiling:					
	Built-in furniture										
	Freestanding Furniture										
	Equipment										
Mechanical/ Electrical	Electrical		Lighting			Dimmable					
	Temperature		Zone crit			Humidity					
	Air Pressure		Plumbing			Safety					
	Communication		Data			Tech. Tier					
	Other										
Other Remarks	Part of Existing 794SF. Open work area (PKHL0307).										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Conference/Resource center			<b>Space ID#</b>	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) sq ft	No. of spaces	Total Area sq ft	Existing Location	New Location	
							PKHL0308		
Occupancy		Users	Faculty: 1	Staff:	Students: 8	Other: 1	Total:	10	
Description of Use	Educational	Instructional use:	Teaching Seminar, Access to reference materials, Graduate students group projects, Research, Specialized Library						
		Instructional aids:							
		Special processes performed:	On-line Courses CD/DVD productions/ Transfers						
		Storage requirements:	Bookshelves ( library)						
		Other uses & frequency:							
	Administrative	Title of Occupants:							
		Office function/ service:	Conference meetings, filing clinic projects						
		Users served (number, frequency, description, etc)	Faculty, Students, Staff, Department Visitors						
		Meeting functions (number, frequency, description, etc)							
		Storage requirements							
Program Services	Description:								
Spatial Relationships	Adjacencies req'd.	Secretary, reception area, Offices							
	Isolation req'd.								
	Security needs	yes							
	Privacy needs								
	Other								
Architectural Characteristics	Finish	Floor load:		Walls:		Ceiling ht.:			
	Built-in furniture	Floors:				Ceiling:			
	Freestanding Furniture								
	Equipment								
	Other								
Mechanical/Electrical	Electrical	Lighting		Dimmable					
	Temperature	Zone contrl		Humidity					
	Air Pressure	Plumbing		Safety					
	Communication	Data		Tech. Tier					
	Other								
Other Remarks	Need the ability to work with a white board or screen for presentations. Location of cable connection where TV and VCR can be located.								

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Reception Area			<b>Space ID#</b>	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) sq ft	No. of spaces	Total Area sq ft	Existing Location	New Location	
							PKHL0307		
Occupancy		Users	Faculty:	Staff:	Students:	Other:	Total:	0	
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
	Administrative	Storage requirements:							
		Other uses & frequency:							
		Title of Occupants:							
		Office function/service:							
Users served (number, frequency, description, etc)		Faculty, Students, Staff, Department Visitors							
Meeting functions (number, frequency, description, etc)									
Storage requirements		Department information display							
Program Services	Description:								
Spatial Relationships	Adjacencies req'd.		Secretary, Conference, Chair's office						
	Isolation req'd.								
	Security needs		yes						
	Privacy needs		yes						
	Other								
Architectural Characteristics	Floorload:				Ceilinght.				
	Finish Floors:		Walls:		Ceiling:				
	Built-in furniture								
	Freestanding Furniture								
	Equipment								
Mechanical/Electrical	Electrical		Lighting		Dimmable				
	Temperature		Zone ctrl		Humidity				
	Air Pressure		Plumbing		Safety				
	Communication		Data		Tech. Tier				
	Other								
Other Remarks									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Kitchenette			<b>Space ID#</b>	
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	Delta (47) nsf	<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
								PKHL0307	
	<b>Occupancy</b>	<b>Users Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>			<b>Total:</b>	0
<b>Description of Use</b>	<b>Educational</b>	Instructional use:							
		Instructional aids:							
	Special processes performed:								
	Storage requirements:								
<b>Administrative</b>	Other uses & frequency:								
	Title of Occupants:								
	Office function/service:								
	Users served (number, frequency, description, etc):								
Meeting functions (number, frequency, description, etc):									
Storage requirements:									
<b>Program Services</b>	<b>Description:</b>								
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>								
	<b>Isolation req'd.</b>								
	<b>Security needs</b>		no						
	<b>Privacy needs</b>		from public view						
	<b>Other</b>								
<b>Architectural Characteristics</b>	<b>Floor load:</b>					<b>Ceiling hts.</b>			
	<b>Finish</b>	<b>Floors:</b>	<b>Walls:</b>			<b>Ceiling</b>			
	<b>Built-in furniture</b>								
	<b>Freestanding Furniture</b>								
	<b>Equipment</b>								
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>		<b>Zone ctrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>		<b>Plumbing</b>			<b>Safety</b>			
	<b>Communication</b>		<b>Data</b>			<b>Tech. tier</b>			
	<b>Other</b>								
<b>Other Remarks</b>	Part of Existing 794SF. Open work area (PKHL0307).								



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	Work room				<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>					<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing Area	Design Standard	Delta (47) nsf		No. of spaces	Total Area nsf		Existing Location PKHL0307	New Location
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>		<b>Total:</b>	0		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	<b>Administrative</b>	Other uses & frequency:									
Title of Occupants:											
Office function/ service:		Preparation for classes, xeroxing, printing, mail room									
Users served (number, frequency, description, etc)			faculty, WSS, GA, staff								
<b>Program Services</b>	Meeting functions (number, frequency, description, etc)										
	Storage requirements		file cabinets for active students, storage for paper supplies								
	Description:										
<b>Spatial Relationships</b>	Adjacencies req'd.										
	Isolation req'd.										
	Security needs		yes								
	Privacy needs		yes								
	Other										
<b>Architectural Characteristics</b>	Floor load:						Ceiling ht.:				
	Finish Floors:		Walls:		Ceiling:						
	Built-in furniture										
	Freestanding furniture										
	Equipment										
<b>Mechanical/Electrical</b>	Other										
	Electrical			Lighting		Dimmable					
	Temperature			Zone ctrl		Humidity					
	Air Pressure			Plumbing		Safety					
	Communication			Data		Tech. Tier					
<b>Other Remarks</b>	Other										
	Part of Existing 794SF. Open work area( PKHL0307)										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Vocational Teacher Preparation (VTP)		<b>Space Name</b>	File/storage				<b>Space ID#</b>	
	Contact Person & Title			email					Phone #	
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf		Existing Location	New Location
									PKEL0307A	
Occupancy		Users	Faculty:	Staff:	Students:	Other:	Total:		0	
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
Administrative	Title of Occupants:									
	Office function/ service:									
	Users served (number, frequency, description, etc)		faculty, students, staff							
	Meeting functions (number, frequency, description, etc)									
Program Services	Storage requirements		students' folders( graduated & inactive) for G/UG , supply cabinets, equipment storage							
	Description:									
Spatial Relationships	Adjacencies req'd.		Offices							
	Isolation req'd.									
	Security needs		yes							
	Privacy needs									
	Other									
Architectural Characteristics	Floor load:						Ceiling ht.			
	Finish		Floors	Walls		Ceiling				
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Mechanical/Electrical	Other									
	Electrical		Lighting		Dimmable					
	Temperature		Zone ctrl		Humidity					
	Air Pressure		Plumbing		Safety					
	Communication		Data		Tech. Tier					
Other Remarks	Need more secure space for storage of electronic equipment used by faculty on and off campus.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Field Placement Office (FPO)			<b>Space Name</b>	Coordinator's Office			<b>Space ID#</b>	PKHL0208C				
	<b>Contact Person &amp; Title</b>	Coordinator Ms. Linda Hefti			<b>email</b>	hefti@oswego.edu			<b>Phone #</b>	312-2480				
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>			
										PKHL0208D				
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>			<b>Total:</b>	0				
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>												
		<b>Instructional aids:</b>												
		<b>Special processes performed:</b>												
		<b>Storage requirements:</b>												
		<b>Other uses &amp; frequency:</b>												
	<b>Administrative</b>	<b>Title of Occupants:</b>		Coordinator										
		<b>Office function/ service:</b>		Office supervision, office work, placement projects, meetings										
<b>Users served (number, frequency, description, etc)</b>			Faculty and students from VTP, C & I and Tech Ed., Staff, FPO Ga, Principals and teachers from schools.											
<b>Meeting functions (number, frequency, description, etc)</b>			4 chairs for small group mtgs. Held frequently											
	<b>Storage requirements:</b>		1 file cabinet(large), long counter surface for project, storage cabinet											
<b>Program Services</b>	<b>Description:</b>													
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, Conference, reception area, Ga, VTP,C & I, Tech Ed											
	<b>Isolation req'd.</b>		Away from main traffic but easy to find											
	<b>Security needs</b>		yes											
	<b>Privacy needs</b>		yes											
	<b>Other</b>		Secure place for papers in process of sorting students for placements											
<b>Architectural Characteristics</b>	<b>Floor load:</b>								<b>Ceiling ht</b>					
	<b>Finish Floors:</b>		<b>Walls:</b>								<b>Ceiling:</b>			
	<b>Built-in furniture</b>													
	<b>Freestanding Furniture</b>													
	<b>Equipment</b>													
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>								<b>Dimmable</b>			
	<b>Temperature</b>		<b>Zone ctrl</b>								<b>Humidity</b>			
	<b>Air Pressure</b>		<b>Plumbing</b>								<b>Safety</b>			
	<b>Communication</b>		<b>Data</b>								<b>Tech. Tier</b>			
	<b>Other</b>													
<b>Other Remarks</b>	Prefer working window. Need large surface for map display. Need 2 large cork boards. Air conditioning. Need to be away from reception area due to need for confidential communications.													

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
 SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Secretary			<b>Space ID#</b>	
0	<b>Contact Person &amp; Title</b>	Ms.Chris Babcock		<b>email</b>	cbabcock@oswego.edu			<b>Phone #</b>	312-3098
0	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) sqft</b>	<b>No. of spaces</b>	<b>Total Area sqft</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
		Storage requirements:							
		Other uses & frequency:							
	Administrative	<b>Title of Occupants:</b>		Secretary, Receptionist					
<b>Office function/ service:</b>		Secretarial support for Staff and Coordinator, receptionist for teachers and students, information for students							
<b>Users served (number, frequency, description, etc)</b>		FPO, Faculty and students from VTP, C & I and Tech Ed., Principals and teachers from schools. 20-50 per day							
<b>Meeting functions (number, frequency, description, etc)</b>									
Program Services	<b>Storage requirements:</b>		2-drawer file cabinet, storage for forms						
	<b>Description:</b>								
Spatial Relationships	<b>Adjacencies req'd.</b>		center of FPO, near to entry						
	<b>Isolation req'd.</b>		Away from main traffic but easy to find						
	<b>Security needs</b>		yes						
	<b>Privacy needs</b>		yes, confidential information on computer and paperwork on desk						
	<b>Other</b>		Secure place for papers in process of sorting students for placements						
Architectural Characteristics	<b>Finish</b>		<b>Floor load:</b>		<b>Floors:</b>		<b>Walls:</b>		<b>Ceiling/ht</b>
	<b>Built-in furniture</b>		<b>Lighting</b>		<b>Zone cntrl</b>		<b>Dimmable</b>		
	<b>Freestanding Furniture</b>		<b>Temperature</b>		<b>Plumbing</b>		<b>Humidity</b>		
	<b>Equipment</b>		<b>Air Pressure</b>		<b>Data</b>		<b>Safety</b>		
	<b>Other</b>		<b>Communication</b>		<b>Other</b>		<b>Tech. Tier</b>		
Mechanical/Electrical	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>				
	<b>Temperature</b>		<b>Zone cntrl</b>		<b>Humidity</b>				
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Safety</b>				
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>				
	<b>Other</b>								
Other Remarks	Need ability to position computer so it is not able to be viewed by visitors coming into office.								
	Need ability to have confidentiality while on the phone - a separate waiting area would be helpful for this.								



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	NTP Office			<b>Space ID#</b>	PKHL0209D	
	<b>Contact Person &amp; Title</b>	Assistant coordinator Mr. James Gregory		<b>email</b>	jgregory@oswego.edu			<b>Phone #</b>	312-2229	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (sq) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
		<b>Storage requirements:</b>								
		<b>Other uses &amp; frequency:</b>								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Assistant coordinator,						
<b>Office function/ service:</b>		sorting placement for students with cards, computer and paper works								
<b>Users served (number, frequency, description, etc)</b>		Faculty and students from VTP, C & I and Tech Ed., Staff, FPO Ga.								
<b>Meeting functions (number, frequency, description, etc)</b>		periodic mtgs w/ 1-4 individuals								
	<b>Storage requirements:</b>		(2) file cabinets							
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, Conference, reception area, Ga, Fax, Copy							
	<b>Isolation req'd.</b>		Away from main traffic							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		yes							
	<b>Other</b>		Secure place for papers in process of sorting students for placements							
<b>Architectural Characteristics</b>	<b>Floorload:</b>						<b>Ceiling ht.</b>			
	<b>Finish Floors:</b>						<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Other</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>				<b>Dimmable</b>			
	<b>Temperature</b>		<b>Zone cntrl</b>				<b>Humidity</b>			
	<b>Air Pressure</b>		<b>Plumbing</b>				<b>Safety</b>			
	<b>Communication</b>		<b>Data</b>				<b>Tech. Tier</b>			
	<b>Other</b>									
<b>Other Remarks</b>	Need long table w/chairs. Prefer working window. Air conditioning.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
 SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	NTP Office			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Assistant coordinator Mr. James Decker		<b>email</b>	jdecker@oswego.edu			<b>Phone #</b>	312-3098	
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (sq-ft)</b>	<b>No. of spaces</b>	<b>Total Area</b>	<b>Existing Location</b>	<b>New Location</b>	
								PKHL020BB		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	1	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	1	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements: Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		Assistant coordinator,						
		<b>Office function/ service:</b>		sorting placement for students with cards, computer and paper works						
<b>Users served (number, frequency, description, etc)</b>			Faculty and students from VTP, C & I and Tech Ed., Staff, FPO Ga.							
<b>Meeting functions (number, frequency, description, etc)</b>			Periodic/frequent mtgs w/ 2-4 people. Need -2 chairs							
<b>Storage requirements:</b>		1 file cabinet, 1 storage cabinet								
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, Conference, reception area, Ga, Fax, Copy							
	<b>Isolation req'd.</b>		Away from main traffic							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		yes							
	<b>Other</b>		Secure place for papers in process of sorting students for placements							
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>			<b>Floors:</b>		<b>Walls:</b>		
	<b>Built-In furniture</b>		<b>Lighting</b>			<b>Ceiling ht.</b>		<b>Ceiling:</b>		
	<b>Freestanding Furniture</b>		<b>Temperature</b>			<b>Zone cntrl.</b>		<b>Humidity</b>		
	<b>Equipment</b>		<b>Air Pressure</b>			<b>Plumbing</b>		<b>Safety</b>		
	<b>Other</b>		<b>Communication</b>			<b>Data</b>		<b>Tech. Tier</b>		
<b>Mechanical/ Electrical</b>	<b>Other</b>									
<b>Other Remarks</b>	Need table - approx. 2' x 6'. Air conditioning. Prefer working window.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
 SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	NTP Office			<b>Space ID#</b>	PKHL0208A		
	Contact Person & Title	Office manager Ms. Lori Reitmeier		email	reitmeie@oswego.edu			Phone #	312-3098		
General Space Data	Basic Space Data		Existing Area	Design Standard	Delta (+/-) ins		No. of spaces	Total Area ins	Existing Location	New Location	
	Occupancy	Users	Faculty:	Staff:	1	Students:	Other:	Total:	1		
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
	Administrative	Title of Occupants:		Office Manager							
		Office function/ service:		sorting, mailing, give information by Phone and e-mail							
Program Services	Users served (number, frequency, description, etc)		FPO staff, work with 2 work study students on big projects, students to get and fill packets								
	Meeting functions (number, frequency, description, etc)		Chairs for 1-2 people, frequent								
	Storage requirements:		1- large filing cabinet, storage for paper and forms								
Spatial Relationships	Adjacencies req'd.		Secretary, FPO Coordinator, reception area, Ga, work study students, Fax, Copy, Mail								
	Isolation req'd.		Away from main traffic								
	Security needs		yes								
	Privacy needs		yes								
	Other		Secure place for papers in process of sorting students for placements								
Architectural Characteristics	Floor load:						Ceiling ht.				
	Finish Floors:		Walls:		Ceiling:						
	Built-in furniture										
	Freestanding Furniture										
Mechanical/ Electrical	Electrical		Lighting:		Dimmable:						
	Temperature		Zone ctrl.		Humidity:						
	Air Pressure		Plumbing:		Safety:						
	Communication		Data:		Tech. tier:						
	Other										
Other Remarks	Prefer a working window. Air conditioning. Need large shelf for pending projects.										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
 SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Advisement Office			<b>Space ID#</b>		
	<b>Contact Person &amp;</b>	color. Linda Hefti		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (#/%)</b>	<b>No. of Spaces</b>	<b>Total Area (nsf)</b>		<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements: Other uses & frequency:								
	<b>Administrative</b>	Title of Occupants:								
		Office function/service:								
Users served (number, frequency, description, etc)										
Meeting functions (number, frequency, description, etc) Storage requirements:										
<b>Program Services</b>	Description:									
<b>Spatial Relationships</b>	Adjacencies req'd.									
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
<b>Architectural Characteristics</b>	Finish Floors:									
	Walls:									
	Ceiling ht.:									
	Ceiling:									
	Built-in furniture Freestanding Furniture Equipment Other									
<b>Mechanical/Electrical</b>	Electrical									
	Lighting									
	Dimmable									
	Temperature									
	Zone cntrl									
Humidity										
Air Pressure										
Plumbing										
Safety										
Communication										
Data										
Tech. Tier										
Other										
<b>Other Remarks</b>										



