

DD Phase – Client Coordination Meeting – MEP/FP

MCC Student Activity Space, SUNY Oswego

The following report was prepared by the Architect and will be assumed to be correct unless written exceptions are received within two weeks of the publication date, 10/03/17.

Meeting Date: October 03, 2017 Meeting Location: 201 MCC

HOLT #2016007

Attendees:

SUNY Oswego	Mitch Fields Derek Richards Michael Lotito Kevin Knapp Allen Bradberry	mitch.fields@oswego.edu kevin.knapp@oswego.edu michael.lotito@oswego.edu kevin.knapp@oswego.edu allen.bradberry@oswego.edu	
HOLT Architects	Quay Thompson Cate Blakemore Ryan Ball	aqt@holt.com crb@holt.com rab@holt.com	607-273-7600
Jade Stone	Ben Walldroff	bwalldoff@jstoneeng.com	315-836-4462
Watts A & E	Kerry Stinson	kstinson@watts-ae.com	315-391-9464

Discussion

Action

1. Meeting objective: Discuss MEP/FP for spaces
2. Removal of steam hot water will be in contract
 - a. Removal of gas relocation of hot water will be by campus as an MCM. New system has to be in place before old system comes out.
 - b. Steam systems taken offline and capped after gas system is relocated. This scope of work is in project.
 - c. Existing mechanical equipment air, returns and supplies removed to make space for new air handler.
 - d. Floor mounted air-handler on concrete pad; 16-ton unit anticipated; existing chilled water will be reused.
 - e. VAV system with reheat on VAV's;
 - f. Locate VAV's outside of Event Space, Lobby and Green Room in adjacent spaces
 - g. Trane unit
 - h. Economizer mode
 - i. Exposed spiral ductwork
 - iv. Zones
 - Vestibule
 - Lobby
 - Green Room
 - Event
 - Kitchen
 - g. Cate to send Kerry occupant load info **HOLT**
3. Janitor
 - a. Dedicated hose bibb for soap dispensing unit in addition to plumbing for mop sink
 - b. CMU walls with epoxy paint or exposed glazed block; no ceilings
4. Bathrooms
 - a. 8'-0" ceilings

Meeting Report 1 – DD Phase

Student Activity Center

- b. Floor drain in each event space toilet room
 - c. Linear floor drains in bathrooms with showers
 - d. No hose bibb/house-keeping faucet required
 - e. Gypsum board ceilings in bathrooms with showers
 - f. Locate valves and filters in adjacent spaces where there are no ceilings or ACP ceilings.
5. Fire Alarm
- i. Shunt trip
 - ii. First floor cross-corridor doors to Swetman Gym to be set on hold-opens
 - iii. Verify devices on existing Simplex systemSUNY Oswego
6. Card Access
- i. Add to event space lobby doors only.
 - ii. Add card access to interior vestibule doors.
7. Electrical
- a. Automatic Door Operators:
 - Add to interior and exterior basement Vestibule doors, one leaf only.
 - Check hardware spec for SUNY Design Standard
 - b. Lighting: Spec fixtures that can be competitively bid
 - LED 3500K, dimmable
 - Round fixture is good in lobby
 - Simple lighting in bathrooms
 - c. Elevator:
 - Battery-lower, not connected to emergency power
 - Shunt Trip
 - No smoke hatch unless code required
 - Minimal on hall lanterns/floor level indicators
 - Sized to handle stretcher
 - Keying: Coordinate with Owner for keying.

(a)SUNY to confirm keying type.....SUNY Oswego
 - d. Panel Boards: Relocate existing to north wall of Mechanical 004. New sub-panel to be located adjacent to relocated panels
8. Alternates:
- a. Site Work
 - b. 1st Floor and elevator are base bid
 - c. Consider adding deduct alternates to build for possible cost saving options if needed.

Respectfully Submitted by:

HOLT Architects, P.C.

Cate Blakemore, AIA, Project Architect

Prepared by: Cate Blakemore

Attachments: Presentation from 10/03/17