

TMA Project Number 2238
E-Builder Project Number 100158
Mahar 212 - 213 Space Reassignment
Meeting Minutes
August 14, 2017

Please note: TMA Project Number = 2238, subprojects have been created for each shop and are listed below. Shop supervisors, please create any work orders required for this project.

Project Scope:

Proposed Room 212

- ¥ The history department has ordered new tables for the room
- ¥ The history department will keep the existing black chairs (new)
- ¥ The room will need a new whiteboard 4' x 16' (ceramic and magnetic)
- ¥ The existing wiremold will be removed and the room will be patched and painted

Proposed Room 213

- ¥ Will house five stations divided by the existing office panels currently located in Room 212
- ¥ Power and data will be provided to each station
- ¥ The existing chalkboard will be removed and all walls will be patched and painted
- ¥ The key functions of the rooms will be reversed

Present: Jacob Richardson, ES; Mark Dixon, BTC; Tyrone Johnson-Neuland, Lori Cook, CA; Vern Reynolds, CA; CTS; Tedra Marshall, FS;

BTC TMA Subproject 2241:

1. Additional patching needed in Room 212
2. Try to add door stop in Room 213 (involve EH&S as needed)
3. Installation of new ceiling tile in Room 213 after CTS completes wire pull

BTF TMA Subproject 2240:

1. Paint Room 212 after patching is complete

CA TMA Subproject 2239:

1. Continue to strip floor in Room 212
2. Wax floor after paint is complete
3. Assemble tables purchased by history department
4. Set up Room 213 (final set up)

EL TMA Subproject 2242:

1. Continue to install wiremold and outlets in Room 213

2. Majority of work to be completed by end of day on Wednesday, August 16

EH&S TMA Subproject 2041:

1. Possible installation of door stop in Room 213
2. Verify name strips can be removed from doors

CTS:

1. Room 212 networking and old phone cables should be demoed where applicable (this is all set)
2. Provide six networking cables to Room 213 (using layout provided)

General Contractor:

General Notes:

1. Project coordinator to contact history department about keeping map stand, coffee pot, etc.