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Work Study Students			<b>Space ID#</b>	PKHL0208		
	<b>Contact Person &amp;</b>	Office manager Lori Reitmeier		<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing Area	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf	Existing Location	New Location	
									PKHL0208		
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>2</b>	<b>Other:</b>	<b>Total:</b>	<b>2</b>		
<b>Description of Use</b>	<b>Educational</b>	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
		Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Work Study Students							
<b>Office function/ service:</b>		Assigned tasks									
<b>Users served (number, frequency, description, etc)</b>			Faculty and students from VTP, C & I and Tech Ed. FPO staff and coordinator								
<b>Meeting functions (number, frequency, description, etc)</b>			N/A								
	<b>Storage requirements:</b>		storage for forms/ envelopes/ paper or filing cabinets, Drawers								
<b>Program Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, reception area. FPO Coordinator, staff, Copy, Work, Mail								
	<b>Isolation req'd.</b>		No								
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>		yes								
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht:</b>				
	<b>Finish floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>				
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/ Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>						
	<b>Temperature</b>		<b>Zone ctrl:</b>		<b>Humidity</b>						
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Safety</b>						
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tric:</b>						
	<b>Other</b>										
<b>Other Remarks</b>	<p>This area needs to house a typewriter and computer.                  Need large surface for collating- we do several large projects and mailing.                  Need to be located near secretary as they answer phones in secretary's absence.</p>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
 SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Graduate Assistant office			<b>Space ID#</b>	PKHL0208D		
	<b>Contact Person &amp; Title</b>	Office manager Ms. Lori Reitmeyer		<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) insf</b>		<b>No. of spaces</b>	<b>Total Area insf</b>	<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>		0		
<b>Description of Use</b>	<b>Educational</b>	Instructional use									
		instructional aids									
		Special processes performed:									
		Storage requirements:									
		Other uses & frequency:									
	<b>Administrative</b>	<b>Title of Occupants:</b>		Graduate Assistants							
<b>Office function/ service:</b>		Assigned tasks									
<b>Users served (number, frequency, description, etc)</b>			Faculty and students from VTP, C & I and Tech Ed. FPO staff and coordinator room for possible additional GA's in the future								
<b>Meeting functions (number, frequency, description, etc)</b>			1-2 students at a time, frequently								
<b>Program Services</b>	<b>Storage requirements:</b>		File cabinet								
	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, reception area. FPO Coordinator, staff, Copy, mail								
	<b>Isolation req'd.</b>		yes								
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>		yes								
<b>Architectural Characteristics</b>	<b>Other</b>										
	<b>Floor load:</b>						<b>Ceiling ht.</b>				
	<b>Finish Floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>				
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
<b>Mechanical/ Electrical</b>	<b>Equipment</b>										
	<b>Other</b>										
	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>						
	<b>Temperature</b>		<b>Zone ctrl</b>		<b>Humidity</b>						
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Safety</b>						
<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>							
<b>Other</b>											
<b>Other Remarks</b>	Need room for computer										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Conference room			<b>Space ID#</b>		
	Contact Person & Title	Coordinator Ms. Linda Hefti		email				Phone #		
General Space Data	Basic Space Data		Existing Area	Design Standard	Delta (+/-) %		No. of spaces	Total Area sqft	Existing Location	New Location
									PKHL0208D	
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	15	Total:	15	
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	Administrative	Title of Occupants:		FPO staff and Visitors						
Office function/ service:		Conference/ Meeting space								
Users served (number, frequency, description, etc)			Faculty and students from VTP, C & I and Tech Ed., Staff, FPO Ga, Principals and teachers from schools. Staff							
Meeting functions (number, frequency, description, etc)			Meetings for 10 to 15							
Storage requirements:			cabinet for coffee service							
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.	Reception, Coordinator's office								
	Isolation req'd.	Yes								
	Security needs	yes								
	Privacy needs	yes								
	Other	Should have Oswego Network access								
Architectural Characteristics	Finish	Floor load:			Ceiling ht					
	Built-in furniture	Floors			Walls:			Ceiling:		
	Freestanding Furniture									
	Equipment									
	Other									
Mechanical/Electrical	Electrical	Lighting			Dimmable					
	Temperature	Zone ctrl			Humidity					
	Air Pressure	Plumbing			Safety					
	Communication	Data			Tech. Tier					
	Other									
Other Remarks	Large White board. Storage cabinets. 1 book Shelf.									2

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Reception			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Ms. Chris Babcock		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (47%) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
									PKHI-0208	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>		0	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	<b>Title of Occupants:</b>		students, Administrative, teaching staff						
<b>Office function/ service:</b>		Reception area, Waiting, Students review placements, Fill forms, Pick up packages, information center								
<b>Users served (number, frequency, description, etc)</b>			Faculty and students from VTP, C & I and Tech Ed., Staff, FPO Ga, Principals and teachers from schools.							
<b>Meeting functions (number, frequency, description, etc)</b>			N/A							
	<b>Storage requirements:</b>									
<b>Program Services</b>	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Secretary, Conference, Work study students, Office manager's office							
	<b>Isolation req'd.</b>		away from main traffic but easy to find							
	<b>Security needs</b>		yes							
	<b>Privacy needs</b>		confidential information on secretary's desk							
	<b>Other</b>		Place for students to complete forms							
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.</b>			
	<b>Finish Floors:</b>		<b>Walls:</b>		<b>Ceiling:</b>					
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>		<b>Dimmable</b>					
	<b>Temperature</b>		<b>Zone contrl.</b>		<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>		<b>Safety</b>					
	<b>Communication</b>		<b>Data</b>		<b>Tech. Tier</b>					
	<b>Other</b>									
<b>Other Remarks</b>	Need chairs for students to use while waiting.									
	need a long countertop for students to use to complete forms.									

Also



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Mail/storage room			<b>Space ID#</b>	PKHL 0205		
	<b>Contact Person &amp; Title</b>	Office manager Lori Reitmeier		<b>email</b>	reitmeie@oswego.edu			<b>Phone #</b>	312-3098		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>	0			
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>									
		<b>Instructional aids:</b>									
		<b>Special processes performed:</b>									
		<b>Storage requirements:</b>									
		<b>Other uses &amp; frequency:</b>									
	<b>Administrative</b>	<b>Title of Occupants:</b>									
<b>Office function/ service:</b>		Copy, sorting, mailing, storage									
<b>Users served (number, frequency, description, etc)</b>		FPO staff, GA, Work Study students									
<b>Meeting functions (number, frequency, description, etc)</b>											
<b>Program Services</b>	<b>Storage requirements:</b>										
	<b>Description:</b>	Need work surfaces, mail bins, paper flow work/ storage									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Near FPO staff									
	<b>Isolation req'd.</b>	no									
	<b>Security needs</b>	yes									
	<b>Privacy needs</b>	no									
	<b>Other</b>	noisy / hot									
<b>Architectural Characteristics</b>	<b>Floor load:</b>								<b>Ceiling ht.</b>		
	<b>Finish</b>	<b>Floors:</b>	<b>Walls:</b>				<b>Ceiling:</b>				
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/ Electrical</b>	<b>Other</b>										
	<b>Electrical</b>				<b>Lighting</b>			<b>Dimmable</b>			
	<b>Temperature</b>				<b>Zone ctrl.</b>			<b>Humidity</b>			
	<b>Air Pressure</b>				<b>Plumbing</b>			<b>Safety</b>			
	<b>Communication</b>				<b>Data</b>			<b>Tech. Jifer</b>			
<b>Other Remarks</b>	<p>Needs to be in same area as FPO Staff so all work machines (i.e., fax + copier) are accessible to all staff.                  Must have good ventilation.                  Need to house file cabinets.                  Needs to house storage cabinets and shelves for paper and forms.</p>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
 SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Copy/Work			<b>Space ID#</b>	PKHL 0205		
	Contact Person & Title	Office manager Lori Reitmeier		email	reitmeie@oswego.edu			Phone #	312-3098		
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (#/nsf)	No. of spaces	Total Area nsf	Existing Location	New Location	PKHL0205?		
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total:	0			
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Storage requirements:									
		Other uses & frequency:									
	Administrative	Title of Occupants:									
Office function/ service:		Copy, Work, Sorting area									
Users served (number, frequency, description, etc)			FPO staff, GA, Work Study students, frequent								
Meeting functions (number, frequency, description, etc)											
Program Services	Storage requirements:		work areas, large Sorting spaces, forms and paper storage								
	Description:										
Spatial Relationships	Adjacencies req'd.										
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other		noisy								
Architectural Characteristics	Finish		Floor load:			Ceiling ht.					
	Built-in furniture		Floors:			Walls:		Ceiling			
	Freestanding Furniture										
	Equipment										
	Other										
Mechanical/Electrical	Electrical		Lighting			Dimmable:					
	Temperature		Zone Cntrl			Humidity					
	Air Pressure		Plumbing			Safety					
	Communication		Data			Tech. Tier					
	Other										
Other Remarks	Need to be in same area as staff but have ability to maintain confidentiality of materials. Must be screened from visitor view due to nature of work- can get messy.										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Shared Faculty Toilet			<b>Space ID#</b>	
	Contact Person & Title	Coordinator Ms. Linda Hefti		email				Phone #	
General Space Data	Basic Space Data	Existing Area	Design Standard	Delta (+/-) nsf	No. of Spaces	Total Area nsf	Existing Location	New Location	
							PKHL02167		
	Occupancy	Users	Faculty:	Staff:	Students:	Other:	Total:	0	
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
		Storage requirements:							
		Other uses & frequency:							
	Administrative	Title of Occupants:							
Office function/ service:									
Users served (number, frequency, description, etc):									
Meeting functions (number, frequency, description, etc):									
Storage requirements:									
Program Services	Description:	N/A							
Spatial Relationships	Adjacencies req'd.	2nd floor							
	Isolation req'd.	yes							
	Security needs	yes							
	Privacy needs	yes							
	Other	Relocate to PKHL 0205?							
Architectural Characteristics	Floor load:						Ceiling:		
	Finish	Floors:	Walls:			Ceiling:			
	Built-in furniture								
	Freestanding Furniture								
	Equipment								
Mechanical/Electrical	Other								
	Electrical			Lighting			Dimmable		
	Temperature			Zone cntl			Humidity		
	Air Pressure			Plumbing			Safety		
	Communication			Data			Tech. Tier		
Other Remarks	While we do appreciate the close proximity of a faculty bathroom, the problem definitely outweighs the convenience of location. Could the faculty bathroom be located to PKHL 0205? Where current copy/ work/ storage room is located?								

