



Recalling a Submitted Assignment

Follow these steps to recall an assignment that you have already submitted but has not been assessed:

1. Login to your server and click on the **Courses** side menu.
2. Click on **Coursework** in the side menu below
3. Click on **Assignments** in the side menu below.
4. Make a **check mark** next to the Assignments, then click on **Recall**.

Note(s): If you are unable to recall your Assignment, you will need to contact an administrator for help in reopening your Assignment for editing. \