

## **EDU204 Recommendation Form**

Applicant Name (Print) \_\_\_\_\_

*\*This form should be printed and completed by both the applicant and the recommender with signatures from both. Completed forms need to be scanned and emailed with your resume and cover letter.*

In accordance with the Family Rights and Privacy Act of 1974, check one statement below and sign.

Confidential: I waive my right to read and review this statement.

Signature \_\_\_\_\_

Non-confidential: I retain my right to read and review this statement.

Recommender's Name \_\_\_\_\_ Title \_\_\_\_\_

Department \_\_\_\_\_ Telephone \_\_\_\_\_

Office \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**To the recommender:**

To apply to become an EOP Summer Peer Leader, students must apply to enroll in EDU204; Peer Leader Training. The EOP staff uses these recommendations as part of our selection process for the EDU204 Course. At the end of the course, students apply for a Peer Leader position and participate in the selection process. EOP Peer Leaders assist and mentor EOP Freshmen during our mandatory four (4) week EOP Summer Program. This program is designed to facilitate the successful transition to college and prepare our EOP Freshmen for the rigors of college-level learning. We appreciate your assistance in our EOP Peer Leader Training process.

**1. How long have you known the applicant and in what capacity?**

**2. What academic strengths can you identify that this student would bring to our program as a leader, mentor, and role model?**

**3. What leadership skills can you identify that this student possesses? How have you seen them demonstrated?**

**4. How has this student demonstrated knowledge and use of institutional resources and services?**

**5. Please rate the applicant on each of the following with 5 representing the highest rating and 1 representing the lowest.**

	low				high	
Communication Skills	1	2	3	4	5	unknown
Energy Level	1	2	3	4	5	unknown
Self-motivation	1	2	3	4	5	unknown
Dependability	1	2	3	4	5	unknown
Trustworthiness	1	2	3	4	5	unknown
Ability to maintain confidentiality	1	2	3	4	5	unknown
Interest in helping students succeed	1	2	3	4	5	unknown
Ability to discern appropriate levels of assistance	1	2	3	4	5	unknown

Please check below as an indication of your recommendation regarding this individual's candidacy for EDU204: Peer Leader Training

- Recommend
- Recommend with reservation
- Do not recommend

**Additional Comments:**