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2006/7  
 SPACE DATA SHEET

	<b>Department</b>	Field Placement Office (FPO)		<b>Space Name</b>	Kitchenette			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>	Coordinator Ms. Linda Hefti		<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
									FKHL0216	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Students:</b>	<b>Other:</b>	<b>Total:</b>		0	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
	<b>Administrative</b>	Title of Occupants:								
		Office function/ service:								
Users served (number, frequency, description, etc)										
Meeting functions (number, frequency, description, etc)										
<b>Program Services</b>	<b>Description:</b>		Luncheon and coffee service for FPO. Upper and lower cabinets and counter space							
<b>Spatial Relationships</b>	Adjacencies req'd.									
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>			<b>Ceiling ht.</b>				
			<b>Floors:</b>			<b>Walls:</b>		<b>Ceiling:</b>		
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
	<b>Other</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>			<b>Lighting</b>			<b>Dimmable:</b>			
	<b>Temperature</b>			<b>Zone cntrl</b>			<b>Humidity</b>			
	<b>Air Pressure</b>			<b>Plumbing</b>			<b>Safety</b>			
	<b>Communication</b>			<b>Data</b>			<b>Tech. Tier</b>			
	<b>Other</b>									
<b>Other Remarks</b>	Need water/ small sink and many outlets.									
	Need coffee station, small refrigerator and microwave area.									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Shared Spaces		<b>Space Name</b>	Special Classroom - Auditorium				<b>Space ID#</b>	Park 305		
	Contact Person & Title			email					Phone #			
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf		No. of spaces	Total Area nsf		Existing Location	New Location		
									PK-10305			
	Occupancy	Users	Faculty:	Staff:	Students:	200	Other:		Total:	200		
Description of Use	Educational	Instructional use:										
		Instructional aids:		Teaching Station, LCD overhead projector, projection screen								
		Special processes performed:										
		Storage requirements:										
		Other uses & frequency:		Lab, Classroom								
	Administrative	Title of Occupants:										
		Office function/ service:										
		Users served (number, frequency, description, etc)		Faculty, Students, Staff, Department Visitors for observation								
		Meeting functions (number, frequency, description, etc)										
	Storage requirements:											
Program Services	Description:											
Spatial Relationships	Adjacencies req'd.											
	Isolation req'd.											
	Security needs											
	Privacy needs											
	Other											
Architectural Characteristics	Floor load:						Ceiling ht.:					
	Finish	Floors	Walls		Ceiling:							
	Built-in furniture											
	Freestanding Furniture											
	Equipment											
Mechanical/Electrical	Electrical		Lighting		Dimmable							
	Temperature		Zone cntrl		Humidity							
	Air Pressure		Plumbing		Security							
	Communication		Data		Tech. Tier							
	Other											
Other Remarks	Existing Auditorium has 110 SF. Storage(P-0309),48 SF.Storage(P-0310) - SMART classroom: Part of campus wide classroom inventory. housed in Park used by Technology Department but "ownership" is campus control.											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Applied Instructional Lab.			<b>Space ID#</b>	B-5 WIL	
	<b>Contact Person &amp; Title</b>				<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b> 1	<b>Staff:</b> 1	<b>Student:</b> 25	<b>Other:</b>			<b>Total:</b> 27		
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>		Computer Training,							
		<b>Instructional aids:</b>									
		<b>Special processes performed:</b>									
		<b>Storage requirements:</b>									
		<b>Other uses &amp; frequency:</b>		Class Room							
	<b>Administrative</b>	<b>Title of Occupants:</b>									
		<b>Office function/ service:</b>									
<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff								
<b>Meeting functions (number, frequency, description, etc)</b>											
<b>Storage requirements:</b>											
<b>Building Services</b>	<b>Description:</b>										
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		General Need easy Public access								
	<b>Isolation req'd.</b>										
	<b>Security needs</b>		yes								
	<b>Privacy needs</b>										
	<b>Other</b>										
<b>Architectural Characteristics</b>	<b>Floor load:</b>								<b>Ceiling ht.:</b>		
	<b>Finish</b>		<b>Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>		
	<b>Built-in furniture</b>										
	<b>Freestanding Furniture</b>										
	<b>Equipment</b>										
<b>Mechanical/Electrical</b>	<b>Electrical</b>		<b>Lighting</b>			<b>Dimmable:</b>					
	<b>Temperature</b>		<b>Zone cntrl.</b>			<b>Humidity</b>					
	<b>Air Pressure</b>		<b>Plumbing</b>			<b>Security</b>					
	<b>Communication</b>		<b>Data</b>			<b>Tech. Tier</b>					
	<b>Other</b>										
<b>Other Remarks</b>											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	SOE CAFE			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta(+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	<b>Student:</b>	<b>Other:</b>	20	<b>Total:</b>	20	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements								
	<b>Administrative</b>	Other uses & frequency:								
<b>Title of Occupants:</b>		SOE								
<b>Office function/ service:</b>		Snack bar, coffee shop, lounge								
<b>Users served (number, frequency, description, etc)</b>			Students, Faculty, Staff, Visitors							
<b>Building Services</b>	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>									
<b>Spatial Relationships</b>	<b>Building Services</b>	<b>Description:</b>								
	<b>Adjacencies req'd.</b>	School of Education, Park Hall, Wiber Hall								
	<b>Isolation req'd.</b>	Need easy Public access from both buildings								
	<b>Security needs</b>									
	<b>Privacy needs</b>									
<b>Architectural Characteristics</b>	<b>Other</b>									
	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Finish Floors:</b>				<b>Walls:</b>					
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Other</b>									
	<b>Electrical</b>				<b>Lighting</b>					
	<b>Temperature</b>				<b>Zone contrl</b>					
	<b>Air Pressure</b>				<b>Plumbing</b>					
	<b>Communication</b>				<b>Data</b>					
<b>Other</b>										
<b>Other Remarks</b>	This can be a snack bar and coffee shop with kitchenette and vending.									
	Seating can be a mix of counter with stools, sofa and coffee table, and table seating for 2 - 4.									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Main Lounge			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>				<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>		<b>Student:</b>		<b>Other:</b>	20	<b>Total:</b>	20	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:										
		Instructional aids:										
		Special processes performed:										
		Storage requirements:										
		Other uses & frequency:										
<b>Administrative</b>	Title of Occupants:											
	Office function/ service:											
	Users served (number, frequency, description, etc)				Students, Faculty, Staff, Visitors							
	Meeting functions (number, frequency, description, etc)											
	Storage requirements:											
<b>Building Services</b>	Description:											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Centrally located to School of Education, Park Hall, Wiber Hall									
	<b>Isolation req'd.</b>											
	<b>Security needs</b>											
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>					
	<b>Finish Floors:</b>						<b>Walls:</b>					
	<b>Built-in furniture</b>											
	<b>Freestanding Furniture</b>											
	<b>Equipment</b>											
<b>Other</b>												
<b>Mechanical/Electrical</b>	<b>Electrical</b>				<b>Lighting</b>				<b>Dimmable</b>			
	<b>Temperature</b>				<b>Zone cntrl</b>				<b>Humidity</b>			
	<b>Air Pressure</b>				<b>Plumbing</b>				<b>Security</b>			
	<b>Communication</b>				<b>Data</b>				<b>Tech. Tier</b>			
	<b>Other</b>											
<b>Other Remarks</b>												



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007

SPACE DATA SHEET

	<b>Department</b>	Dean's Office (DO)		<b>Space Name</b>	Auxiliary Lounge				<b>Space ID#</b>	
	Contact Person & Title			email					Phone #	
<b>General Space Data</b>	Basic Space Data	Existing Area	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location		
	<b>Occupancy</b>	Users	Faculty:	Staff:	Student:	Other: 20	Total: 20			
<b>Description of Use</b>	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
	Administrative	Storage requirements:								
		Other uses & frequency:								
Building Services	Title of Occupants:									
	Office function/ service:									
	Users served (number, frequency, description, etc)				Students, Faculty, Staff, Visitors					
	Meeting functions (number, frequency, description, etc)				Storage requirements:					
	Description:									
<b>Spatial Relationships</b>	Adjacencies req'd. Centrally located to School of Education, Park Hall, Wiber Hall									
	Isolation req'd.									
	Security needs									
	Privacy needs									
	Other									
<b>Architectural Characteristics</b>	Floor load:		Ceiling ht.:							
	Finish	Floors:	Walls:	Ceiling:						
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
<b>Mechanical/ Electrical</b>	Electrical		Lighting:	Dimmable						
	Temperature		Zone cntl	Humidity						
	Air Pressure		Plumbing	Security						
	Communication		Data	Tech. Tier						
	Other									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Reception Room			<b>Space ID#</b>			
	<b>Contact Person &amp; Title</b>				<b>email</b>				<b>Phone #</b>			
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>		<b>Staff:</b>		<b>Student:</b>	<b>Other:</b>	20	<b>Total:</b>	20	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:										
		Instructional aids:										
		Special processes performed:										
		Storage requirements:										
		Other uses & frequency:										
<b>Administrative</b>	Title of Occupants:											
	Office function/ service:											
	Users served (number, frequency, description, etc)				Students, Faculty, Staff, Visitors							
	Meeting functions (number, frequency, description, etc)											
	Storage requirements:											
<b>Building Services</b>	Description:											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Centrally located to School of Education, Park Hall, Wiber Hall									
	<b>Isolation req'd.</b>											
	<b>Security needs</b>											
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Finish</b>		<b>Floor load:</b>				<b>Ceiling ht:</b>					
	<b>Floors:</b>		<b>Walls:</b>				<b>Ceiling:</b>					
	<b>Built-in furniture</b>											
	<b>Freestanding Furniture</b>											
	<b>Equipment</b>											
<b>Other</b>												
<b>Mechanical/ Electrical</b>	<b>Electrical</b>				<b>Lighting</b>				<b>Dimmable:</b>			
	<b>Temperature</b>				<b>Zone cntrl</b>				<b>Humidity</b>			
	<b>Air Pressure</b>				<b>Plumbing</b>				<b>Security</b>			
	<b>Communication</b>				<b>Data</b>				<b>Tech. Tier</b>			
	<b>Other</b>											
<b>Other Remarks</b>												

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	Department	Dean's Office (DO)		Space Name	Park Hall Student Commons				Space ID#	
	Contact Person & Title			email					Phone #	
General Space Data	Basic Space Data		Existing Area	Design Standard	Delta (+/-) nsf		No. of Spaces	Total Area nsf	Existing Location	New Location
	Occupancy	Users	Faculty:	Staff:	Student:	Other:	20	Total:	20	
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Storage requirements:								
		Other uses & frequency:								
Description of Use	Administrative	Title of Occupants:								
		Office function/ service:								
		Users served (number, frequency, description, etc)			Students, Faculty, Staff, Visitors					
		Meeting functions (number, frequency, description, etc)								
		Storage requirements:								
Spatial Relationships	Building Services	Description:								
	Adjacencies req'd.	Broken up and located throughout the building for gathering.								
	Isolation req'd.									
	Security needs									
	Privacy needs									
Architectural Characteristics	Other									
	Floor load:				Ceiling ht.					
	Finish Floors:			Walls:			Ceiling:			
	Built-in furniture									
	Freestanding Furniture									
Mechanical/ Electrical	Equipment									
	Other									
	Electrical				Lighting			Dimmable		
	Temperature				Zone contrl			Humidity		
	Air Pressure				Plumbing			Security		
Communication				Data			Tech Tier			
Other										
Other Remarks										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Dean's Office (DO)			<b>Space Name</b>	Wilber Hall Student Commons				<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>				<b>email</b>					<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>			<b>Existing Area</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>		<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>		<b>Staff:</b>		<b>Student:</b>	<b>Other:</b>	20	<b>Total:</b>	20	
<b>Description of Use</b>	<b>Educational</b>	Instructional use:										
		Instructional aids:										
		Special processes performed:										
		Storage requirements:										
		Other uses & frequency:										
<b>Administrative</b>	Title of Occupants:											
	Office function/ service:											
	Users served (number, frequency, description, etc)				Students, Faculty, Staff, Visitors							
	Meeting functions (number, frequency, description, etc)											
	Storage requirements:											
<b>Building Services</b>	Description:											
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>		Broken up and located throughout the building for gathering.									
	<b>Isolation req'd.</b>											
	<b>Security needs</b>											
	<b>Privacy needs</b>											
	<b>Other</b>											
<b>Architectural Characteristics</b>	<b>Floor load:</b>						<b>Ceiling ht.:</b>					
	<b>Finish</b>		<b>Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>			
	<b>Built-in furniture</b>											
	<b>Freestanding Furniture</b>											
	<b>Equipment</b>											
<b>Other</b>												
<b>Mechanical/ Electrical</b>	<b>Electrical</b>				<b>Lighting</b>			<b>Dimmable</b>				
	<b>Temperature</b>				<b>Zone ctrl</b>			<b>Humidity</b>				
	<b>Air Pressure</b>				<b>Plumbing</b>			<b>Security</b>				
	<b>Communication</b>				<b>Data</b>			<b>Tech. Tier</b>				
	<b>Other</b>											
<b>Other Remarks</b>												



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)			<b>Space Name</b>	Coordinator's office		<b>Space ID#</b>	
	Contact Person & Title	Program coordinator Ms. Cyndy Paeno			email	cpaeno@oswegoboces.org		Phone #	312-2096
General Space Data	Basic Space Data		Existing	Design Standard		No. of spaces	Total Area sq. ft.	Existing Location	New Location
	Occupancy	Users	Faculty:	Staff:	1	Student:	Other:	Total:	1
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
		Other uses & frequency:							
	Administrative	Title of Occupants:	BOCES. Coordinator's office						
	Office function/service:	Program supervision							
	Users served (number, frequency, description, etc)	Staff, Students, Visitors							
	Meeting functions (number, frequency, description, etc)								
	Storage requirements:								
Program Services	Description:								
Spatial Relationships	Adjacencies req'd.	Reception Area, Secretary, Conference room							
	Isolation req'd.								
	Security needs								
	Privacy needs								
	Other	Easy to supervise from the office, Handicapped Accessibility							
Architectural Characteristics	Finish	Floor load:				Ceiling ht.			
	Built-in furniture	Floors:	Walls:			Ceiling:			
	Freestanding Furniture								
	Equipment								
	Other								
Mechanical/Electrical	Electrical	Lighting:				Dimmable			
	Temperature	Zone ctrl.				Humidity			
	Air Pressure	Plumbing				Security			
	Communication	Data				Tech. tier			
	Other								
Other Remarks	Existing office is shared with Secretary.								

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	Secretary			<b>Space ID#</b>			
	Contact Person & Title			email				Phone #			
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) insf	No. of spaces	Total Area sqft	Existing Location	New Location			
							RK-L03026				
	Occupancy	Users	Faculty:	Staff: 1	Student:	Other:	Total:	1			
Description of Use	Educational	Instructional use:									
		Instructional aids:									
		Special processes performed:									
		Other uses & frequency:									
	Administrative	Title of Occupants:		Secretary Office							
Office function/ service:		Coordinate Program activities, Secretarial Support for Coordinator, Coordinate schedules and visitors.									
Users served (number, frequency, description, etc)			Staff, Program Students, Departmental visitors								
Meeting functions (number, frequency, description, etc)											
Program Services	Storage requirements:										
	Description:										
Spatial Relationships	Adjacencies req'd.		Reception Area, Coordinator								
	Isolation req'd.										
	Security needs										
	Privacy needs										
	Other		Easy to supervise from the office, Handicapped Accessibility								
Architectural Characteristics	Floor load:						Ceiling ht.:				
	Finish Floors:		Walls:				Ceiling:				
	Built-in furniture										
	Freestanding furniture										
	Equipment										
Mechanical/Electrical	Other										
	Electrical		Lighting				Dimmable				
	Temperature		Zone contrl				Humidity:				
	Air Pressure		Plumbing				Security				
	Communication		Data				Tech. Tier:				
Other Remarks											

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	Conference/Resource Center			<b>Space ID#</b>		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) rsf		No. of spaces	Total Area rsf	Existing Location	New Location
	Occupancy	Users	Faculty:	Staff: 1	Student:	Other:	Total:	1		
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
	Administrative	Other uses & frequency:								
		Title of Occupants:								
		Office function/ service:		Meetings						
Program Services	Users served (number, frequency, description, etc)		Staff, Program Students, Departmental visitors							
	Meeting functions (number, frequency, description, etc)									
	Storage requirements:									
Spatial Relationships	Program Services		Description:							
	Adjacencies req'd.		Reception Area, Coordinator							
	Isolation req'd.									
	Security needs									
	Privacy needs									
Architectural Characteristics	Other									
	Floor load:									
	Finish Floors:		Walls:		Ceiling ht.:					
	Built-in furniture		Ceiling:							
	Freestanding furniture									
	Equipment									
Mechanical/Electrical	Other									
	Electrical		Lighting		Dimmable					
	Temperature		Zone cntrl.		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
Other Remarks	Other									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	Reception				<b>Space ID#</b>	
	Contact Person & Title			email					Phone #	
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) sq ft	No. of spaces	Total Area sq ft	Existing Location	New Location		
		yes					PKHL0302			
Occupancy		Users	Faculty:	Staff:	Student:	Other:	Total:	0		
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Other uses & frequency:								
	Administrative	Title of Occupants:								
		Office function/ service:		Storefront or display area for selling student's work to public						
Users served (number, frequency, description, etc)			Staff, Program Students, Departmental visitors							
Meeting functions (number, frequency, description, etc)										
Program Services		Description:								
Spatial Relationships	Adjacencies req'd.		Secretary, Coordinator's Office							
	Isolation req'd.		need easy access to public							
	Security needs									
	Privacy needs									
	Other		Easy to supervise from the office, Handicapped Accessibility							
Architectural Characteristics	Floor load:		Ceiling ht.:							
	Finish Floors:		Walls:		Ceiling:					
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Mechanical/Electrical	Electrical		Lighting		Dimmable					
	Temperature		Zone cntrl		Humidity					
	Air Pressure		Plumbing		Security					
	Communication		Data		Tech. Tier					
	Other									
Other Remarks	Existing reception area is part of 1638SF. Lab Area									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	Laundry room			<b>Space ID#</b>	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data		Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location
	Occupancy	Users	Faculty:	Staff:	1	Student:	Other:	Total:	1
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed: Other uses & frequency:							
	Administrative	Title of Occupants:							
		Office function/ service:							
		Users served (number, frequency, description, etc):							
Meeting functions (number, frequency, description, etc): Storage requirements:									
Program Services	Description:	wash and dry for student's clothing, changing room /storage room							
Spatial Relationships	Adjacencies req'd.	Reception Area, Secretary, Conference room							
	Isolation req'd.								
	Security needs								
	Privacy needs								
	Other	Easy to supervise from the office, Handicapped Accessibility							
Architectural Characteristics	Floor load:				Ceiling ht.:				
	Finish Floors:	Walls:			Ceiling:				
	Built-in furniture								
	Freestanding Furniture								
	Equipment								
	Other								
Mechanical/Electrical	Electrical	Lighting			Dimmable				
	Temperature	Zone ctrl			Humidity				
	Air Pressure	Plumbing			Security				
	Communication	Data			Tech tier				
	Other								
Other Remarks									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	File/Work room			<b>Space ID#</b>	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data	Existing	Design Standard	Delta (A/A) inst.	No. of spaces	Total Area nsf	Existing Location	New Location	
							RK-HL0302D		
Occupancy		Users	Faculty:	Staff:	Student:	Other:	Total:	0	
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
		Other uses & frequency:							
	Administrative	Title of Occupants:							
Office function/ service:			Staff						
Users served (number, frequency, description, etc)									
Meeting functions (number, frequency, description, etc)									
Program Services		Storage requirements: Filing and storage of Program material, Copying and assembling of course workbooks.							
Spatial Relationships	Adjacencies req'd.		Reception Area, Secretary, Storage room						
	Isolation req'd.								
	Security needs								
	Privacy needs								
	Other		Easy to supervise from the office, Handicapped Accessibility						
Architectural Characteristics	Floor load:		Ceiling ht.						
	Finish Floors:		Walls:		Ceiling:				
	Built-in furniture								
	Freestanding furniture								
	Equipment								
Mechanical/Electrical	Other								
	Electrical		Lighting		Dimmable				
	Temperature		Zone cntrl		Humidity				
	Air Pressure		Plumbing		Security				
	Communication		Data		Tech. Tier				
Other									
Other Remarks									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	Department	Board of Cooperative Educational Services (BOCES)		Space Name	Storage			Space ID#	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data	Existing	Design Standard	Delta (±) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	
		yes					PKHL0302B		
Occupancy		Users	Faculty: 1	Staff:	Student:	Other:	Total:	1	
Description of Use	Educational	Instructional use:							
		Instructional aids:							
		Special processes performed:							
	Other uses & frequency:								
Administrative	Title of Occupants:								
	Office function/ service:								
	Users served (number, frequency, description, etc):								
	Meeting functions (number, frequency, description, etc):								
Program Services		Description:		Material storage					
Spatial Relationships	Adjacencies req'd.								
	Isolation req'd.								
	Security needs								
	Privacy needs								
	Other		Easy to supervise from the office, Handicapped Accessibility						
Architectural Characteristics	Floor load:		Walls:		Ceiling hts.:				
	Finish floors:				Ceiling:				
	Built-in furniture								
	Freestanding Furniture								
	Equipment								
Mechanical/Electrical	Other:								
	Electrical		Lighting		Dimmable				
	Temperature		Zone ctrl		Humidity				
	Air Pressure		Plumbing		Security				
	Communication		Data		Tech. Tier				
Other:									
Other Remarks									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	Department	Board of Cooperative Educational Services (BOCES)		Space Name	Kiln/Clay storage/drying			Space ID#		
	Contact Person & Title			email				Phone #		
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf		Existing Location	New Location	
		yes								
Occupancy		Users	Faculty: 1	Staff:	Student:	Other:	Total:	1		
Description of Use	Educational	Instructional use:								
		Instructional aids:								
		Special processes performed: Other uses & frequency:								
	Administrative	Title of Occupants:								
		Office function/service:		Material storage						
Users served (number, frequency, description, etc)										
Meeting functions (number, frequency, description, etc)										
Program Services	Description:									
Spatial Relationships	Adjacencies req'd.		studio							
	Isolation req'd.		yes							
	Security needs		yes							
	Privacy needs									
	Other		Easy to supervise from the office, Handicapped Accessibility							
Architectural Characteristics	Floor load:						Ceiling ht.:			
	Finish	Floors:	Walls:			Ceiling:				
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
Other										
Mechanical/Electrical	Electrical			Lighting		Dimmable				
	Temperature			Zone cntrl		Humidity				
	Air Pressure			Plumbing		Security				
	Communication			Data		Tech. Tier				
	Other									
Other Remarks	Existing Kiln is in the open Lab.									



SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	Think Room			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
									PKHL0602E	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	1	<b>Staff:</b>		<b>Student:</b>		<b>Other:</b>	<b>Total:</b>
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional Use:</b>								
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
	<b>Administrative</b>	<b>Other uses &amp; frequency:</b>								
		<b>Title of Occupants:</b>								
		<b>Office function/ service:</b>		Quiet space for student to think						
<b>Program Services</b>	<b>Users served (number, frequency, description, etc)</b>									
	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>									
	<b>Description:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	office								
	<b>Isolation req'd.</b>	yes								
	<b>Security needs</b>	yes								
	<b>Privacy needs</b>	yes								
	<b>Other</b>	Easy to supervise from the office, Handicapped Accessibility								
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Finish Floors:</b>				<b>Walls:</b>					
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/Electrical</b>	<b>Other</b>									
	<b>Electrical</b>				<b>Lighting</b>					
	<b>Temperature</b>				<b>Zone contrl</b>					
	<b>Air Pressure</b>				<b>Plumbing</b>					
	<b>Communication</b>				<b>Data</b>					
<b>Other Remarks</b>	Existing Think room is in the file room									

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	Quiet Room			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		<b>Existing</b>	<b>Design Standard</b>	<b>Delta (+/-) nsf</b>		<b>No. of Spaces</b>	<b>Total Area nsf</b>	<b>Existing Location</b>	<b>New Location</b>
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty: 0</b>	<b>Staff: 1</b>	<b>Student: 1</b>	<b>Other:</b>	<b>Total: 2</b>			
<b>Description of Use</b>	<b>Educational</b>	Instructional use:								
		Instructional aids:								
		Special processes performed:								
		Other uses & frequency:								
	<b>Administrative</b>	Title of Occupants:								
Office function/ service:		Quiet space for sick student to rest.								
Users served (number, frequency, description, etc)										
Meeting functions (number, frequency, description, etc)										
<b>Program Services</b>	Description:									
<b>Spatial Relationships</b>	Adjacencies req'd.		office							
	Isolation req'd.		yes							
	Security needs		yes							
	Privacy needs		yes							
	Other		Easy to supervise from the office, Handicapped Accessibility							
<b>Architectural Characteristics</b>	Finish		Floor load:			Ceiling ht.				
	Floors:		Walls:			Ceiling:				
	Built-in furniture									
	Freestanding Furniture									
	Equipment									
<b>Mechanical/Electrical</b>	Electrical		Lighting			Dimmable				
	Temperature		Zone contrl			Humidity				
	Air Pressure		Plumbing			Security				
	Communication		Data			Tech Tier				
	Other									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	BOCE'S METHOD LAB			<b>Space ID#</b>		
	<b>Contact Person &amp; Title</b>			<b>email</b>				<b>Phone #</b>		
<b>General Space Data</b>	<b>Basic Space Data</b>		Existing yes	Design Standard	Delta (F/A) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	
	<b>Occupancy</b>	<b>Users</b>	<b>Faculty:</b>	<b>Staff:</b>	2	<b>Student:</b>	17	<b>Other:</b>	<b>Total:</b> 19	
<b>Description of Use</b>	<b>Educational</b>	<b>Instructional use:</b>	Lab, studio for ceramics							
		<b>Instructional aids:</b>								
		<b>Special processes performed:</b>								
	<b>Administrative</b>	<b>Other uses &amp; frequency:</b>	Classroom							
		<b>Title of Occupants:</b>								
		<b>Office function/ service:</b>								
<b>Program Services</b>	<b>Users served (number, frequency, description, etc)</b>	Staff, Program Students, Departmental visitors								
	<b>Meeting functions (number, frequency, description, etc)</b>									
	<b>Storage requirements:</b>									
<b>Spatial Relationships</b>	<b>Adjacencies req'd.</b>	Secretary, Coordinator's Office								
	<b>Isolation req'd.</b>	need easy access to public								
	<b>Security needs</b>									
	<b>Privacy needs</b>									
	<b>Other</b>	Easy to supervise from the office, Handicapped Accessibility								
<b>Architectural Characteristics</b>	<b>Floor load:</b>				<b>Ceiling ht.:</b>					
	<b>Finish Floors:</b>			<b>Walls:</b>			<b>Ceiling:</b>			
	<b>Built-in furniture</b>									
	<b>Freestanding Furniture</b>									
	<b>Equipment</b>									
<b>Mechanical/ Electrical</b>	<b>Electrical</b>			<b>Lighting:</b>			<b>Dimmable</b>			
	<b>Temperature</b>			<b>Zone cntrl:</b>			<b>Humidity</b>			
	<b>Air Pressure</b>			<b>Plumbing:</b>			<b>Security</b>			
	<b>Communication</b>			<b>Data</b>			<b>Tech. Tier</b>			
	<b>Other</b>									
<b>Other Remarks</b>										

SUNY OSWEGO SCHOOL OF EDUCATION PROGRAM STUDY 2007  
**SPACE DATA SHEET**

	<b>Department</b>	Board of Cooperative Educational Services (BOCES)		<b>Space Name</b>	BOCES' Method Classroom/Ceramic Studio			<b>Space ID#</b>	
	Contact Person & Title			email				Phone #	
General Space Data	Basic Space Data	Existing	Design Standard	Delta (+/-) nsf	No. of spaces	Total Area nsf	Existing Location	New Location	
		yes					PKHL0302A		
Occupancy		Users	Faculty:	Staff: 2	Student: 17	Other:	Total: 19		
Description of Use	Educational	Instructional use:		Classroom					
		Instructional aids:							
		Special processes preformed:							
	Administrative	Other uses & frequency:		studio					
		Title of Occupants:							
		Office function/ service:							
Users served (number, frequency, description, etc)		Staff, Program Students, Departmental visitors							
Meeting functions (number, frequency, description, etc)		Once a week meeting for 13 Job coaches, Students, supervisors, teacher							
Storage requirements:									
Program Services	Description:								
Spatial Relationships	Adjacencies req'd.		Secretary, Coordinator's Office						
	Isolation req'd.		need easy access to public						
	Security needs								
	Privacy needs								
	Other		Easy to supervise from the office, Handicapped Accessibility						
Architectural Characteristics	Floor load:				Ceiling ht.				
	Finish		Floors:		Walls:		Ceiling:		
	Built-in furniture								
	Freestanding furniture								
	Equipment								
Other									
Mechanical/Electrical	Electrical		Lighting		Dimmable				
	Temperature		Zone ctrl		Humidity				
	Air Pressure		Plumbing		Security				
	Communication		Data		Tech. Tier				
	Other								
Other Remarks									





## 8. Exhibits

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### Park and Wilber Hall Link Doors



ARCHITECTS P.C.

