

TMA Project Number 2238
E-Builder Project Number 100158
Mahar 212 - 213 Space Reassignment
Meeting Minutes
August 1, 2017

Please note: TMA Project Number = 2238, subprojects have been created for each shop and are listed below. Shop supervisors, please create any work orders required for this project.

Project Scope:

Proposed Room 212

- ¥ The history department has ordered new tables for the room
- ¥ The history department will keep the existing black chairs (new)
- ¥ The room will need a new whiteboard 4' x 16' (ceramic and magnetic)
- ¥ The existing wiremold will be removed and the room will be patched and painted

Proposed Room 213

- ¥ Will house five stations divided by the existing office panels currently located in Room 212
- ¥ Power and data will be provided to each station
- ¥ The existing chalkboard will be removed and all walls will be patched and painted
- ¥ The key functions of the rooms will be reversed

Present: John Ferlito, ES; Jacob Richardson, ES; Kevin Knopp, FS; Lysa Norris, BTC; Tyrone Johnson-Neuland, Michael Izyk, BTF; CTS; Jason Waloven, CTS; Tedra Marshall, FS

BTC TMA Subproject 2241:

1. Reviewed layout for Room 213 using the existing panels from Room 212
1. Review approach clearances and minimum distances
2. Set up Room 213 per plan and review with project coordinator
3. Mark floors and/or walls with painters tape to show final placement of panels
4. Patch walls in Room 212
5. Select whiteboard with project coordinator from campus stock for Room 212

BTF TMA Subproject 2240:

1. Paint Room 212 when notified by BTF

CA TMA Subproject 2239:

1. All desks will be moved out of Room 212 and placed in Room 213
2. Furniture will need to stay in corridor for a short time

EL TMA Subproject 2242:

1. Room 212 - all outlets to remain
2. Room 213 - install new wiremold, which will provide network/power to six locations within the room
1. BTC will move the existing room dividing panels from Room 212 and set them up in Room 213, so proper placement of outlets can be determined
2. BTC will contact you when the above is completed

EH&S TMA Subproject 2041:

- 1.

CTS:

1. Room 212 networking and old phone cables should be demoed where applicable
2. Provide six networking cables to Room 213 (using layout provided)
3. Remove computers/printer - install after construction is complete

General Notes: