



Applicant Name: \_\_\_\_\_ Reference Name: \_\_\_\_\_

If you ranked any attribute as "fair" or "poor," please explain in the space below.

**OVERALL REFERENCE:** *Please answer the questions below pertaining to this applicant.*

**What are the applicant's strengths as it relates to the Peer Leader position?**

**What challenges might the applicant face in this position?**

**Additional Comments**

**RECOMMENDATION:** *Please select one recommendation for this applicant.*

- Highly recommend
- Recommend
- Do not recommend

Date: \_\_\_\_\_

## **EOP Peer Leader Description**

### **About the Educational Opportunity Program (EOP)**

The purpose of the Educational Opportunity Program (EOP) is to fulfill New York State's commitment to provide access to higher education for economically disadvantaged students who possess the potential to succeed in college, but whose academic preparation in high school has not fully prepared them to pursue college education successfully. The primary mission of EOP is to facilitate the recruitment, enrollment, retention, and graduation of these students. This is accomplished by providing EOP students with an array of educationally related support services and opportunities including our mandatory 4 week EOP Summer Program for incoming EOP Freshmen.

The Educational Opportunity Program (EOP) is currently accepting applications for those students interested in pursuing a Peer Leader position for the EOP Summer Program. This position is a five-week, live-in position reporting to the EOP Director. All Peer Leaders will live on-campus with the EOP Freshman during the summer program, unless it is offered on a virtual platform. If virtual, on campus housing is not provided.

### **Job Responsibilities (approx 25 hours a week):**

- Serve as the Peer Leader to a group of 10-15 students during the EOP Summer Program.
- Serve as an enthusiastic and energetic role model and provide guidance to the EOP Summer Program students. Promote the mission, vision and goals of the EOP program and SUNY Oswego in general.
- Plan and implement (with other peer leaders) activities for summer program students.
- Participate in all EOP Summer Program sponsored activities (including weekends/evenings) such as socials, workshops, and meet with students in a group/individual setting.
- Develop and implement academic enrichment and social interaction activities to help form a campus / EOP identity and community building among the summer program students.
- Be part of a team of peer leaders who are the foundation of the EOP Summer Peer Leader staff. Develop characteristics of leaders towards creating community within the EOP family.
- Engage in personal and professional behavior that promotes the ethical, moral and social responsibility that will impact future generations of EOP students and the EOP community.
- Attend and participate in all training, create and facilitate activities, present group meetings, attend weekly staff meetings and weekly one-on-one meetings with EOP professional staff.
- Maintain confidentiality on all matters discussed in meetings with professional staff.
- Attending a weekly Peer Leader group meeting with the Peer Leader staff
- Take attendance at workshops

### **Additional responsibilities if in person:**

- Participate in on-call duty rotation
- USDA summer program meal counts in the dining facility
- Present one workshop topic, four separate times to increase participation, for all Summer Program Students. Workshop topics to be determined by EOP staff and Peer Leaders.
- Organize and present at least two social activities for all Summer Program students. Activities to be determined by Peer leaders and EOP staff.

### **Additional responsibilities if virtual:**

- 1:1 weekly ½ hour check in with each student you are assigned to
- Hold six hours of office hours weekly for your students
- Peer Leaders facilitate their own weekly group meeting of their students
- Present one workshop topic, four separate times synchronously to increase participation, for all Summer Program Students. Workshop topics to be determined by EOP staff and Peer Leaders.
- Organize and present at least two synchronous social activities for all Summer Program students. Activities to be determined by Peer leaders and EOP staff.