## PARK AND WILBER HALL LINK DOOR OVERVIEW

At the request of the Director of Facilities Design & Construction of the State University of New York at Oswego, research regarding the Park and Wilber Hall Link door assembly and design was undertaken to determine the best course of action for replacing the Park and Wilber Hall Link doors.

### Design Goals:

- Double doors
- 40" active leaf with smaller active yet locked leaf
- Thermally broken system
- Fire rated assembly
- Rail at panic device

Based on the above design goals, the findings and recommendations are as follows:

### Option No. 1:

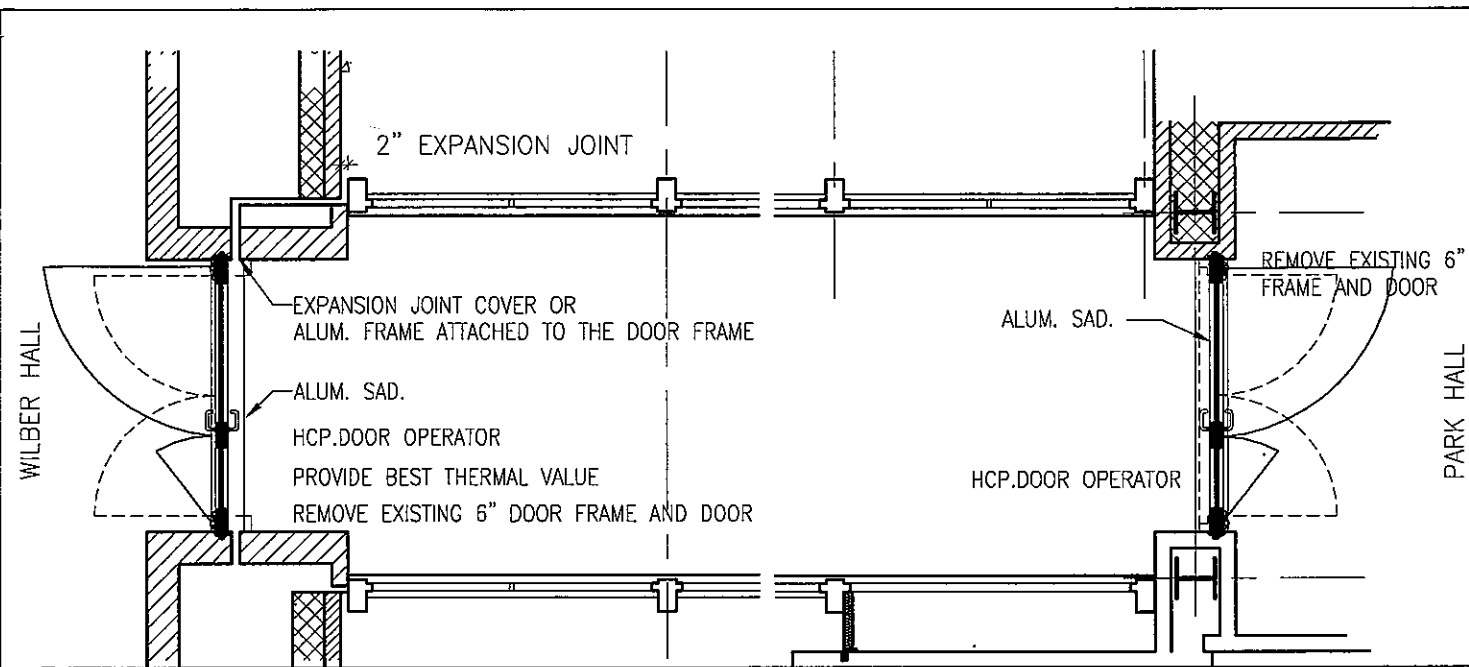
Fire rated 36" Aluminum door system, not thermally broken, but has thermal properties. Fire rated and thermally broken door assemblies are not made. The flame retardant material within a fire rated door and frame give it some thermal properties; better than a standard door and frame. The plastic piece that makes doors thermally broken would melt if there were a fire; therefore this construction is not applicable for fire rated construction. An aluminum double door system with a 36" door and smaller active yet locked leaf can be provided. Alufam is the preferred manufacturer; <http://www.alufam-usa.com/swingingDoors/>. Wider aluminum frames of this assembly do exist, but they haven't been fire tested. The installed cost of this system is around \$48,000 for the four sets of doors, including hardware.

### Option No. 2:

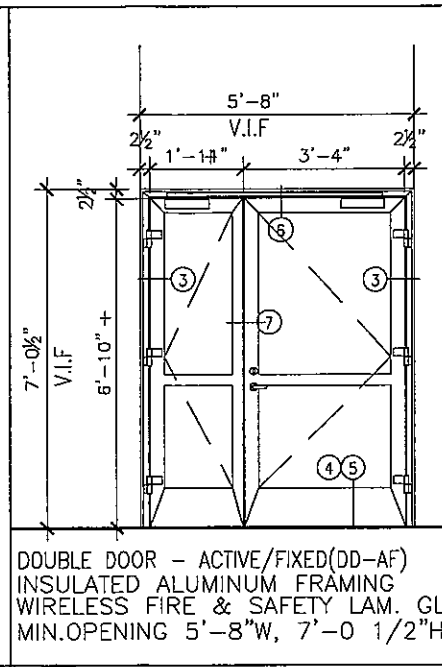
Fire rated 40" painted steel door system, not thermally broken, but has thermal properties. A steel double door system with a 40" door and smaller active yet locked leaf can be provided. Jim Kimball, a representative for Wausau Window and Wall Systems, [www.danddarch.com](http://www.danddarch.com), provided a quote based on the drawings that follow this overview. The installed price is \$29,000 for the four sets of doors, not including hardware.

After reviewing the options with the Director of Facilities Design & Construction, Choice No. 2 was found to be preferred. Both options have similar thermal properties, while Option No. 2 allows for the wider 40" door which the Technology Education Department prefers.

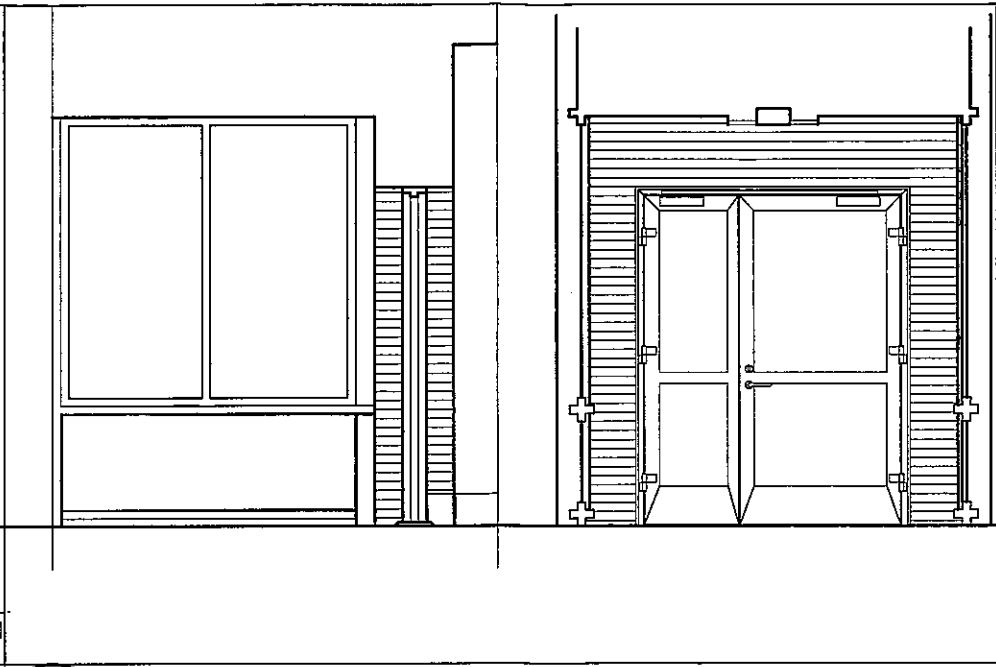
**SUNY OSWEGO  
SCHOOL OF EDUCATION**  
OSWEGO, NY, 13126



