

TMA Project Number 2035  
E-Builder Project Number 100126  
Penfield Library - Construct Collaborative Classroom  
Meeting Minutes  
July 17, 2017

Please note: TMA Project Number = 2035 subproject have been created for each shop and are listed below. Shop supervisors please create any work orders required for this project.

Project Scope:

- Convert Temporary Art Gallery space into an advanced technology classroom
  - Add drop ceiling with acoustical tiles and new light fixtures
  - Install (2) projectors with drop down screens
  - Paint walls
  - Install (4) repurposed white boards
  - Reinstall repurposed carpet

Project Schedule: TBD

Present: John Ferlito ES, Jacob Richardson ES, Lori Cook AC, Tyrone Johnson-Neuland CTS

1. BTC TMA Sub Project # 2036:
  - 1.
2. BTF TMA Sub Project # 2037:
  1. East side of column center of room large bubble
3. CA TMA Sub Project # 2040:
  1. Will move tables and chairs into the space after CTS finishes hooking up podium
4. EL TMA Sub Project # 2038:
  1. Awaiting part to separate lights from the main building floor switch by the elevator
  2. Set up fire alarms
5. HVAC TMA Sub Project # 2039:
  - 1.
6. EH&S TMA Sub Project # 2041:
  - 1.

7. CTS:
  1. Set up podiums
8. General Contractor
  - 1.
9. General Notes
  1. Could every shop please remove any turn over items or garbage from the closet

Thank you all for all your hard work