

EOP Peer Leader Summer 2020

The Educational Opportunity Program (EOP) is currently accepting applications for those students interested in pursuing a Peer Leader position for the 2020 EOP Summer Program. **This position is a five-week, live-in position reporting to the EOP Director. All Peer Leaders will live on-campus with the EOP Freshman during the summer program. Applications are due by Friday, January 31, 2020 at 4 pm.**

About the Educational Opportunity Program (EOP)

The purpose of the Educational Opportunity Program (EOP) is to fulfill New York State's commitment to provide access to higher education for economically disadvantaged students who possess the potential to succeed in college, but whose academic preparation in high school has not fully prepared them to pursue college education successfully. The primary mission of EOP is to facilitate the recruitment, enrollment, retention, and graduation of these students. This is accomplished by providing EOP students with an array of educationally related support services and opportunities including our mandatory 4 week EOP Summer Program for incoming EOP Freshmen.

Qualifications:

- Enrolled as a full-time student (12 credits) at SUNY Oswego for spring 2020 and returning with full-time status for the fall 2020 semester. Spring graduates are eligible to apply.
- Be in good academic standing with a min. cumulative GPA of 2.5 by the end of spring 2020 semester.
- Be in good conduct standing (checked at time of application and periodically through employment).
- Be able to meet all **Required Commitments**, outlined below.

Required Commitments:

- Employed from contract date until the completion of Summer Program. Arrive on campus by 5:00 pm on June 28, 2020 and can depart campus after 2:00 pm, July 31, 2020.
- Participate in all training and team development activities during the spring 2020 semester. Training and activities are on Fridays, from 3:00 pm – 4:00 pm from March 27, 2020 – May 1, 2020. **All training and activities are mandatory.**
- Other reasonable duties and commitments as assigned by the Coordinator; ample notice will be given.

Other Considerations:

- To be considered for employment with the Educational Opportunity Program (EOP), you must authorize the Director of Educational Opportunity Program (EOP) or his designee access to view your academic standing (GPA) and conduct record (Dean of Students) by signing appropriate forms at the time of the interview.
- Due to the time-intensive nature of this position, you cannot be employed elsewhere during the summertime commitment. Enrollment in classes must have prior approval from the EOP director.
- All staff will be provided on-campus housing accommodations; those with off-campus housing must stay on-campus during the length of employment.
- Failure to comply with the required commitments, other reasonable commitments as assigned, or these considerations may result in disciplinary action, including termination.

Please Note: This position requires a significant amount of physical activity, such as walking long distances and standing for extended periods of time.

Benefits of being a Peer Leader with the EOP Summer Program:

- Develop leadership and employment skills that will aid you beyond undergraduate study
- Experience facilitating small-group discussions, hands-on presentations, interpersonal communication, and public speaking
- Assist new students with their transition to college
- Enhance your campus knowledge and share your love for the EOP program
- New lasting friendships

Job Responsibilities:

- Serve as the Peer Leader to a group of 10-12 students during the EOP Summer Program.

- Serve as an enthusiastic and energetic role model and provide guidance to the EOP Summer Program students. Promote the mission, vision and goals of the EOP program and SUNY Oswego in general.
- Plan and implement (with other peer leaders) activities for summer program students.
- Participate in all EOP Summer Program sponsored activities including weekend events, on-call duty rotation, USDA summer program meal counts, workshops and social activities unless a prior conflict prevents such participation and is communicated to the EOP professional staff.
- Develop and implement academic enrichment and social interaction activities to help form a campus / EOP identity and community building among the summer program students.
- Be part of a team of peer leaders who are the foundation of the EOP Summer Peer Leader staff. Develop characteristics of leaders towards creating community within the EOP family.
- Engage in personal and professional behavior that promotes the ethical, moral and social responsibility that will impact future generations of EOP students and the EOP community.
- Attend and participate in all training, program, activities, group meetings and weekly staff meetings and weekly one-on-one meetings with EOP professional staff.
- Maintain confidentiality on all matters discussed in meetings with professional staff.

Remuneration:

<i>Stipend</i>	Stipend is between \$2,000 - \$2,375 (depending on program funding).
<i>Housing</i>	A single-room is provided to all staff members.
<i>Meals</i>	19 meals are provided per week. Meals will start with dinner on June 28, 2020 and end with lunch on July 31, 2020.
<i>Training</i>	All required training and staff development activities are paid for.

Application Process and Materials:

<i>Required Application Documents</i>	All applicants must submit the following documents to complete their application: <ul style="list-style-type: none"> • Completed online application form (link available online) • Current resume • Cover letter discussing your interest in the position • Online Reference Form from 2 references; at least 1 must be a SUNY Oswego professional staff or faculty (excluding EOP staff)
<i>Individual Interview</i>	All selected applicants are required to complete an individual interview with the EOP staff between February 10, 2020 – February 28, 2020.
<i>Professionalism</i>	Please bear professionalism in mind while preparing for and completing all application components.

Please note: Some dates may be subject to change. We will do our best to notify all applicants.

Applications are available Monday, November 18, 2019.

ALL MATERIALS including Reference Forms are due by Friday, January 31, 2020 at 4:00 pm.

Notifications and Position Offers will be emailed by March 16, 2020.