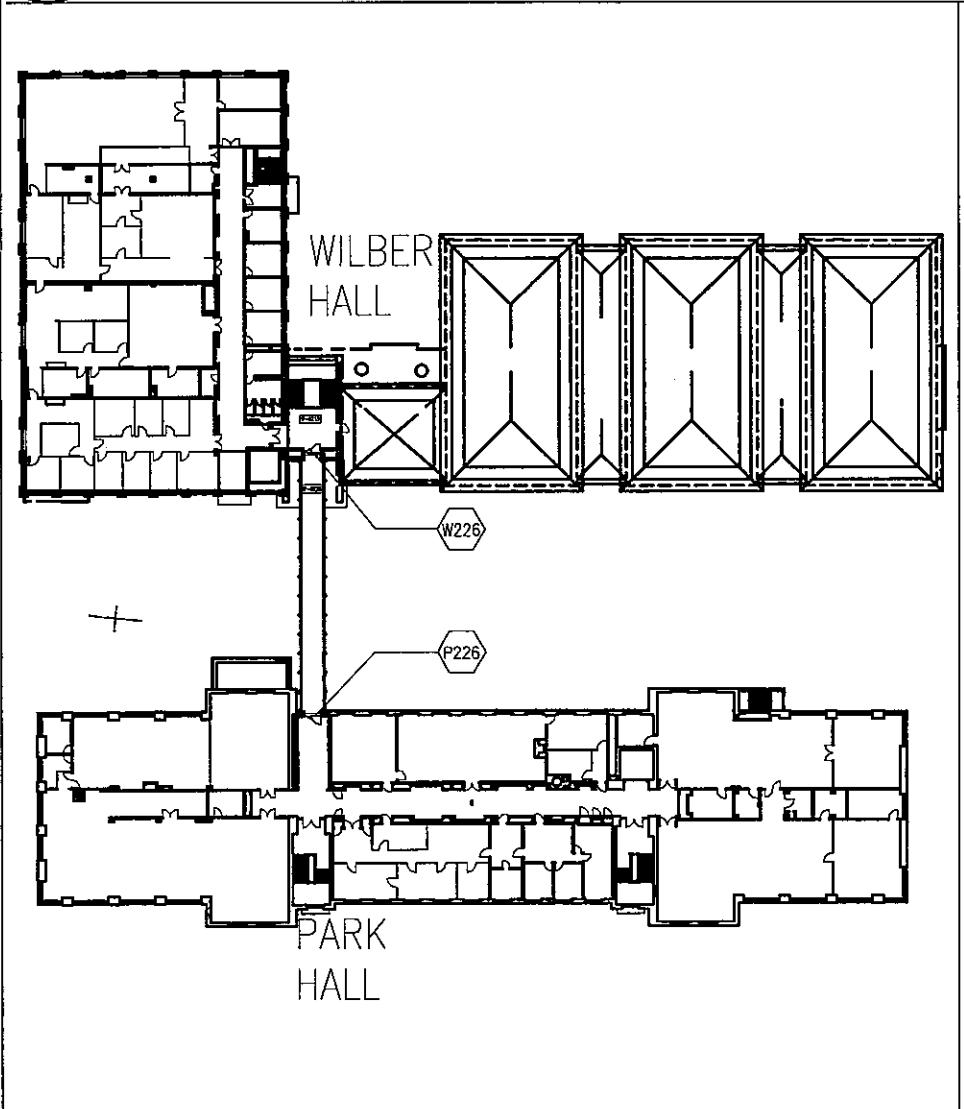
**11 PLAN-2ND FLOOR AND 3RD FLOOR**  
1/4" = 1'-0"



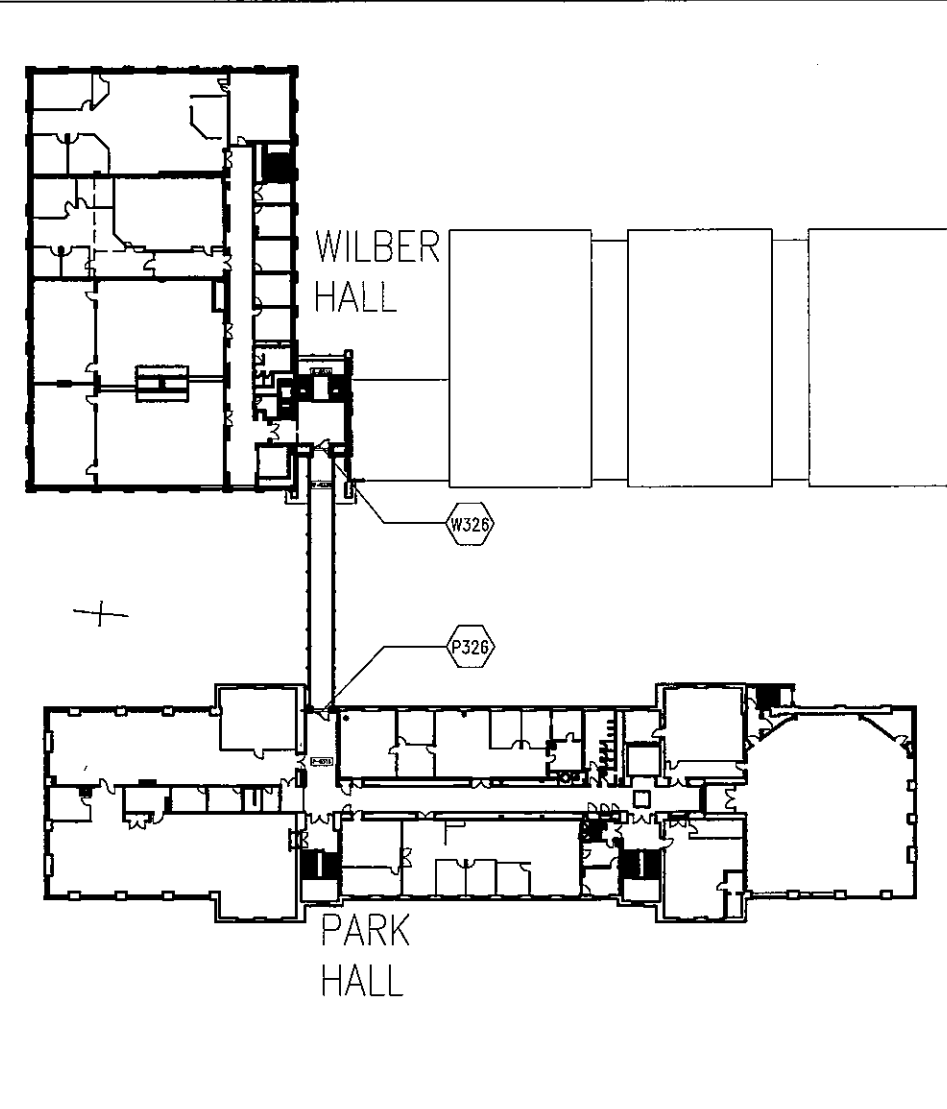
**12 DOOR TYPE**  
1/4" = 1'-0"



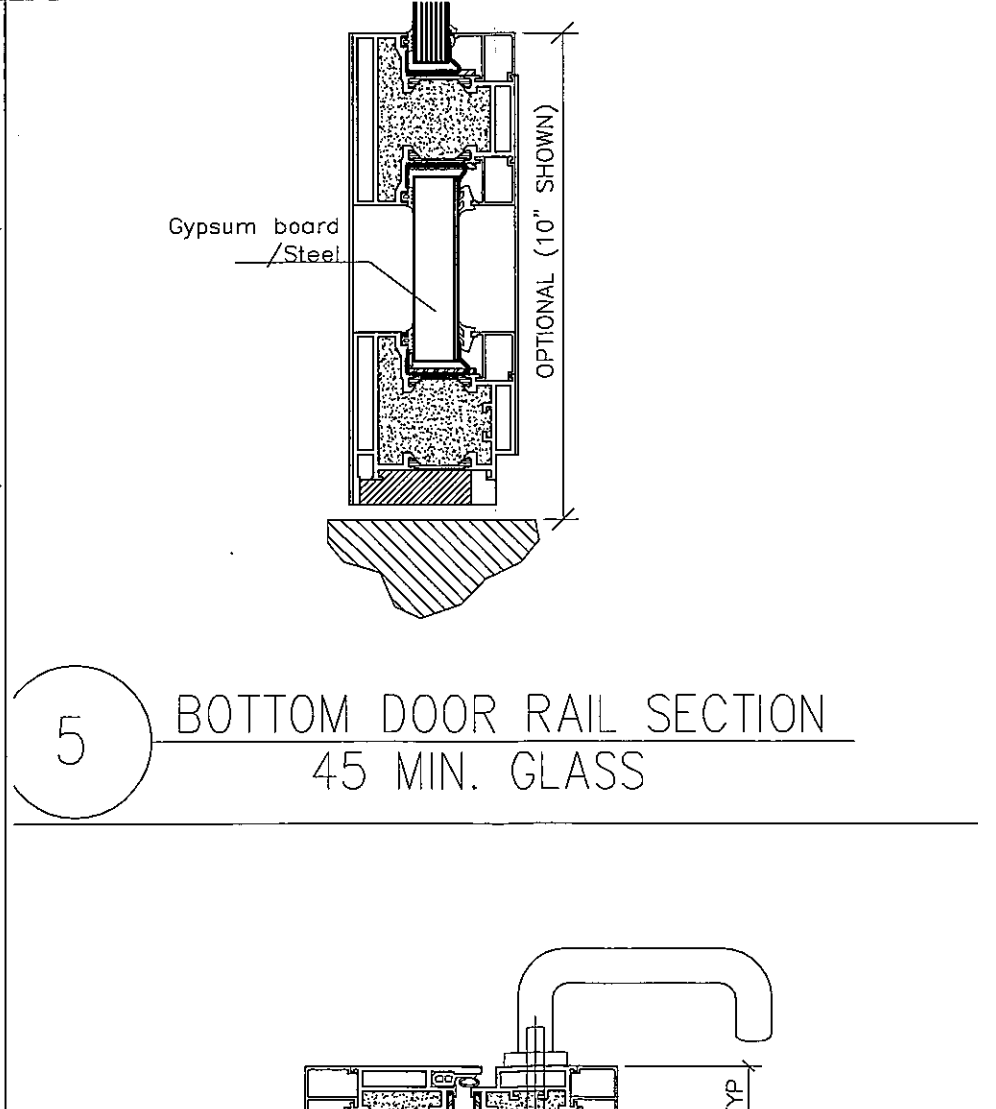
**13 DOOR ELEVATION**  
1/4" = 1'-0"



**31 KEY PLAN-2ND FLOOR**  
N.T.S.



**32 KEY PLAN-3RD FLOOR**  
N.T.S.



**5 BOTTOM DOOR RAIL SECTION**  
45 MIN. GLASS  
1 1/2" = 1'-0"

REVISION NO:	▲
JOB NO.	0628
DRAWN BY:	DOOR
CHK'D BY:	KH
SCALE:	
DATE ISSUED:	11/21/07

**DOOR  
AT  
LINK**

**A-101  
LINK**



